***Documents required to foreign company for establishing a place of business in Pakistan:***

*First Step: The foreign company is required to obtain permission from Board of Investment (BOI) to establish branch/liaison office in Pakistan.*

*2nd step: After obtaining approval from BOI, foreign company is required to submit application for name reservation and company incorporation alongwith following documents:*

 ***(duly certified copy by public officer/notary public of country of origin and authenticated by Pakistan diplomatic consular/consulate officer posted in respective country)***

* *Copy of the statute/charter/memorandum & articles of association or other instrument constituting or defining the constitution of the foreign company (translated in English if the same is in other language)*
* *Certificate of incorporation/business license of the foreign company*
* *BOD resolution of the foreign company specifying its intention to open a branch/liaison office in Pakistan and nominating a person as principal officer and authorized person to perform all matters related to registration of branch/liaison office in Pakistan*
* *Latest Annual Return of the foreign company showing the details of its current directorship*

*Other documents (Attestation not required)*

* *Approval letter from Board of Investment*
* *Copies of passport /CNIC of principal officer & authorized person*
* *Copies of passport of directors of foreign company*
* *Power of Attorney by the company in favor of applicant, if other than principal officer (in case of physical submission)*
* *Consent of Authorized person*