

Position Title	Deputy Director
Nature of Employment	Contract (03 years) extendable on need and performance basis. The Commission may consider the regularization of the position (after three years) subject to meeting the criteria prescribed for this purpose.
Number of positions	01
Location	Islamabad
Duties and Responsibilities	• To draft petitions and replies on behalf of the Commission for filing in the courts. • Appear and effectively represent the Commission before the Courts/Tribunals. • In-house litigation management. • To assist the departments in preparation of their pleadings in order to minimize the legal risk before the Courts. • To conduct the prosecutions on behalf of the Commission. • To provide assistance in conducting the hearings. • To draft and vet the show cause notices and orders for the Commission. • Conduct research relevant to the legal query assigned, in both local and foreign jurisdictions and to give opinions and advice on different matters. • To understand and ensure the compliance of the statutes, rules & regulations of the Commission. • To assist the assigned supervisor in legal research, drafting pleadings, and opinions, and in other departmental matters.
Qualification	• LL.B. or LL.M. from a reputed HEC recognized institute/university and must be enrolled as an advocate of the High Court for the last 04 years. <i>Preference will be given to candidates who have completed the Bar at Law course after LL.B. or LL.M. degree.</i>
Experience	• Applicants must have at least 06 years of post-qualification experience including as an Advocate High Court, proven experience in independently handling corporate litigation, criminal prosecution and advisory.
Age	• The maximum age should not exceed 40 years on the last date of submission of the application. <i>Candidates, who have at least 3 years' experience working with a regulator, will be given age relaxation of 5 years).</i>
Specialized Skills	• Must be well-versed with court procedures and hands-on civil and corporate litigation experience. • Must have an experience in the criminal trials. • Excellent drafting and analytical skills. • Experience working as in-house counsel for litigation management and advisory. • Presentation skills and knowledge of MS Office
Soft Skills	• Teamwork. • Decision-making and problem-solving. • Effective communication. • Adaptability and planning.