



Securities & Exchange Commission of Pakistan

Documents required to foreign company for establishing a place of business in Pakistan:

- Obtain permission from Board of Investment (BOI) to establish branch/liaison office in Pakistan.
- Create user ID by clicking <https://eservices.secp.gov.pk/eServices/>.
- Submit application for name reservation and company incorporation alongwith following documents:

(duly certified by public officer/notary public of country of origin and signed by Pakistani diplomat posted in that country or apostilled by the designated competent authority of the state of origin of the foreign public document, who have acceded to the Hague Convention abolishing the requirement of Legalisation for foreign public documents (Apostille Convention) of 1961 and such state is also recognized by the Government of Pakistan for receiving of apostilled documents)

- Copy of the statute/charter/memorandum & articles of association or other instrument constituting or defining the constitution of the foreign company (translated in English if the same is in other language)
- Certificate of incorporation/business license of the foreign company
- BOD resolution of the foreign company specifying its intention to open a branch/liaison office in Pakistan and nominating a person as principal officer and authorized person to perform all matters related to registration of branch/liaison office in Pakistan

Other documents (Attestation not required)

- Latest Annual Return of the foreign company showing the details of its current directorship
- Approval letter from Board of Investment
- Copies of passport /CNIC of principal officer & authorized person
- Copies of passport of directors of foreign company
- Consent of Authorized person