

# EMBRACE THE FUTURE WITH SECP ONLINE CORPORATE REGISTRY PORTAL



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# SIGN UP TODAY AND EXPLORE THE REAL BENEFITS OF INCORPORATION INCORPORATE YOUR BUSINESS WITH SECP UNDER THE COMPANIES ACT, 2017 OR THE LIMITED LIABILITIES PARTNERSHIP ACT, 2017

# Company Incorporation 4 step process

| 01 User Registration |    |   |  |
|----------------------|----|---|--|
| 02                   | Re | Filing of Application for Name<br>Reservation and Company<br>Incorporation  |  |
| 03                   | r  | Third Party Information for registration with FBR, EOBI, PESSI, SESSI ETC,. |  |
| 04                   |    | Digital signatures by all the subscribers, Payment of Fee and Submission    |  |

## **Registration of Foreign National**



- Valid Passport
- Valid/Active Email
  Address



STEP 2

## Apply for name reservation and incorporation

#### Information/documents required are

- ✓ A suitable Company Name;
- ✓ Principle Line of Business of the Company;
- Registered Office Address
- √ Subscriber/shareholder
- Directors (persons who will manage affairs of the company on behalf of the shareholders);
- ✓ Company's share Capital: Authorized & Paid-up
- ✓ CNIC copies of directors and subscribers
- √ Application Forms (Auto Generated)
- ✓ Memorandum of Association and Article of Association (Auto Generated)

#### For foreign nationals as subscribers:

- ✓ Passport, biodata, photographs
- ✓ An undertaking by the foreign director

#### For foreign company as subscriber

- ✓ Certificate of incorporation/business license, profile , undertaking
- ✓ BOD resolution proposed shareholding & name of nominee
- ✓ Latest Annual Return showing the details of its directors
- ✓ Copy of the statute/charter/memorandum & articles of association

(duly certified by public officer/notary public of country of origin and signed by Pakistani diplomat posted in that country or apostilled)



## **Registration with Other Authorities**

Third Party Information for registration with FBR, EOBI, PESSI, SESSI ETC



# **Submission of application**

Digital signatures by all the subscribers, Payment of Fee and Submission

# **Business Structures in Pakistan**

- Single Member Company (SMC)(one subscriber/member)
- Private Limited Company (min 2 subscribers/directors -Local or foreigner)
- Public Limited Company(min 3 subscribers/directors)
- Foreign Company (operate through Branch office, liaison office)
- Specialized Company (licensed entities)
- Limited liability Partnership (LLP) (registered under LLP Act, 2017)



