



SECURITIES AND EXCHANGE COMMISSION OF PAKISTAN
Securities Market Division

Notice

No. SMD/BO/Policy-1(2)2001-

September 21, 2010

All the Listed Companies:

**Filing of Form-A, Soft copy of List of Members and
Prescribed Additional Information Concerning Pattern of Shareholding**

Reference is made to Commission's earlier Notice dated September 07, 2009 sent to all listed companies, wherein attention of the listed companies was invited to Notifications dated 07/08/1985 & 12/11/1986, issued under sub-section (1) of the Section 246 of the Companies Ordinance, 1984 and Circulars No. 4 of 1992 & 6 of 2001. Through the Notice, all the listed Companies were advised to file their overdue annual return on Form-A, soft Copy of list of members (in MS excel) and prescribed information regarding pattern of shareholding of the company ("**Annual Return**"), with the Head Office of the Commission by October 31, 2009.

2. In addition to above, the listed companies were also warned to ensure timely filing of their Annual Return, in future, otherwise penal action would be taken. But despite said leniency as well as warning by the Commission, some of the listed companies are still not filing their Annual Return, within the stipulated time, as prescribed in Section 156 of the Ordinance. Please note that this is an offence and attracts penal provisions of Section 246(2) of the Ordinance.

3. The listed companies are hereby instructed to file their over due Annual Returns, if any, with Head Office of the Commission by October 31, 2010 at the following address:-

The Director (MSW/BO)
Securities Market Division
Securities and Exchange Commission of Pakistan
NIC Building 9th Floor, Blue Area, Islamabad

Please note that this is a final opportunity for filing of over due Annual Returns, without facing legal proceedings. The Commission shall take strict penal action as provided in the law against those listed companies who fail to:-

- File their over due Annual Returns by October 31, 2010.
- Observe the prescribed time limitation in future for filing of the Annual Return.

Note: Filing of aforementioned Annual Return on Form-A with Securities Market Division of the Commission does not absolve the companies from the filing of the same return with the Company Registration Office, as specified in Section 156 of the Ordinance.


(Akif Saeed)
Executive Director (SMD)

NIC Building, Jinnah Avenue, Blue Area, Islamabad, Pakistan