



External User Manual

Leading Efficiency through Automation Prowess (LEAP)

Phase 2-a

September 1, 2025



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Phase 2-a



The Company Registry part of the LEAP program will consist of 4 phases:

1. Phase 1-A
2. Phase 1-B
3. Phase 2-A
4. Phase 2-B

The following processes will be available for External Users in Phase 2-a batch 3:

1. Issuance of License for Insurance and Takaful Services
2. Change in Sector / PLB during Issuance of License for Insurance and Takaful Services
3. Company Incorporation and Issuance of License for Insurance and Takaful Services – Combined
4. Issuance of License of Insurance Intermediaries
5. Change in Sector/PLB during Issuance of License of Insurance Intermediaries
6. Company Incorporation and Issuance of License for Insurance Intermediaries – Combined
7. Renewal of License of Insurance Intermediaries
8. Revocation of License
9. Product Registration:
 - a. Life Insurance Products
 - b. Microinsurance Life Products
 - c. Microinsurance Non-Life: Conventional Products
 - d. Digital Life Products
 - e. Digital Non-Life Products
10. Product Registration – Change in Existing Products
11. Facultative Reinsurance
12. Approval and Transfer of more than 10 percent of shareholding
13. Dismissal of appointed Actuary
14. Reporting date other than the 31st of December
15. Division or amalgamation of statutory funds
16. Manner by which matters are recorded and stored
17. Maintain the solvency margin in its shareholders' fund and statutory funds in aggregate
18. NOC for rotation of auditors
19. Declare assets as admissible



20. Approve course outline for inhouse training
21. Induction, Cessation and Change in Particulars and Fit and Proper of CEO and Directors Combined
22. Exemptions to the agents from the requirement of foundation course
23. Abolish the requirement for deposits
24. Change Shariah Advisor
25. Transformation of Non Life to Takaful General
26. Relaxation from any of the requirements of regulations

SECP Users (Internal Users) can also perform several actions based on the privileges assigned to them, such as Application Processing (Examination, Seek Advice, Objection/Issue Resolution and Acceptance/Rejection), Diary of Offline Applications, Data Entry of Offline Applications, User Management, Generating Reports and Viewing Dashboards.



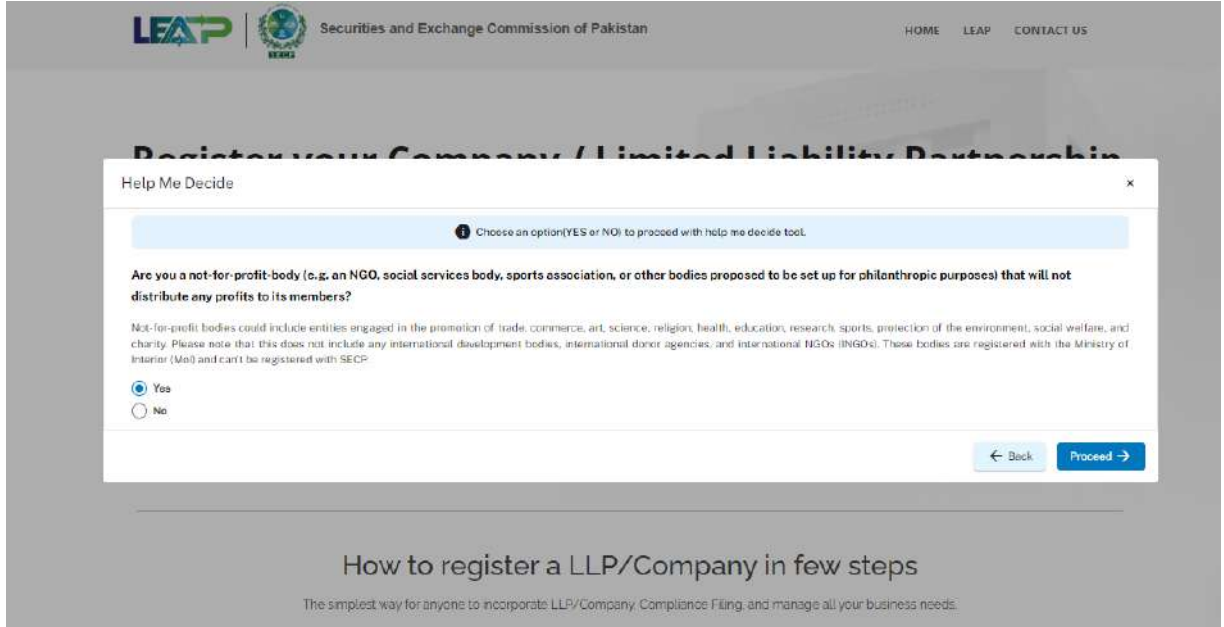
1. Help Me Decide Tool

The help me decide tool is designed to help first time users in figuring out which type of company they should register.

1. On navigating to the LEAP External Users Portal URL, the Applicant will land on the Façade layer, which they can use to either go directly to LEAP Login/Signup page, or go directly to e-Services portal for other company types, or to navigate to the Help Me Decide tool for guidance on different company types.

2. Clicking on the Help Me Decide Tool will lead the user to the tool's welcome screen.

3. By clicking on the Let's Start button, the Applicant will be taken to a Question/Answer wizard that the user can navigate by selecting a Yes/No answer to the questions presented and then clicking on the Proceed button. The Applicant can



LEAP | Securities and Exchange Commission of Pakistan

HOME LEAP CONTACT US

Register your Company / Limited Liability Partnership

Help Me Decide

Choose an option(YES or NO) to proceed with help me decide tool.

Are you a not-for-profit-body (e.g. an NGO, social services body, sports association, or other bodies proposed to be set up for philanthropic purposes) that will not distribute any profits to its members?

Not-for-profit bodies could include entities engaged in the promotion of trade, commerce, art, science, religion, health, education, research, sports, protection of the environment, social welfare, and charity. Please note that this does not include any international development bodies, international donor agencies, and international NGOs (INGOs). These bodies are registered with the Ministry of Interior (MoI) and can't be registered with SECP.

☒ Yes
☐ No

← Back Proceed →

How to register a LLP/Company in few steps

The simplest way for anyone to incorporate LLP/Company, Compliance Filing, and manage all your business needs.

- also choose to navigate to previous questions by clicking on the Back button at any point. The Applicant can also close the Help Me Decide tool using the close(x) button on the top right of the window.
4. Once the Applicant reaches a particular Company Type based on the responses given, the Applicant can navigate to the relevant portal (LEAP or e-Services) to sign up or login. The Applicant can also choose to navigate previous questions and explore other questions and Company Types in the Help Me Decide tools by clicking on the Back button.



Securities and Exchange Commission of Pakistan

[HOME](#) [LEAP](#) [CONTACT US](#)

Register your Company / Limited Liability Partnership

Help Me Decide

x



Based on your responses, the most suitable type of legal entity for you is a:

A trade organization registered u/s 45 as a company limited by guarantee and not having a share capital.

Key information regarding Trade Organizations

A trade organization is an organization intended to be formed with the object of promoting any trade, industry or service, or any combination of it, prohibits payment of any profits to its members, and requires a license from the Director General of Trade Organizations (DGT0) in the Ministry of Commerce.

Company limited by guarantee means a company having the liability of its members limited by the memorandum to such amount as the members may respectively undertake to contribute to the assets of the company in the event of its being wound up.

[← Back](#)

[Lets Start! →](#)

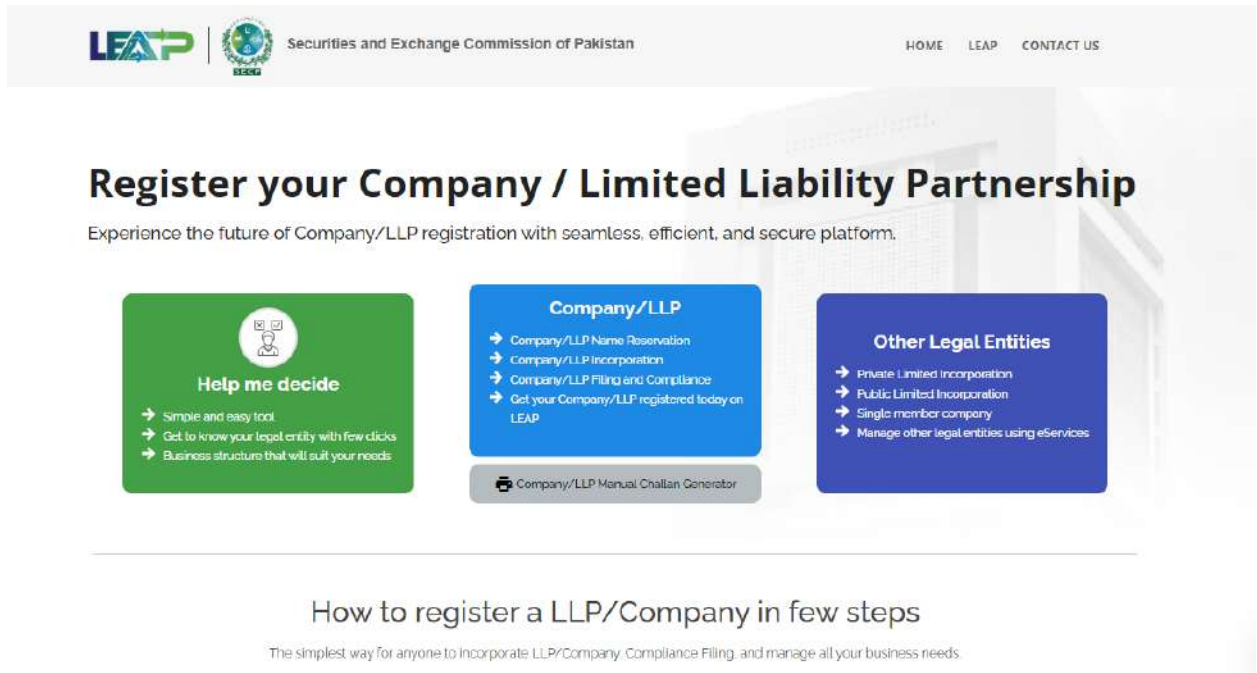
How to register a LLP/Company in few steps

The simplest way for anyone to incorporate LLP/Company, Compliance Filing, and manage all your business needs.

2. User Registration

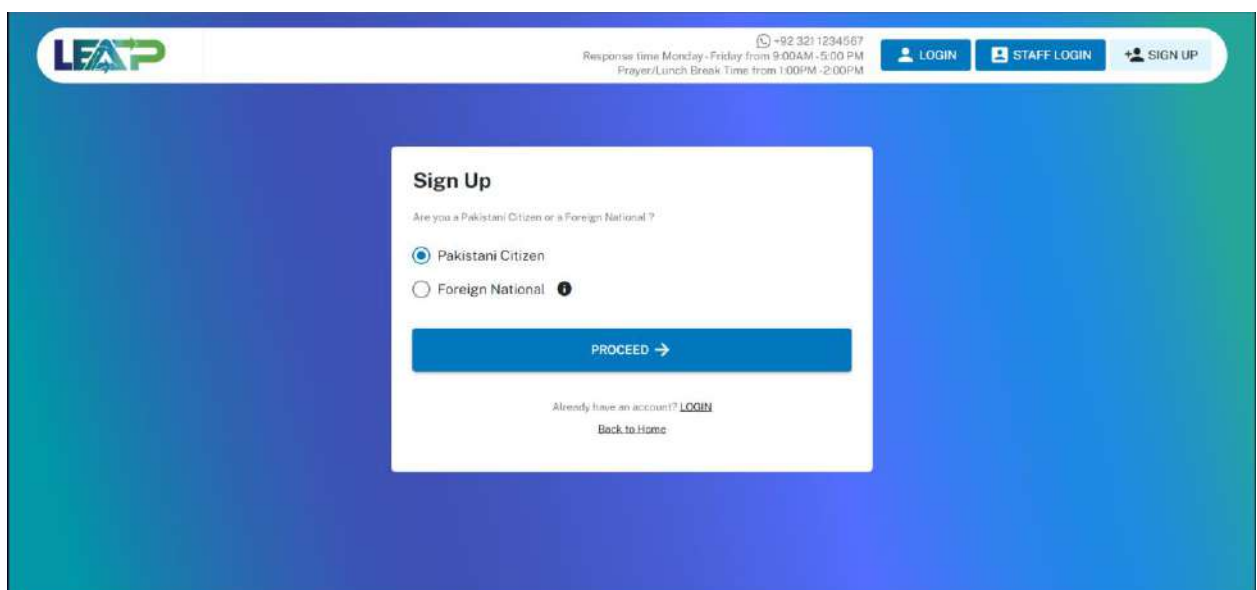
Before applying for Incorporation or Post Incorporation processes, External users must register themselves with SECP by signing up on the LEAP Portal.

1. For registration, user opens the SECP LEAP portal.
2. The LEAP home page displays the LOGIN and SIGN-UP options.



The screenshot shows the SECP LEAP Portal Home Page. At the top, there is a navigation bar with the LEAP logo, the SECP logo, and the text "Securities and Exchange Commission of Pakistan". To the right of the navigation bar are links for "HOME", "LEAP", and "CONTACT US". The main heading is "Register your Company / Limited Liability Partnership". Below this heading is a sub-heading: "Experience the future of Company/LLP registration with seamless, efficient, and secure platform." There are three main sections: "Help me decide" (green box), "Company/LLP" (blue box), and "Other Legal Entities" (purple box). The "Help me decide" section lists: "Simple and easy tool", "Get to know your legal entity with few clicks", and "Business structure that will suit your needs". The "Company/LLP" section lists: "Company/LLP Name Reservation", "Company/LLP Incorporation", "Company/LLP Filing and Compliance", and "Get your Company/LLP registered today on LEAP". Below this is a button for "Company/LLP Manual Challen Generator". The "Other Legal Entities" section lists: "Private Limited Incorporation", "Public Limited Incorporation", "Single member company", and "Manage other legal entities using eServices". At the bottom, there is a section titled "How to register a LLP/Company in few steps" with the sub-text: "The simplest way for anyone to incorporate LLP/Company, Compliance Filing, and manage all your business needs."

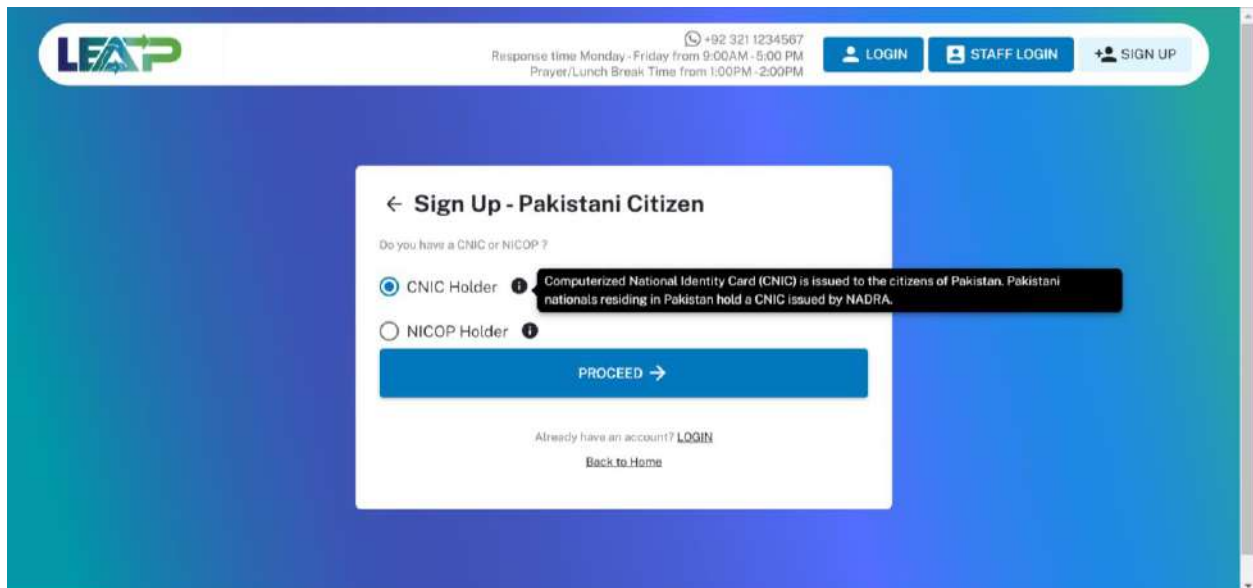
3. If User has already registered, they can Login with their username and password. Username will be the CNIC/NICOP/Passport Number they registered with.
4. To register, a new user clicks on the Sign-Up button and system displays the Sign-Up screen with the question “Are you a Pakistani Citizen or a Foreign National?”



The screenshot shows the SECP LEAP Portal Sign Up screen. At the top, there is a navigation bar with the LEAP logo, the SECP logo, and the text "Securities and Exchange Commission of Pakistan". To the right of the navigation bar are links for "HOME", "LEAP", and "CONTACT US". The main heading is "Sign Up". Below this heading is a sub-heading: "Are you a Pakistani Citizen or a Foreign National?". There are two radio buttons: "Pakistani Citizen" (selected) and "Foreign National". Below the radio buttons is a button labeled "PROCEED →". At the bottom, there is a link for "Already have an account? LOGIN" and a link for "Back to Home".

Sign Up-Pakistani Citizen

5. User selects Pakistani Citizen and clicks Proceed.
6. System displays the “Pakistani Citizen” screen with the question “Do you have a CNIC or a NICOP?”



← Sign Up - Pakistani Citizen

Do you have a CNIC or NICOP ?

☒ CNIC Holder *Computerized National Identity Card (CNIC) is issued to the citizens of Pakistan. Pakistani nationals residing in Pakistan hold a CNIC issued by NADRA.*

☐ NICOP Holder

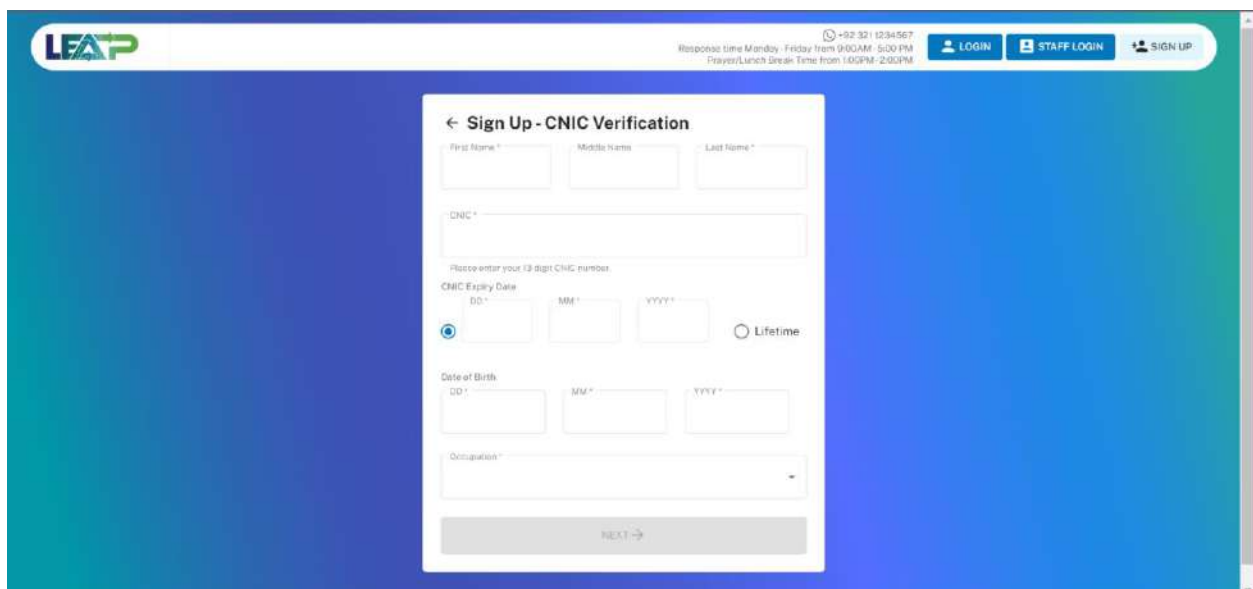
PROCEED →

Already have an account? [LOGIN](#)

[Back to Home](#)

Sign Up – Pakistani Citizen – CNIC holder

7. User selects the ‘CNIC Holder’ option and system displays the Sign-Up-CNIC Verification form where user will enter their personal details, as shown in the image.



← Sign Up - CNIC Verification

First Name * Middle Name * Last Name *

CNIC *

Please enter your 13 digit CNIC number.

CNIC Expiry Date

DD * MM * YYYY *

☒ ☐ Lifetime

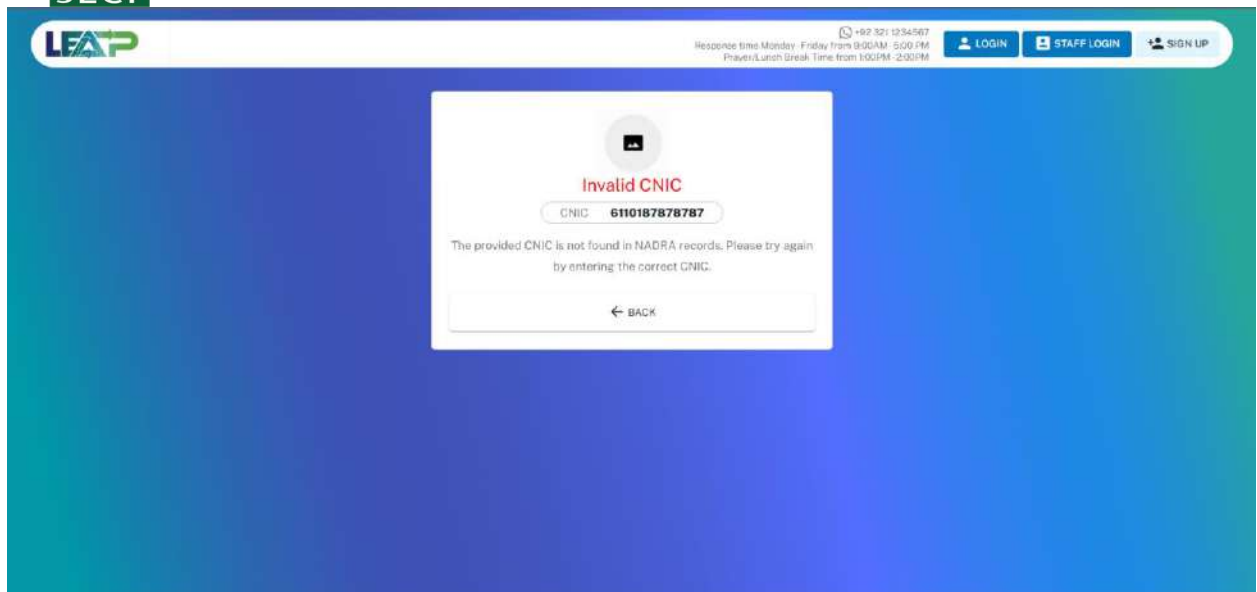
Date of Birth

DD * MM * YYYY *

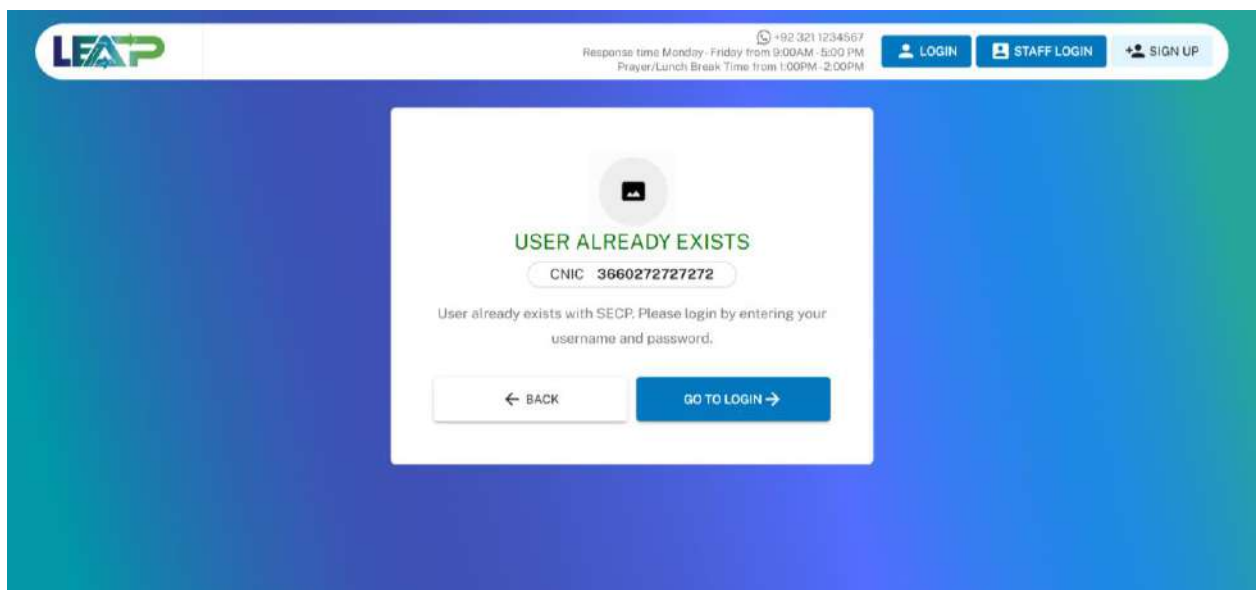
Occupation *

NEXT →

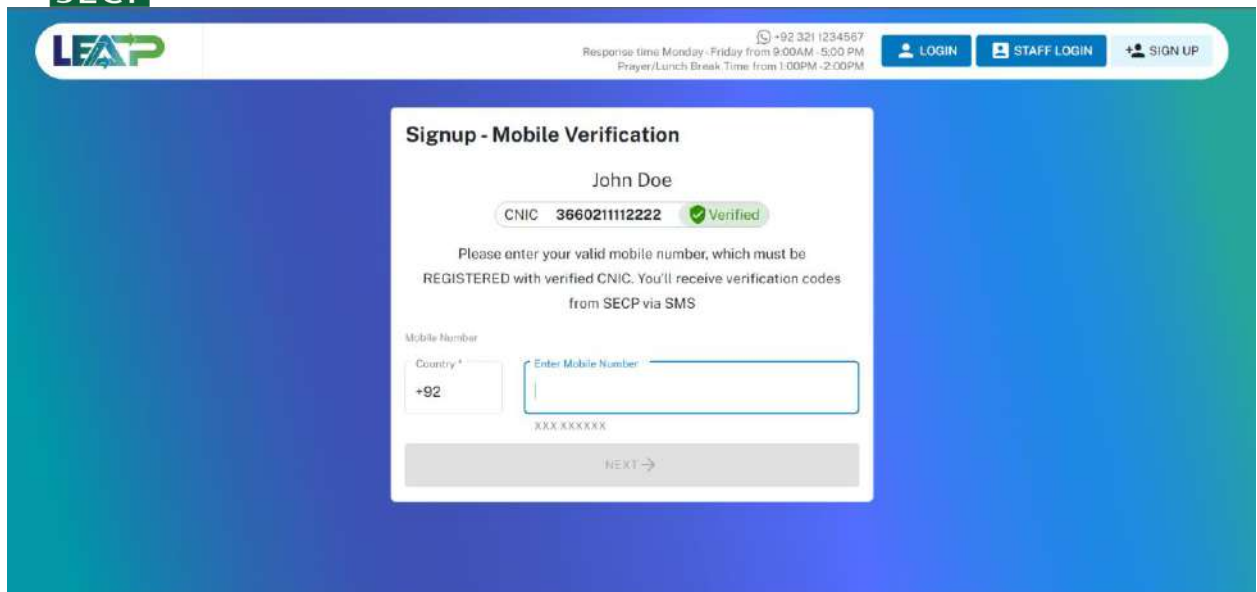
8. User fills all mandatory fields marked with an asterisk (*) and clicks on ‘Next’. System verifies the CNIC entered against NADRA records.
9. In case the CNIC is not verified from NADRA, the system displays an error message, and provides the option to return to the previous screen to provide a valid CNIC.



10. If the user already has an account on LEAP with the CNIC entered, the system displays a message to the Applicant, along with the option to go to login page.



11. In case of successful verification of the CNIC against NADRA records, the user is displayed a field to enter their mobile number for verification.



Signup - Mobile Verification

John Doe

CNIC 366021112222 Verified

Please enter your valid mobile number, which must be REGISTERED with verified CNIC. You'll receive verification codes from SECP via SMS

Mobile Number

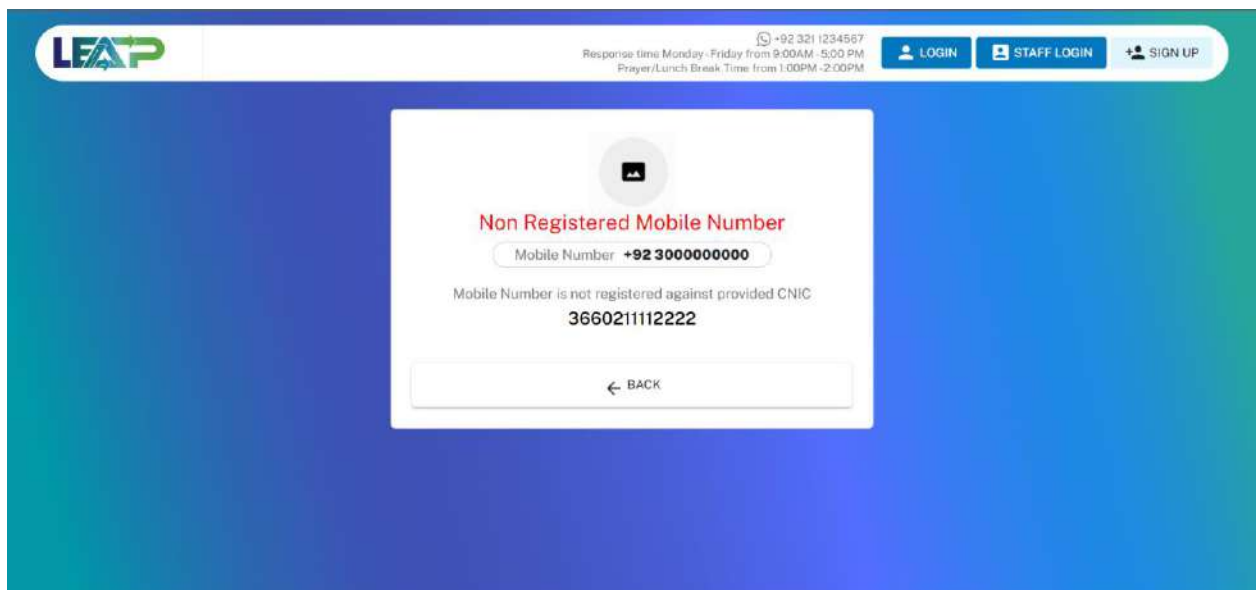
Country * +92

Enter Mobile Number

XXX XXXXX

NEXT →

12. User inputs their mobile number, which must be registered against their CNIC.
13. In case the provided mobile number is not verified from PMD records, the system displays an error message, and provides the option to return to the previous screen to provide a valid Mobile Number registered against the Applicant's CNIC.



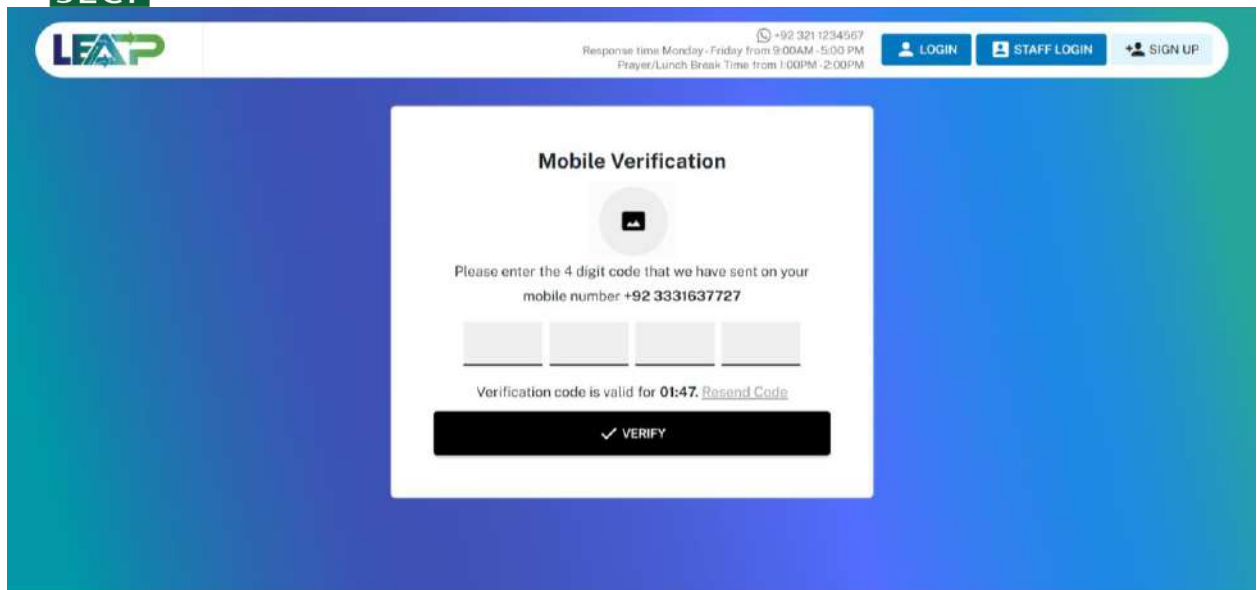
Non Registered Mobile Number

Mobile Number +92 3000000000

Mobile Number is not registered against provided CNIC 366021112222

← BACK

14. After successful verification from PMD, system sends an OTP to the user's mobile number. The OTP remains valid for 2 minutes.



LEAP

+92 321 1234567
Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN SIGN UP

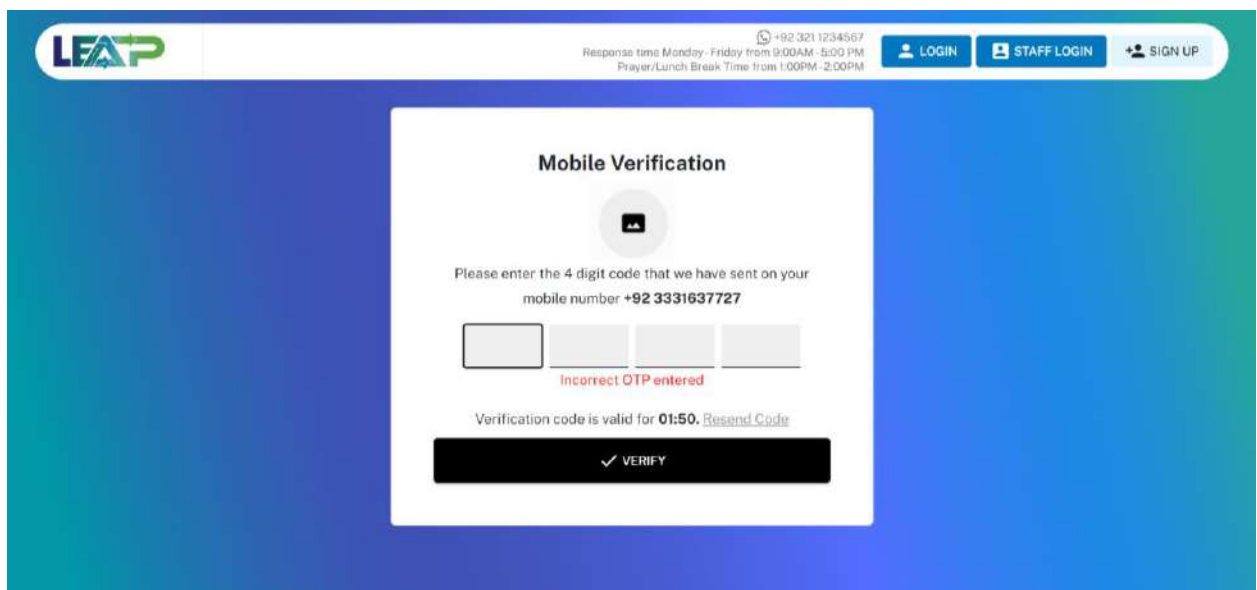
Mobile Verification

Please enter the 4 digit code that we have sent on your mobile number +92 3331637727

Verification code is valid for 01:47. [Resend Code](#)

✓ VERIFY

15. In case an incorrect OTP is entered, the system shows an error message, and prompts the user to enter the correct 4-digit OTP.



LEAP

+92 321 1234567
Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN SIGN UP

Mobile Verification

Please enter the 4 digit code that we have sent on your mobile number +92 3331637727

Incorrect OTP entered

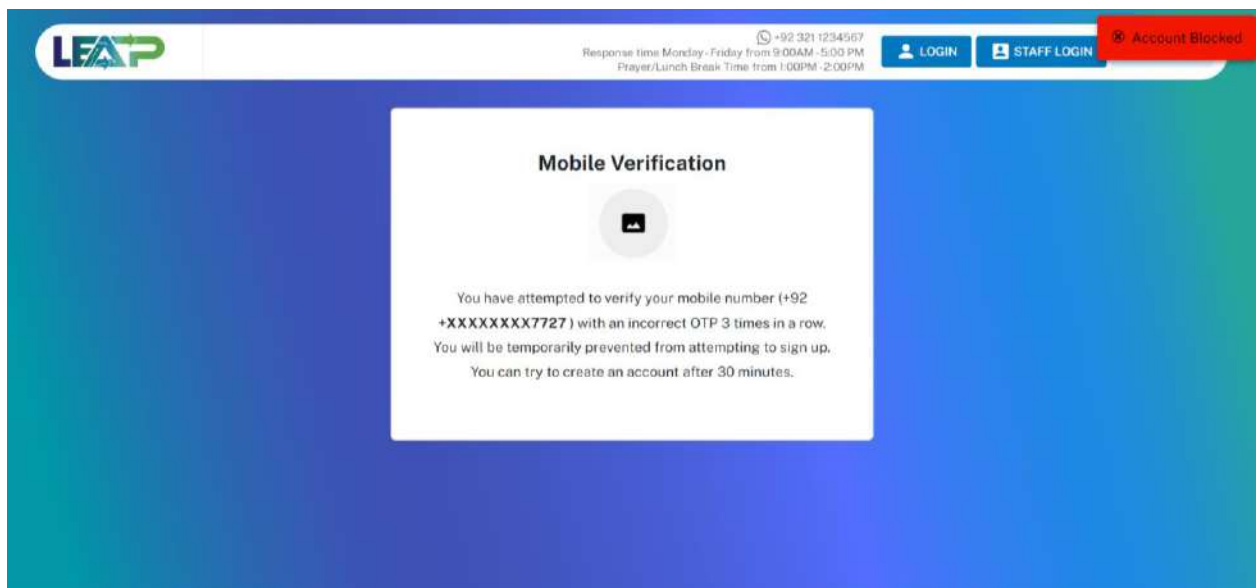
Verification code is valid for 01:50. [Resend Code](#)

✓ VERIFY

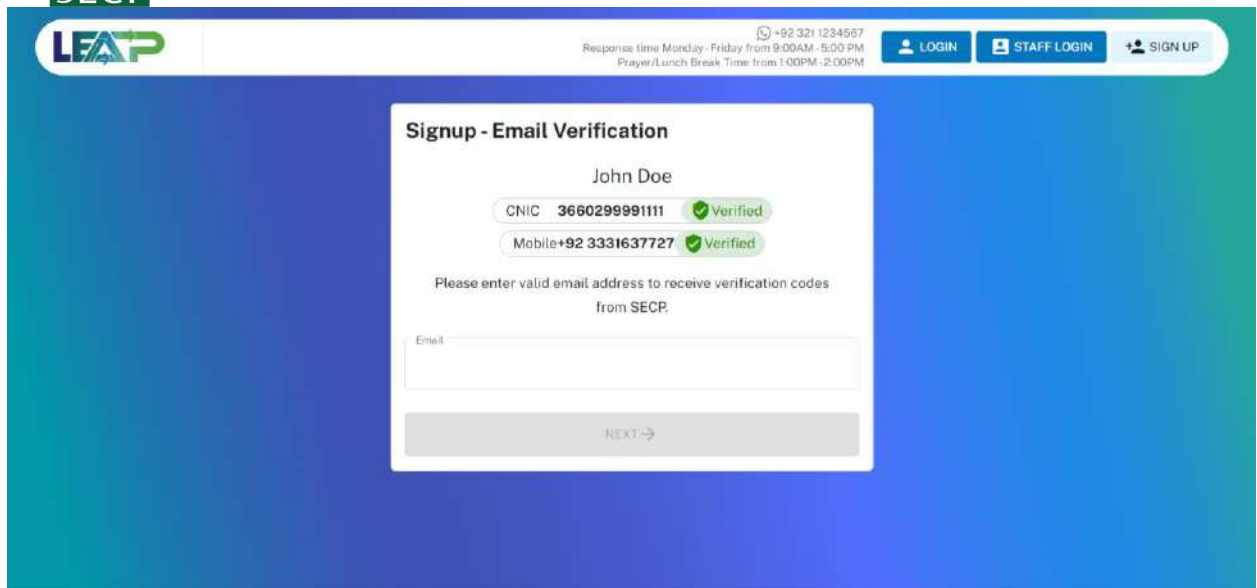
16. In case a time of 2 minutes elapses after the OTP is sent, as indicated by the countdown being displayed on the screen, the user can click on 'Resend Code' button, which becomes clickable after the 2 minutes are elapsed.



17. If the user enters an incorrect OTP 3 times in a row, the system temporarily blocks the user from further signup attempts for 30 minutes as a security measure. The user can resume sign up with that CNIC after a lapse of 30 minutes.



18. When the user Enters the correct 4-digit OTP, system verifies it and displays the field to enter Email. The verified statuses of both CNIC and Mobile number are shown on top.



Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

+92 321 1234567

LOGIN STAFF LOGIN SIGN UP

Signup - Email Verification

John Doe

CNIC 3660299991111 Verified

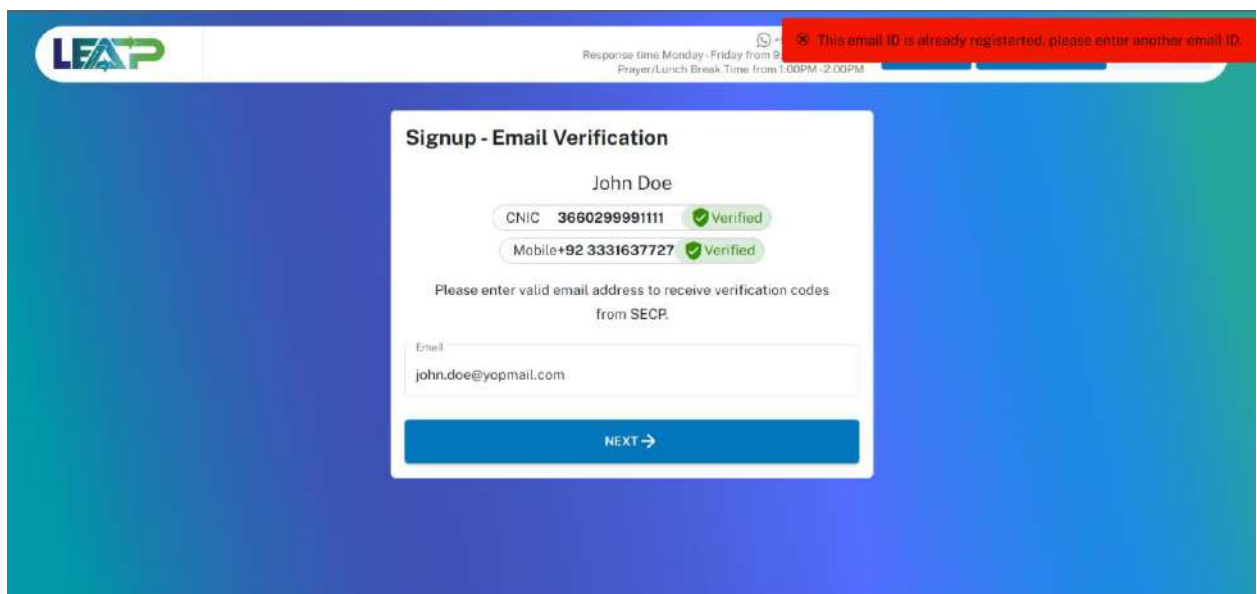
Mobile+92 3331637727 Verified

Please enter valid email address to receive verification codes from SECP.

Email

NEXT →

19. If the email provided by the user is already in use, system will prompt the user via an error message.



Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

+92 321 1234567

✖ This email ID is already registered, please enter another email ID

Signup - Email Verification

John Doe

CNIC 3660299991111 Verified

Mobile+92 3331637727 Verified

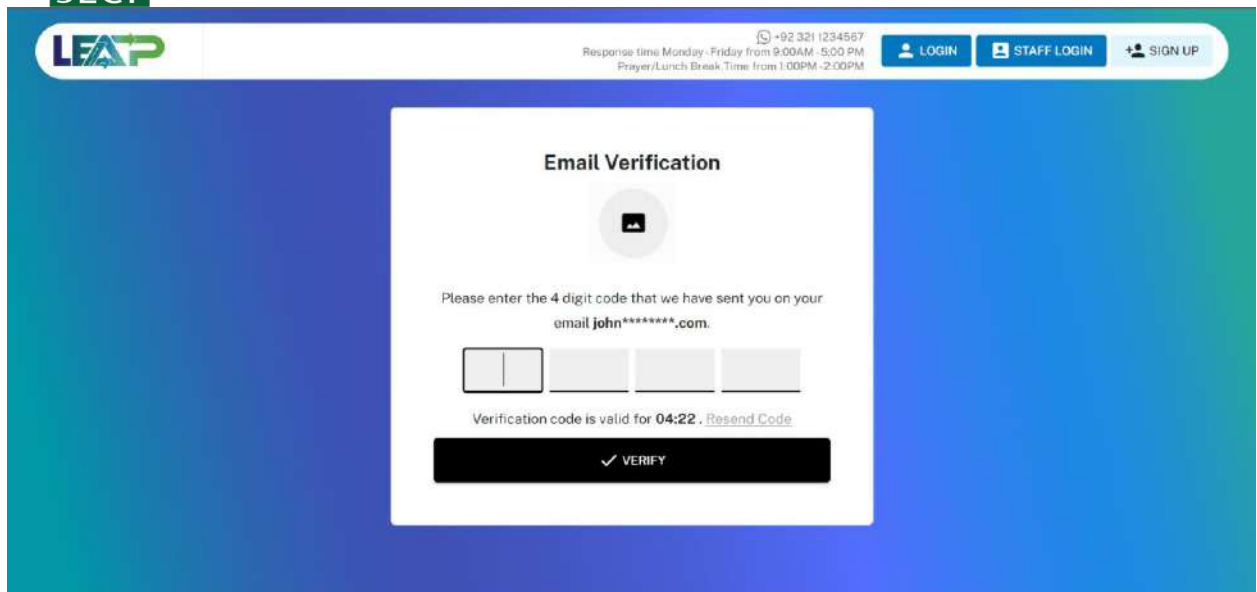
Please enter valid email address to receive verification codes from SECP.

Email

john.doe@yopmail.com

NEXT →

20. User enters the email and system send the OTP on the email. This OTP remains valid for 5 minutes, after which the Resend Code button becomes enabled. The Applicant can use this button to resend the code.



LEAP

+92 321 1234567
Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN SIGN UP

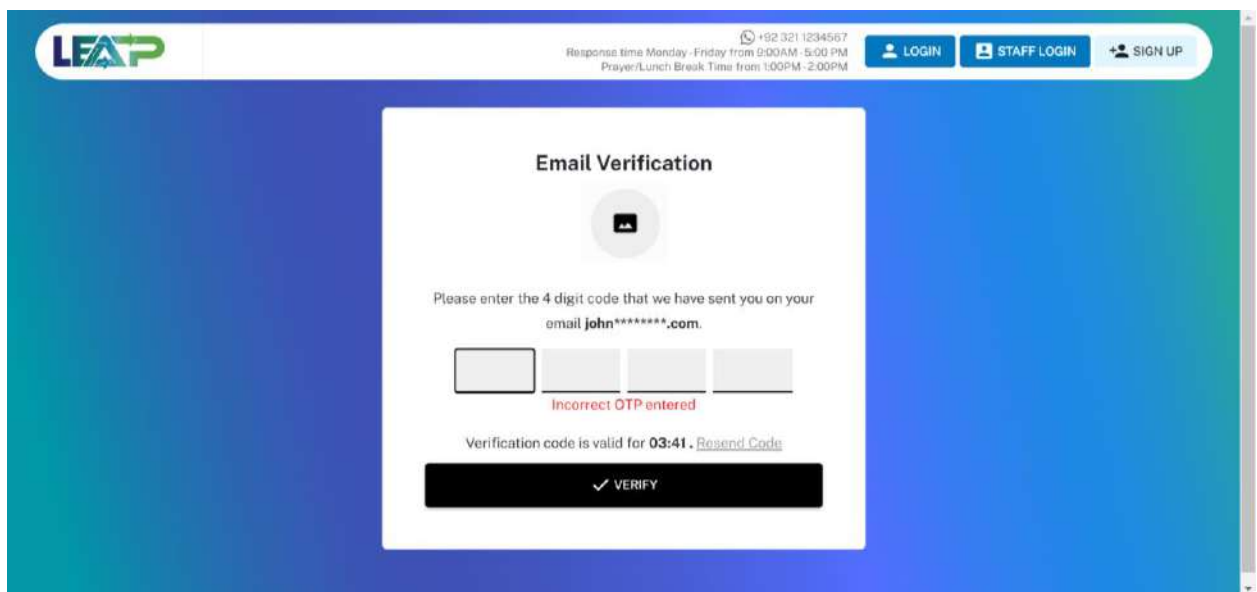
Email Verification

Please enter the 4 digit code that we have sent you on your email john*****.com.

Verification code is valid for 04:22 . [Resend Code](#)

✓ VERIFY

21. In case an incorrect OTP is entered, the system shows an error message, and prompts the user to enter the correct 4-digit OTP.



LEAP

+92 321 1234567
Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN SIGN UP

Email Verification

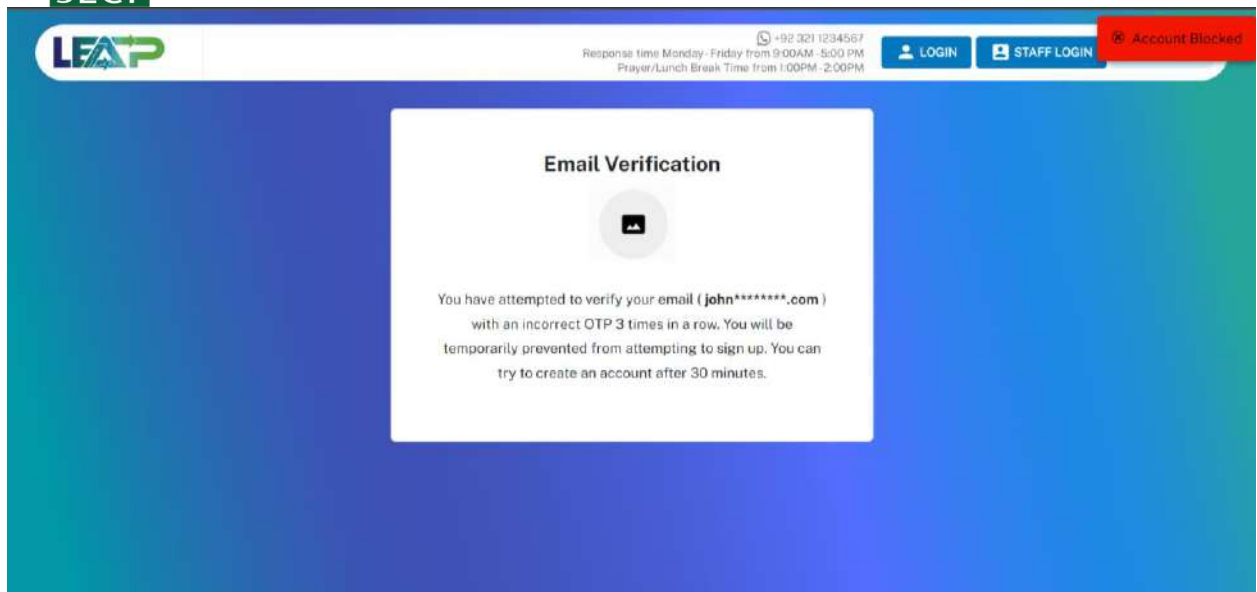
Please enter the 4 digit code that we have sent you on your email john*****.com.

Incorrect OTP entered

Verification code is valid for 03:41 . [Resend Code](#)

✓ VERIFY

22. If the user enters an incorrect OTP 3 times in a row, the system temporarily blocks the user from further signup attempts for 30 minutes as a security measure. The user can resume sign up with that CNIC after a lapse of 30 minutes.



LEAP

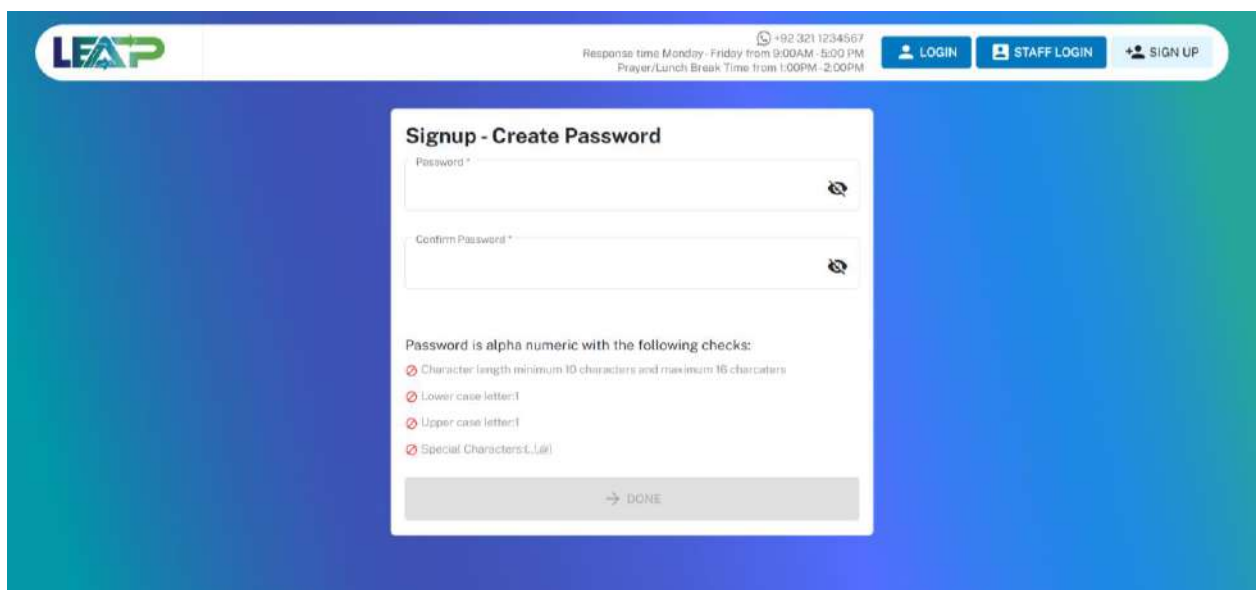
+92 321 1234567
Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN Account Blocked

Email Verification

You have attempted to verify your email (john*****.com) with an incorrect OTP 3 times in a row. You will be temporarily prevented from attempting to sign up. You can try to create an account after 30 minutes.

23. If the user enters the correct OTP received on the email and system after verifying email displays the screen to create and confirm password.



LEAP

+92 321 1234567
Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN SIGN UP

Signup - Create Password

Password *

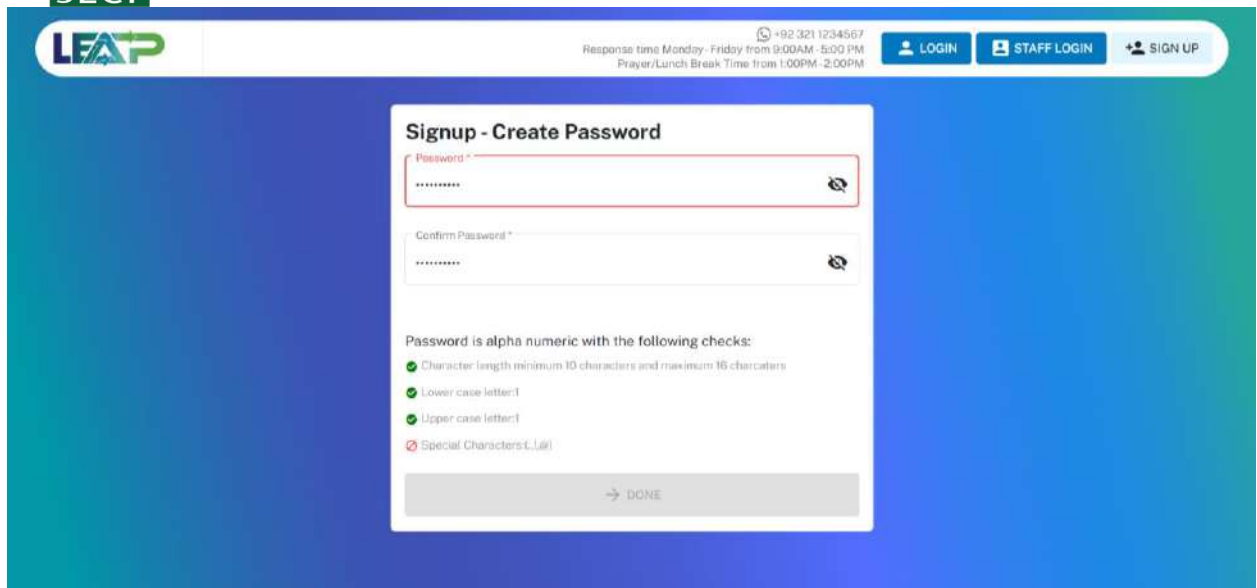
Confirm Password *

Password is alpha numeric with the following checks:

- Character length minimum 10 characters and maximum 16 characters
- Lower case letter:f
- Upper case letter:F
- Special Characters:!,@,#

→ DONE

24. The requirements for password are listed below the password fields. When these requirements are met, a green checkmark is placed against each of these. The Done button at the bottom of the page remains disabled until all these requirements are met, not allowing the user to proceed further without a strong password.



Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN SIGN UP

Signup - Create Password

Password *

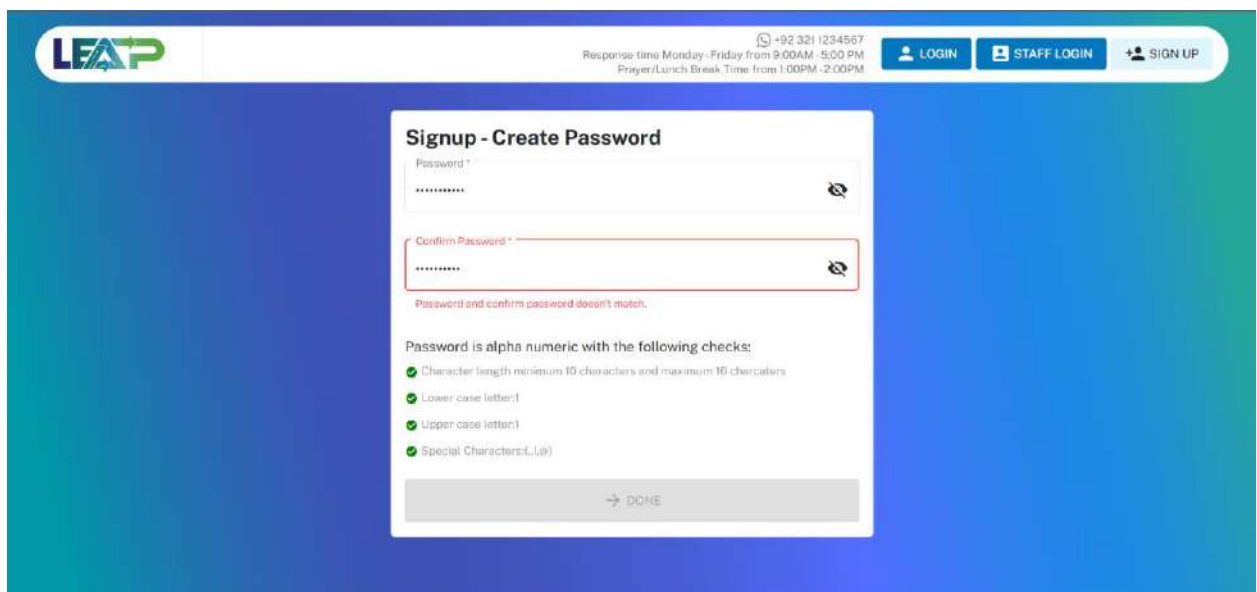
Confirm Password *

Password is alpha numeric with the following checks:

- Character length minimum 10 characters and maximum 16 characters
- Lower case letter:!
- Upper case letter:!
- Special Characters(!, @, #)

→ DONE

25. Furthermore, the password provided in the Password and Confirm Password fields need to match. An error is displayed to the user if these fields do not match, and the Done button at the bottom of the page remains disabled, not allowing the user to proceed further without correcting the Password first.



Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN SIGN UP

Signup - Create Password

Password *

Confirm Password *

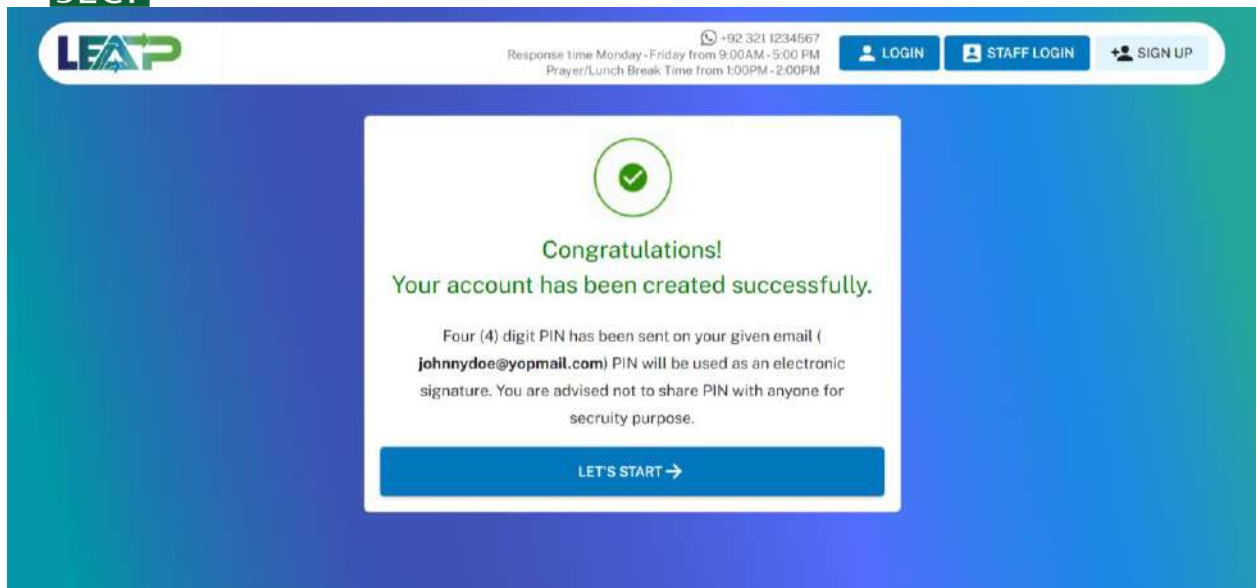
Password and confirm password doesn't match.

Password is alpha numeric with the following checks:

- Character length minimum 10 characters and maximum 16 characters
- Lower case letter:!
- Upper case letter:!
- Special Characters(!, @, #)

→ DONE

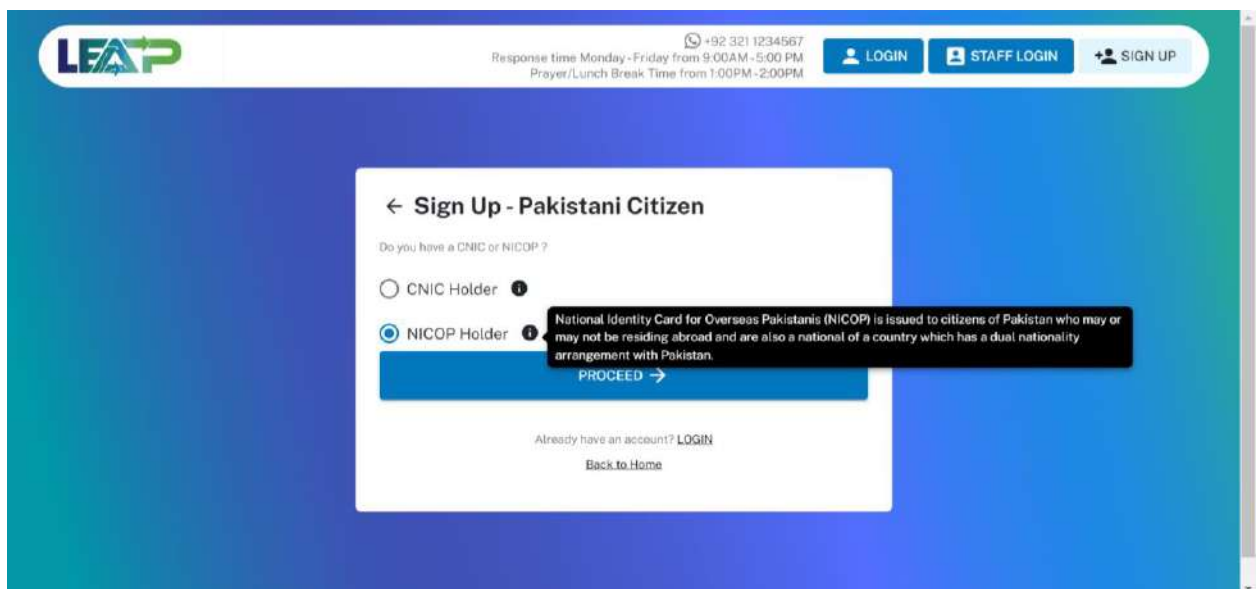
26. Once the password has been created, system generates an Email, and In-App Alert to the **Applicant** regarding PIN generation.



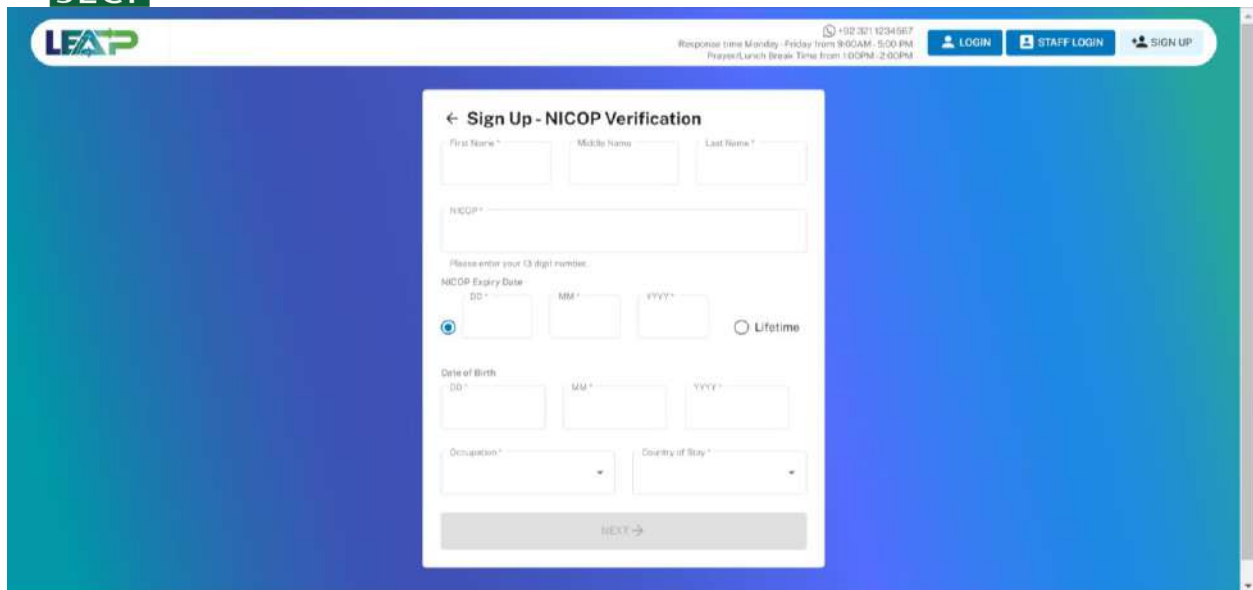
27. System sends the PIN to the Applicant via email. The PIN is included as an attachment that is password protected. The password for the attachment is the same as the Applicant's LEAP account password.

Sign Up – Pakistani Citizen – NICOP holder

28. System displays the "Pakistani Citizen" screen with the question "Do you have a CNIC or a NICOP?"



29. User selects the NICOP holder, system displays Sign-Up-NICOP Verification form where user needs to enter the personal detail as shown in the image.



← Sign Up - NICOP Verification

First Name * Middle Name * Last Name *

NICOP *

Please enter your 13 digit number.

NICOP Expiry Date

DD * MM * YYYY *

☒ ☐ Lifetime

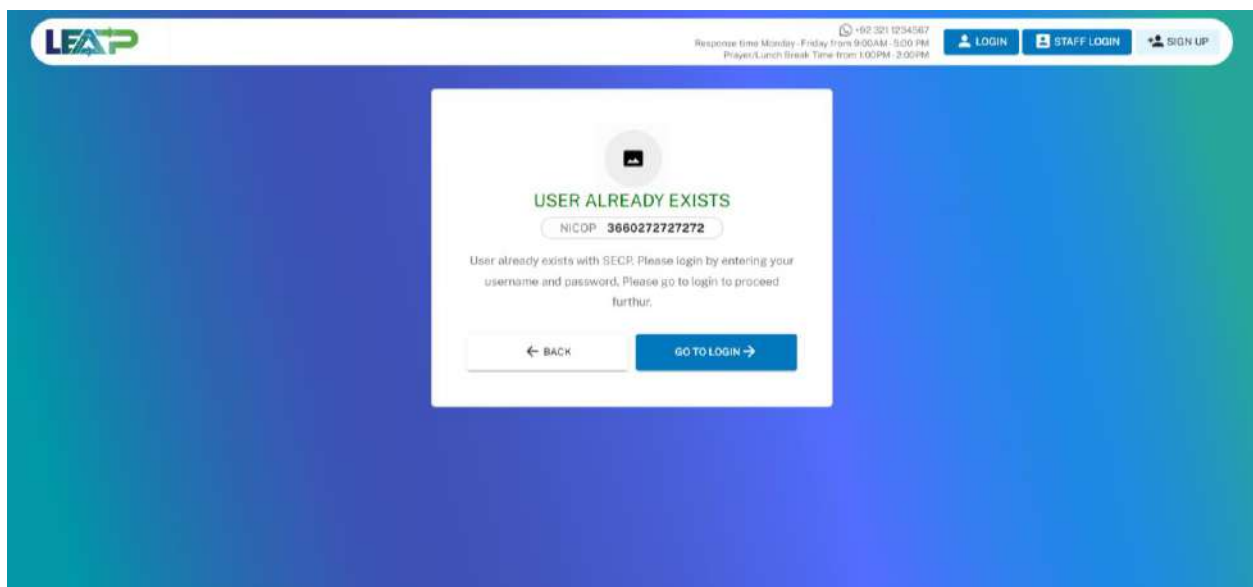
Date of Birth

DD * MM * YYYY *

Occupation * Country of Stay *

NEXT →

30. If the user already has an account on LEAP with the CNIC entered, the system displays a message to the Applicant, along with the option to go to login page.



LEAP

Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

+92 321 1234567

LOGIN STAFF LOGIN SIGN UP

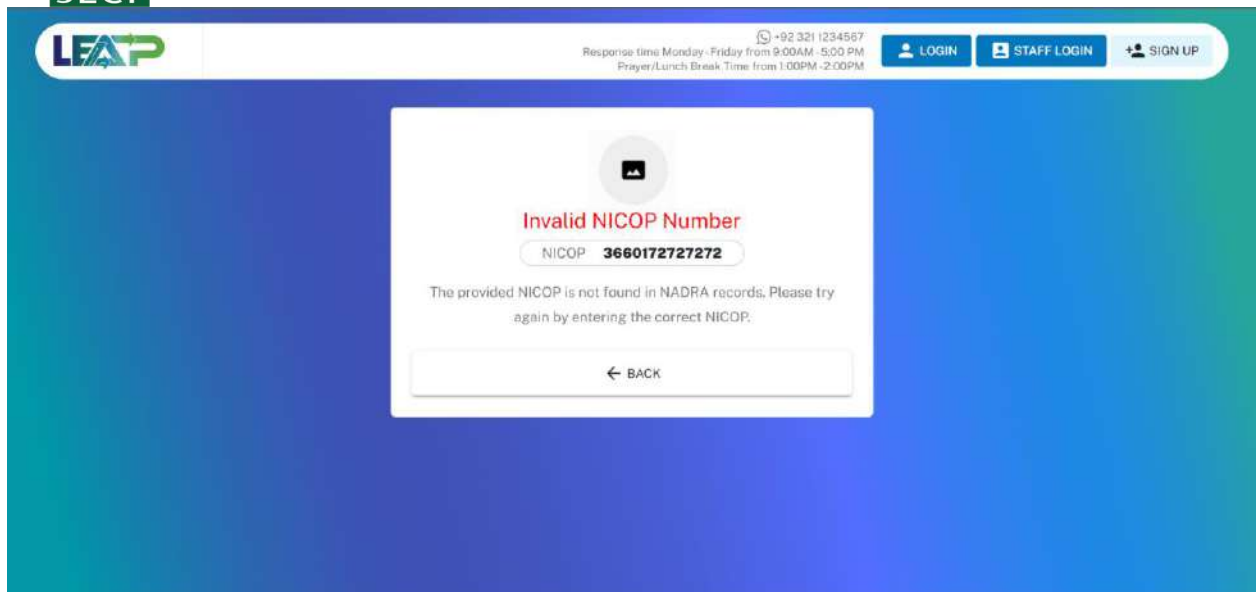
USER ALREADY EXISTS

NICOP: 36602727272

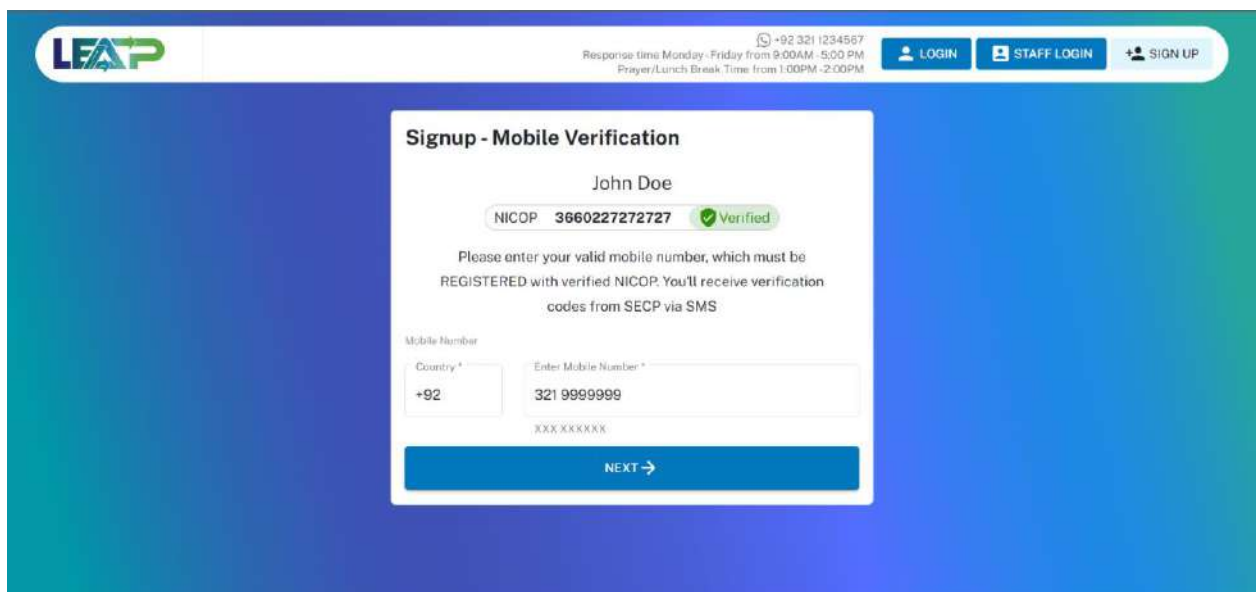
User already exists with SECP. Please login by entering your username and password. Please go to login to proceed further.

← BACK GO TO LOGIN →

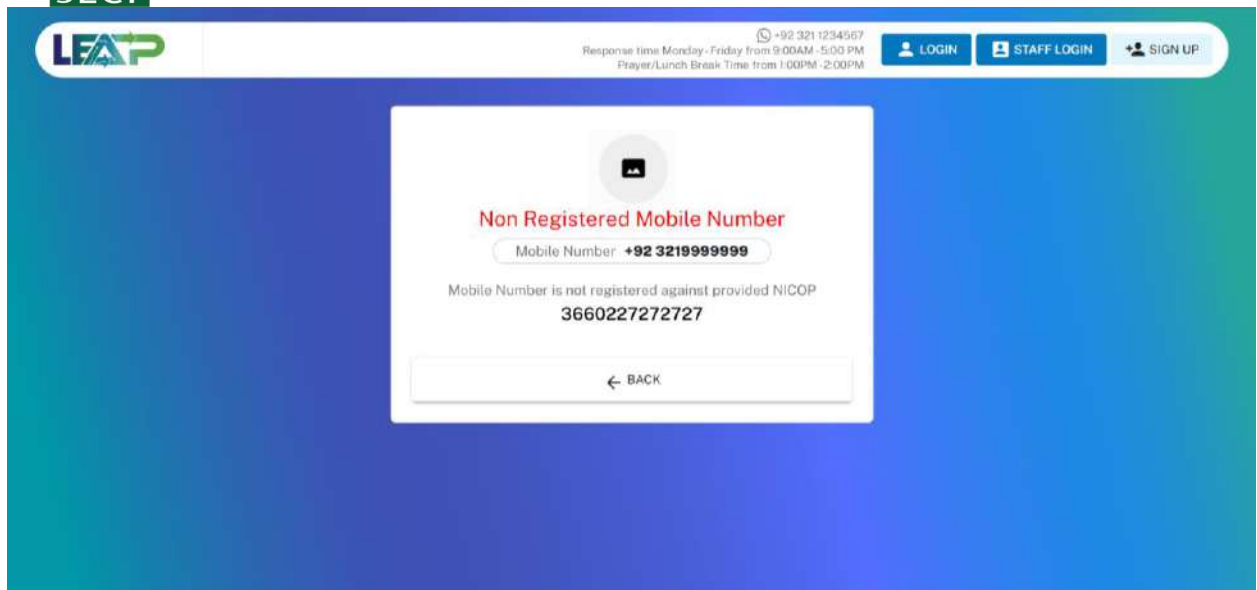
31. In case the CNIC is not verified from NADRA, the system displays an error message, and provides the option to return to the previous screen to provide a valid CNIC.



32. After filling out the form user clicks on Next and system displays the field to enter mobile number verification.



33. If the Applicant provides a mobile number with country code other than that of Pakistan, mobile verification is not verified using PMD and OTP verification of Mobile number is not done and the user lands on step 38. If the Applicant provides a Pakistani mobile number, verification of mobile number is done via PMD and OTP. If the verification against PMD records for a Pakistani Mobile number fails, an error message is shown to the Applicant with the option to go back and update the provided mobile number. If mobile verification is successful, the Applicant will proceed to step 34.



LEAP

+92 321 1234567
Response Time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN SIGN UP

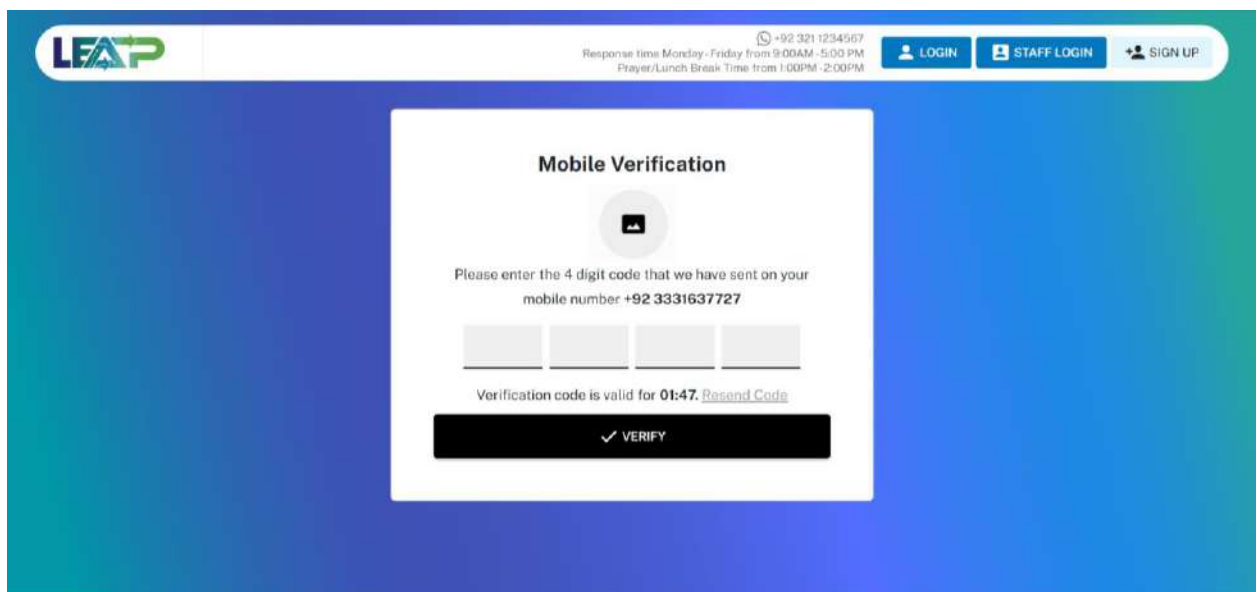
Non Registered Mobile Number

Mobile Number: +92 3219999999

Mobile Number is not registered against provided NICOP
36602272727

← BACK

34. After successful verification from PMD for Pakistani Mobile Number, system sends an OTP to the Applicant's mobile. The OTP remains valid for 2 minutes.



LEAP

+92 321 1234567
Response Time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN SIGN UP

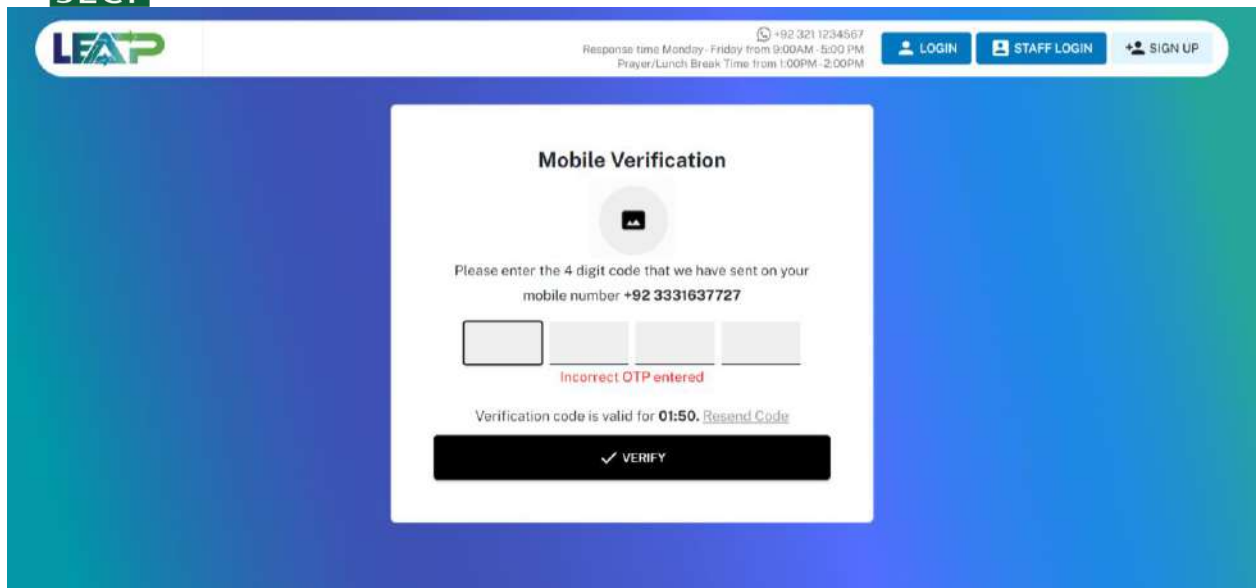
Mobile Verification

Please enter the 4 digit code that we have sent on your
mobile number +92 3331637727

Verification code is valid for 01:47. [Resend Code](#)

✓ VERIFY

35. In case an incorrect OTP is entered, the system shows an error message, and prompts the user to enter the correct 4-digit OTP.



LEAP

+92 321 1234567
Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN SIGN UP

Mobile Verification

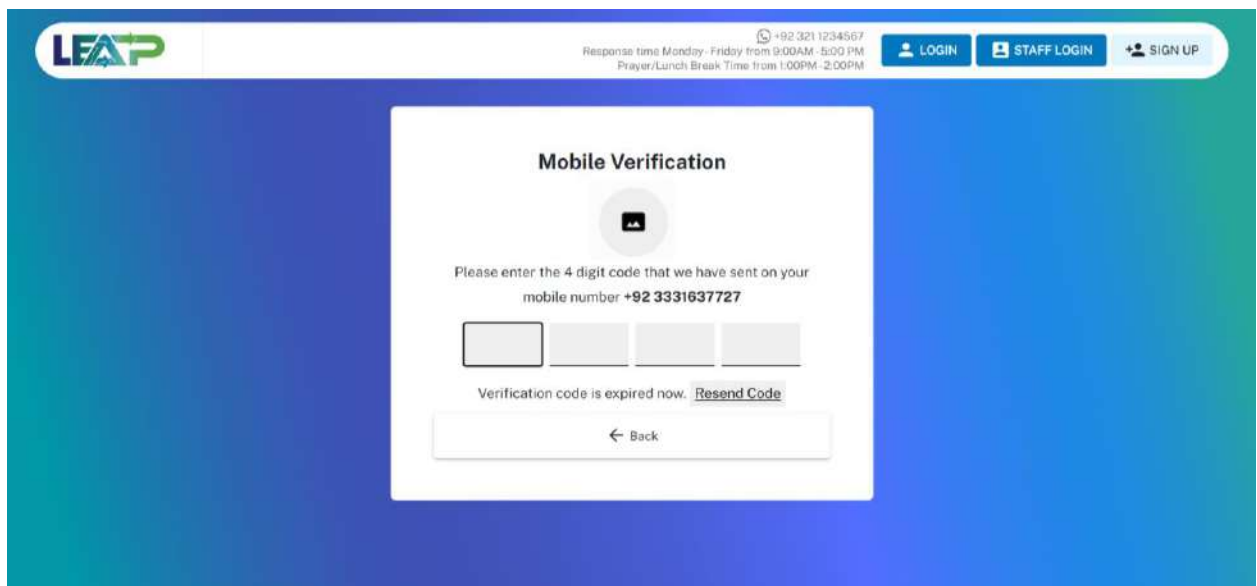
Please enter the 4 digit code that we have sent on your mobile number **+92 3331637727**

Incorrect OTP entered

Verification code is valid for **01:50**. [Resend Code](#)

✓ VERIFY

36. In case a time of 2 minutes elapses after the OTP is sent, as indicated by the countdown being displayed on the screen, the user can click on 'Resend Code' button, which becomes clickable after the 2 minutes are elapsed.



LEAP

+92 321 1234567
Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN SIGN UP

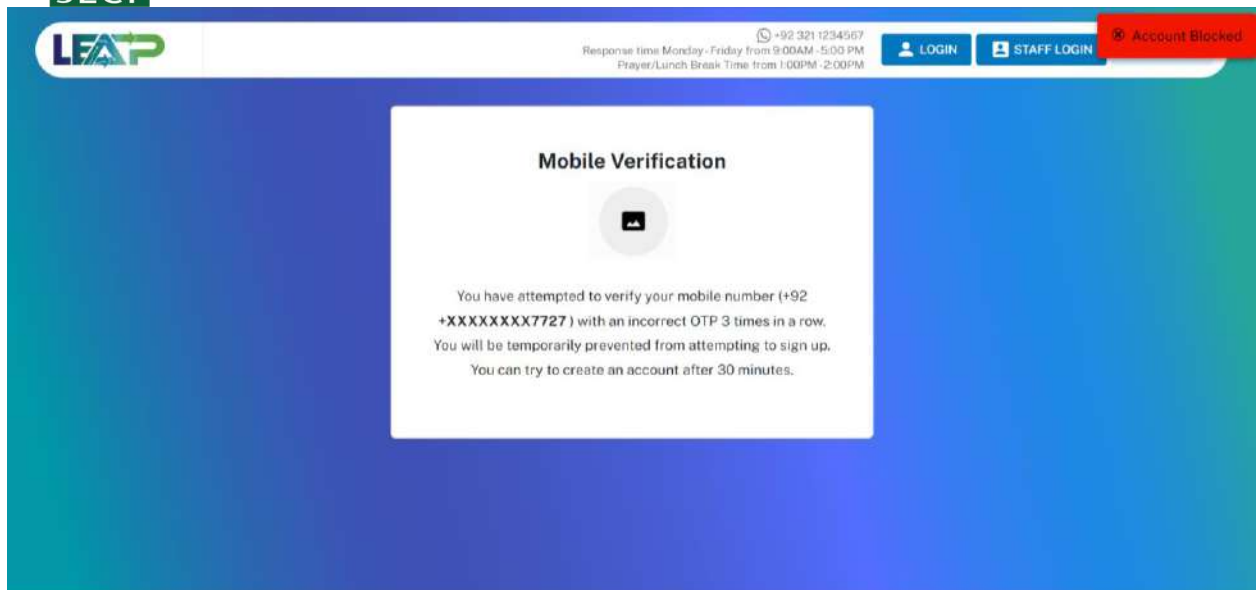
Mobile Verification

Please enter the 4 digit code that we have sent on your mobile number **+92 3331637727**

Verification code is expired now. [Resend Code](#)

← Back

37. If the user enters an incorrect OTP 3 times in a row, the system temporarily blocks the user from further signup attempts for 30 minutes as a security measure. The user can resume sign up with that NICOP after a lapse of 30 minutes.



LEAP

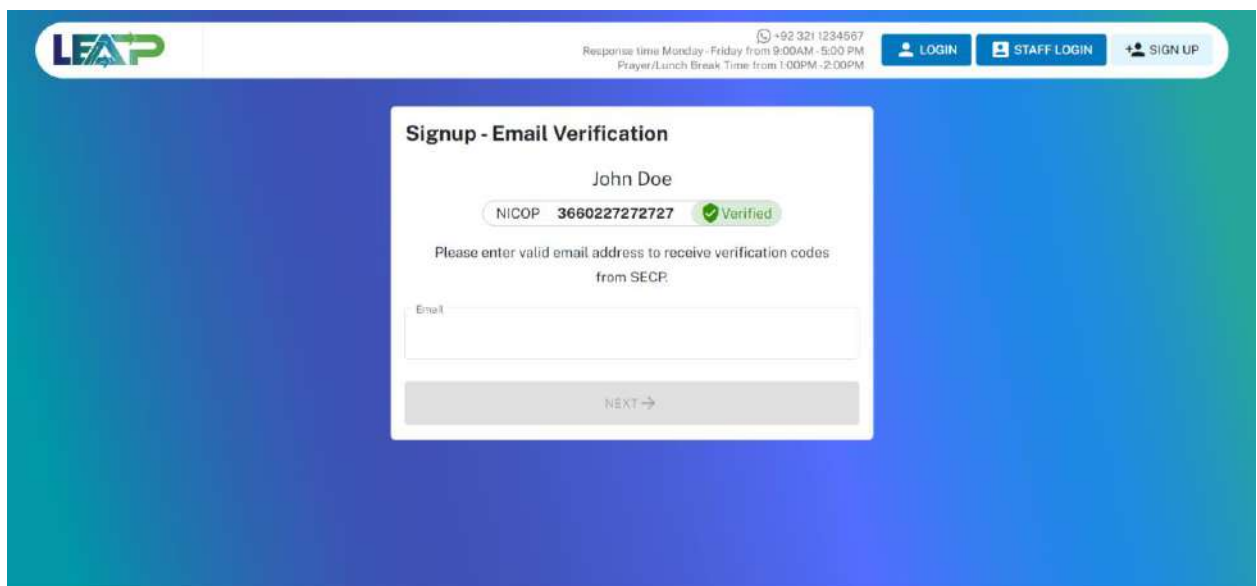
+92 321 1234567
Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN Account Blocked

Mobile Verification

You have attempted to verify your mobile number (+92 +XXXXXXX7727) with an incorrect OTP 3 times in a row. You will be temporarily prevented from attempting to sign up. You can try to create an account after 30 minutes.

38. In case of correct OTP verification of Pakistani Mobile Number, or if mobile verification is not requiring for non-Pakistani Mobile Numbers, system displays the field to enter Email.



LEAP

+92 321 1234567
Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN SIGN UP

Signup - Email Verification

John Doe

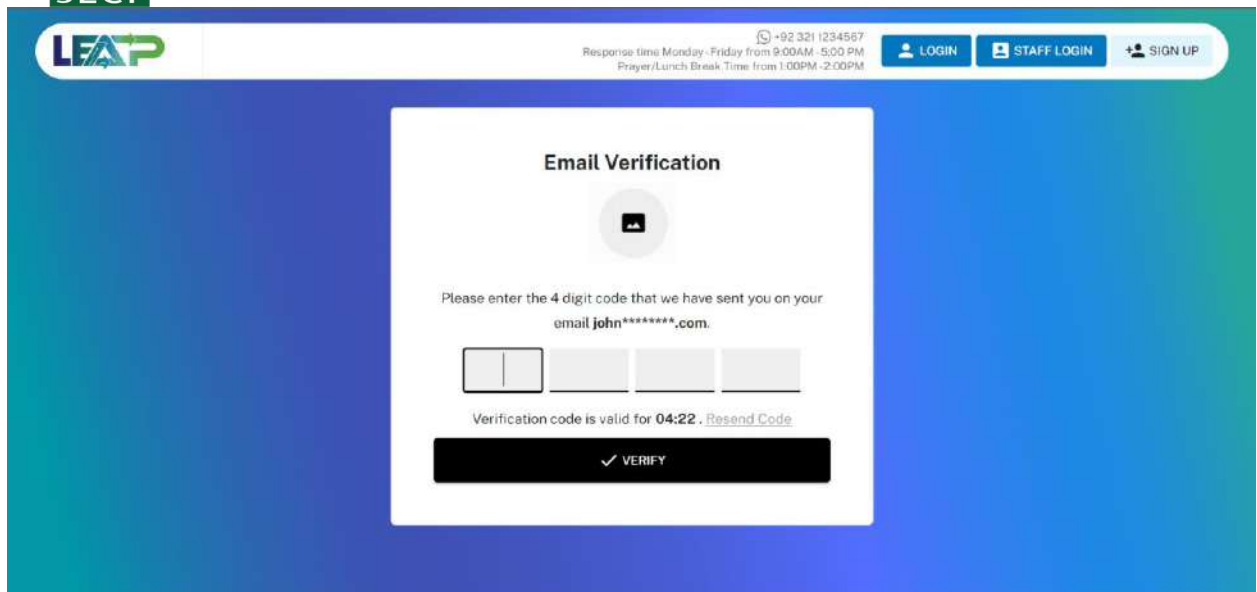
NICOP 36602272727 Verified

Please enter valid email address to receive verification codes from SECP.

Email

NEXT →

39. User enters the email and system send the OTP on the email. This OTP remains valid for 5 minutes, after which the Resend Code button becomes enabled. The Applicant can use this button to resend the code.



LEAP

+92 321 1234567
Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN SIGN UP

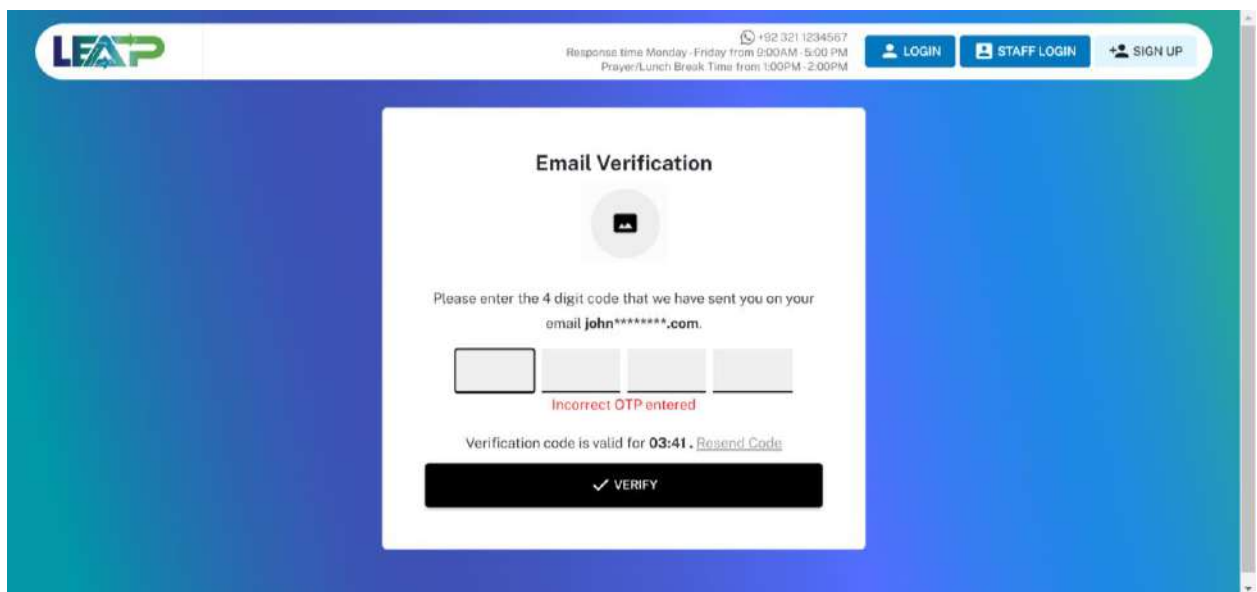
Email Verification

Please enter the 4 digit code that we have sent you on your email john*****.com.

Verification code is valid for 04:22 . [Resend Code](#)

✓ VERIFY

40. In case an incorrect OTP is entered, the system shows an error message, and prompts the user to enter the correct 4-digit OTP.



LEAP

+92 321 1234567
Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN SIGN UP

Email Verification

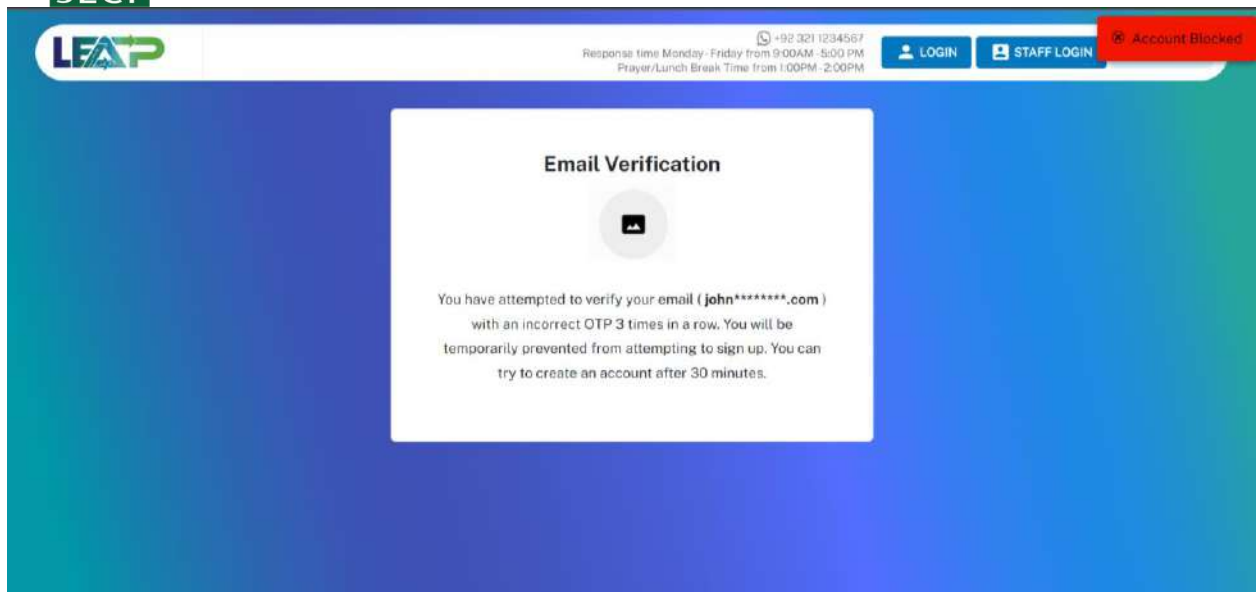
Please enter the 4 digit code that we have sent you on your email john*****.com.

Incorrect OTP entered

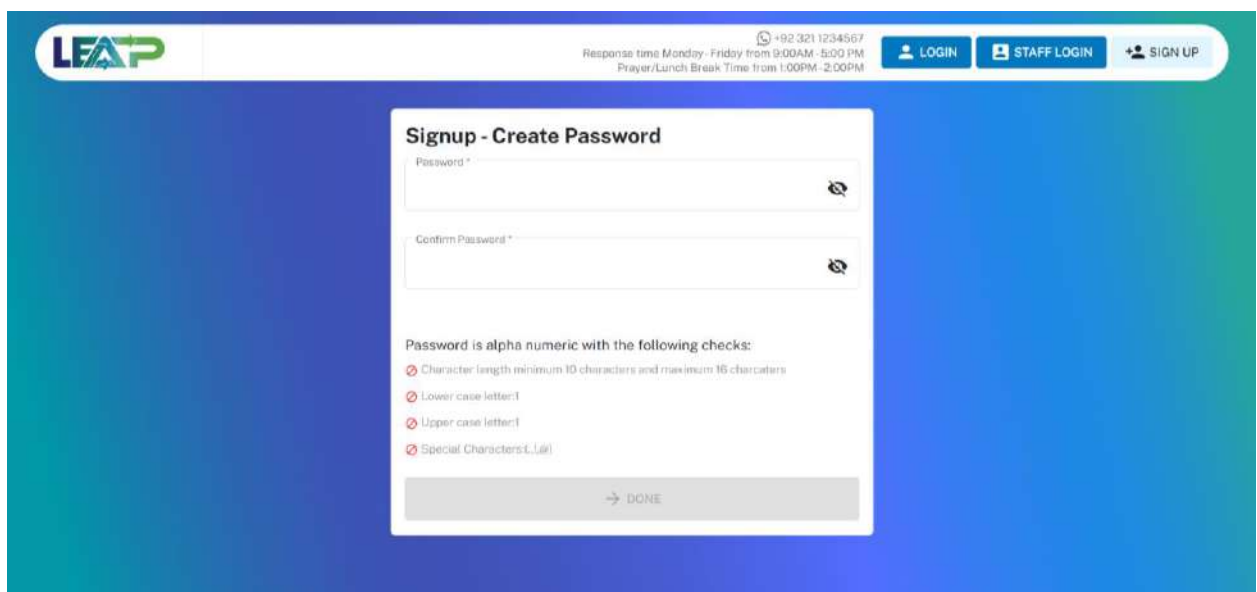
Verification code is valid for 03:41 . [Resend Code](#)

✓ VERIFY

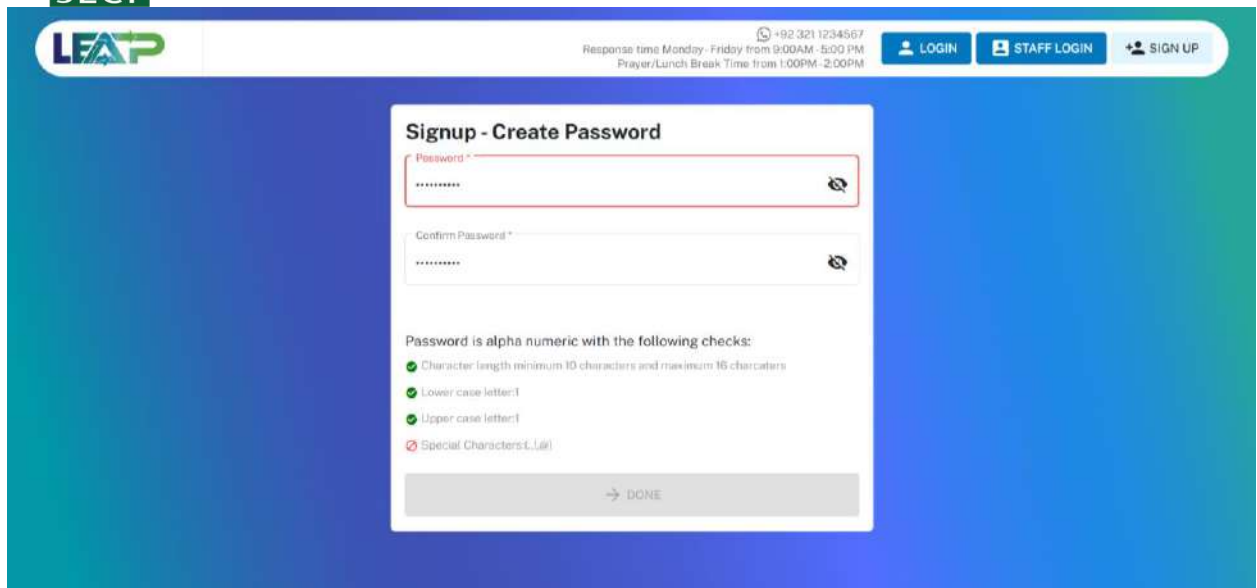
41. If the user enters an incorrect OTP 3 times in a row, the system temporarily blocks the user from further signup attempts for 30 minutes as a security measure. The user can resume sign up with that NICOP after a lapse of 30 minutes.



42. If the user enters the correct OTP received on the email and system after verifying email displays the screen to create and confirm password.



43. The requirements for password are listed below the password fields. When these requirements are met, a green checkmark is placed against each of these. The Done button at the bottom of the page remains disabled until all these requirements are met, not allowing the user to proceed further without a strong password.



LEAP

+92 321 1234567
Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN SIGN UP

Signup - Create Password

Password *

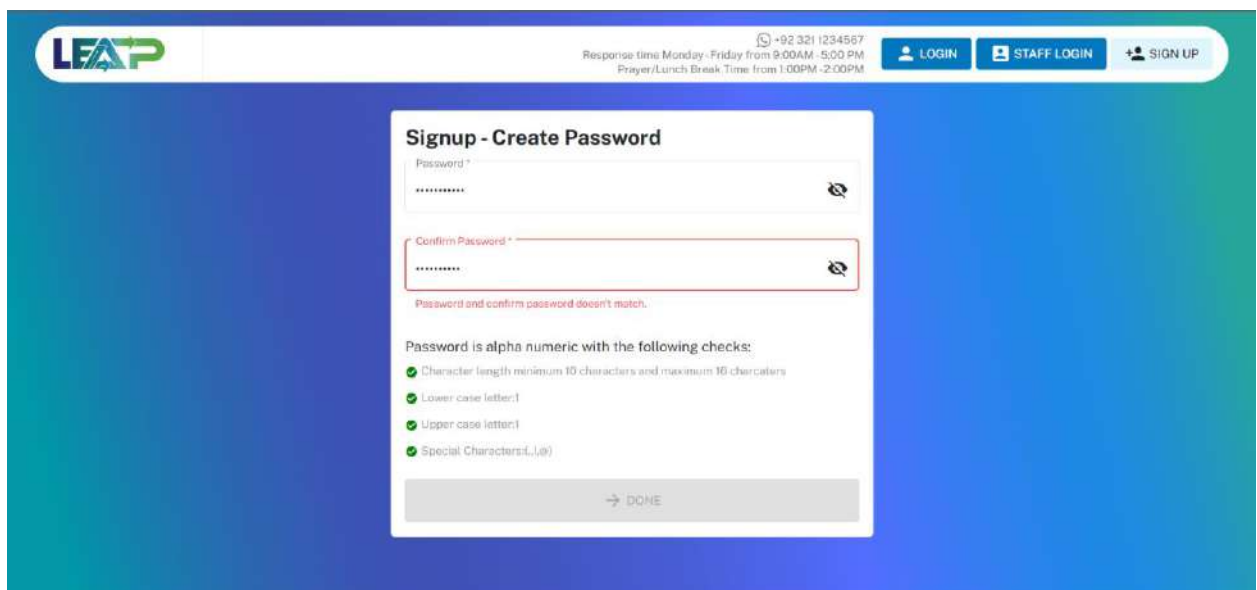
Confirm Password *

Password is alpha numeric with the following checks:

- ✓ Character length minimum 10 characters and maximum 16 characters
- ✓ Lower case letter:!
- ✓ Upper case letter:!
- ✗ Special Characters(!, @, #)

→ DONE

44. Furthermore, the password provided in the Password and Confirm Password fields need to match. An error is displayed to the user if these fields do not match, and the Done button at the bottom of the page remains disabled, not allowing the user to proceed further without correcting the Password first.



LEAP

+92 321 1234567
Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN SIGN UP

Signup - Create Password

Password *

Confirm Password *

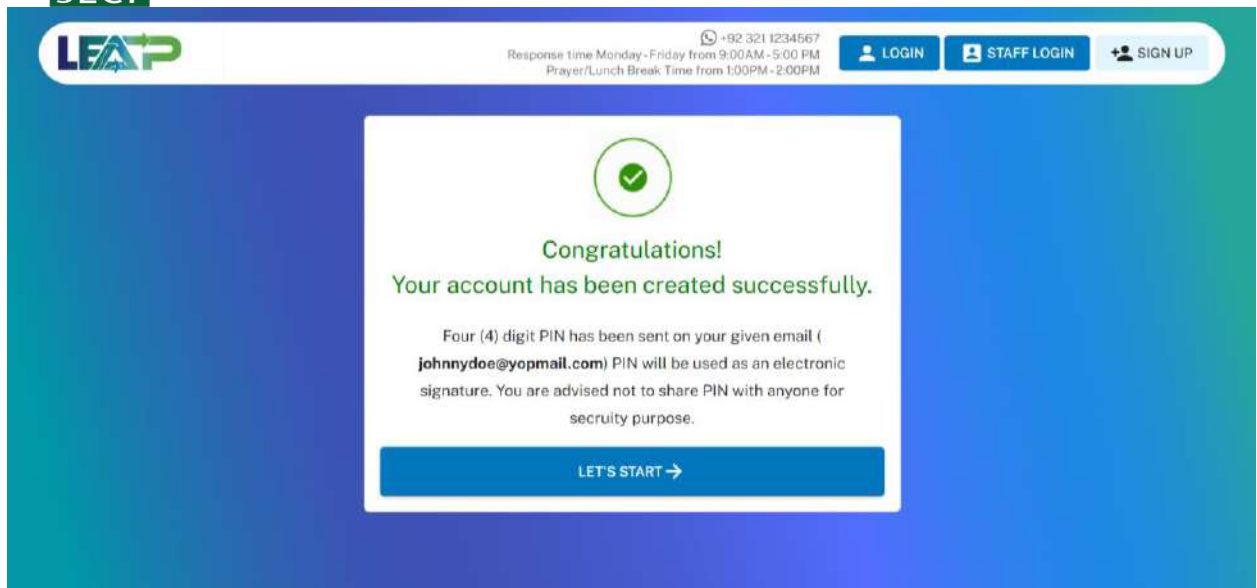
Password and confirm password doesn't match.

Password is alpha numeric with the following checks:

- ✓ Character length minimum 10 characters and maximum 16 characters
- ✓ Lower case letter:!
- ✓ Upper case letter:!
- ✓ Special Characters(!, @, #)

→ DONE

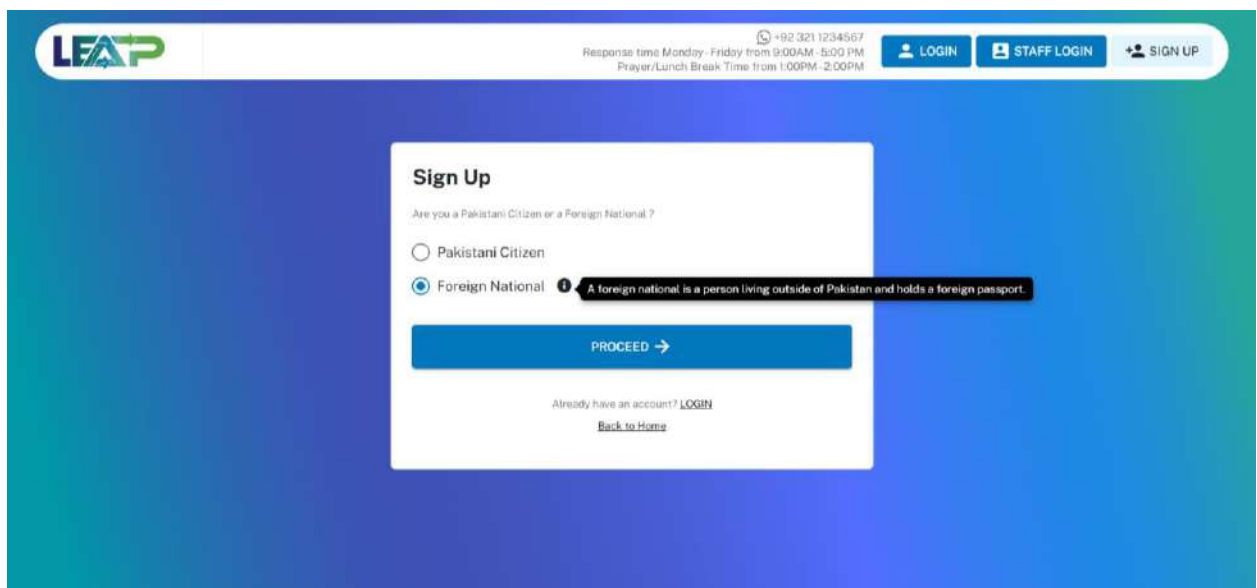
45. Once the password has been created System generates an Email, and In-App Alert to **Applicant** regarding PIN generation.



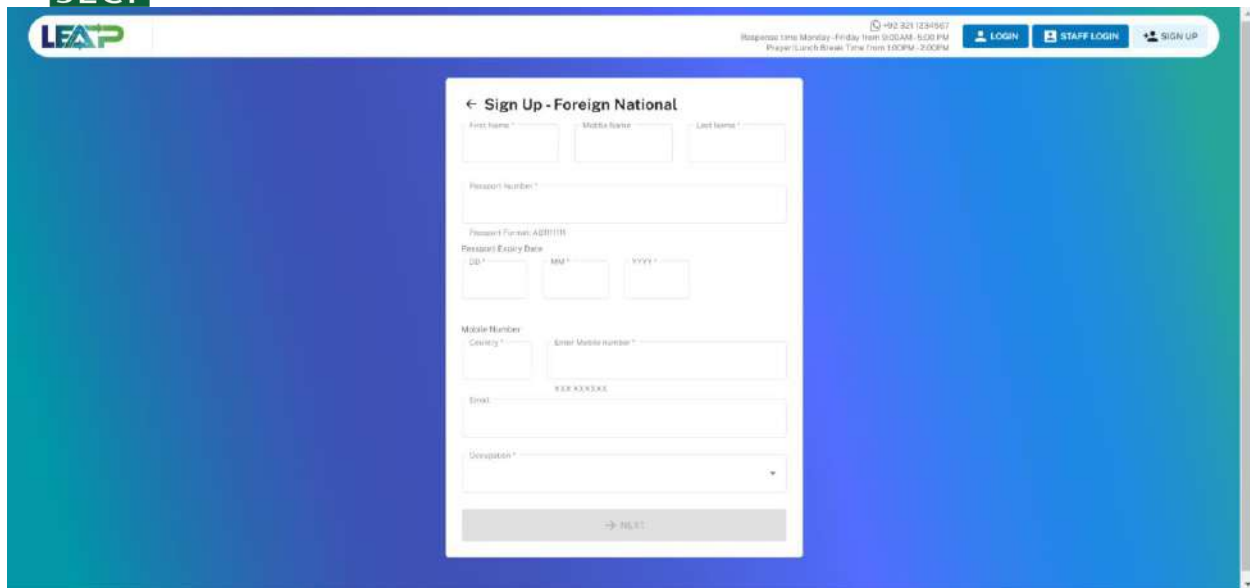
46. System sends the PIN to the Applicant via email. The PIN is included as an attachment that is password protected. The password for the attachment is the same as the Applicant's LEAP account password.

Sign Up – Foreign National

47. User selects Foreign National and clicks Proceed.



48. System displays Sign-Up-Foreign National form where user needs to enter the personal detail as shown in the image.



← Sign Up - Foreign National

First Name * Middle Name * Last Name *

Passport Number *

Passport Format: AB111111

Passport Expiry Date

DD * MM * YYYY *

Mobile Number

Country * Enter Mobile number *

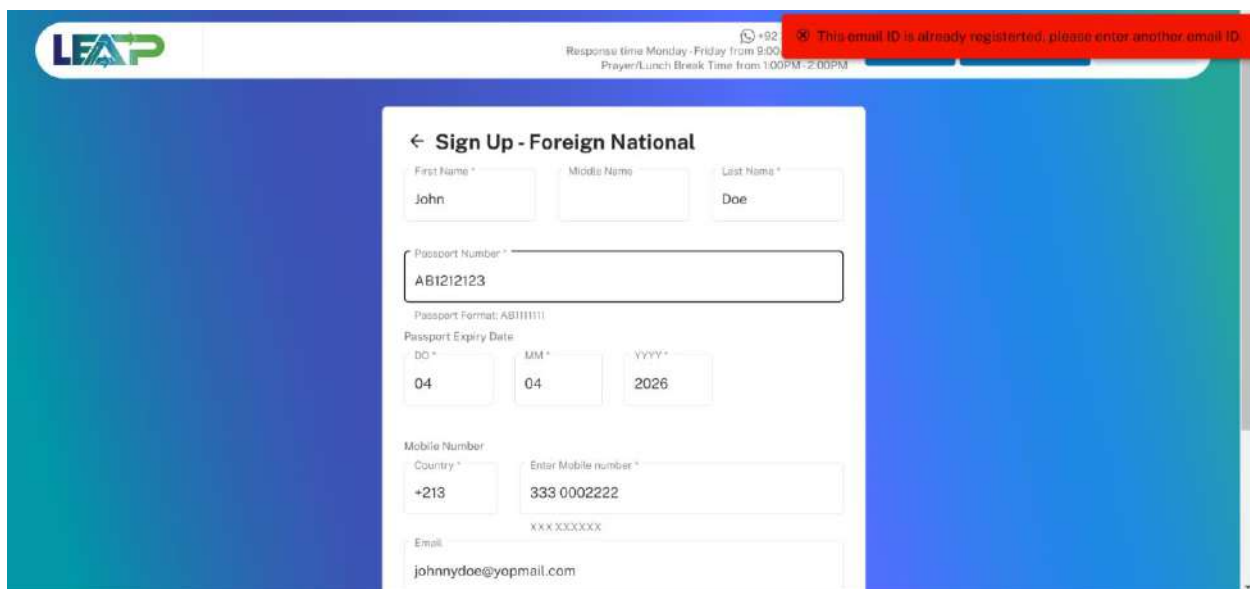
XXX XXXXX

Email *

Occupation *

→ RESID

49. If the provided email address is already in use, the system displays an error message to the Applicant.



← Sign Up - Foreign National

First Name * Middle Name * Last Name *

John Doe

Passport Number *

AB1212123

Passport Format: AB111111

Passport Expiry Date

DD * MM * YYYY *

04 04 2026

Mobile Number

Country * Enter Mobile number *

+213 333 0002222

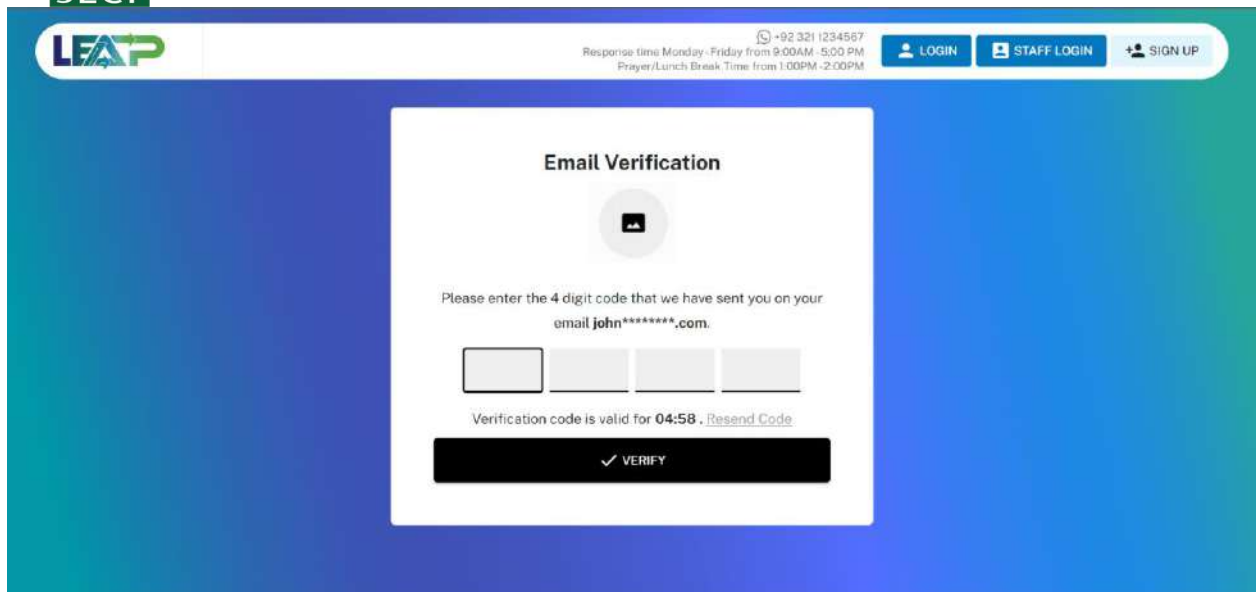
XXX XXXXXX

Email *

johnnydoe@yopmail.com

⊗ This email ID is already registered, please enter another email ID

50. If the provided email address is not in use, system sends the OTP on the provided email address. This OTP remains valid for 5 minutes, after which the Resend Code button becomes enabled. The Applicant can use this button to resend the code.



LEAP

+92 321 1234567
Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN SIGN UP

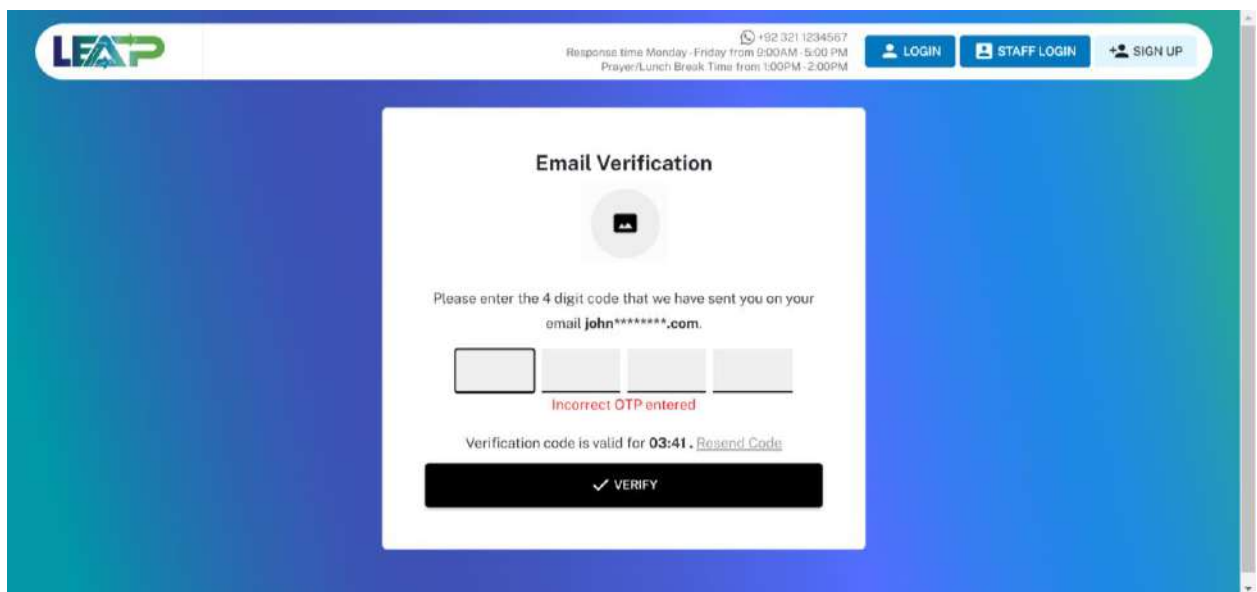
Email Verification

Please enter the 4 digit code that we have sent you on your email john*****.com.

Verification code is valid for 04:58 . [Resend Code](#)

✓ VERIFY

51. In case an incorrect OTP is entered, the system shows an error message, and prompts the user to enter the correct 4-digit OTP.



LEAP

+92 321 1234567
Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN SIGN UP

Email Verification

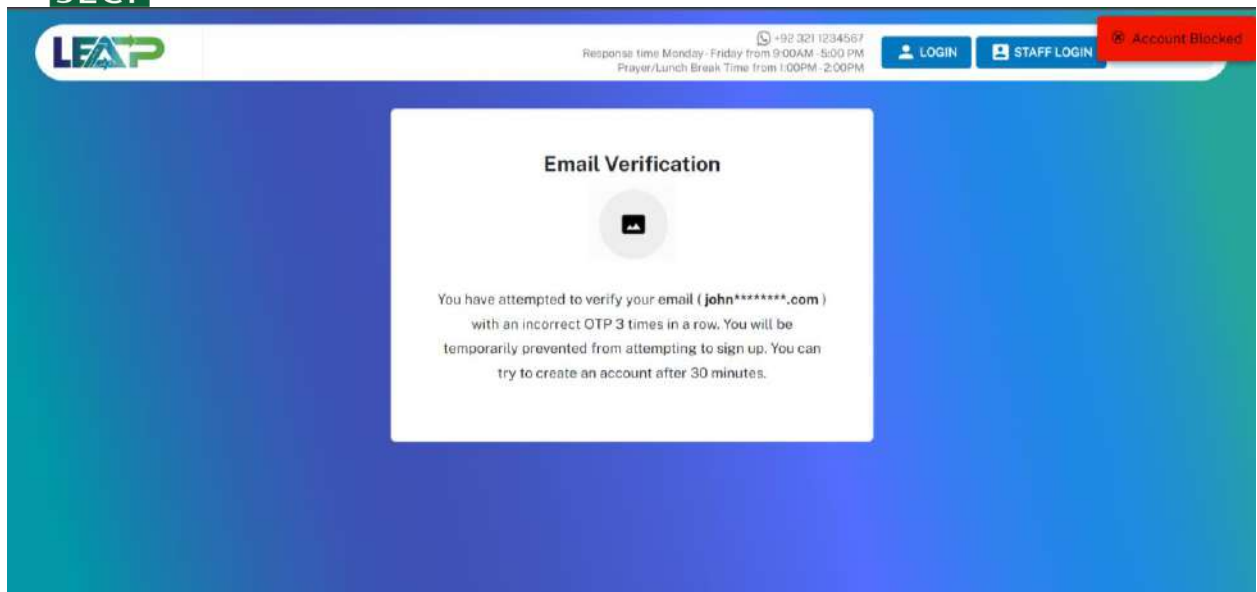
Please enter the 4 digit code that we have sent you on your email john*****.com.

Incorrect OTP entered

Verification code is valid for 03:41 . [Resend Code](#)

✓ VERIFY

52. If the user enters an incorrect OTP 3 times in a row, the system temporarily blocks the user from further signup attempts for 30 minutes as a security measure. The user can resume sign up with that Passport Number after a lapse of 30 minutes.



LEAP

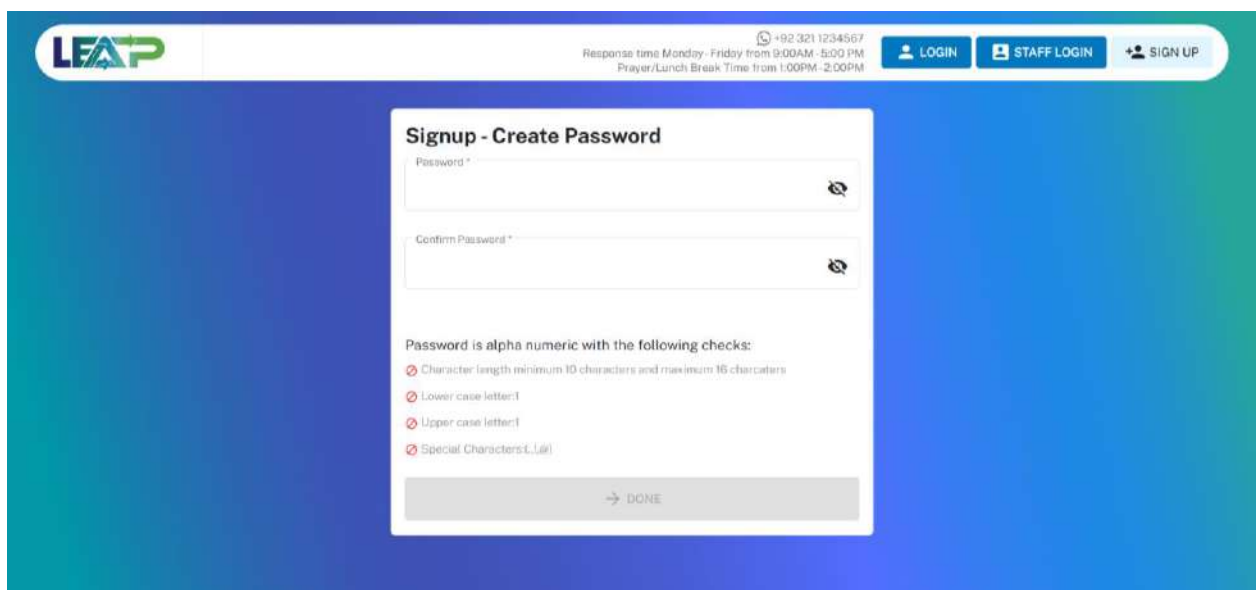
+92 321 1234567
Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN Account Blocked

Email Verification

You have attempted to verify your email (john*****.com) with an incorrect OTP 3 times in a row. You will be temporarily prevented from attempting to sign up. You can try to create an account after 30 minutes.

53. If the user enters the correct OTP received on the email and system after verifying email displays the screen to create and confirm password.



LEAP

+92 321 1234567
Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN SIGN UP

Signup - Create Password

Password *

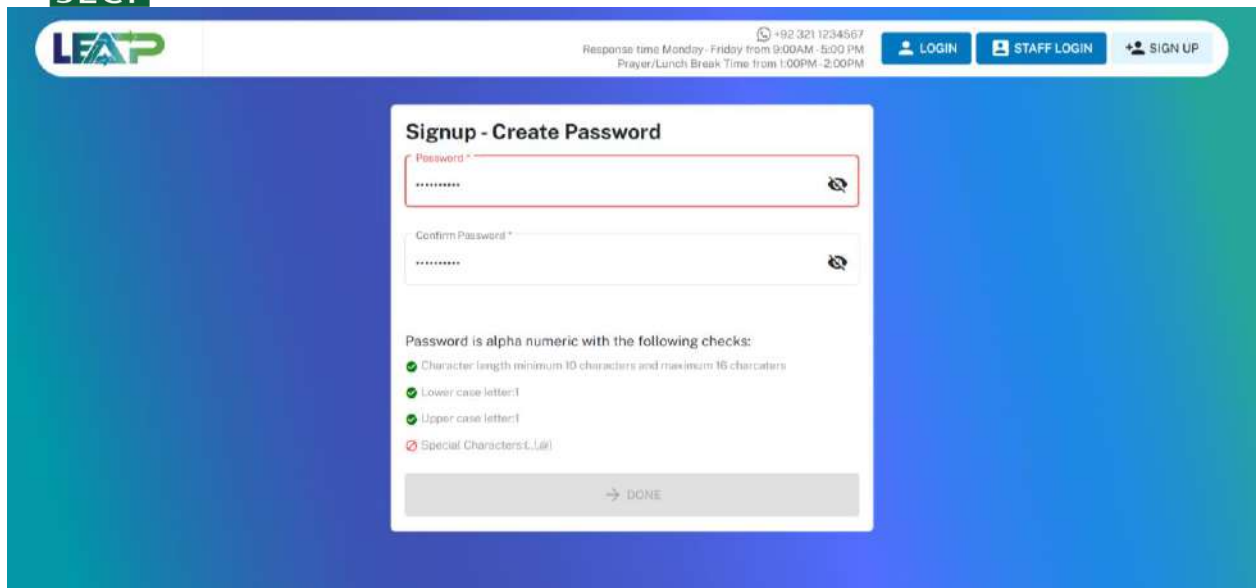
Confirm Password *

Password is alpha numeric with the following checks:

- Character length minimum 10 characters and maximum 16 characters
- Lower case letter:l
- Upper case letter:L
- Special Characters:!,@,#

→ DONE

54. The requirements for password are listed below the password fields. When these requirements are met, a green checkmark is placed against each of these. The Done button at the bottom of the page remains disabled until all these requirements are met, not allowing the user to proceed further without a strong password.



LEAP

+92 321 1234567
Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN SIGN UP

Signup - Create Password

Password *

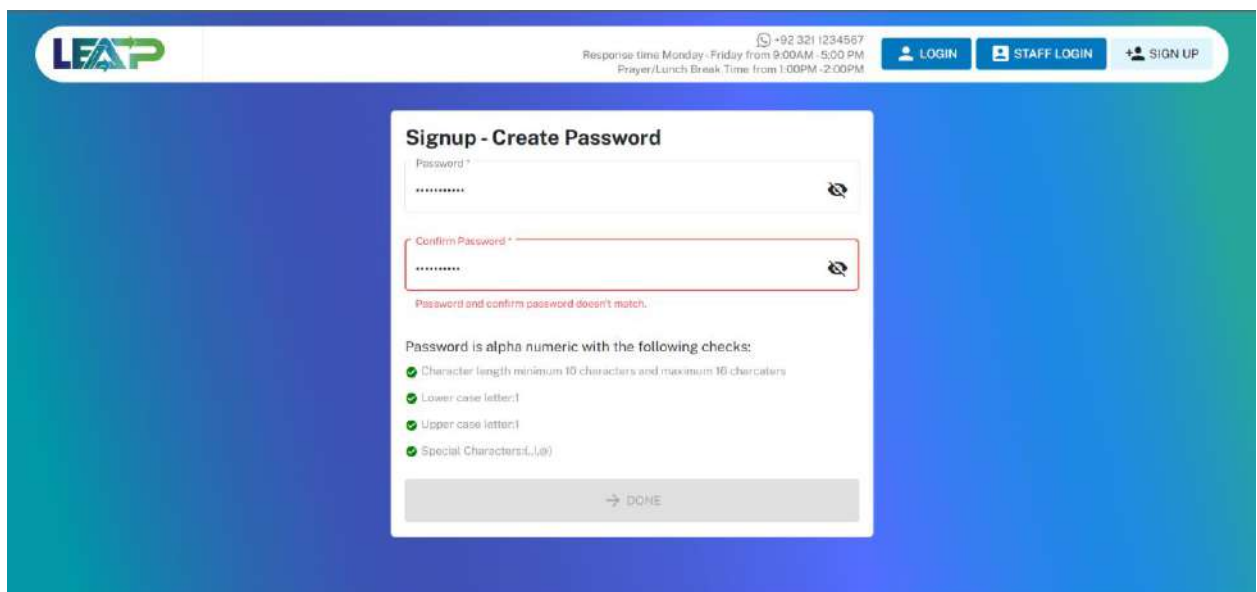
Confirm Password *

Password is alpha numeric with the following checks:

- ✓ Character length minimum 10 characters and maximum 16 characters
- ✓ Lower case letter:!
- ✓ Upper case letter:!
- ✗ Special Characters(!, @, #)

→ DONE

55. Furthermore, the password provided in the Password and Confirm Password fields need to match. An error is displayed to the user if these fields do not match, and the Done button at the bottom of the page remains disabled, not allowing the user to proceed further without correcting the Password first.



LEAP

+92 321 1234567
Response time Monday - Friday from 9:00AM - 5:00 PM
Prayer/Lunch Break Time from 1:00PM - 2:00PM

LOGIN STAFF LOGIN SIGN UP

Signup - Create Password

Password *

Confirm Password *

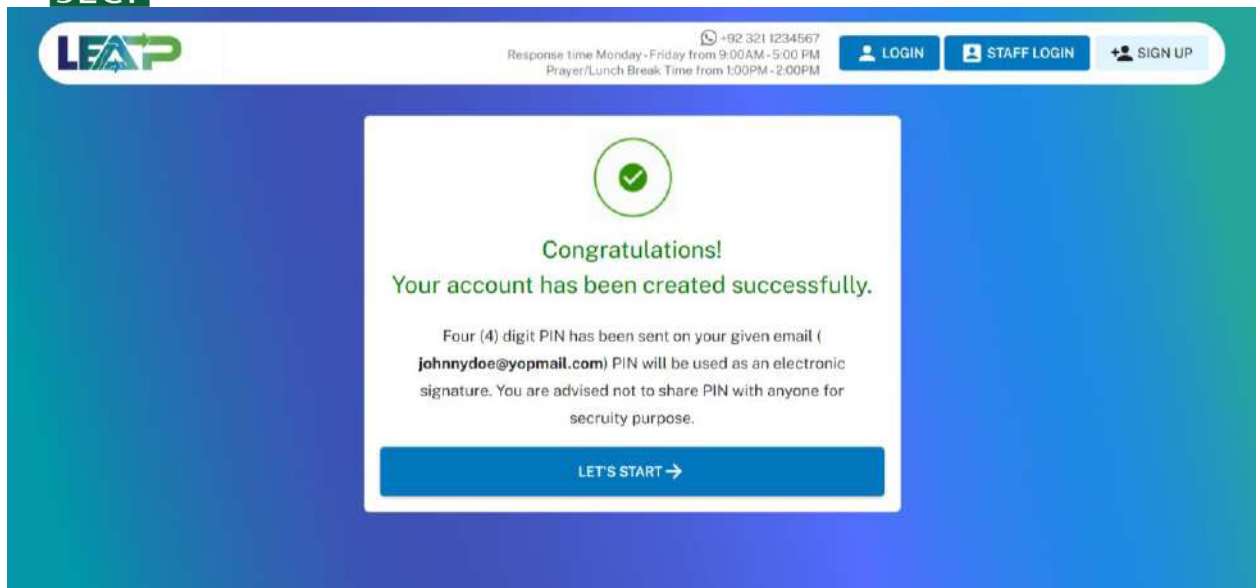
Password and confirm password doesn't match.

Password is alpha numeric with the following checks:

- ✓ Character length minimum 10 characters and maximum 16 characters
- ✓ Lower case letter:!
- ✓ Upper case letter:!
- ✓ Special Characters(!, @, #)

→ DONE

56. Once the password has been created System generates an Email, and In-App Alert to **Applicant** regarding PIN generation.

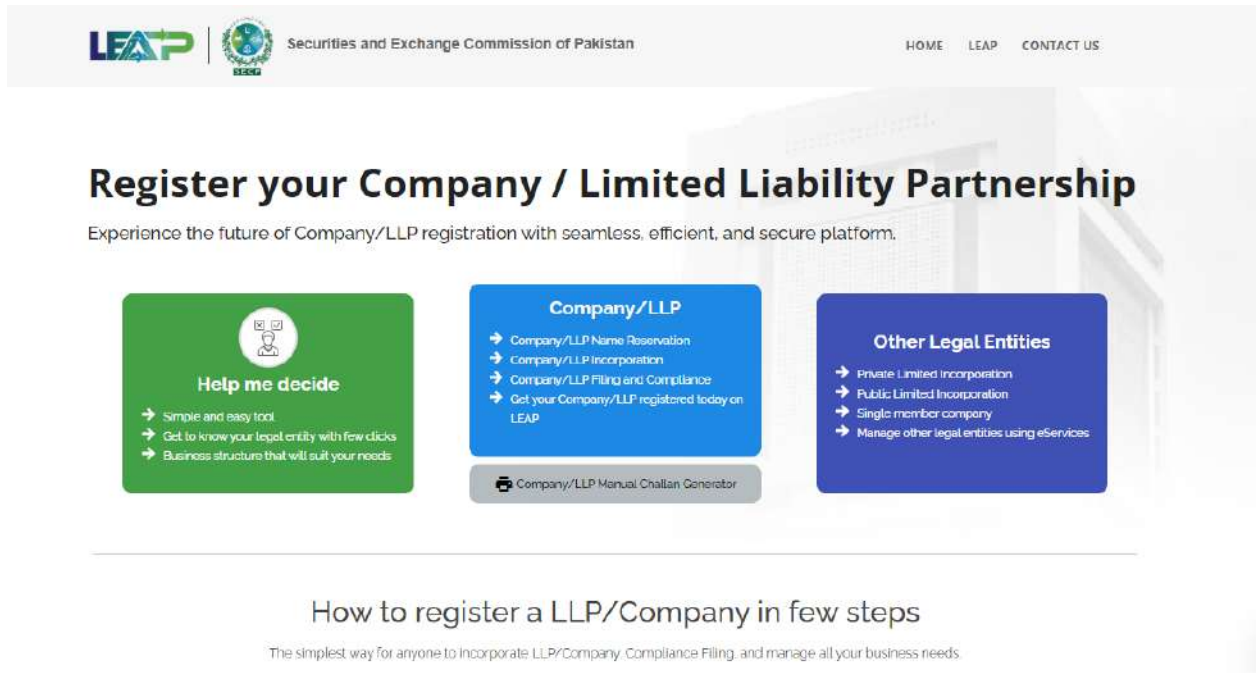


57. System sends the PIN to the Applicant via email. The PIN is included as an attachment that is password protected. The password for the attachment is the same as the Applicant's LEAP account password.

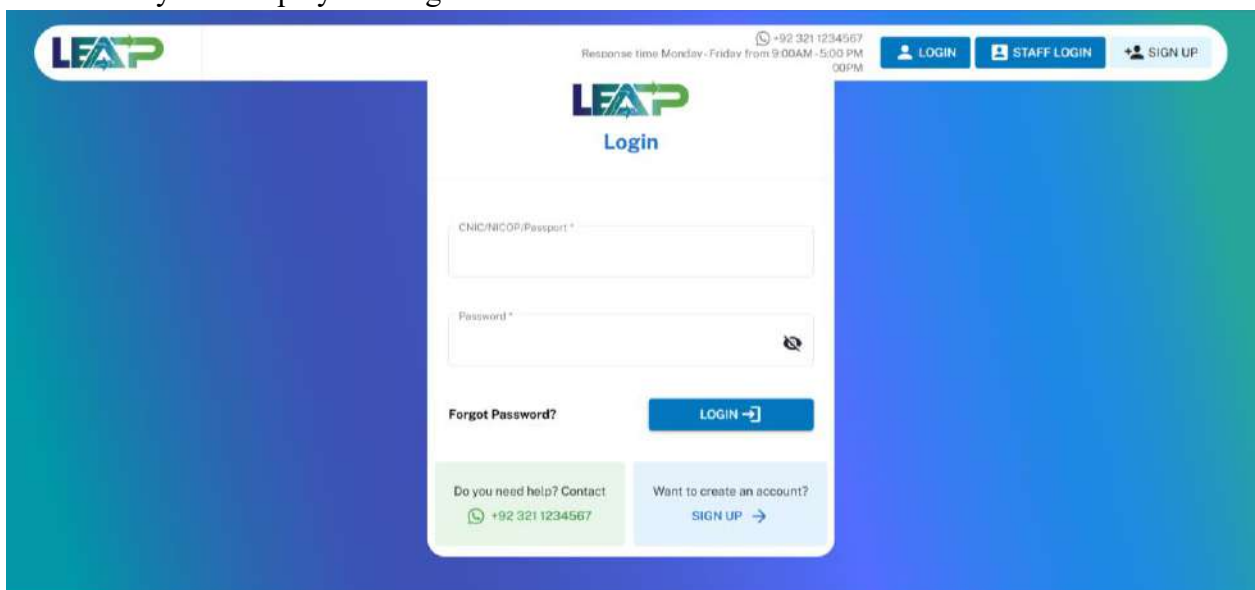


3. Login

1. Clicks on the login button on the homepage of SECP LEAP PORTAL



2. System displays the login screen



3. Enters the username (CNIC/NICOP/PASSPORT) and Password
4. System shows homepage to the registered user



MENU

LEAP

Home > Profile

Search here

Welcome John Foreign National

Overview

Name Reservations10

My Companies / LLPs5

My Processes0

Welcome to your LEAP dashboard

From here, you access various online services provided by LEAP. The tasks and services will be available to you based on the applications you have accomplished and the companies you have authority over. Essentially, you can reserve a new name for your business, incorporate a new company and manage the filing and compliance of your registered companies.

Do it now

Reserve a Company Name

The first step to start a company

Start a Company

Incorporate your new company now

Filing and Compliance

Manage your registered company

Application Statuses

Draft5

Payment Pending1

Under Review2

Objection0

Approved5

Tasks

Alerts

Events

Notices

News

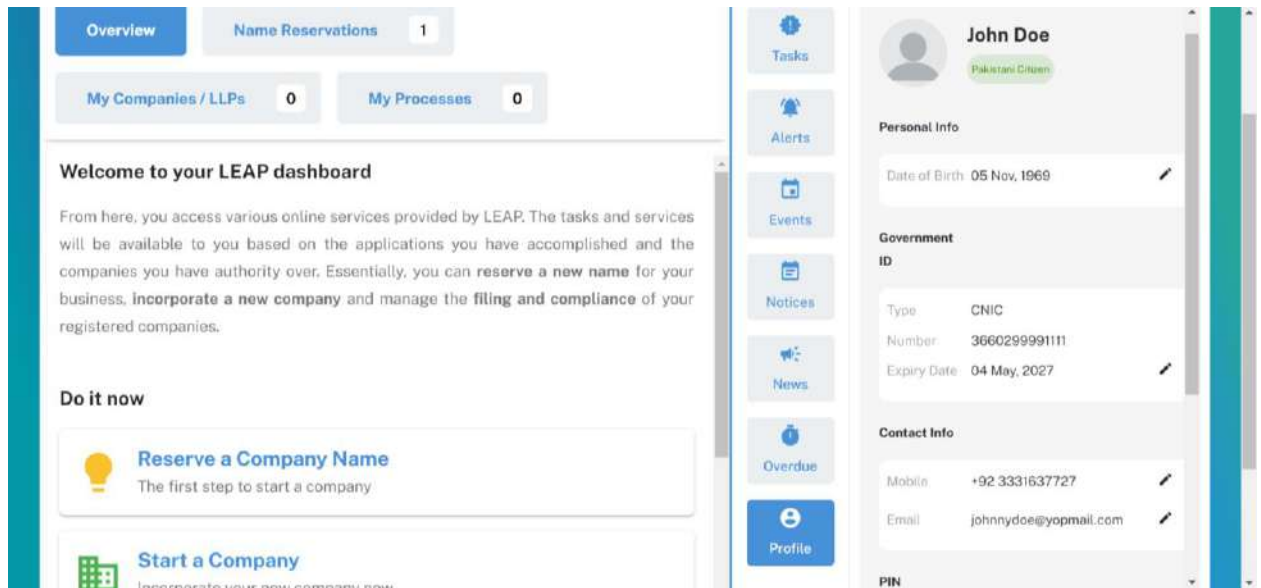
Overdue

Profile

4. External User Profile Management

An external user can view their profile and perform changes to information associated with their profile, such as reset their password or reset their PIN.

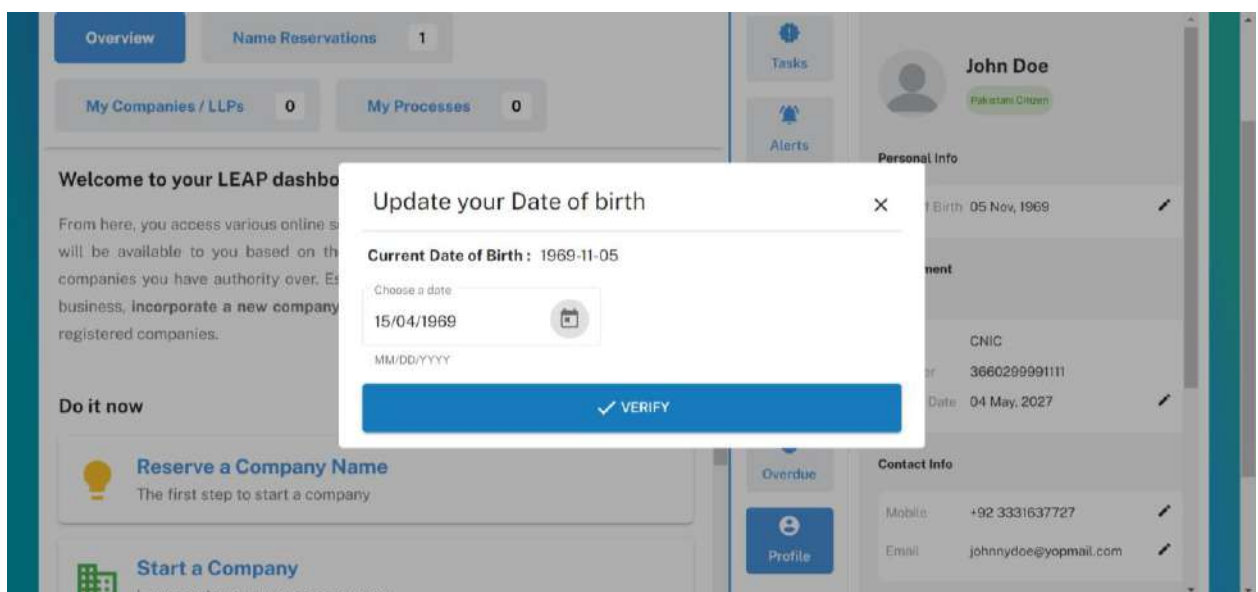
By clicking the Profile tab on the right hand, the profile panel will expand, and the user can view the profile. They can also update their profile, e.g. by resetting their PIN, resetting their password, or by updating their Date of Birth, contact info or government issued ID expiry date.



The screenshot shows the LEAP dashboard for a user named John Doe. The dashboard includes a sidebar with navigation options: Overview, Name Reservations (1), My Companies / LLPs (0), and My Processes (0). The main content area displays a welcome message and a 'Do it now' section with buttons for 'Reserve a Company Name' and 'Start a Company'. On the right, the user's profile is expanded, showing personal information (Date of Birth: 05 Nov, 1969), government ID (CNIC: 3660299991111, Expiry Date: 04 May, 2027), and contact information (Mobile: +92 3331637727, Email: johnnydoe@yopmail.com). A 'Profile' button is visible in the sidebar.

Updating Date of Birth:

1. To update the Date of Birth, user will click on the pen-shaped edit button on the right side of the Date of Birth field.
2. System will open up a window so that the user can update the date of birth.

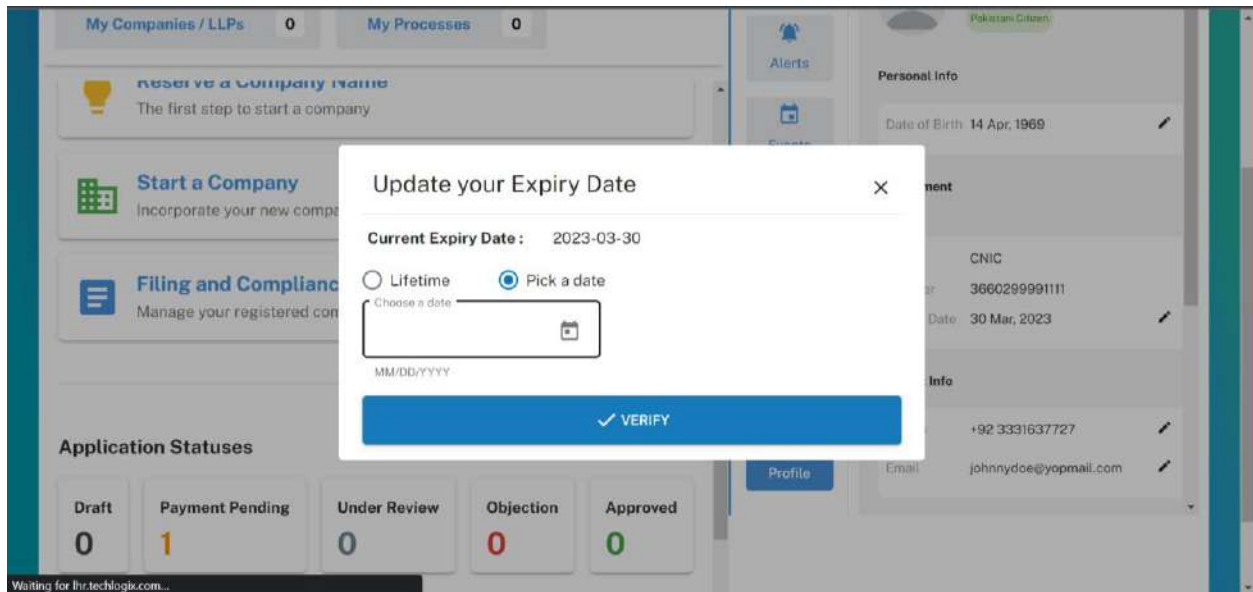


The screenshot shows the 'Update your Date of birth' modal window. The modal displays the current date of birth as 1969-11-05. Below this, there is a 'Choose a date' section with a date picker showing 15/04/1969. A 'VERIFY' button is at the bottom of the modal. The background shows the same dashboard as the previous screenshot, but the profile section is partially obscured by the modal.

3. After selecting a new date, the user will click on the Verify button, after which system will update this information.

Updating Government ID Expiry Date:

1. To update the CNIC/NICOP/Passport expiry date, user will click on the pen-shaped edit button on the right side of the Expiry Date field.
2. System will open up a window so that the user can update the date of birth.

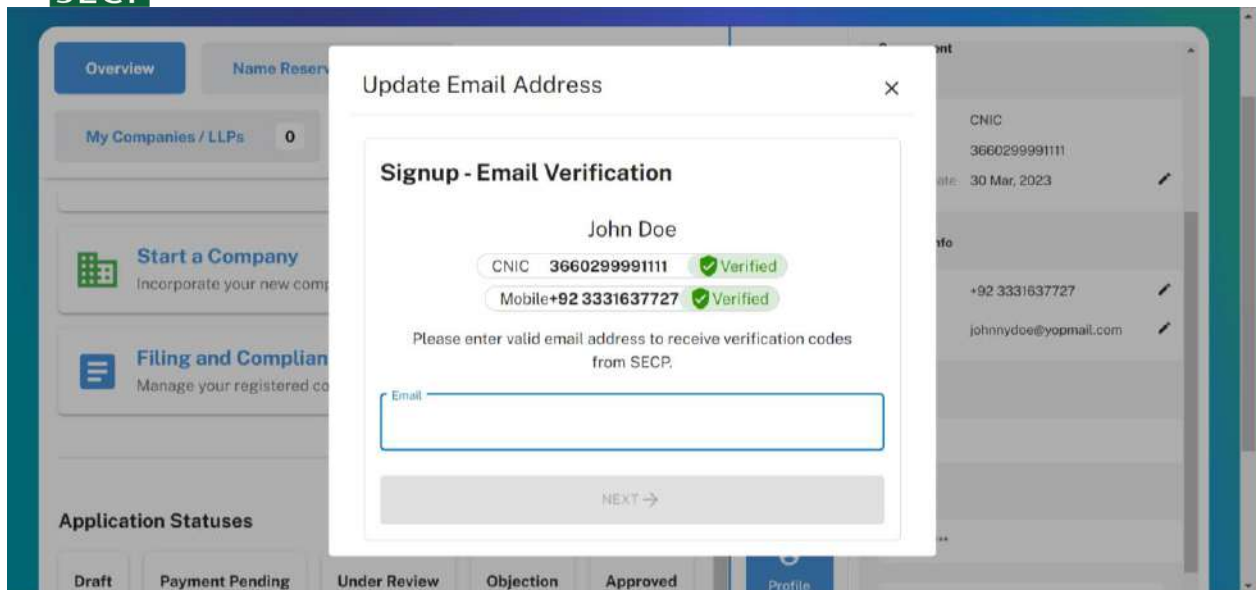


The screenshot displays the SECP LEAP portal interface. A modal window titled "Update your Expiry Date" is centered on the screen. The modal shows the "Current Expiry Date" as "2023-03-30". There are two radio button options: "Lifetime" (unselected) and "Pick a date" (selected). Below the "Pick a date" option is a date picker field with a calendar icon and the placeholder text "Choose a date". At the bottom of the modal is a blue button labeled "✓ VERIFY". The background of the portal shows various sections: "My Companies / LLPs" with a count of 0, "My Processes" with a count of 0, "Personal Info" with fields for "Date of Birth" (14 Apr, 1969), "CNIC" (3660299991111), "Date" (30 Mar, 2023), and "Email" (johnnydoe@yopmail.com). There is also a "Profile" button and a "Waiting for the technology.com..." status bar at the bottom left.

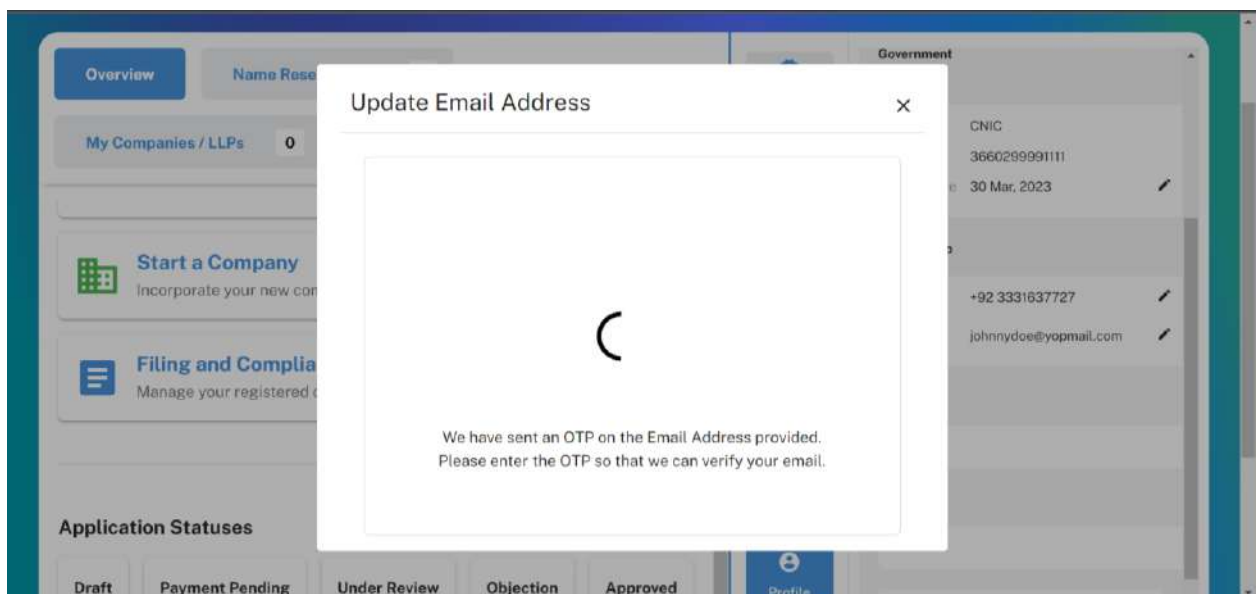
3. The Applicant can either select Lifetime expiry, or select 'Pick a Date' option. Selecting the 'Pick a Date' option will open up a date picker to select a date.
4. After selecting the new date, the user can click on the Verify button to save the change.

Updating Email Address:

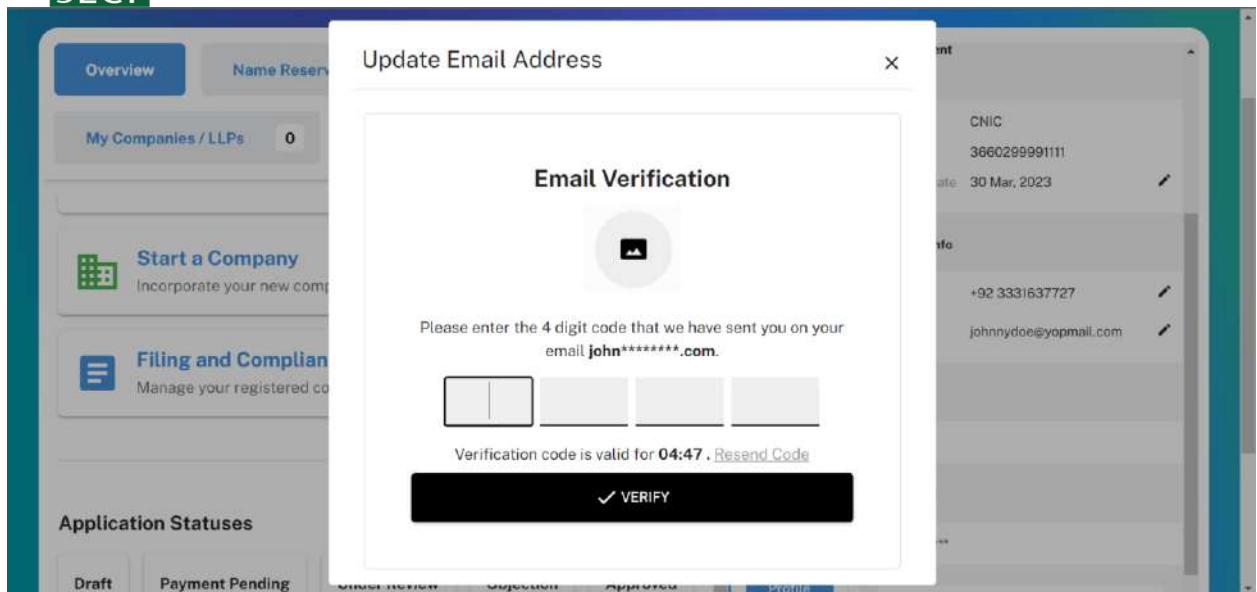
1. To update the Email Address, user will click on the pen-shaped edit button on the right side of the Email field.



2. The user will provide the new email address in the window that opens up, and click on next.



3. System will send an OTP to the new email address provided by the user. This OTP will be valid for 5 minutes.



Update Email Address

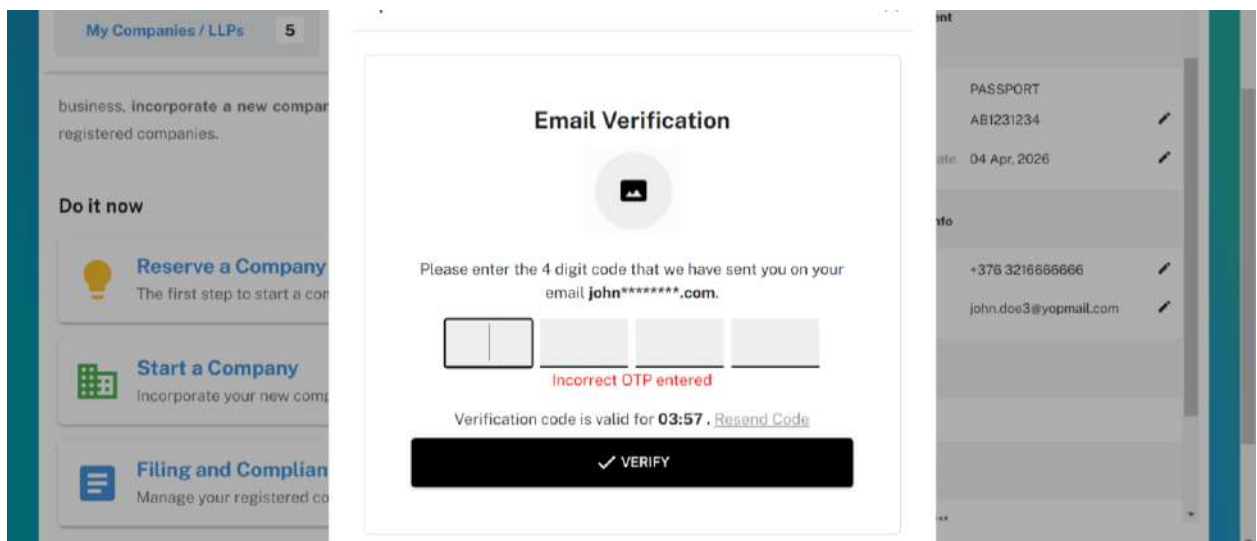
Email Verification

Please enter the 4 digit code that we have sent you on your email john*****.com.

Verification code is valid for 04:47 . [Resend Code](#)

✓ VERIFY

4. User will enter the OTP received on the new email address, and click on verify. If the provided OTP is correct, system will update the user's email address. If the provided OTP is not correct, an error message will be displayed to the user and the email will not be updated until a correct OTP is provided by the user. If the OTP becomes invalid after a lapse of 5 minutes, the user can click on Resend Code button that becomes enabled after the pin becomes invalid.



Email Verification

Please enter the 4 digit code that we have sent you on your email john*****.com.

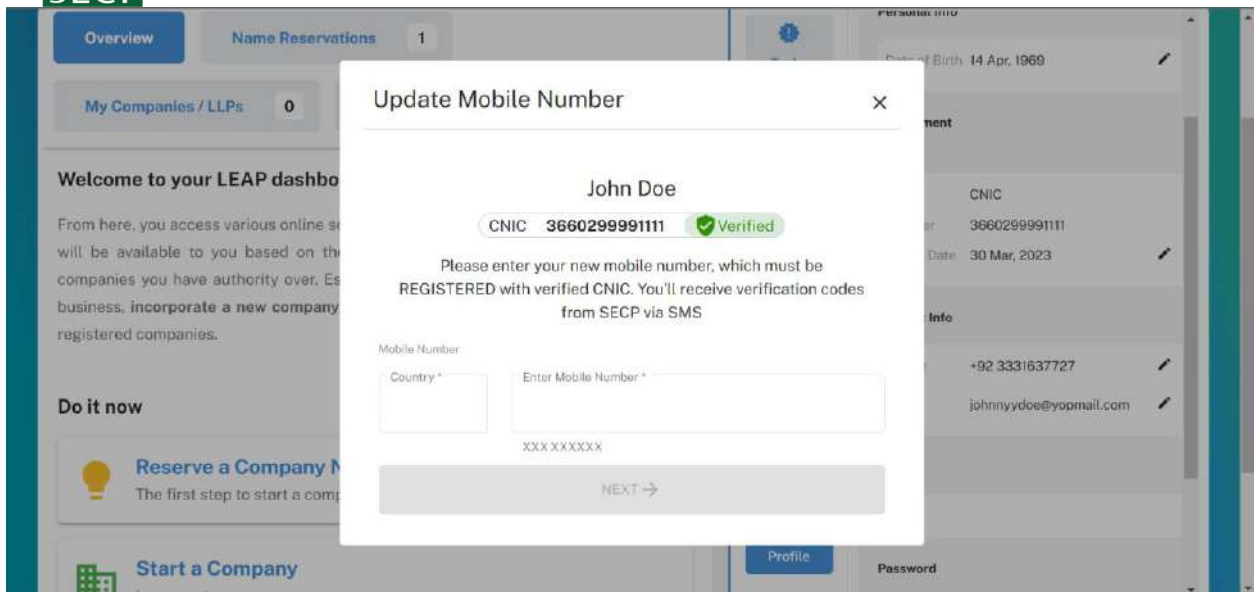
Incorrect OTP entered

Verification code is valid for 03:57 . [Resend Code](#)

✓ VERIFY

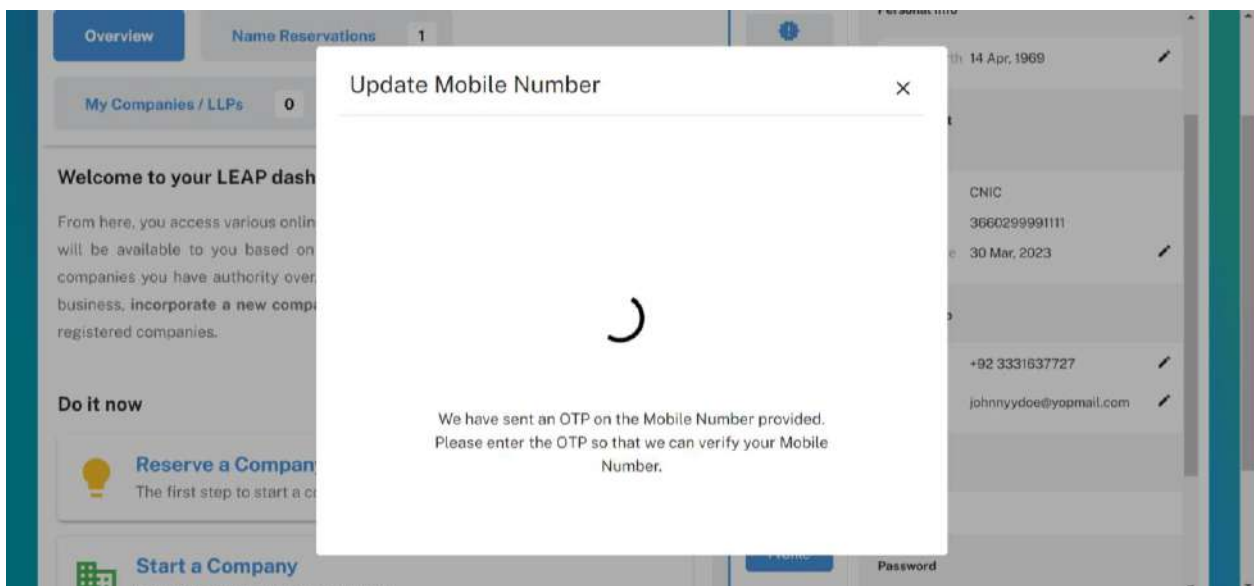
Reset Mobile Number:

1. To update the Mobile Number, user will click on the pen-shaped edit button on the right side of the Mobile Number field.



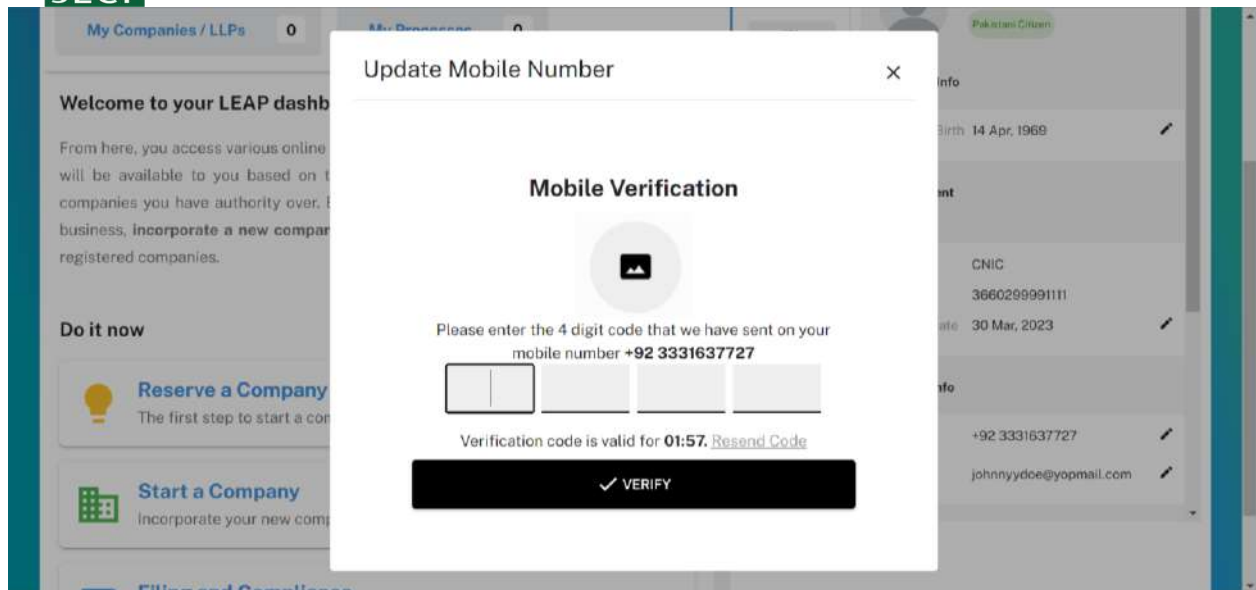
The screenshot shows the LEAP dashboard with a modal window titled "Update Mobile Number". The modal displays the user's name "John Doe" and their CNIC "3660299991111" with a "Verified" status. Below this, a message states: "Please enter your new mobile number, which must be REGISTERED with verified CNIC. You'll receive verification codes from SECP via SMS". There are two input fields: "Country" and "Enter Mobile Number". The "Enter Mobile Number" field has a placeholder "XXXX XXXXXX". A "NEXT" button is at the bottom of the modal. The background shows the dashboard with sections like "Overview", "Name Reservations", "My Companies / LLPs", and "Do it now" with options like "Reserve a Company" and "Start a Company".

2. The user will provide the new Mobile Number in the window that opens up, and click on next. The number will first be verified against the Applicant's CNIC/NICOP from PMD records for Pakistani nationals.



The screenshot shows the same LEAP dashboard with the "Update Mobile Number" modal window. The modal now displays a large loading spinner in the center. Below the spinner, a message states: "We have sent an OTP on the Mobile Number provided. Please enter the OTP so that we can verify your Mobile Number." The background dashboard elements remain the same as in the previous screenshot.

3. System will send an OTP to the new Mobile Number provided by the user. This OTP will be valid for 2 minutes.



Update Mobile Number

Mobile Verification

Please enter the 4 digit code that we have sent on your mobile number +92 3331637727

Verification code is valid for 01:57. [Resend Code](#)

✓ VERIFY

4. User will enter the OTP received on the new Mobile Number, and click on verify. If the provided OTP is correct, system will update the user's Mobile Number. If the provided OTP is not correct, an error message will be displayed to the user and the Mobile Number will not be updated until a correct OTP is provided by the user. If the OTP becomes invalid after a lapse of 2 minutes, the user can click on Resend Code button that becomes enabled after the pin becomes invalid.



Update Mobile Number

Mobile Verification

Please enter the 4 digit code that we have sent on your mobile number +92 3331637727

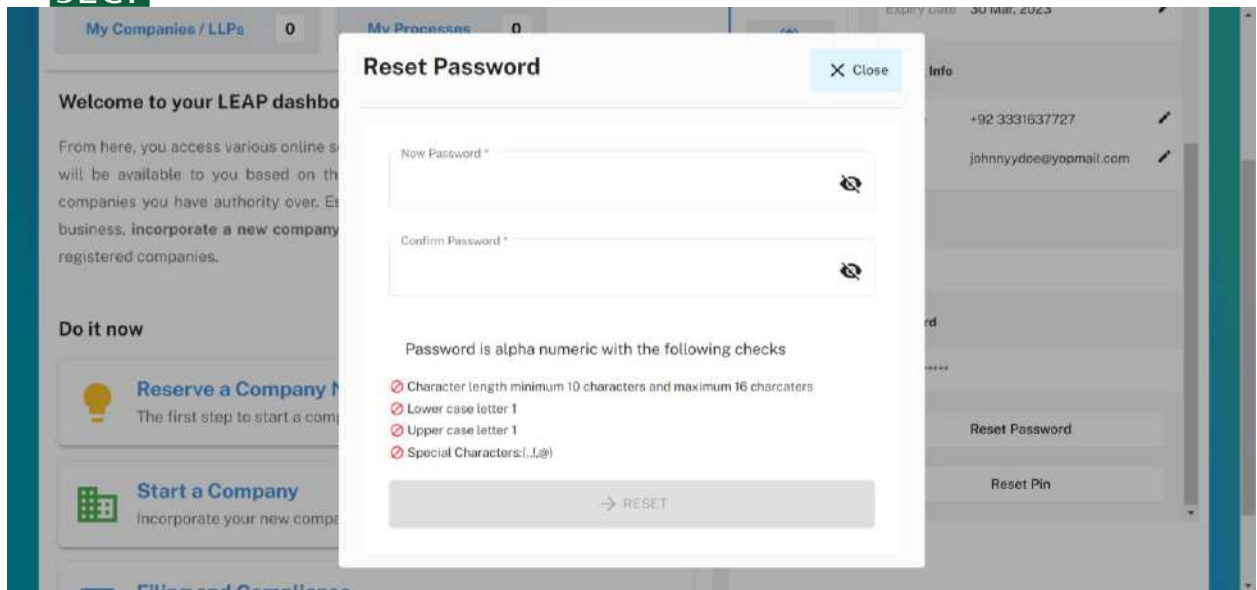
Incorrect OTP entered

Verification code is valid for 01:34. [Resend Code](#)

✓ VERIFY

Reset Password:

1. In order to reset password, user can click on the Reset Password button. This will open up the reset password window.



Reset Password [Close]

New Password *

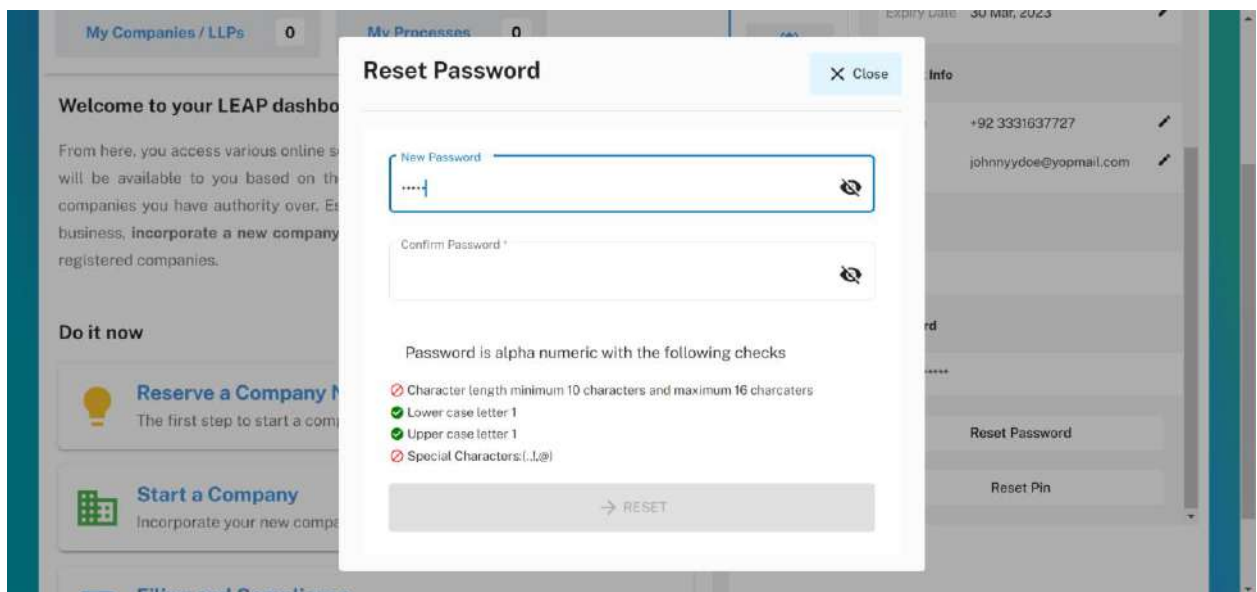
Confirm Password *

Password is alpha numeric with the following checks

- ❌ Character length minimum 10 characters and maximum 16 characters
- ❌ Lower case letter 1
- ❌ Upper case letter 1
- ❌ Special Characters (.!@)

→ RESET

2. The requirements for password are listed below the password fields. When these requirements are met, a green checkmark is placed against each of these. The Done button at the bottom of the page remains disabled until all these requirements are met, not allowing the user to proceed further without a strong password.



Reset Password [Close]

New Password *

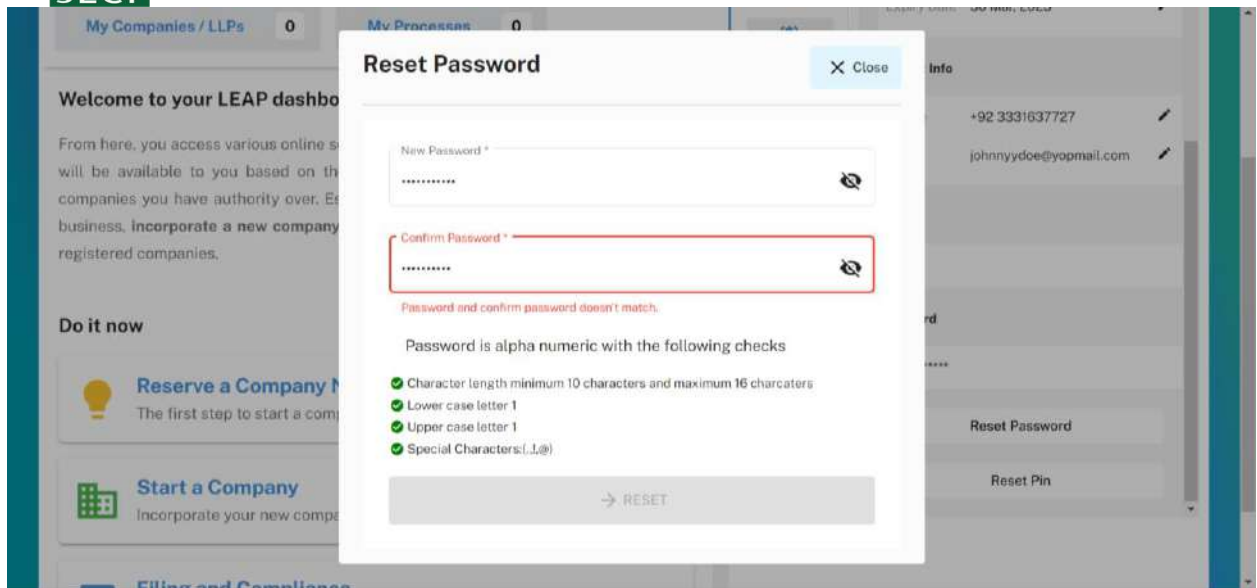
Confirm Password *

Password is alpha numeric with the following checks

- ❌ Character length minimum 10 characters and maximum 16 characters
- ✅ Lower case letter 1
- ✅ Upper case letter 1
- ❌ Special Characters (.!@)

→ RESET

3. Furthermore, the password provided in the Password and Confirm Password fields need to match. An error is displayed to the user if these fields do not match, and the Done button at the bottom of the page remains disabled, not allowing the user to proceed further without correcting the Password first.



Reset Password [X] Close

New Password *

Confirm Password *

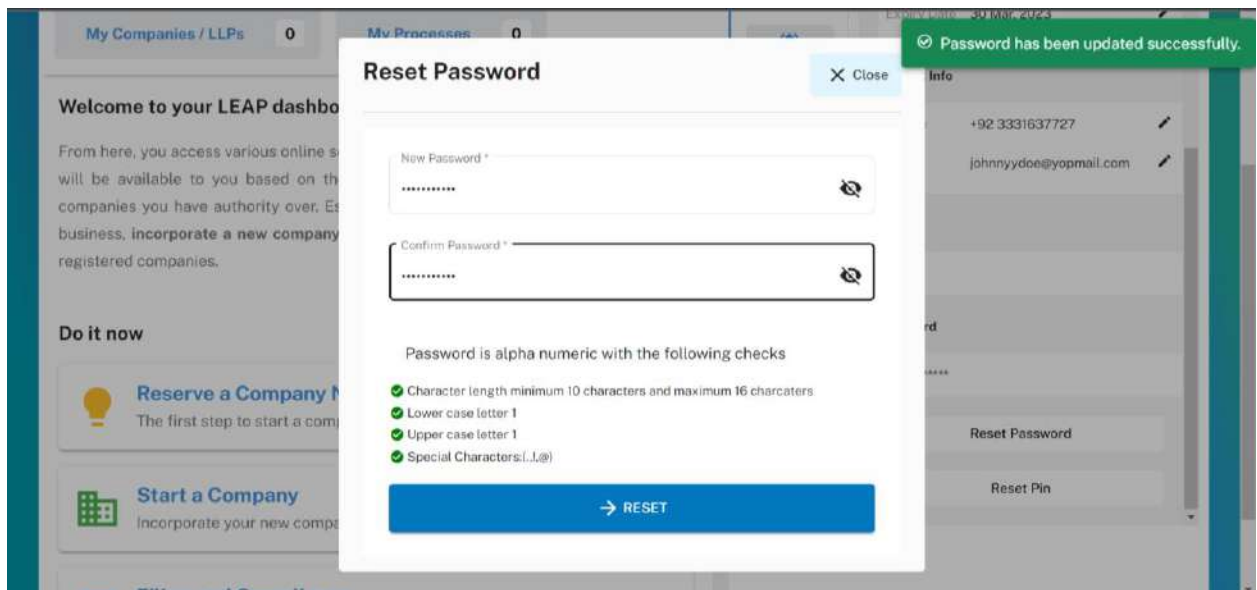
Password and confirm password doesn't match.

Password is alpha numeric with the following checks

- ✓ Character length minimum 10 characters and maximum 16 characters
- ✓ Lower case letter 1
- ✓ Upper case letter 1
- ✓ Special Characters (.!_@)

→ RESET

- Once the Applicant provides a password that matches the criteria, and confirms the password correctly, clicking on the reset button will update the user's password to the new one provided.



Reset Password [X] Close

New Password *

Confirm Password *

Password is alpha numeric with the following checks

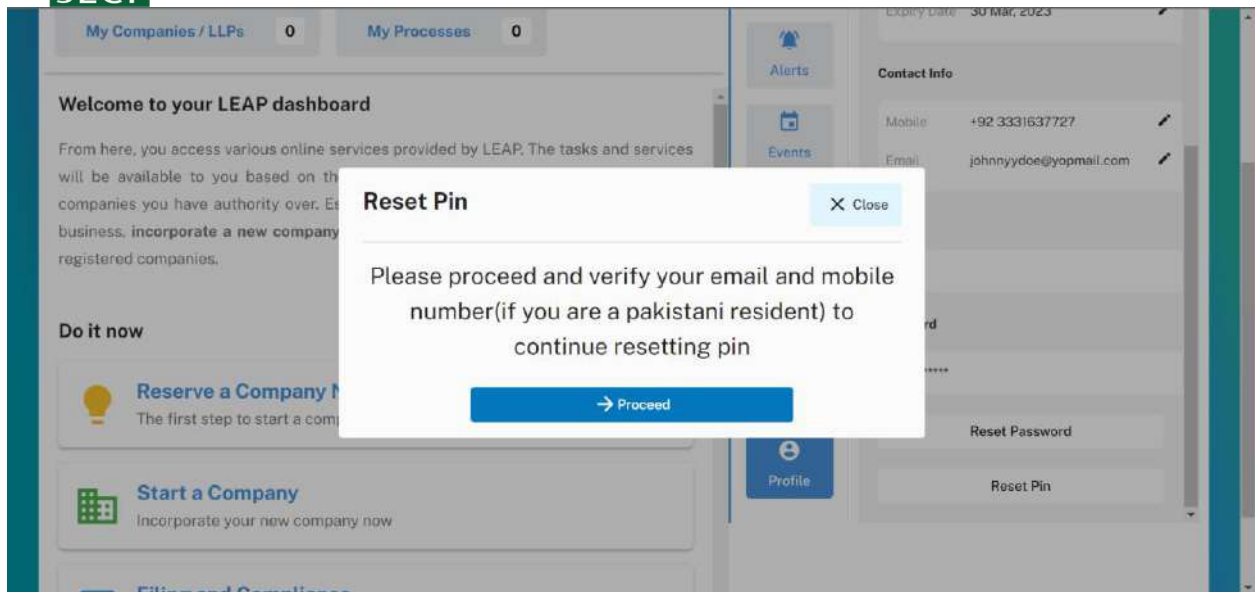
- ✓ Character length minimum 10 characters and maximum 16 characters
- ✓ Lower case letter 1
- ✓ Upper case letter 1
- ✓ Special Characters (.!_@)

→ RESET

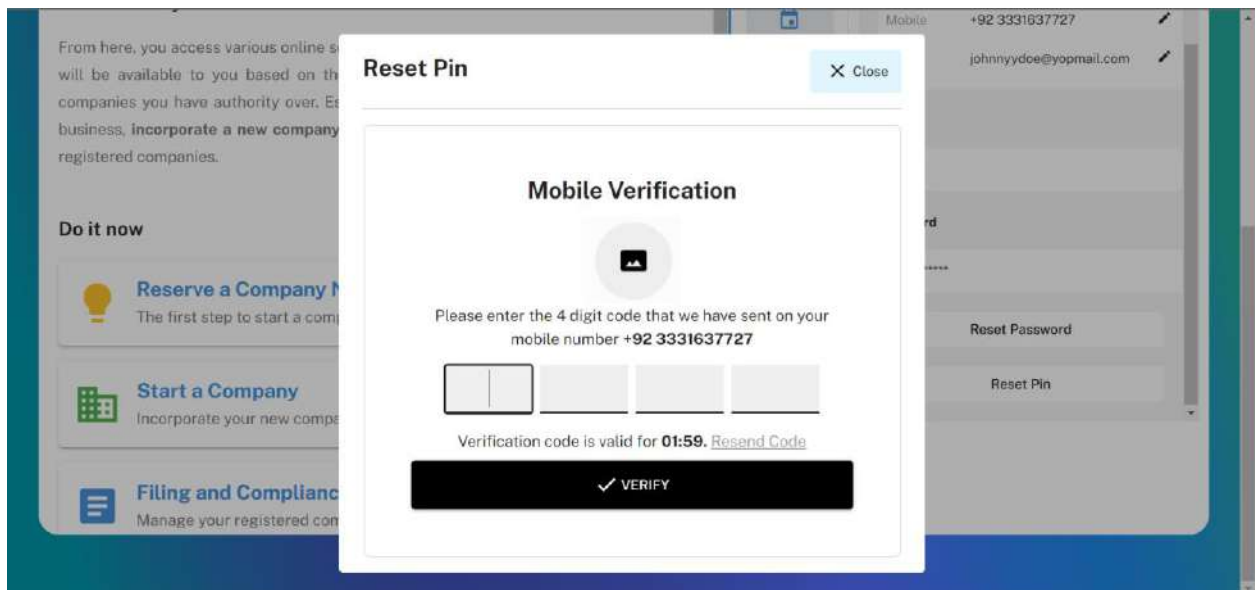
Password has been updated successfully.

Reset PIN:

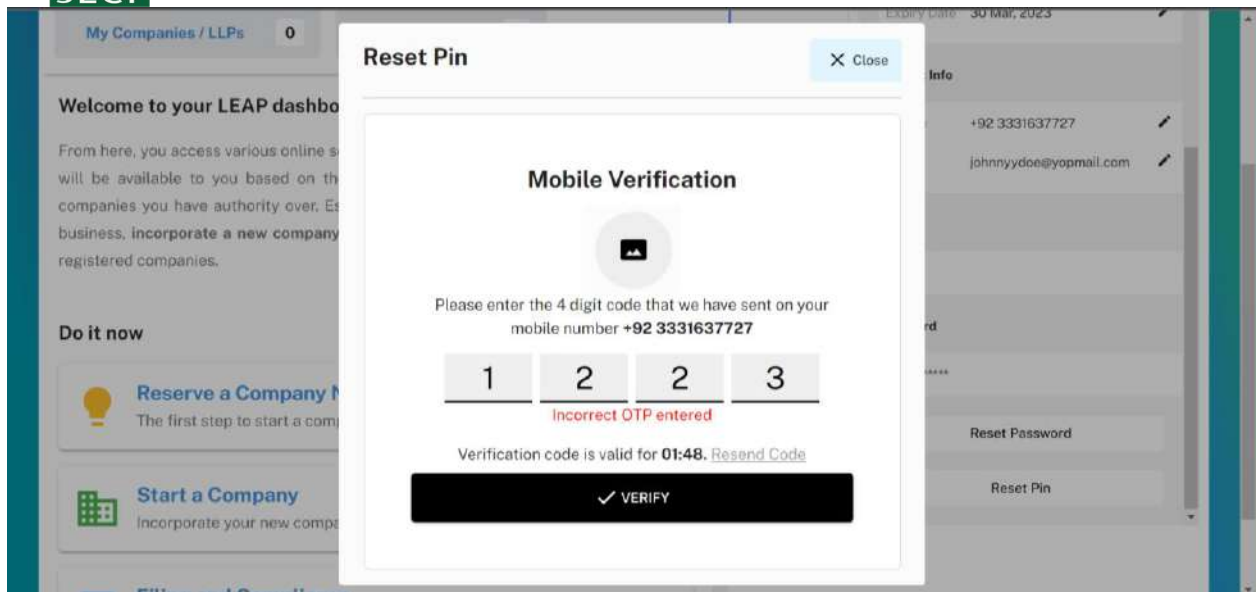
- In order to reset PIN, user can click on the Reset PIN button. This will open up the Reset PIN window. System will prompt the user to verify their mobile number and email address for Pakistani residents, and only email address for foreign nationals.



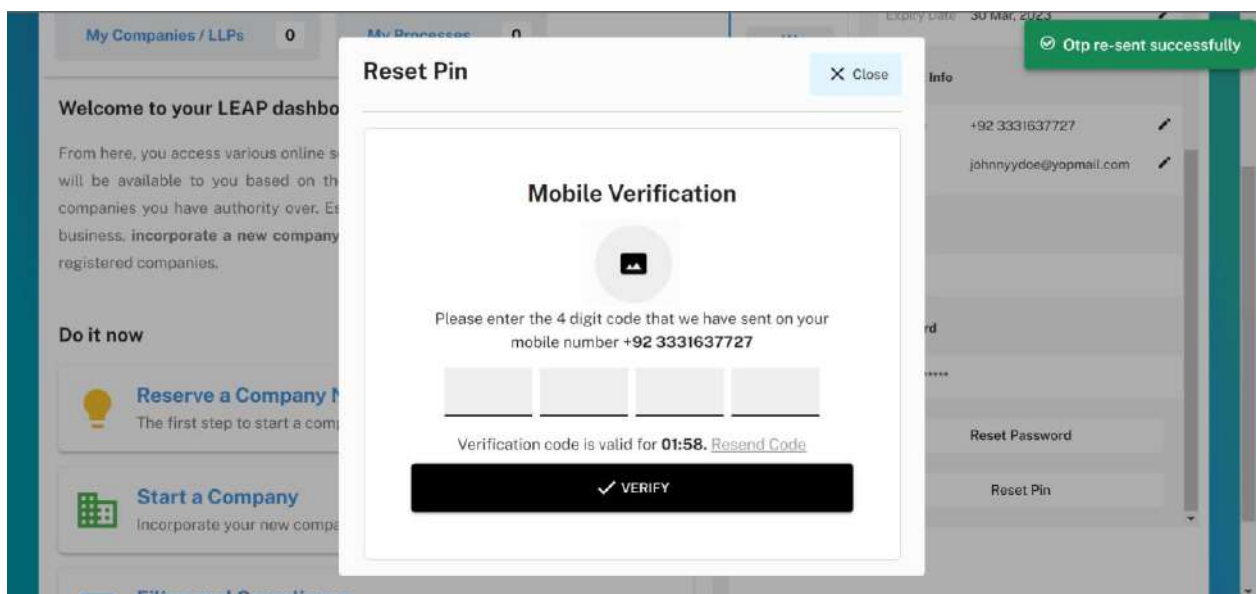
2. After the user clicks on the proceed button, system will send an OTP to the user's email address for Pakistani National users. Foreign National users do not require to undergo Mobile number verification via OTP, and they can skip directly to step 6 for email address verification.
3. User will enter the OTP received on his/her Mobile Number, and click on verify.



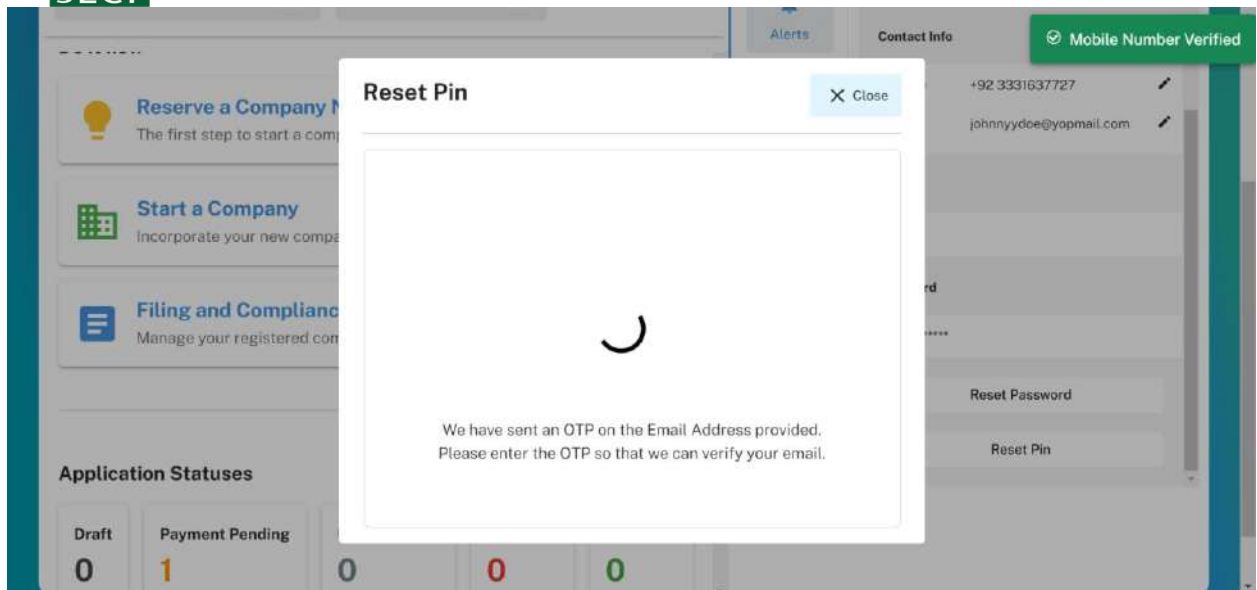
4. If the provided OTP is not correct, an error message will be displayed to the user.



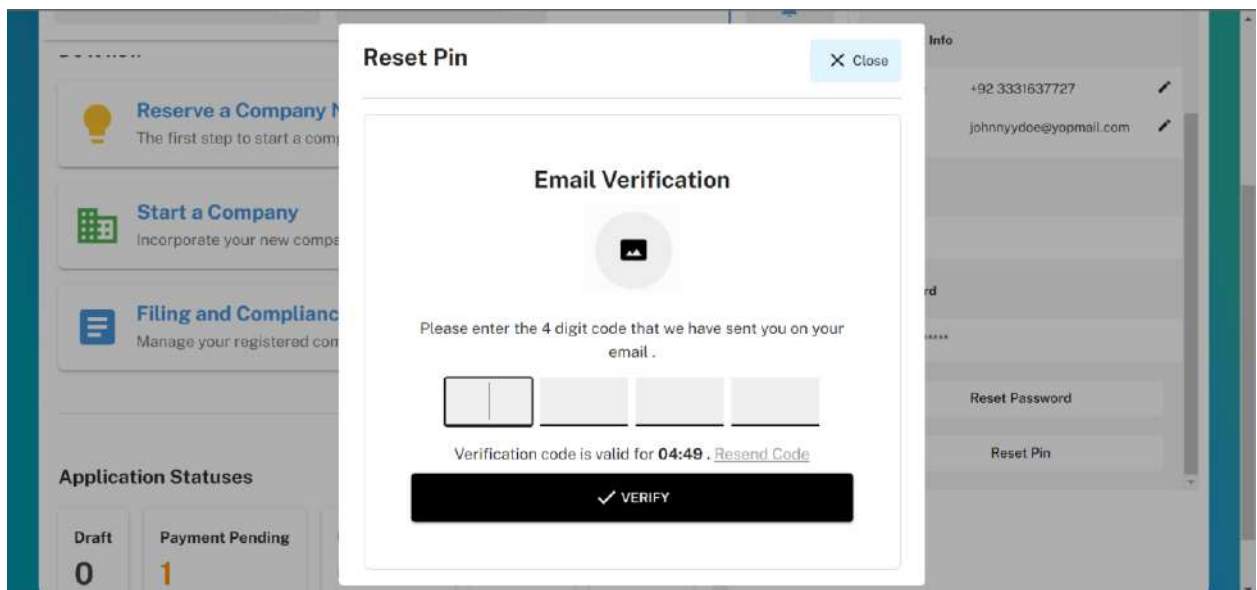
5. If the OTP becomes invalid after a lapse of 5 minutes, the user can click on Resend Code button that becomes enabled after the pin becomes invalid.



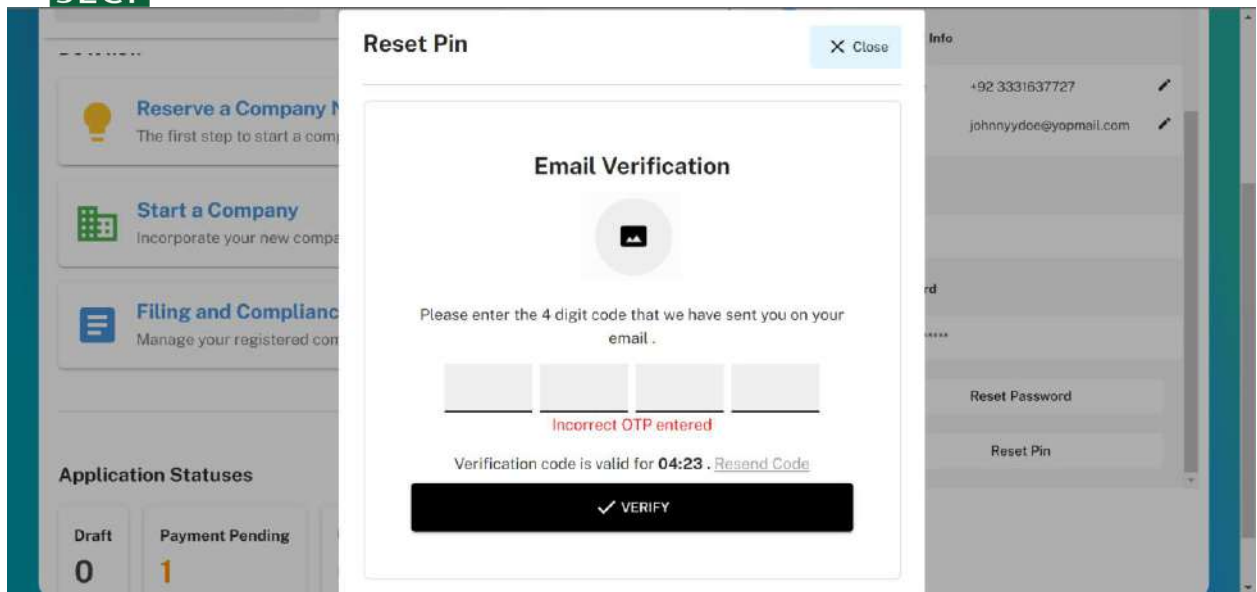
6. After the OTP sent on mobile number is verified, system will send an OTP to the email address of the user. This OTP will be valid for 5 minutes.



7. The User will enter the OTP received on the email address, and click on verify. If the OTP becomes invalid after a lapse of 5 minutes, the user can click on Resend Code button that becomes enabled after the pin becomes invalid.

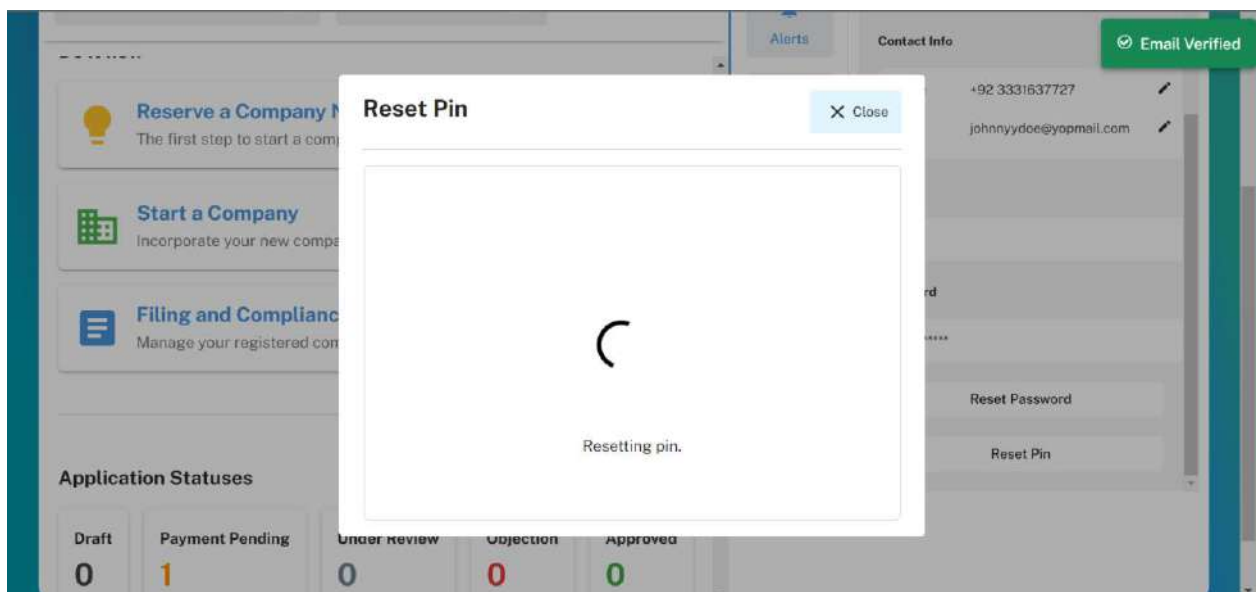


8. If the provided OTP is not correct, an error message will be displayed to the user.



The screenshot shows a 'Reset Pin' dialog box with a close button. Inside, the 'Email Verification' section displays a camera icon and a message: 'Please enter the 4 digit code that we have sent you on your email.' Below this are four input fields. A red error message 'Incorrect OTP entered' is shown below the fields. A timer indicates 'Verification code is valid for 04:23' with a 'Resend Code' link. A 'VERIFY' button is at the bottom. The background shows a sidebar with 'Reserve a Company', 'Start a Company', and 'Filing and Compliance' options, and a table of 'Application Statuses'.

9. After the OTP has been verified by the system, a new 4-digit PIN will be generated by the system and emailed to the user.



The screenshot shows the 'Reset Pin' dialog box with a loading spinner and the text 'Resetting pin.' The background now includes an 'Email Verified' status in the top right corner. The 'Application Statuses' table in the sidebar has been updated to include 'Under Review' (0), 'Objection' (0), and 'Approved' (0) categories.

10. The PIN will be included in an attachment that will be emailed to the user over his/her email address.

**Reserve a Company Name**
The first step to start a company

**Start a Company**
Incorporate your new company

**Filing and Compliance**
Manage your registered company

Reset Pin

 Close



An email with the new 4 digit PIN has been sent to following email address **johnnydoe@yopmail.com**. PIN will be used as an electronic signature. You are advised not share your pin with anyone for security purpose

Pin reset successfully

Alerts

Contact Info

Mobile: 492 3331537727

johnnydoe@yopmail.com

Reset Password

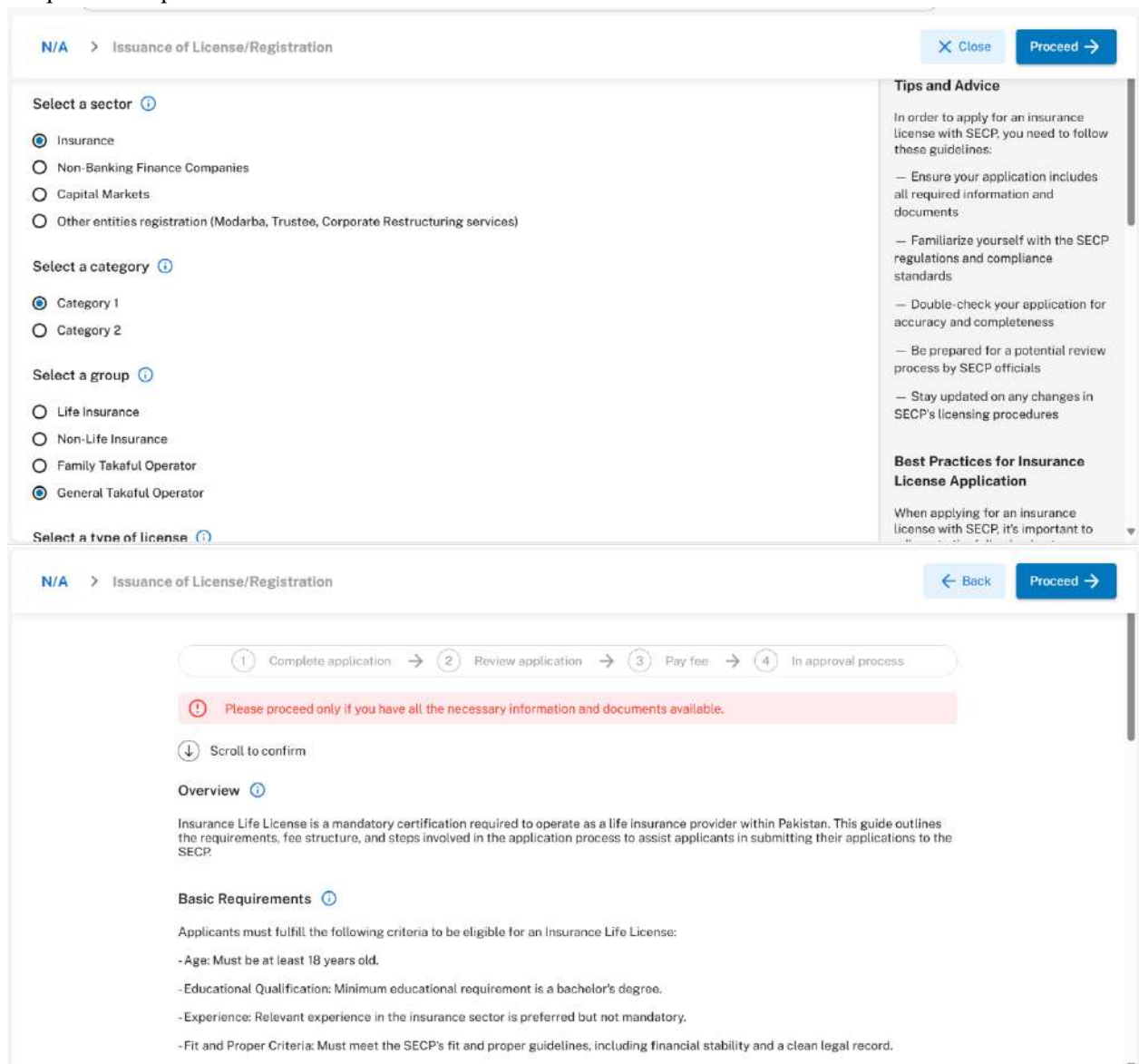
Reset Pin

Application Statuses

Draft	Payment Pending	Under Review	Objection	Approved
0	1	0	0	0

5. Issuance of License of Insurance and Takaful Services

- Applicants must acquire the license within six months of company incorporation. Once the company is incorporated, the applicant should click on the “**Acquire License**” button or “View Details” button and then click “Acquire License” Button” button. A licensing form will open, where the applicant must select the appropriate Sector, Category, License Group, and License Type. It is essential to ensure that the company meets the minimum paid-up capital requirements corresponding to the selected license. The applicant ticks on “I hereby confirm that I have all necessary information and documents as required” and then press the button to proceed. After completing these selections, the applicant clicks “Proceed”, which navigates them to the Process Overview page to begin the application workflow, the applicant clicks on “Proceed” after reading the process requirements and overview.



N/A > Issuance of License/Registration

Close Proceed →

Select a sector ⓘ

- ☒ Insurance
- ☐ Non-Banking Finance Companies
- ☐ Capital Markets
- ☐ Other entities registration (Modarba, Trustee, Corporate Restructuring services)

Select a category ⓘ

- ☒ Category 1
- ☐ Category 2

Select a group ⓘ

- ☐ Life Insurance
- ☐ Non-Life Insurance
- ☐ Family Takaful Operator
- ☒ General Takaful Operator

Select a type of license ⓘ

Tips and Advice

In order to apply for an insurance license with SECP, you need to follow these guidelines:

- Ensure your application includes all required information and documents
- Familiarize yourself with the SECP regulations and compliance standards
- Double-check your application for accuracy and completeness
- Be prepared for a potential review process by SECP officials
- Stay updated on any changes in SECP's licensing procedures

Best Practices for Insurance License Application

When applying for an insurance license with SECP, it's important to

N/A > Issuance of License/Registration

← Back Proceed →

1 Complete application → 2 Review application → 3 Pay fee → 4 In approval process

⚠ Please proceed only if you have all the necessary information and documents available.

↓ Scroll to confirm

Overview ⓘ

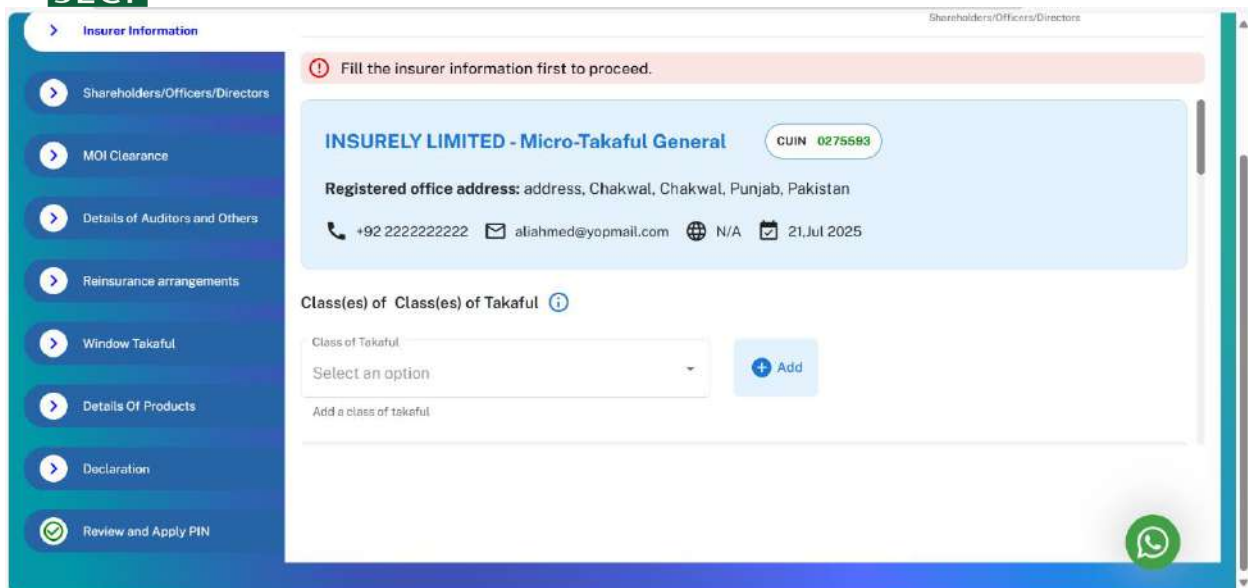
Insurance Life License is a mandatory certification required to operate as a life insurance provider within Pakistan. This guide outlines the requirements, fee structure, and steps involved in the application process to assist applicants in submitting their applications to the SECP.

Basic Requirements ⓘ

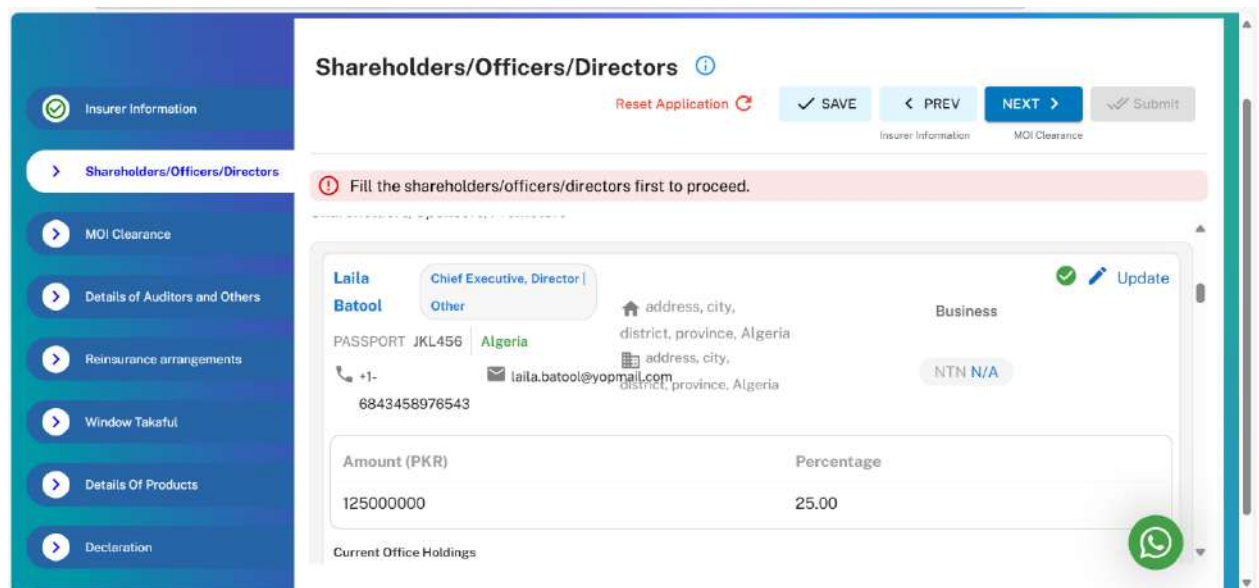
Applicants must fulfill the following criteria to be eligible for an Insurance Life License:

- Age: Must be at least 18 years old.
- Educational Qualification: Minimum educational requirement is a bachelor's degree.
- Experience: Relevant experience in the insurance sector is preferred but not mandatory.
- Fit and Proper Criteria: Must meet the SECP's fit and proper guidelines, including financial stability and a clean legal record.

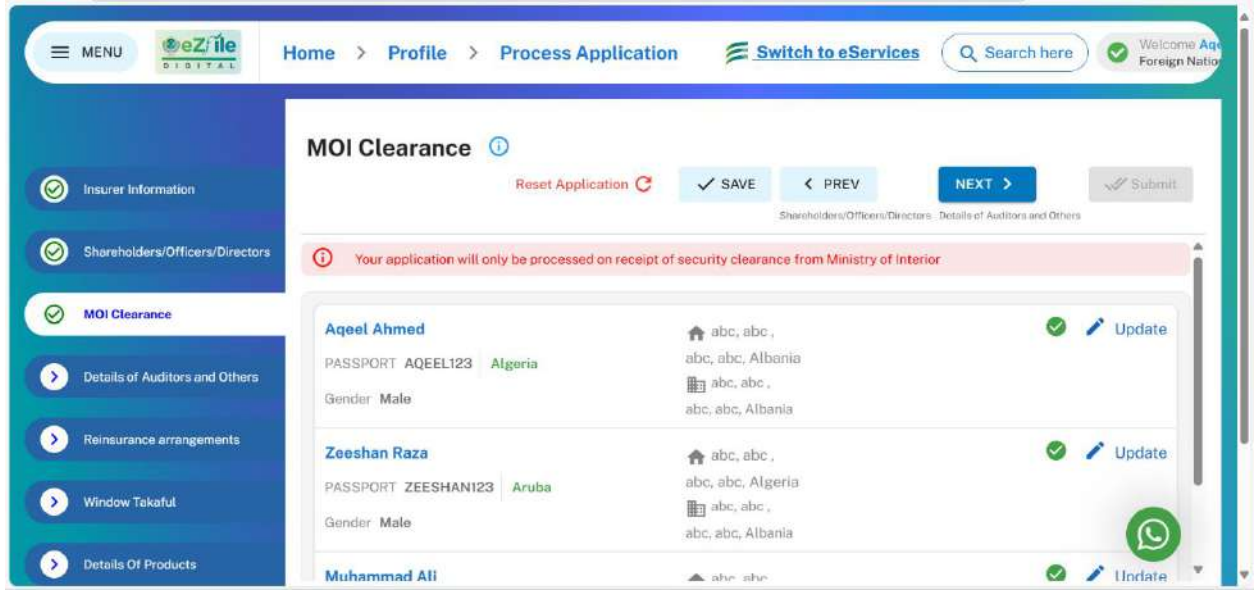
- The system then opens the application form, beginning with the “**Insurer Information**” section. This section displays the company’s profile card along with input fields for specifying the Class(es) of Takaful, details of statutory deposits, and uploading the required attachments. After entering the necessary information, the applicant clicks the “Next” button to proceed.



- The next section, **“Shareholders/Officers/Directors,”** is partially pre-filled with information from the company profile. The applicant is required to review and provide any missing or additional details. Once completed, the applicant proceeds to the next section.



- The following section is **“MOI Clearance,”** where the applicant must provide Ministry of Interior (MOI) clearance details for all foreign national shareholders, officers, and directors of the

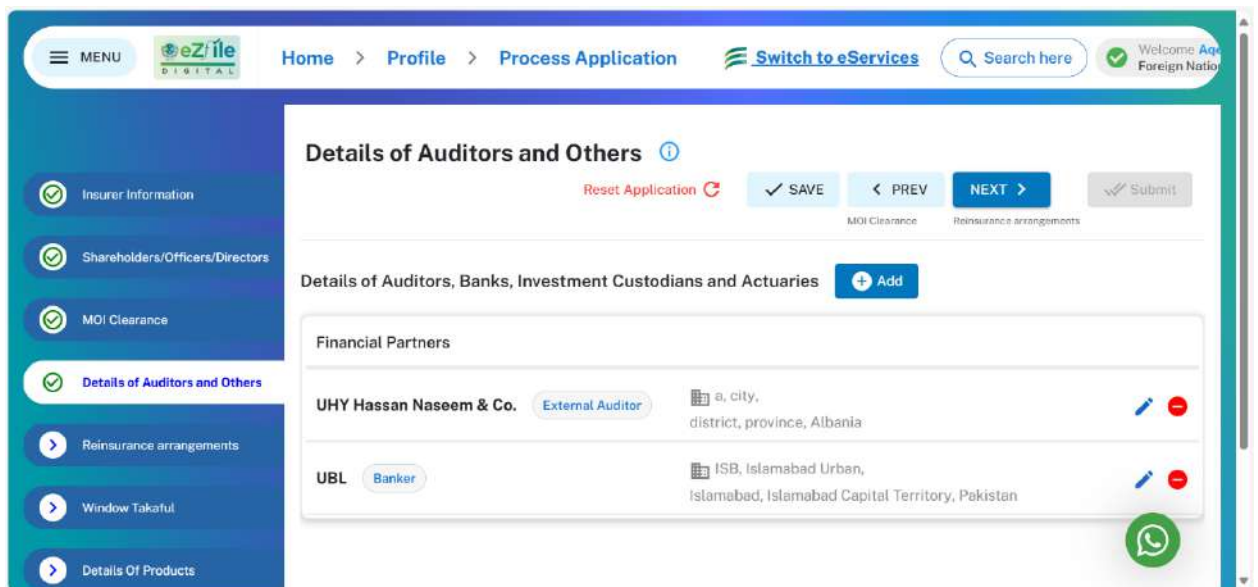


The screenshot shows the "MOI Clearance" section of the eZiile portal. The left sidebar contains a menu with options: Insurer Information, Shareholders/Officers/Directors, MOI Clearance (selected), Details of Auditors and Others, Reinsurance arrangements, Window Takaful, and Details Of Products. The main content area has a header with "MOI Clearance" and a sub-header "Shareholders/Officers/Directors Details of Auditors and Others". Below this is a red warning banner: "Your application will only be processed on receipt of security clearance from Ministry of Interior". The main form displays a table with two entries:

Name	Passport	Nationality	Address	Status	Action
Aqeel Ahmed	AQEEL123	Algeria	abc, abc, abc, abc, Albania	✓	Update
Zeeshan Raza	ZEESHAN123	Aruba	abc, abc, abc, abc, Albania	✓	Update

Below the table, there is a partially visible entry for "Muhammad Ali".

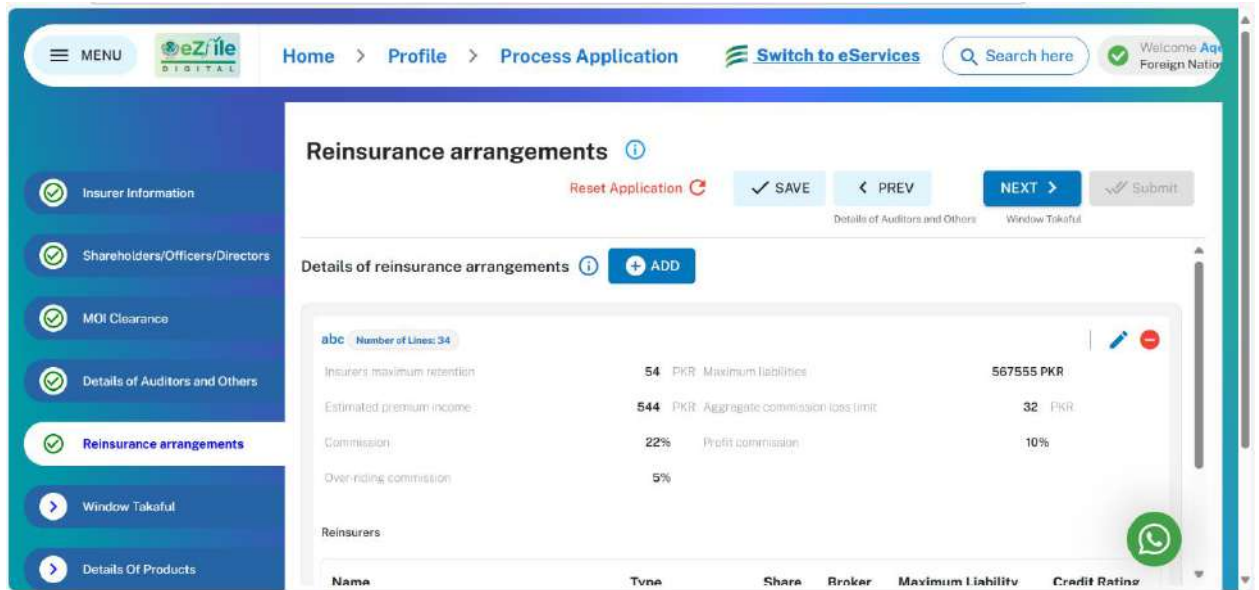
5. Next is the “**Details of Auditors and Others**” section, where the applicant must provide information about the company’s external auditors, bankers, investment custodians, and appointed actuaries.



The screenshot shows the "Details of Auditors and Others" section of the eZiile portal. The left sidebar contains a menu with options: Insurer Information, Shareholders/Officers/Directors, MOI Clearance, Details of Auditors and Others (selected), Reinsurance arrangements, Window Takaful, and Details Of Products. The main content area has a header with "Details of Auditors and Others" and a sub-header "Details of Auditors, Banks, Investment Custodians and Actuaries". Below this is a blue "Add" button. The main form displays a table with two entries:

Name	Role	Address	Status	Action
UHY Hassan Naseem & Co.	External Auditor	a, city, district, province, Albania	✓	Update
UBL	Banker	ISB, Islamabad Urban, Islamabad, Islamabad Capital Territory, Pakistan	✓	Update

6. The next section is “**Reinsurance Arrangements**” where the applicant can enter details of one or more reinsurance agreements as applicable.



The screenshot shows the 'Reinsurance arrangements' section of the eZfile system. The left sidebar contains a menu with the following items: Insurer Information, Shareholders/Officers/Directors, MOI Clearance, Details of Auditors and Others, **Reinsurance arrangements** (highlighted), Window Takaful, and Details Of Products. The main content area is titled 'Reinsurance arrangements' and includes a 'Reset Application' button, a 'SAVE' button, a 'PREV' button, a 'NEXT' button, and a 'Submit' button. Below this, there is a section for 'Details of reinsurance arrangements' with an 'ADD' button. The details are as follows:

abc - Number of Lines: 34	
Insurers maximum retention	54 PKR Maximum liabilities 567555 PKR
Estimated premium income	544 PKR Aggregate commission loss limit 32 PKR
Commission	22% Profit commission 10%
Over-riding commission	5%

Below the table, there is a section for 'Reinsurers' with a table that has the following columns: Name, Type, Share, Broker, Maximum Liability, and Credit Rating.

7. This is followed by the “**Window Takaful**” section. If the applicant chooses to apply for Window Takaful operations, the system will display the relevant fields, and the applicant will be required to provide the necessary details.

MENU

Home

Profile

Process Application

Switch to eServices

Search here

Welcome Aq Foreign Nation

Insurer Information

Shareholders/Officers/Directors

MOI Clearance

Details of Auditors and Others

Reinsurance arrangements

Window Takaful

Details Of Products

Window Takaful

Reset Application

SAVE

PREV

NEXT

Submit

Reinsurance arrangements

Details Of Products

Fill the window takaful first to proceed.

Name	Type	Share	Broker	Maximum Liability	Credit Rating
Do you want to offer window takaful services?					
☒ Yes ☐ No					
Class(es) of Class(es) of Takaful					
Class of Takaful					
Select an option		+ Add			
Add a class of takaful					

WhatsApp

MENU

Home

Profile

Process Application

Switch to eServices

Search here

Welcome Aq Foreign Nation

Insurer Information

Shareholders/Officers/Directors

MOI Clearance

Details of Auditors and Others

Reinsurance arrangements

Window Takaful

Details Of Products

Window Takaful

Reset Application

SAVE

PREV

NEXT

Submit

Reinsurance arrangements

Details Of Products

Fill the window takaful first to proceed.

Members of Audit Committee

Click here to add Members of Audit Committee (from directors of the company)

Details of Shariah Advisor / Shariah Compliance Officer / Head of WTO / Sharia Auditor

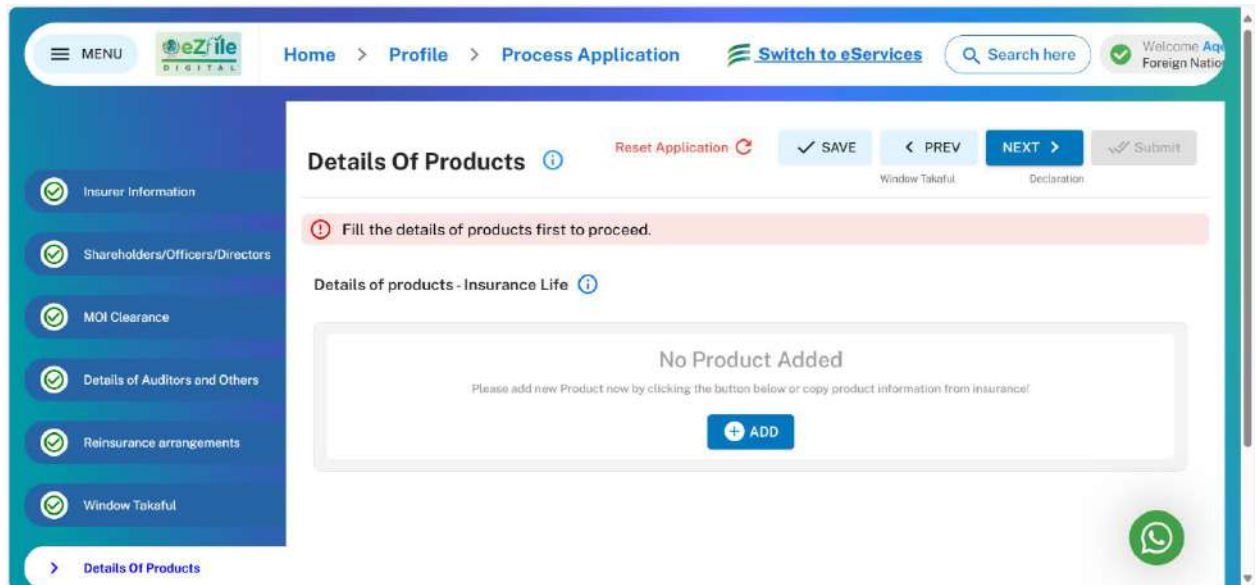
Shariah Advisor

+ Add

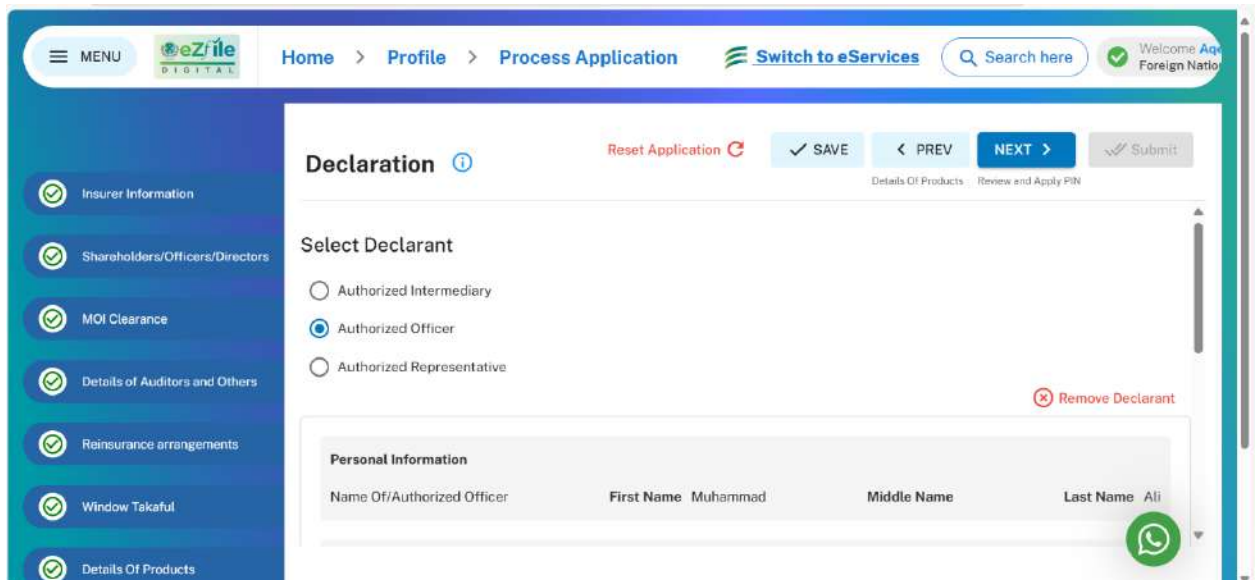
Shariah Auditor

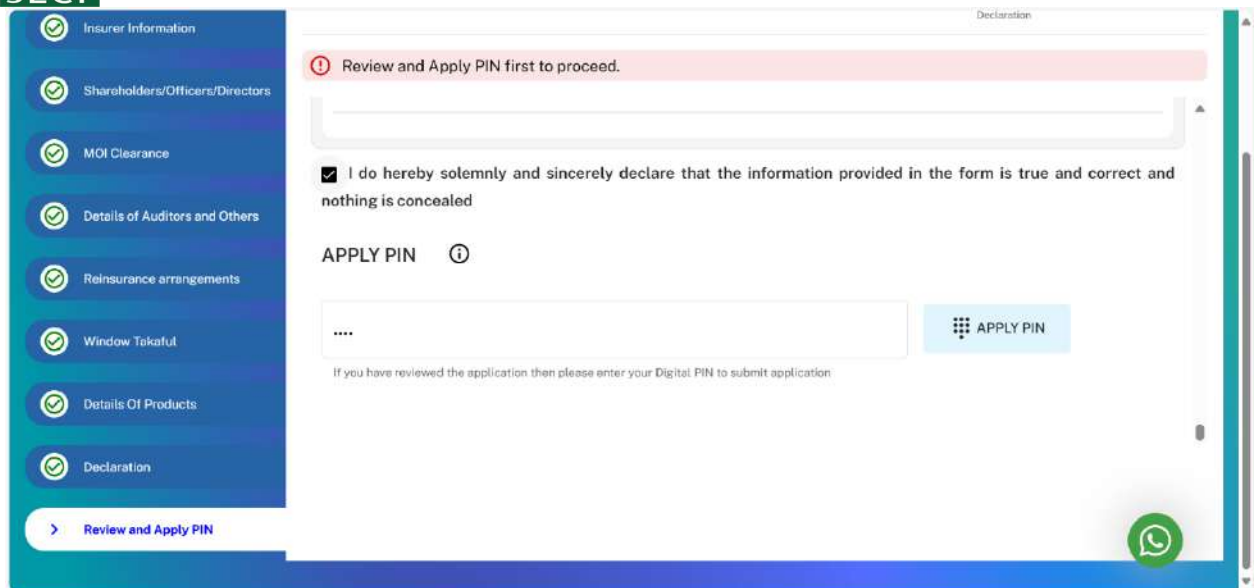
+ WhatsApp

8. The next section is “**Details of Products**” which is optional. However, the applicant may choose to add products at this stage if desired. It is followed by the “**Declaration**” section.



9. The applicant fills in the required inputs and moves to the ‘**Declaration**’ section where the applicant can select an “Authorized Intermediary” or an “Authorized Officer” as declarant. If the applicant clicks on ‘Authorized officer’ under ‘Select Declarant’ and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No and provides field to apply pin. If the applicant clicks on ‘Authorized Intermediary’ under ‘Select Declarant’ and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary and provides field to apply pin. The declarant applies the PIN; in case of valid PIN, the system enables the “Submit” button. Applicant clicks on ‘Submit’ button.





Declaration

Review and Apply PIN first to proceed.

☒ I do hereby solemnly and sincerely declare that the information provided in the form is true and correct and nothing is concealed

APPLY PIN ⓘ

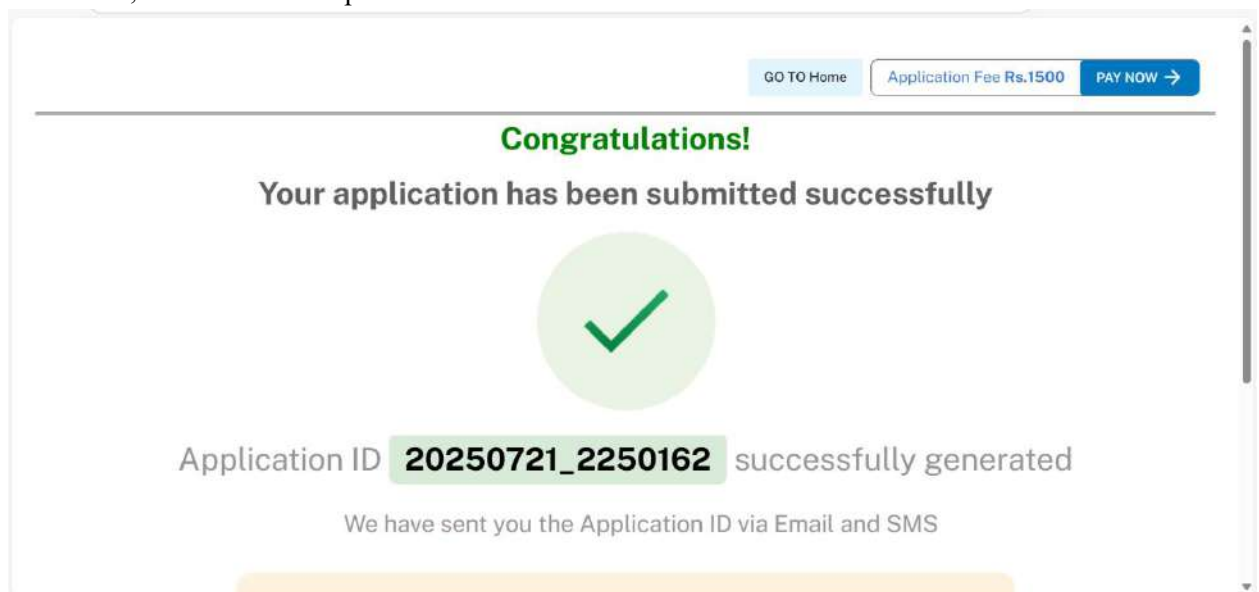
....

APPLY PIN

If you have reviewed the application then please enter your Digital PIN to submit application

[Review and Apply PIN](#)

10. After submitting the application, the applicant must pay the application fee by clicking the “**Pay Now**” button. Once the payment is completed, the application is assigned to SECP internal users for review, and its status is updated to “Under Review.”



[GO TO Home](#) [Application Fee Rs.1500](#) [PAY NOW →](#)

Congratulations!

Your application has been submitted successfully

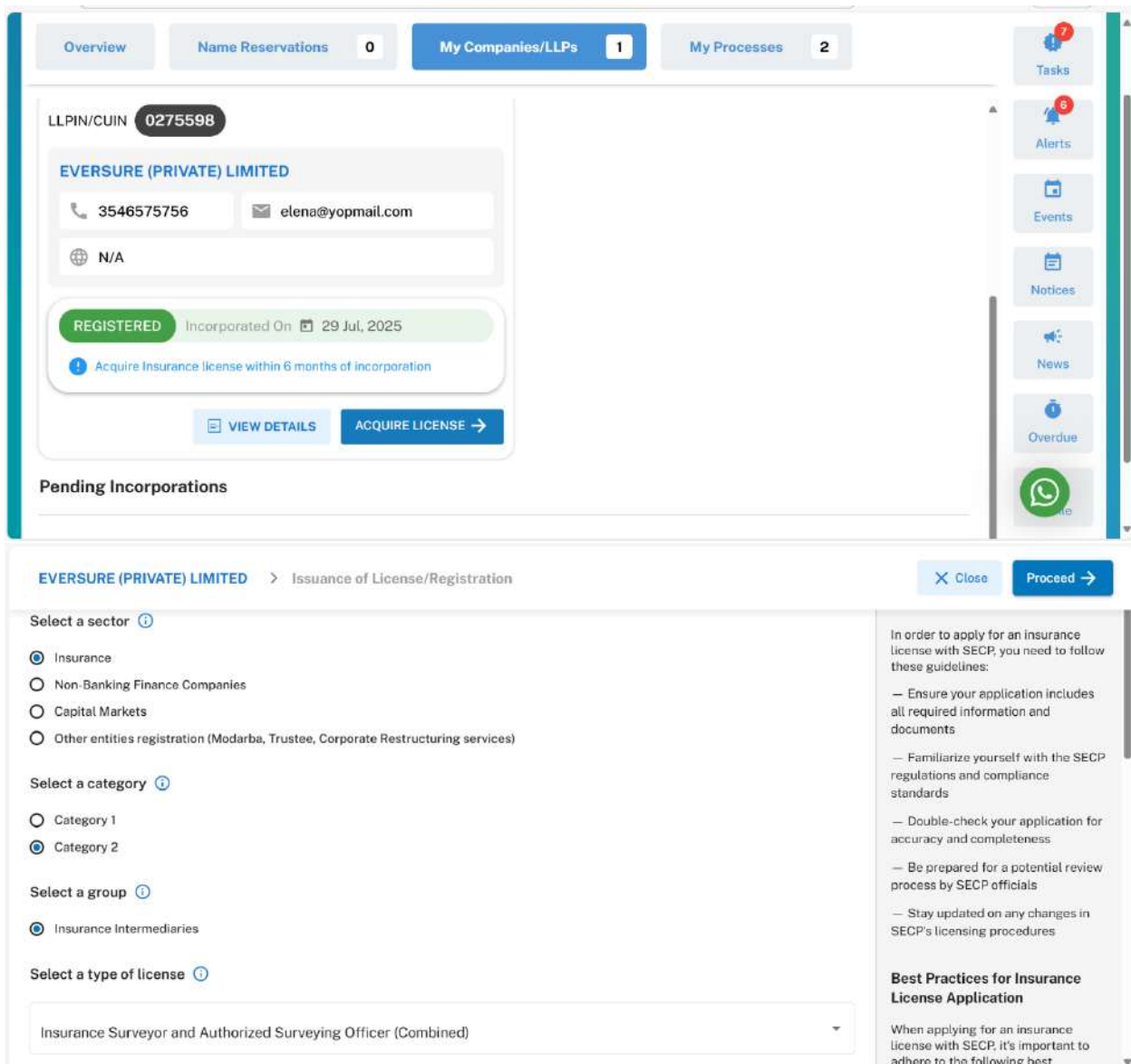


Application ID **20250721_2250162** successfully generated

We have sent you the Application ID via Email and SMS

6. Issuance of License of Insurance Intermediaries

1. Applicants must acquire the license within six months of company incorporation. Once the company is incorporated, the applicant should click on the “Acquire License” button or “View Details” button and then click “Acquire License” button. A licensing form will open, where the applicant must select the appropriate Sector, Category, License Group, and License Type. It is essential to ensure that the company meets the minimum paid-up capital requirements corresponding to the selected license. The applicant ticks on “I hereby confirm that I have all necessary information and documents as required” and then press the button to proceed. After completing these selections, the applicant clicks “Proceed”, which navigates them to the Process Overview page to begin the application workflow, the applicant clicks on “Proceed” after reading the process requirements and overview.



The screenshot displays the SECP LEAP portal interface. At the top, there are tabs for Overview, Name Reservations (0), My Companies/LLPs (1), and My Processes (2). The main content area shows the profile for EVERSURE (PRIVATE) LIMITED, with LLPIN/CUIN 0275598. Contact details include a phone number 3546575756 and an email elena@yopmail.com. The company is marked as REGISTERED and was incorporated on 29 Jul, 2025. A notification states: "Acquire Insurance license within 6 months of incorporation". Below this, there are buttons for VIEW DETAILS and ACQUIRE LICENSE. A sidebar on the right contains links for Tasks, Alerts, Events, Notices, News, Overdue, and a WhatsApp icon.

Below the main profile, there is a section titled "Pending Incorporations".

The bottom part of the screenshot shows the "Issuance of License/Registration" form for EVERSURE (PRIVATE) LIMITED. The form includes the following sections:

- Select a sector:**
 - ☒ Insurance
 - ☐ Non-Banking Finance Companies
 - ☐ Capital Markets
 - ☐ Other entities registration (Modarba, Trustee, Corporate Restructuring services)
- Select a category:**
 - ☐ Category 1
 - ☒ Category 2
- Select a group:**
 - ☒ Insurance Intermediaries
- Select a type of license:**
 - Insurance Surveyor and Authorized Surveying Officer (Combined)

On the right side of the form, there is a "Close" button and a "Proceed" button. Below these, there is a section titled "Best Practices for Insurance License Application" with the following text:

In order to apply for an insurance license with SECP, you need to follow these guidelines:

- Ensure your application includes all required information and documents
- Familiarize yourself with the SECP regulations and compliance standards
- Double-check your application for accuracy and completeness
- Be prepared for a potential review process by SECP officials
- Stay updated on any changes in SECP's licensing procedures

Best Practices for Insurance License Application

When applying for an insurance license with SECP, it's important to adhere to the following best

EVERSURE (PRIVATE) LIMITED > Issuance of License/Registration

← Back Proceed →

- Character certificates from two referees
- Declaration of no criminal record (affidavit)
- Bank statement or proof of financial stability (Last 6 months)

Pre-defined Formats of Required Declarations / Affidavits / Certificates ⓘ

Applicants must submit the declarations and affidavits in the formats specified by the SECP:

- Declaration of Fit and Proper Criteria: Use the SECP's standard template.
- Affidavit of No Criminal Record: Must be notarized and follow the SECP's prescribed format.
- Character Certificate: Two separate certificates, each from a professional or recognized authority.

Templates for these documents can be downloaded from the SECP's official website or the eZfile portal.

Provide Acknowledgment ⓘ

Upon successful submission of the application:

- Applicants will receive an acknowledgment receipt.
- A tracking number will be provided to monitor the application status on the SECP eZfile.

☒ I hereby confirm that I have all necessary information and documents as required

- The system then opens the application form, beginning with the “**Insurer Surveyor Information**” section. This section displays the company’s profile card along with input fields for specifying the Class(es) of Business and the applicant can also add Associated Insurance Companies. After entering the necessary information, the applicant clicks the “Next” button to proceed. This section is only applicable to Insurance Surveyor and Authorized Surveying Officer (Combined).

Insurance Surveyor Information ⓘ

Reset Application ✓ SAVE NEXT > Submit

Authorized Insurance Surveyors

EVERSURE (PRIVATE) LIMITED - Insurance Surveyor and Authorized Sur... CUIIN 0275598

Registered office address: test, Gilgit, Gilgit, Gilgit-Baltistan, Pakistan

3546575756 elena@yopmail.com N/A 29, Jul 2025

Classes of Business

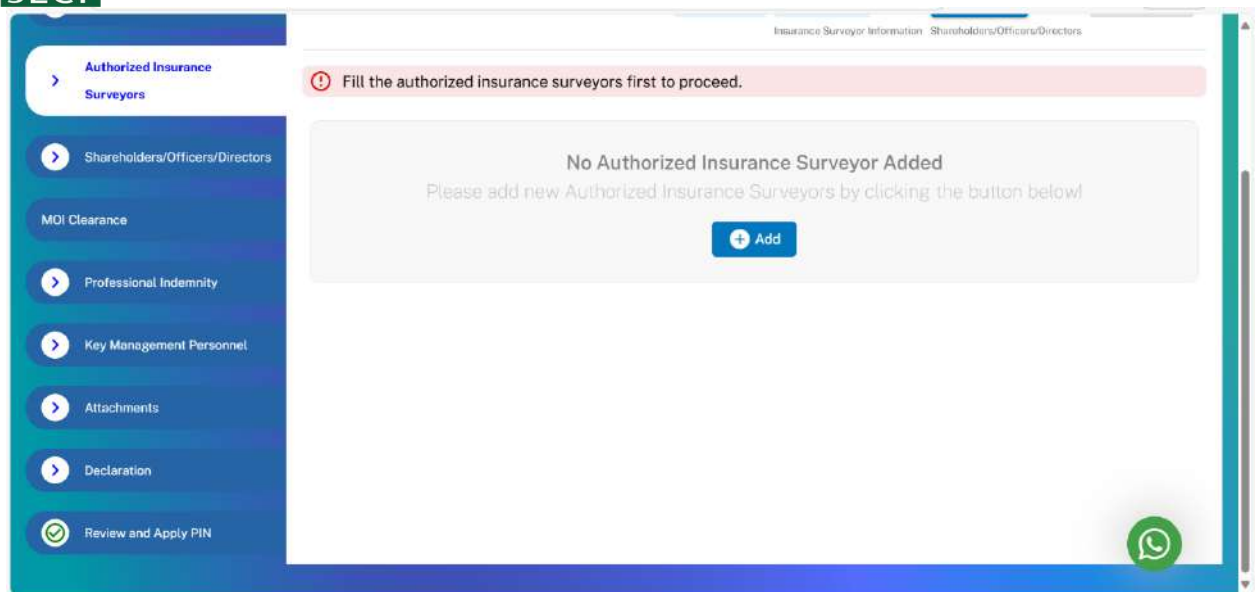
Class of Business *

Fire and property damage busi...

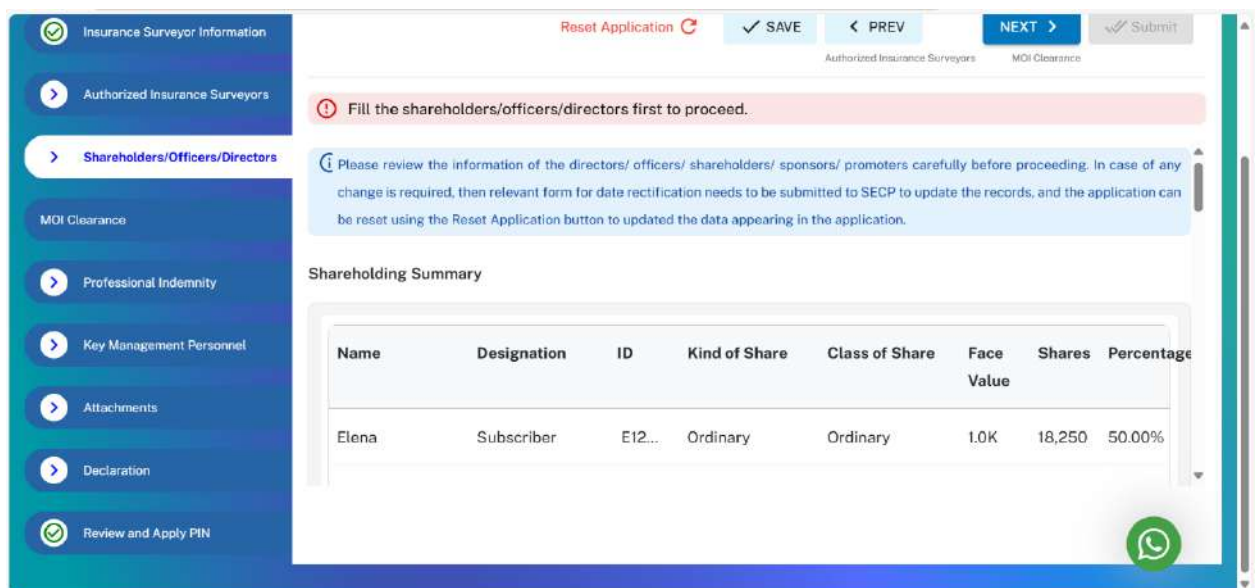
Class of Business *

Marine, aviation and transport ...

- The next section will be of ‘**Authorized Insurance Surveyors**’ which will only be applicable in case of Insurance Surveyor and Authorized Surveying Officer (Combined) and Authorized Surveying Officer (Standalone) (only already licensed insurance surveyor companies can select this option). Applicant adds the required details and moves to the next section.

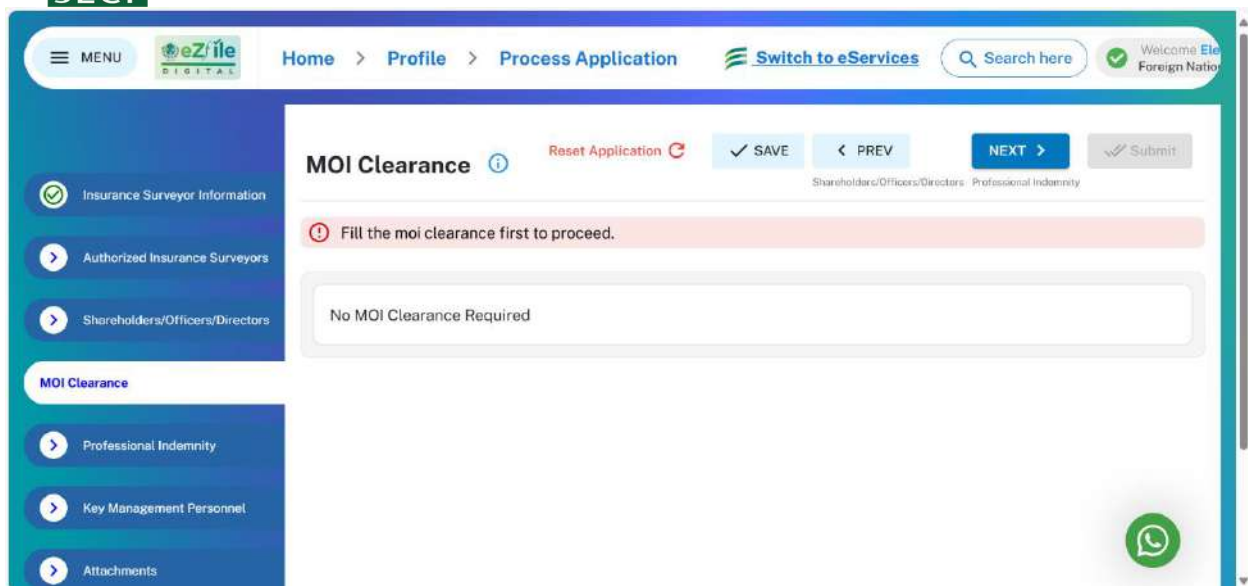


4. The next section, **“Shareholders/Officers/Directors,”** is partially pre-filled with information from the company profile. The applicant is required to review and provide any missing or additional details. Once completed, the applicant proceeds to the next section.



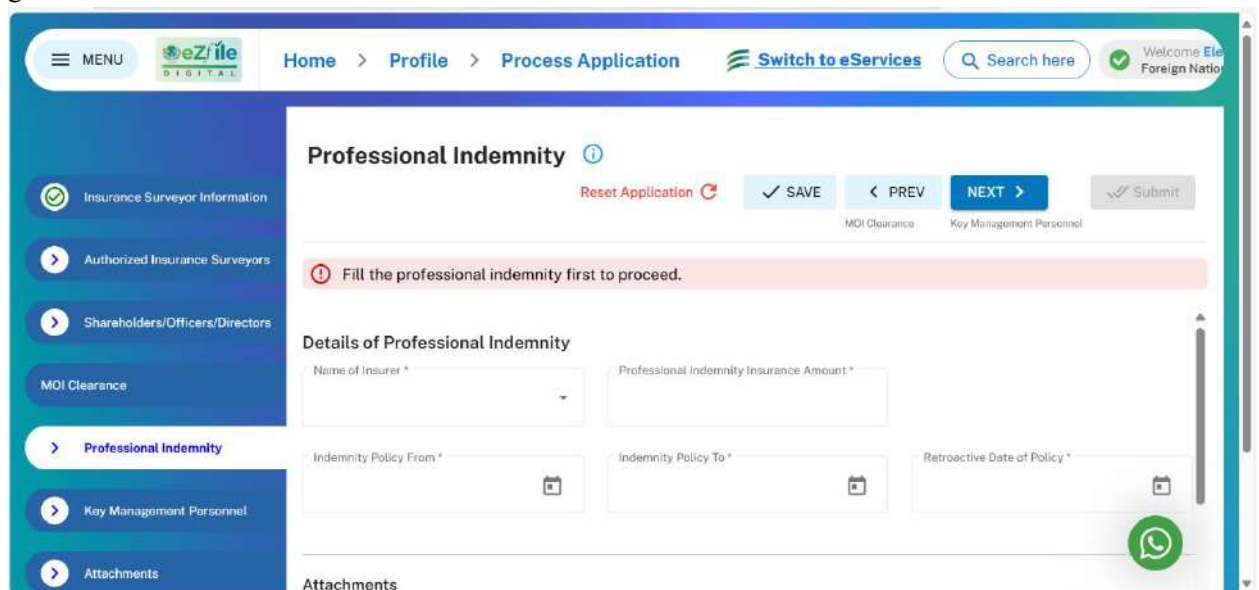
Name	Designation	ID	Kind of Share	Class of Share	Face Value	Shares	Percentage
Elena	Subscriber	E12...	Ordinary	Ordinary	1.0K	18,250	50.00%

5. The next section is MOI clearance.



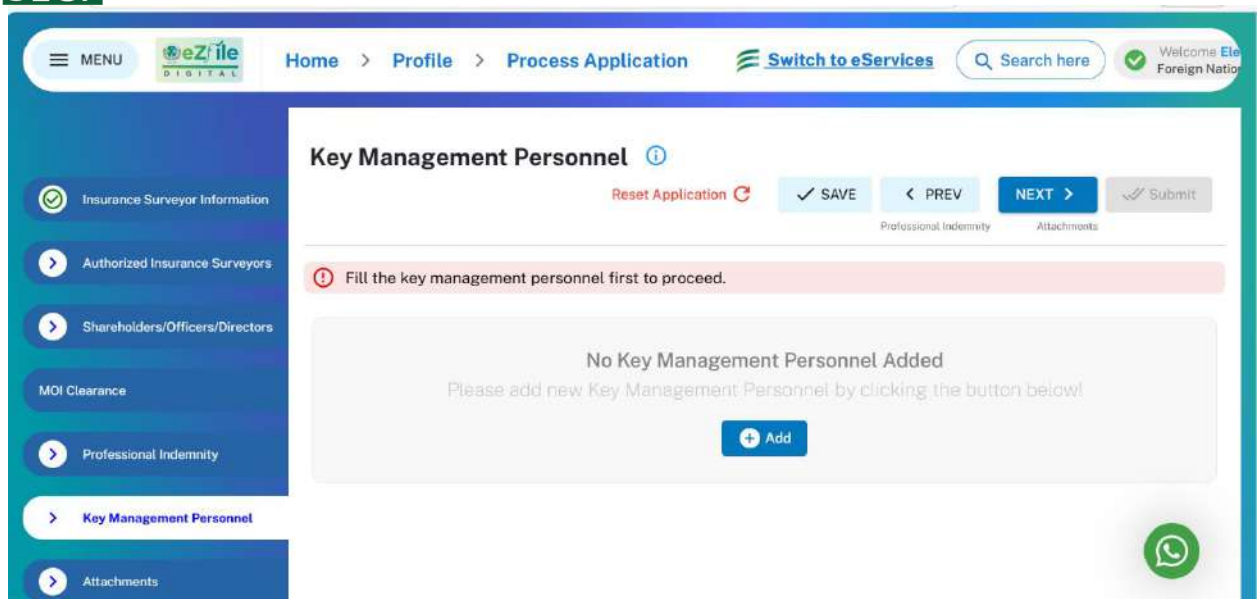
The screenshot shows the 'MOI Clearance' section of the eZfile Digital system. The left sidebar contains a menu with options: Insurance Surveyor Information, Authorized Insurance Surveyors, Shareholders/Officers/Directors, MOI Clearance (selected), Professional Indemnity, Key Management Personnel, and Attachments. The main content area has a header with 'Home > Profile > Process Application' and a 'Switch to eServices' button. Below the header, there are buttons for 'Reset Application', 'SAVE', 'PREV', 'NEXT', and 'Submit'. A message states: 'Fill the moi clearance first to proceed.' Below this, a box indicates 'No MOI Clearance Required'. A WhatsApp icon is visible in the bottom right corner.

6. It is followed by the “**Professional Indemnity**” section. System should display this section for Re-insurance Broker, Insurance Broker and Insurance Surveyor and ASO (Combined). System displays the following fields for the applicant to fill in: Insurer name, insurance amount, policy dates (from/to), retroactive date, and policy attachment upload. Applicant provides the inputs and goes to the next section.

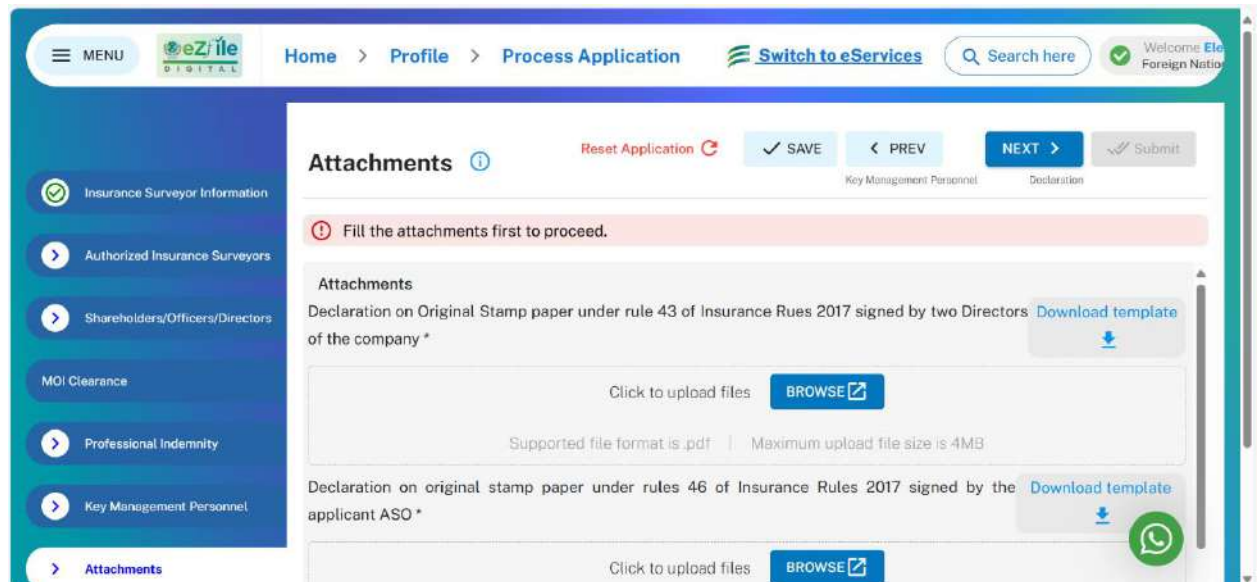


The screenshot shows the 'Professional Indemnity' section of the eZfile Digital system. The left sidebar contains a menu with options: Insurance Surveyor Information, Authorized Insurance Surveyors, Shareholders/Officers/Directors, MOI Clearance, Professional Indemnity (selected), Key Management Personnel, and Attachments. The main content area has a header with 'Home > Profile > Process Application' and a 'Switch to eServices' button. Below the header, there are buttons for 'Reset Application', 'SAVE', 'PREV', 'NEXT', and 'Submit'. A message states: 'Fill the professional indemnity first to proceed.' Below this, a section titled 'Details of Professional Indemnity' contains the following fields: Name of Insurer *, Professional Indemnity Insurance Amount *, Indemnity Policy From *, Indemnity Policy To *, and Retroactive Date of Policy *. An 'Attachments' section is visible at the bottom. A WhatsApp icon is visible in the bottom right corner.

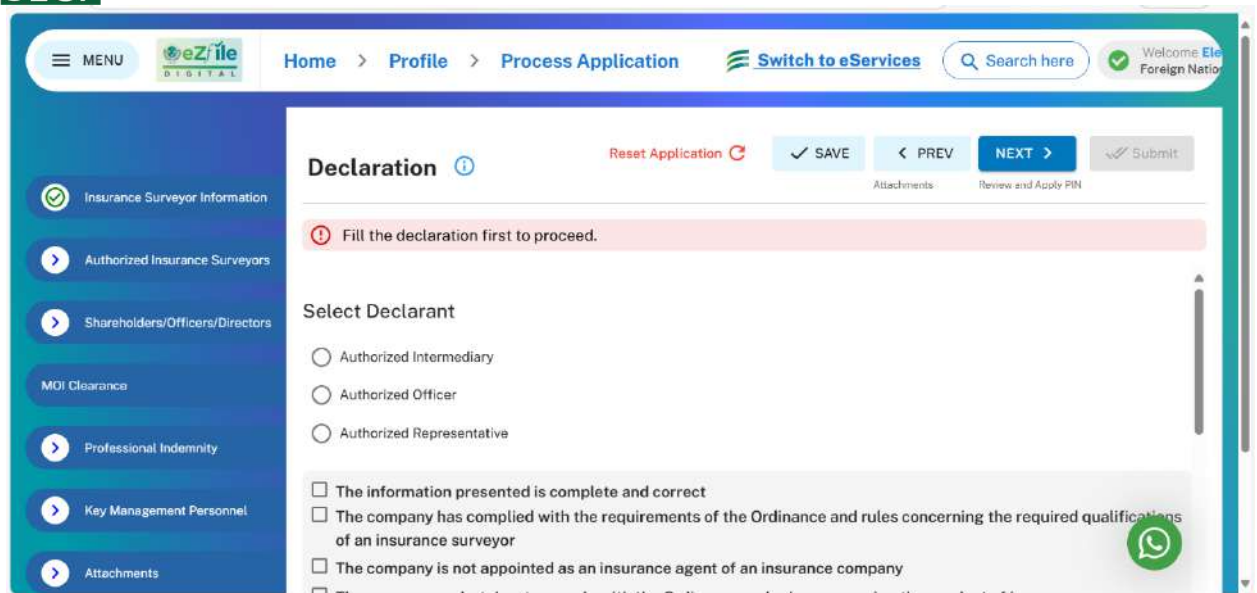
7. The next section is for “**Key Management Personnel**”. System should display this section for Re-insurance Broker and Insurance Surveyor and ASO(Combined). It allows multiple personnel entries with details displayed to applicant.



8. In the next section, the applicant is required to upload the mandatory attachments.

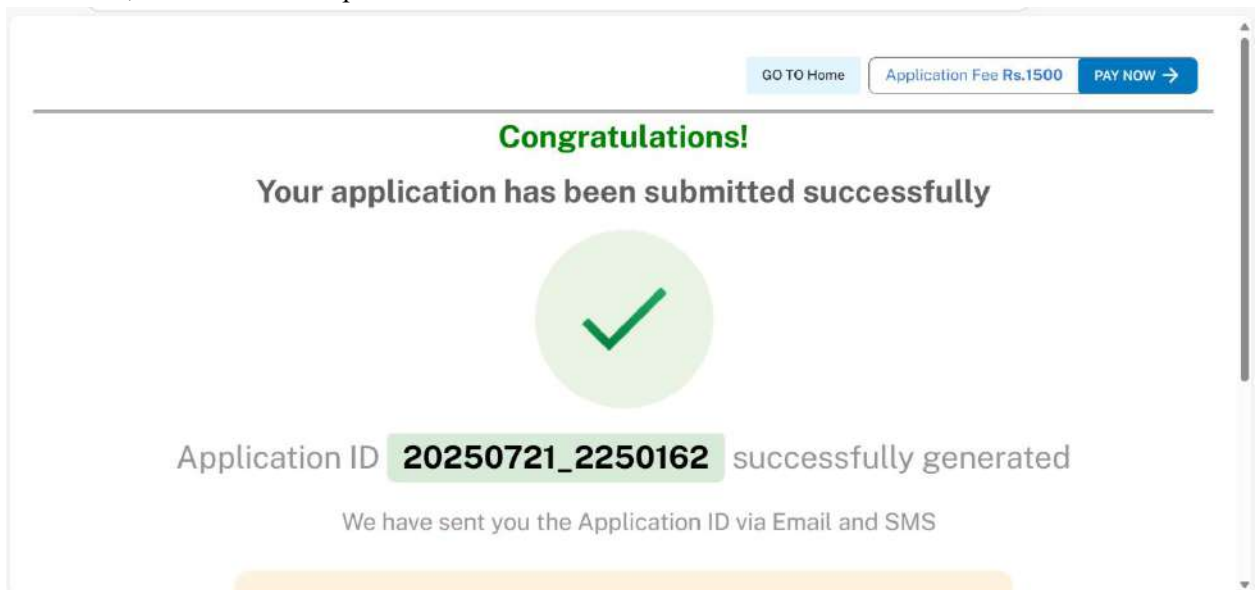


9. The applicant fills in the required inputs and moves to the '**Declaration**' section where the applicant can select an "Authorized Intermediary" or an "Authorized Officer" as declarant. If the applicant clicks on 'Authorized officer' under 'Select Declarant' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No and provides field to apply pin. If the applicant clicks on 'Authorized Intermediary' under 'Select Declarant' and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary and provides field to apply pin. The declarant applies the PIN; in case of valid PIN, the system enables the "Submit" button. Applicant clicks on 'Submit' button.



The screenshot shows the 'Declaration' step of the application process. The left sidebar contains a menu with options: Insurance Surveyor Information, Authorized Insurance Surveyors, Shareholders/Officers/Directors, MDI Clearance, Professional Indemnity, Key Management Personnel, and Attachments. The main content area has a 'Declaration' heading with a 'Reset Application' button and 'SAVE', 'PREV', 'NEXT', and 'Submit' buttons. A red error message states: 'Fill the declaration first to proceed.' Below this, there is a 'Select Declarant' section with radio buttons for 'Authorized Intermediary', 'Authorized Officer', and 'Authorized Representative'. At the bottom, there are three checkboxes for declarations: 'The information presented is complete and correct', 'The company has complied with the requirements of the Ordinance and rules concerning the required qualifications of an insurance surveyor', and 'The company is not appointed as an insurance agent of an insurance company'.

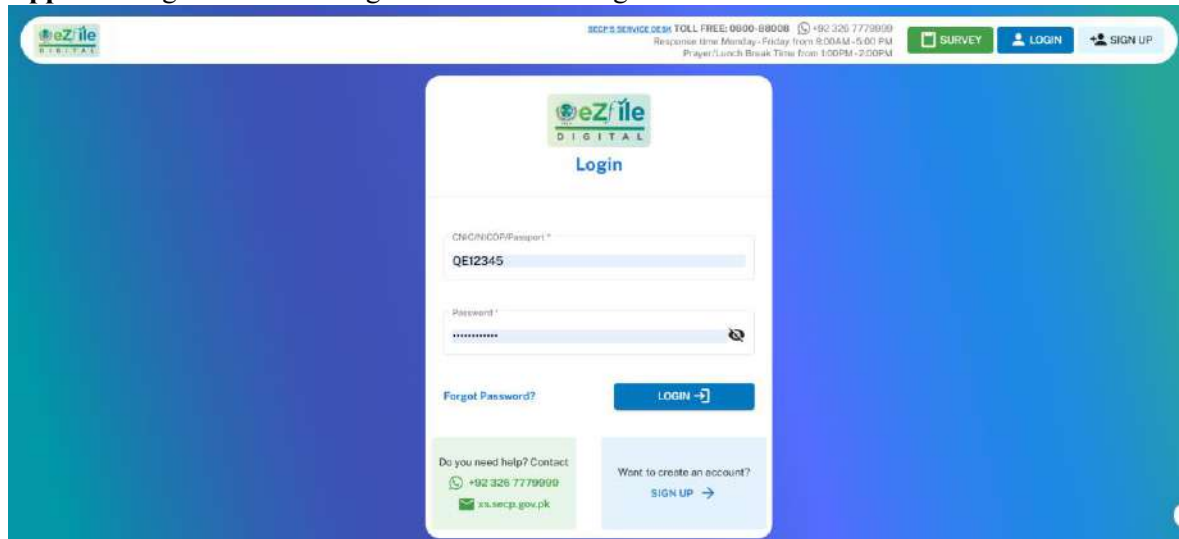
10. After submitting the application, the applicant must pay the application fee by clicking the “Pay Now” button. Once the payment is completed, the application is assigned to SECP internal users for review, and its status is updated to “Under Review.”



The screenshot shows a success message. At the top, there are buttons for 'GO TO Home', 'Application Fee Rs.1500', and 'PAY NOW'. The main message reads: 'Congratulations! Your application has been submitted successfully'. Below this is a large green checkmark icon. The application ID is displayed as '20250721_2250162' and is noted as 'successfully generated'. At the bottom, it states: 'We have sent you the Application ID via Email and SMS'.

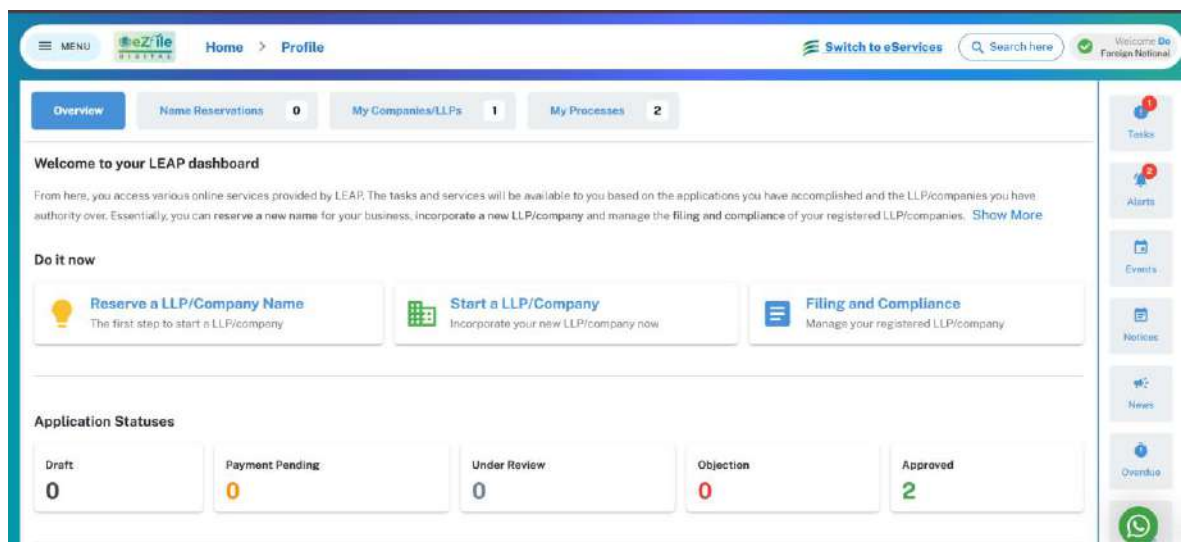
7. Revocation of License

1. **Applicant** logs in to his/her registered account using valid credentials.



The screenshot shows the eZ/ile Digital Login page. At the top, there is a header with the eZ/ile logo, a toll-free number (0600-88008), a contact number (+92 326 7779999), and a response time (Monday-Friday from 8:00AM-5:00 PM). There are also links for SURVEY, LOGIN, and SIGN UP. The main content area has a large 'Login' button. Below it, there are input fields for 'CN/GRN/COP/Passport #' (with the value QE12345) and 'Password'. There is a 'Forgot Password?' link and a 'LOGIN' button. At the bottom, there is a section for 'Do you need help? Contact' with a phone number (+92 326 7779999) and an email address (info@secp.gov.pk). There is also a 'Want to create an account?' section with a 'SIGN UP' button.

2. The Applicant will land on his/her landing page.



The screenshot shows the LEAP dashboard. At the top, there is a header with the eZ/ile logo, a 'Home' link, a 'Profile' link, a 'Switch to eServices' button, a search bar, and a 'Welcome To Foreign National' message. The main content area has a navigation bar with 'Overview', 'Name Reservations' (0), 'My Companies/LLPs' (1), and 'My Processes' (2). Below the navigation bar, there is a 'Welcome to your LEAP dashboard' section with a brief description of the services. There is a 'Do it now' section with three cards: 'Reserve a LLP/Company Name', 'Start a LLP/Company', and 'Filing and Compliance'. At the bottom, there is an 'Application Statuses' section with five cards: 'Draft' (0), 'Payment Pending' (0), 'Under Review' (0), 'Objection' (0), and 'Approved' (2). On the right side, there is a sidebar with various icons for Tasks, Alerts, Events, Notices, News, Overview, and a WhatsApp icon.

3. From My Companies/LLPs, applicant clicks on 'View Details' button on the company card.



Home > Profile

Switch to eServices Search here

Overview Name Reservations 0 My Companies/LLPs 1 My Processes 2

Incorporate Your New LLP/Company Today

1. Add LLP/Company Information > 2. Submit Application > 3. Pay Fee

LET'S START →

Incorporated LLP/Companies View

LLPIN/CUIN: 0275586

SOMETHING IS WRONG UNLIMITED

+92 1234594853 saleha1203@yopmail.com

N/A

REGISTERED Incorporated On: 15-Jul, 2025

Incorporation Completed

VIEW DETAILS

4. If the company has a license, the 'Revocation of License' will be visible on the dashboard. From the company dashboard, the applicant clicks on 'Revocation of License' under the Licensing section.

Dashboard LLP/Company Services 19 Company Profile

Filing Processes

- Change / Rectification of Name
- Apply for Certified True Copy Form
- Data Rectification
- Change of objects including Principal line of Business

Mortgage, Charges & Pledges

- Registration of Mortgage, Charge & Pledge
- Registration of Mortgage, Charges etc subject to which property has been acquired
- Registration of entire series of Debentures

Change Profile

- Change in Registered Office Address
- Change in Registered Address For Bank Of Accounts

Event Based Filing

- Induction, Cessation and Change in Particulars of Company
- Directors and Officers
- Increase in Authorized Capital
- Special Resolution
- Ultimate Beneficial Owner (UBO) declaration
- Buy back of Shares
- Change in Voting Rights
- Change of status from active to inactive
- Allotment of Shares
- Cancellation, Consolidation, Division and Sub Division of Shares
- Change in Shareholding More Than 25%
- Statutory Report
- Company filing statement in lieu of Prospectus
- Company Issuing a prospectus
- Circular u/s 83

Periodic Filing

Annual Filing

Licensing

- Acquire license
- Takaful
- Revocation of License
- Authorized Surveying Officer
- Change Shariah Advisor

User Management

- Add an Authorized Intermediary
- Remove an Authorized Intermediary
- Add an Authorized Employee
- Remove Authorized Employee
- Add Authorized Officer
- Remove Authorized Officer

Ceasement, Merger and Closure of Company

- Convert to Private (Limited by Shares)
- Convert to Public (Unlimited by Shares)
- Company Easy Exit Scheme (CEES)
- Amalgamation of wholly owned Subsidiaries

Tasks Alerts Downloads

5. Applicant fills the required details in the form. Applicant fills the reason of revocation, all outstanding liabilities settled off, evidence of issuance of public notice of revocation in local newspaper.

Filing for Revocation of License

Application ID: 20250724_2259223 Help

Reset Application Review Form SAVE uP Submit

DHOOM BROS UNLIMITED CUIIN: 0273982

song123@yopmail.com 3872394828

Certificate of Registration Number: INS / LI / 20250720_2250157

Nature of Business: Insurance Class of Business: N/A Date of Certificate of Registration: 21/07/2025

Reason of Revocation *

Closing my company

All outstanding liabilities settled off?

☐ YES ☒ NO

Name of Auditor * 22/07/2025

Tracking ID of Auditor * 33452253

DD/MM/YYYY

Guidelines

How to fill an application for Revocation of License?

To file an application for Revocation, begin by selecting 'Revocation of License' from the Licensing group. Fill in the details for revocation and special resolution. If you want revocation of insurer, attach the mandatory documents such as the original certificate of registration, certificate by statutory auditors and evidence of insurance then proceed to sign off. Upload all the required attachments specified in the application requirements. Lastly, fill in the declarant information and complete the 'Review and Apply PIN' section before submitting your application.

Filing special resolution application

When filing a special resolution application with SECP, you can choose to use a previously filed resolution or file a new one. To add a new special resolution, click the "Add" button.



Filing for Revocation of License

Application ID: 20250724_2250223 Help

Reset Application Review Form SAVE Submit

Name of Auditor * Ahmad Date of Auditor Certificate * 22/07/2025 DD/MM/YYYY

Tracking ID of Client * 33452253

Evidence of issuance of public notice of revocation in local newspaper

Date of public notice * 16/07/2025 DD/MM/YYYY

Name of the newspaper * Dunya

Number of claims received * 1000

Amount of claims received (PKR) * 30000

Number of Claimants * 300

Guidelines

How to fill an application for Revocation of License?

To file an application for Revocation, begin by selecting 'Revocation of License' from the Licensing group. Fill in the details for revocation and special resolution. If you want revocation of insurer, attach the mandatory documents such as the original certificate of registration, certificate by statutory auditors and evidence of issuance then proceed to sign off. Upload all the required attachments specified in the application requirements. Lastly, fill in the declarant information and complete the 'Review and Apply PIN' section before submitting your application.

Filing special resolution application

- a. If applicant selects 'Yes' for All outstanding liabilities settled off, then the applicant needs to fill additional details including Total Amount (PKR), Amount Settled (PKR), Mode of settlement, description of liability and Remark.

Filing for Revocation of License

Application ID: 20250724_2250223 Help

Reset Application Review Form SAVE Submit

Closing my company

All outstanding liabilities settled off? YES NO

Total Amount (PKR) * 10000

Amount Settled (PKR) * 10000

Mode of settlement * Online

Description of liability * Description

Remark * Remark

Tracking ID of Client * 33452253

Evidence of issuance of public notice of revocation in local newspaper

Date of public notice * 16/07/2025 DD/MM/YYYY

Name of the newspaper * Dunya

Guidelines

How to fill an application for Revocation of License?

To file an application for Revocation, begin by selecting 'Revocation of License' from the Licensing group. Fill in the details for revocation and special resolution. If you want revocation of insurer, attach the mandatory documents such as the original certificate of registration, certificate by statutory auditors and evidence of issuance then proceed to sign off. Upload all the required attachments specified in the application requirements. Lastly, fill in the declarant information and complete the 'Review and Apply PIN' section before submitting your application.

Filing special resolution application

When filing a special resolution application with SECP, you can choose to use a previously filed resolution or file a new one. To add a new special resolution, click the "Add" button. Ensure that notice for the resolution is sent at least 21 days before it.

6. Applicant uploads the required documents.

Filing for Revocation of License

Application ID: 20250724_2250223 Help

Reset Application Review Form SAVE Submit

Picture of newspaper Document ch...

Original certificate of registration issued to the insurer Document ch...

Certificate by the statutory auditors Document ch...

Duly-executed (notarized) Affidavit by all the Directors & CEO of the Com... Document ch...

Certified copy of selected special resolution(s) passed in a duly convened... Document ch...

Auditor Certificate certifying that all outstanding liabilities have been set... Document ch...

Attachment of Financial Statement for last year Document ch...

Guidelines

How to fill an application for Revocation of License?

To file an application for Revocation, begin by selecting 'Revocation of License' from the Licensing group. Fill in the details for revocation and special resolution. If you want revocation of insurer, attach the mandatory documents such as the original certificate of registration, certificate by statutory auditors and evidence of issuance then proceed to sign off. Upload all the required attachments specified in the application requirements. Lastly, fill in the declarant information and complete the 'Review and Apply PIN' section before submitting your application.

Filing special resolution application

When filing a special resolution application with SECP, you can choose to use a previously filed resolution or file a new one. To add a new special resolution, click the "Add" button. Ensure that notice for the resolution is sent at least 21 days before the

7. Applicant selects an already filed Special Resolution or add a new Special resolution by entering the details.



Filing for Revocation of License



Application ID: 20250724_2250230 Help

Reset Application Review Form SAVE Submit

Special Resolution

Please pay the associated filing fee within 13 days. If you do not pay the fee in the given timeframe, you will have to pay a late filing fee.

Special Resolution for Revocation of License

ID of previously filed resolution: 347711 Date of passing of special resolution: Jul 24, 2025

Special Resolution Intention

Date Of Dispatch Of Notice: 23/07/2025 Date Of Passing Of Special Resolution: 23/07/2025 Intention To Propose The Resolution As Special Resolution

Intention To Propose The Resolution As Special Resolution

Label: Revocation of License Summary Of Special Resolution: Text of Special Resolution Held At: Physical Location

Member Details

Total Number Of Members Representing: 3 Number Of Shares: 6930000 Each Of Rs: 2000000	Members Present Representing: 3 Number Of Shares: 6930000 Each Of Rs: 2000000	Members Voted In Favor Representing: 3 Number Of Shares: 6930000 Each Of Rs: 2000000
Members Voted Against Representing: 0 Number Of Shares: 0 Each Of Rs: 0		

Guidelines

How to fill an application for Revocation of License?

To file an application for Revocation of License, begin by selecting 'Revocation of License' from the Licensing group. Fill in the details for revocation and special resolution. If you want revocation insurer, attach the mandate documents such as the origin certificate of registration, certificate statutory auditors and evidence of issuance then proceed to sign & Upload all the required attachments specified in the application requirements. Lastly, fill in the declarant information and complete the 'Review and Apply PIN' section before submitting your application.

Filing special resolution application

When filing a special resolution application with SECP, you can choose to use a previously filed resolution or file a new one. To add a new special resolution, click the "Add" button. Ensure that notice for the resolution sent at least 21 days before the

Filing for Revocation of License

Application ID: 20250724_2250230 Help

Reset Application Review Form SAVE Submit

Member Details

Total Number Of Members Representing: 3 Number Of Shares: 6930000 Each Of Rs: 2000000	Members present in person or through proxy in the meeting or voting through postal ballot Representing: 3 Number Of Shares: 6930000 Each Of Rs: 2000000	Members voted in favor Representing: 3 Number Of Shares: 6930000 Each Of Rs: 2000000
Members voted against or abstained Representing: 0 Number Of Shares: 0 Each Of Rs: 0		

Extract of special resolution
Attach the Extract of special resolution *

Document check

Copy Of HOC / permission / letter of intent of competent authority
Attach the Copy Of HOC / permission / letter of intent of competent authority

Document check

Submitting your application

Filing special resolution application

When filing a special resolution application with SECP, you can choose to use a previously filed resolution or file a new one. To add a new special resolution, click the "Add" button. Ensure that notice for the resolution is sent at least 21 days before the resolution date, unless all members agree to a shorter notice period. The resolution date must not be set in the future or be older than 80 days from the date of submission. Additionally, confirm that at least 75% of voting members have voted in favor of the resolution.

Tips and Advice

All optional fields are labelled as optional.
Please ensure these fields are complete

8. Applicant checks if CTC is required or not.

- Next is the declaration section. If the applicant clicks on 'Authorized officer' under 'Declarant Profession/Designation' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No. If the applicant clicks on 'Authorized Intermediary' under 'Declarant Profession/Designation' and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary.

Application ID: 20250723_2250208

New Application
Review Form
Save
Submit

Certified True Copy

☒ Need Certified True Copy

Select Declarant

☐ Authorized Intermediary
☒ Authorized Officer

Personal Information

Name Of Authorized Officer
First Name: Srinew
Middle Name
Last Name

Designation Information

Designation
Chair Executive Director

Registration Information

Registration Number Of Authorized Officer
FEND

Remove Declarant

Application Users

Owner
☒ Authorized Officer
☐ Applicant

This Application Pending

☐ I do hereby solemnly and sincerely declare that the information provided in the form is true and correct and nothing is concealed.

APPLY PIN

How to fill an application for Revocation of License?

To file an application for Revocation, begin by selecting 'Revocation of License' from the Licensing group. Fill in the details for revocation and special resolution. If you want revocation of license, attach the mandatory documents such as the original certificate of registration, certificate by statutory auditor and evidence of insurance then proceed to sign off. Upload all the required attachments specified in the application requirements. Lastly, fill in the declarant information and complete the 'Review and Apply PIN' section before submitting your application.

Filing special resolution application

When filing a special resolution application with SECP, you can choose to use a previously filed resolution or file a new one. To add a new special resolution, click the 'Add' button. Ensure that notice for the resolution is sent at least 21 days before the resolution date, unless all members agree to a shorter notice period. The resolution date must not be set in the future or be older than 90 days from the date of submission. Additionally, confirm that at least 75% of voting members have voted in favor of the resolution.

Tip and Advice

All optional fields are labelled as

10. Authorized Officer/Authorized Intermediary applies the pin.
11. Applicant clicks on 'Submit' button.
12. System displays the success screen. Applicant clicks on 'Go to Home' button.

GO TO HOME

Congratulations!

Your application has been submitted successfully

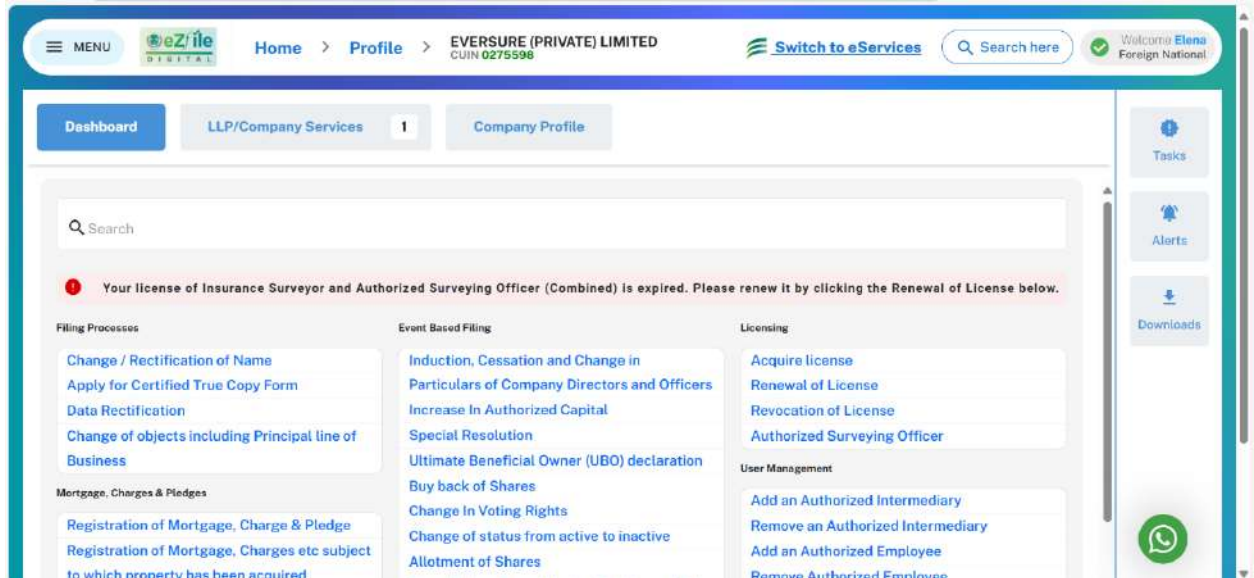


Application ID 20250723_2250208 successfully generated

We have sent you the Application ID via Email and SMS

8. Renewal of License for Insurance Intermediaries

1. The system shall send an in-app/SMS/email reminder to the applicant 90, 60 and 30 days before the expiry of the license. Applicant navigates to their dashboard and clicks on “Renewal of license.”



2. Systems opens the application form, and the applicant selects the License Type. Applicant reviews and acknowledges the information provided on the Process Information page.

EVERSURE (PRIVATE) LIMITED
> Renewal of License for Insurance Intermediaries

Close
Proceed

Sector

☒ Insurance
☐ Non-Banking Finance Companies
☐ Capital Markets
☐ Other entities registration (Modarba, Trustee, Corporate Restructuring services)

Category

☐ Category 1
☒ Category 2

Group

☒ Insurance Intermediaries

Select a type of license Renewal

Insurance Surveyor and Authorized Surveying Officer (Combined)

EVERSURE (PRIVATE) LIMITED
> Renewal of License for Insurance Intermediaries

Back
Proceed

1 Complete application
→
2 Review application
→
3 Pay fee
→
4 In approval process

Please proceed only if you have all the necessary information and documents available.

Scroll to confirm

Overview

As per Insurance Ordinance 2000, the insurance surveyor means a person (by whatever name called) who examines the goods, property or any interests insured under a contract of non-life insurance to express an independent opinion as to the cause, extent, location and amount of any loss incurred or claimed to be incurred under that contract. Under Section 111(1) of the Insurance Ordinance 2000, it shall be unlawful for any person to act for remuneration as a surveyor, loss adjuster, or loss assessor (by whatever title called) unless such person is

(a) an adjuster of aviation or maritime losses; or

(b) a person licensed as a surveyor under this Ordinance. (subject to requirement of section 111(2) of the Ordinance)

In terms of Rule 41 of the Insurance Rules, 2017, following are the classes of insurance surveying for which license can be sought:

(a) Fire and property damage business

(b) Marine, aviation and transport business

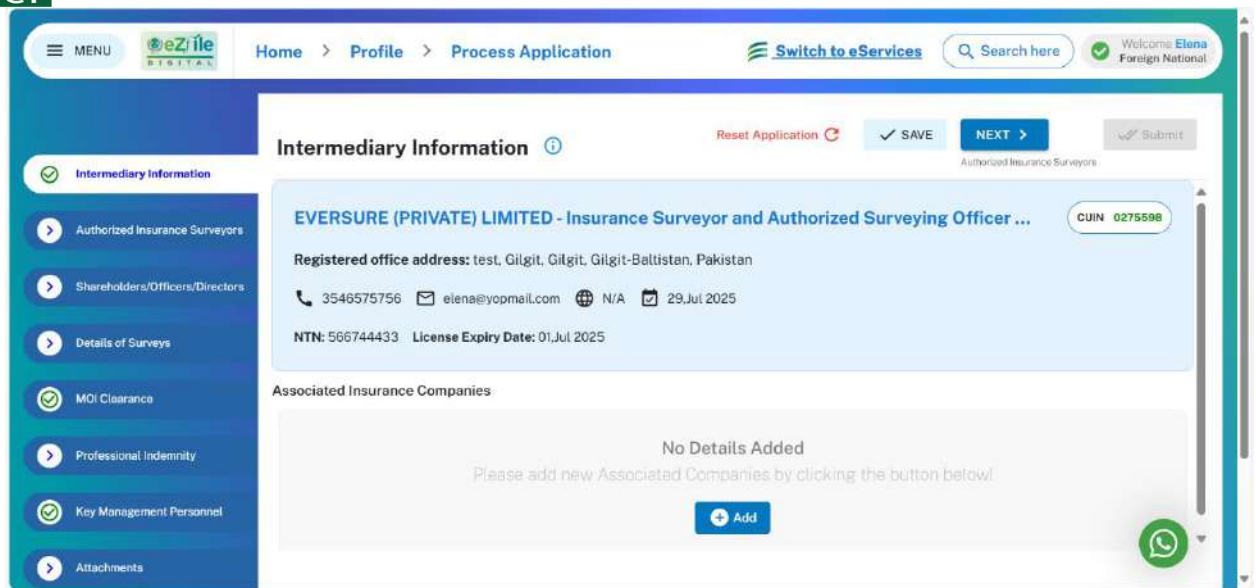
(c) Motor business (to include own damage and third party liability)

(d) Miscellaneous business

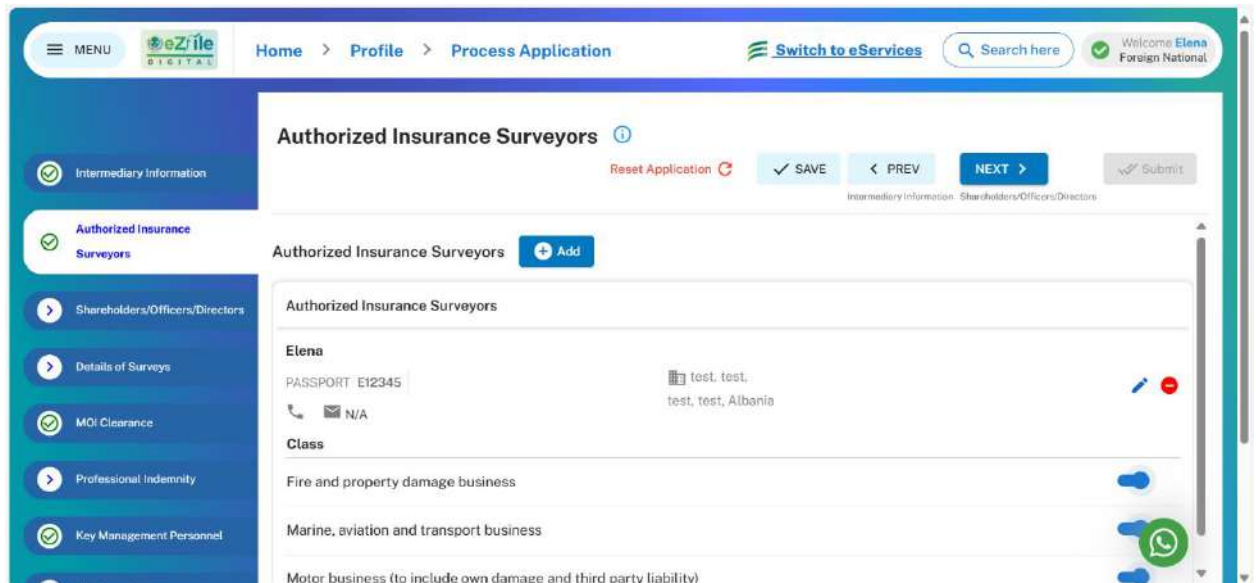
Provided that miscellaneous business shall be classified into following sub-classes, namely:-

(i) Liability business;

- The first section is for “**Intermediary Information**”. System shows the Section for “Insurance Surveyors Information” which is prefilled and a section for adding an Associated Insurance Company. Applicant provides the inputs and proceeds to the next section.



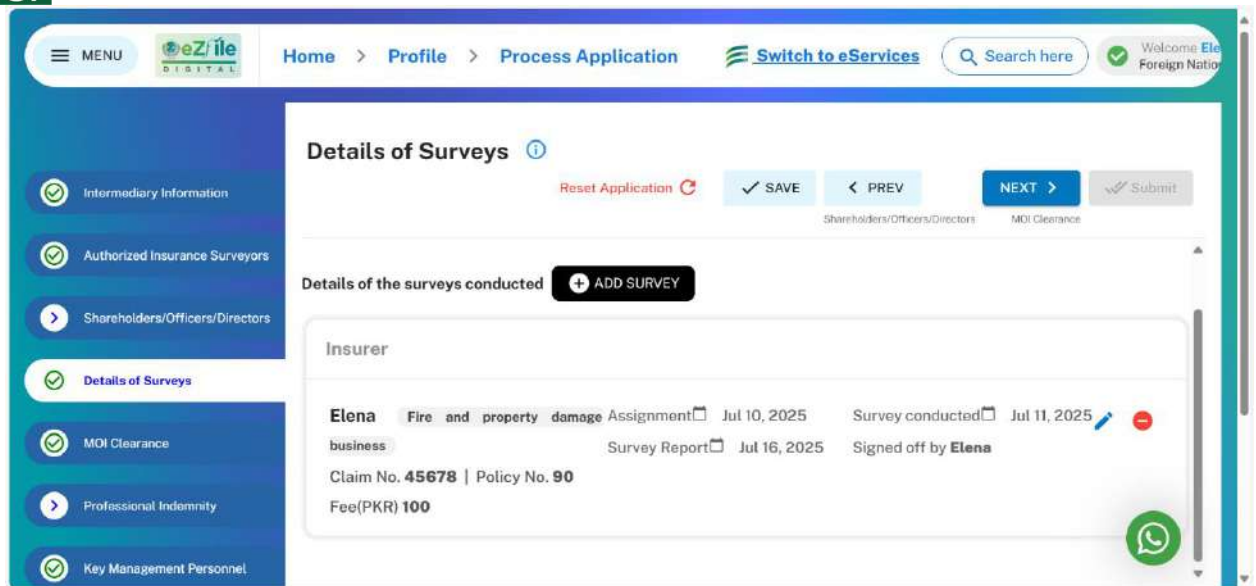
4. The next section is for “**Authorized Insurance Surveyors**”. System will show the Authorized Insurance Surveyors Section with cards for each Authorized Insurance Surveyor. System will show auto filled details on each card, and the applicant will select classes of business for renewal.



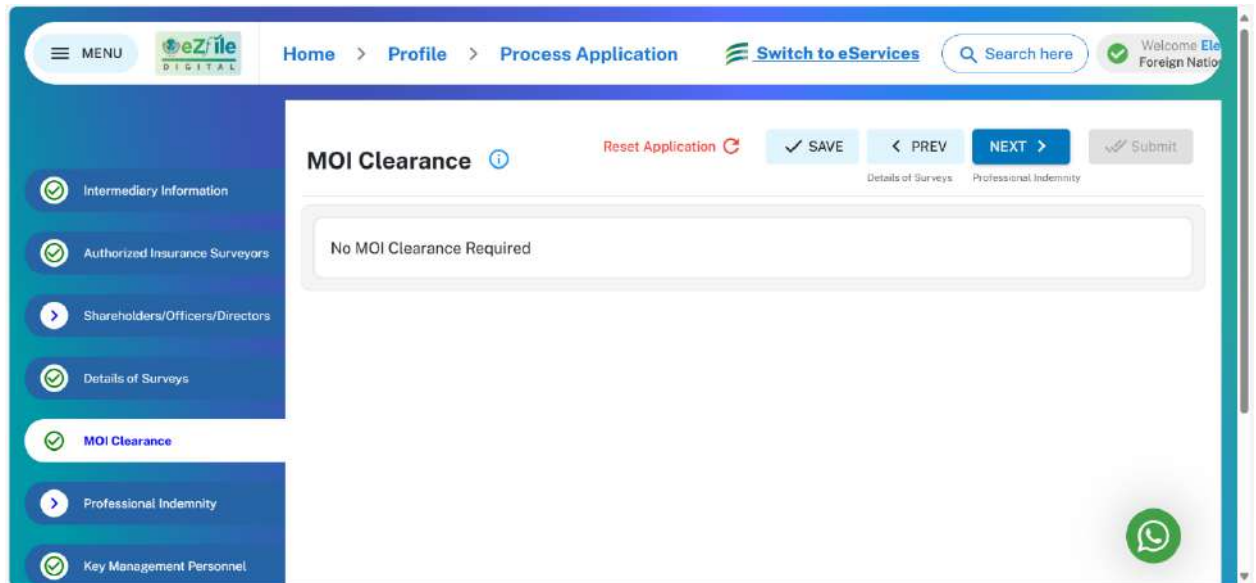
5. It is followed by the “**Shareholders/ Officers/ Directors**” section. This section will be the same as the Shareholders/Officers/Directors section in User Story 3. The entire Shareholders/Officers/Directors section will be shown in the same way to the applicant, with all the cards for Shareholding Summary, Shareholders, Officers and Directors. Data for all these cards will be prefilled, and the update button will not be available.



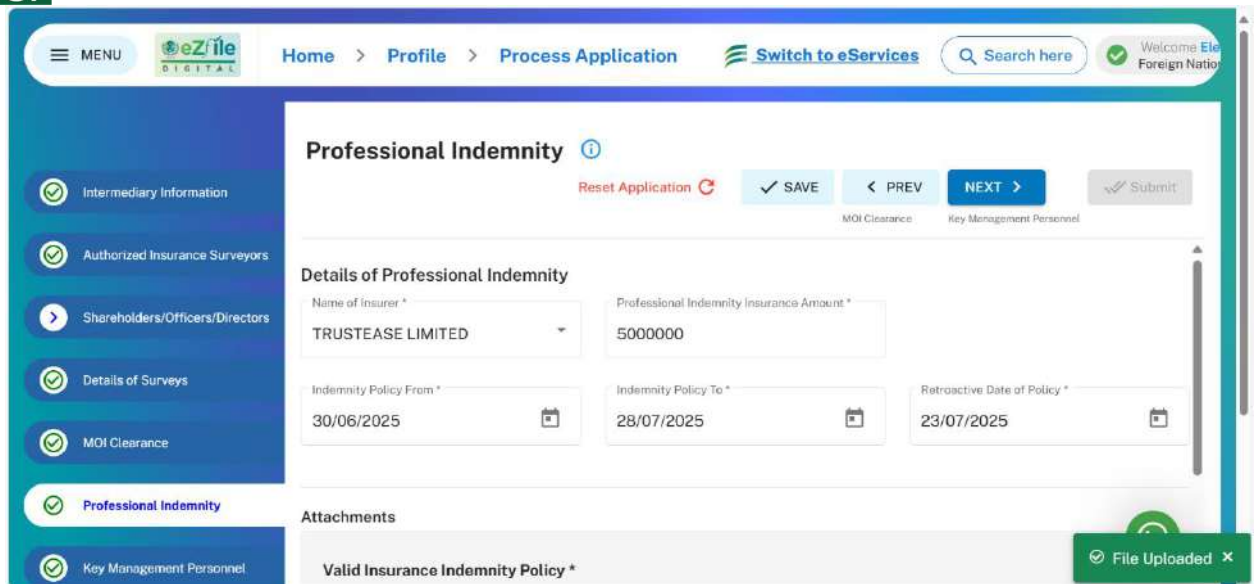
6. The next section is for “**Details of Surveys**”. Applicant fills all the fields and clicks on Next. This section will only be applicable for Insurance Surveyor and Authorized Surveying Officer (Combined) type of license.



7. It is followed by the section for “MOI Clearance”.



8. The next section is for “Professional Indemnity”. Applicant fills all the details and proceeds to the next section. This section will only be applicable for Insurance Surveyor and Authorized Surveying Officer (Combined), Insurance Broker and Re-insurance Broker type of license.



Professional Indemnity

Reset Application ☒ SAVE

MOI Clearance: Key Management Personnel

Details of Professional Indemnity

Name of Insurer * TRUSTEASE LIMITED Professional Indemnity Insurance Amount * 5000000

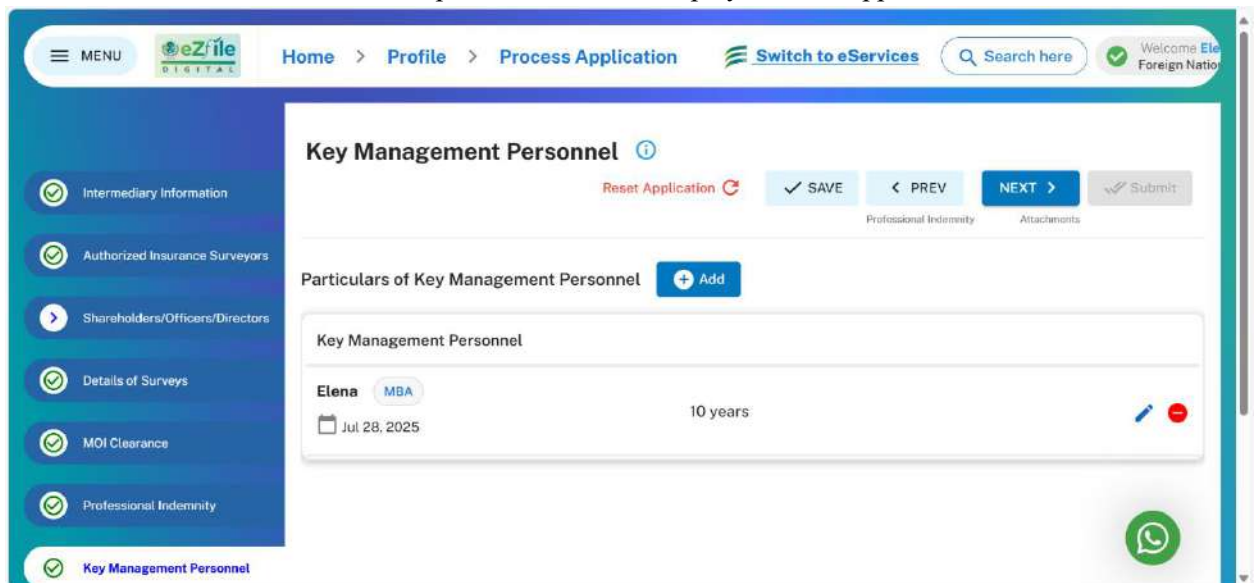
Indemnity Policy From * 30/06/2025 Indemnity Policy To * 28/07/2025 Retroactive Date of Policy * 23/07/2025

Attachments

Valid Insurance Indemnity Policy *

File Uploaded

9. Next section is for **“Key Management Personnel”**. System displays a button for “Add New Key Management Personnel”, allowing the applicant to add multiple Key Management Personnels. The details of the added personnels will be displayed to the applicant.



Key Management Personnel

Reset Application ☒ SAVE

Professional Indemnity: Attachments

Particulars of Key Management Personnel

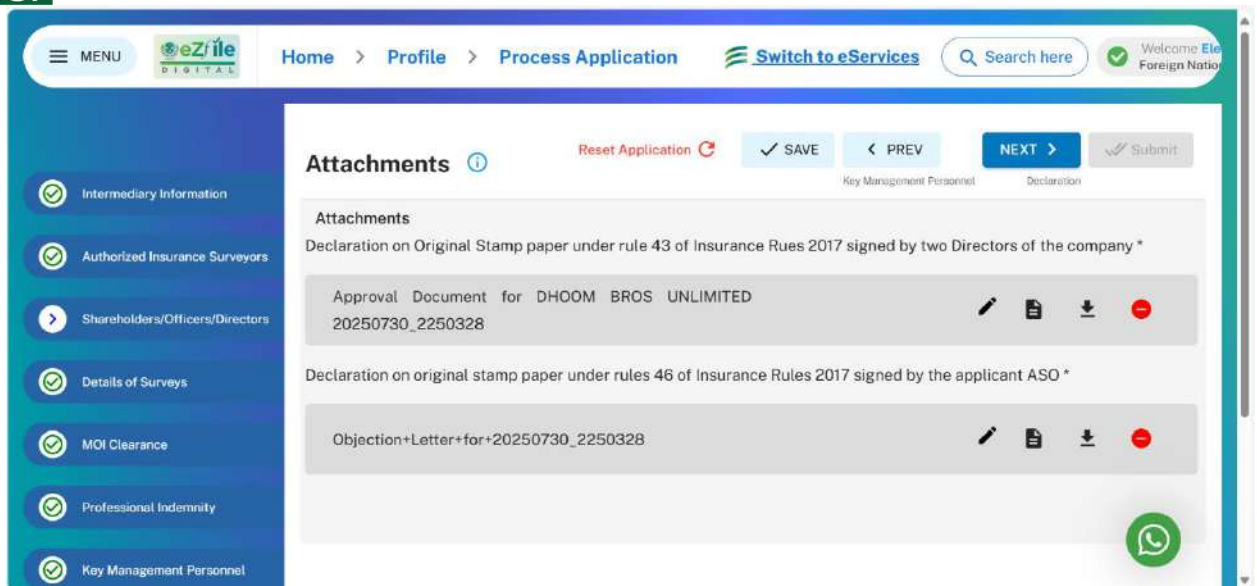
Key Management Personnel

Elena MBA 10 years

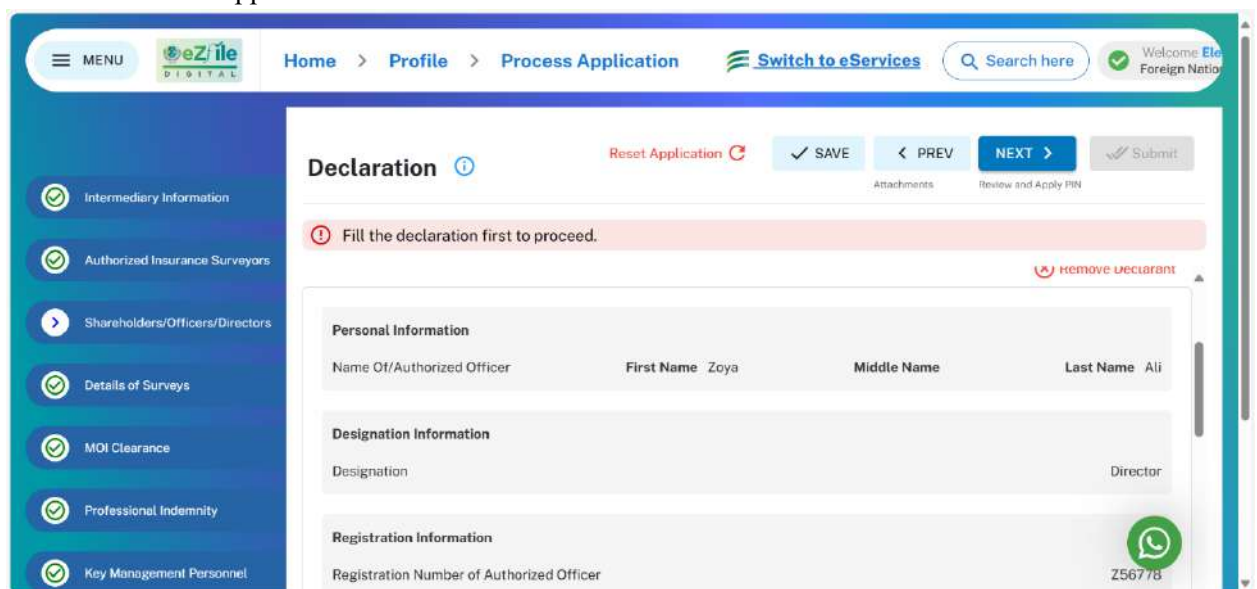
Jul 28, 2025

WhatsApp

10. Applicant uploads all the mandatory attachments and proceeds.



11. The applicant fills in the required inputs and moves to the 'Declaration' section where the applicant can select an "Authorized Intermediary" or an "Authorized Officer" as declarant. If the applicant clicks on 'Authorized officer' under 'Select Declarant' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No and provides field to apply pin. If the applicant clicks on 'Authorized Intermediary' under 'Select Declarant' and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary and provides field to apply pin. The declarant applies the PIN; in case of valid PIN, the system enables the "Submit" button. Applicant clicks on 'Submit' button.



12. Applicant submits the application and can view the status of their application on their home page.



Authorized Insurance Surveyors

Shareholders/Officers/Directors

Details of Surveys

MOI Clearance

Professional Indemnity

Key Management Personnel

Attachments

Declaration

Review and Apply PIN

Application Users

Elena

Applicant

Zoya Ali

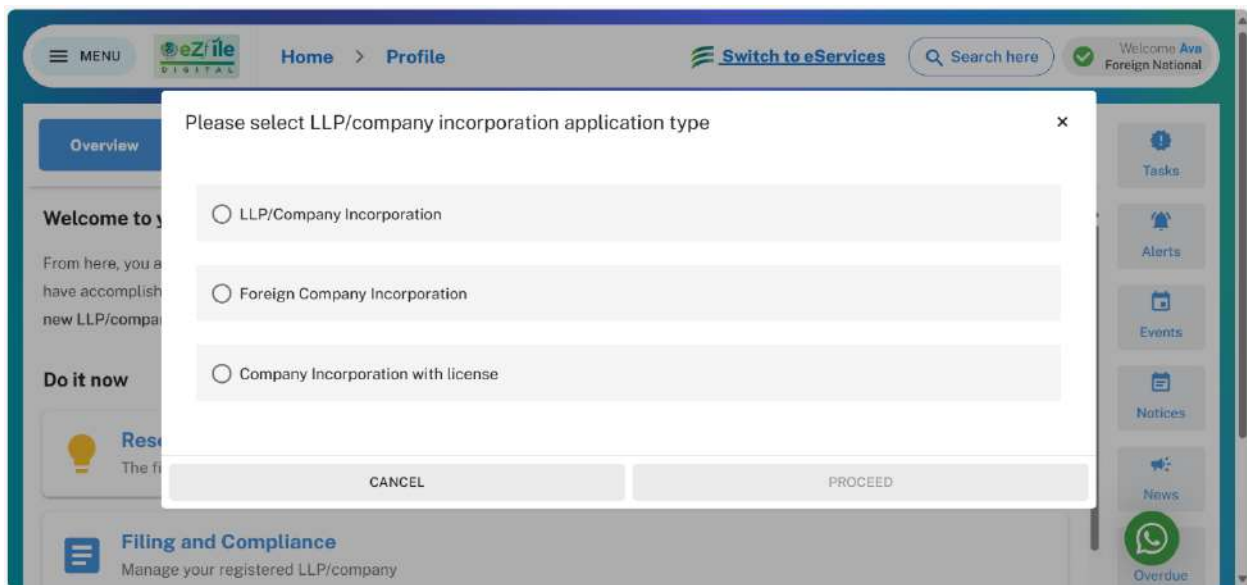
Authorized Officer

Notify again

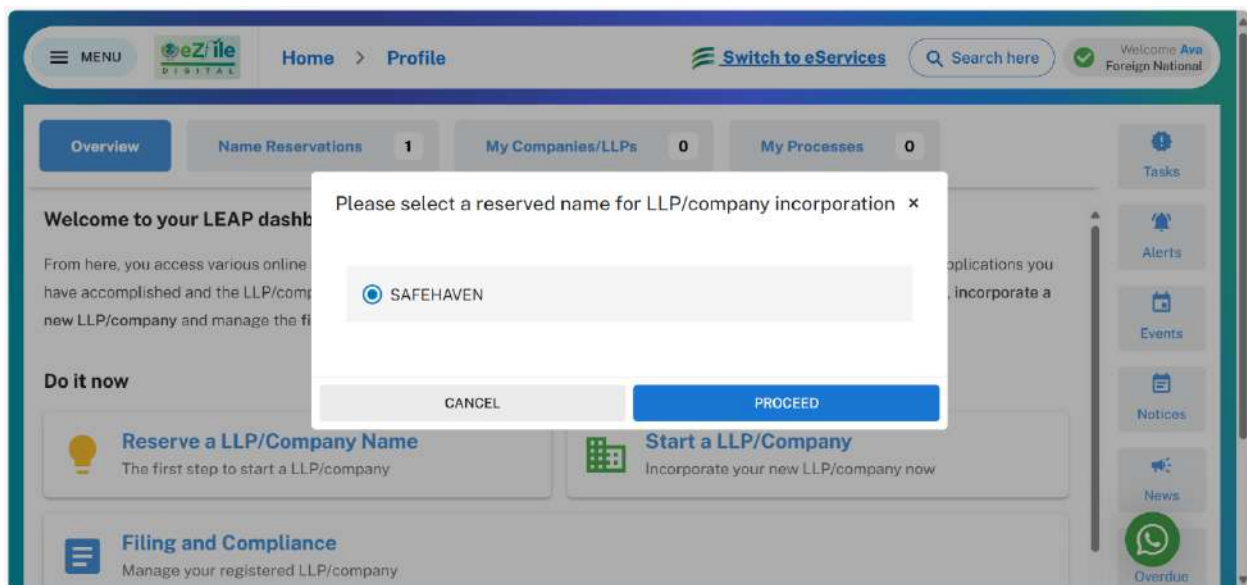
PIN Application Pending

9. Company Incorporation and Issuance of License for Insurance and Takaful Services - Combined

1. The applicant logs-in to his account and starts a Company Incorporation with License. Applicant has to select a reserved name and clicks on Proceed. The system opens a Combined Incorporation and Issuance of License application where the Sector, Category, Type and Group of License are prefilled based upon the selection made by the applicant at the time of CNR application. Applicant reviews and acknowledges the information provided on the Process Information page.



The screenshot shows the LEAP dashboard with a modal dialog box titled "Please select LLP/company incorporation application type". The dialog box contains three radio button options: "LLP/Company Incorporation", "Foreign Company Incorporation", and "Company Incorporation with license". The "Company Incorporation with license" option is selected. Below the options are "CANCEL" and "PROCEED" buttons. The background dashboard shows the user's profile, a search bar, and various navigation links.



The screenshot shows the LEAP dashboard with a modal dialog box titled "Please select a reserved name for LLP/company incorporation". The dialog box contains a single radio button option: "SAFEHAVEN". Below the option are "CANCEL" and "PROCEED" buttons. The background dashboard shows the user's profile, a search bar, and various navigation links. The dashboard also displays statistics: "Name Reservations: 1", "My Companies/LLPs: 0", and "My Processes: 0".



SAFEHAVEN > Issuance of License/Registration

Select a sector ⓘ

☒ Insurance

☐ Non-Banking Finance Companies

☐ Capital Markets

☐ Other entities registration (Modarba, Trustee, Corporate Restructuring services)

Select a category ⓘ

☒ Category 1

☐ Category 2

Select a group ⓘ

☐ Life Insurance

☐ Non-Life Insurance

☒ Family Takaful Operator

☐ General Takaful Operator

Guidelines

Insurance License Application Tips and Advice

In order to apply for an insurance license with SECP, you need to follow these guidelines:

- Ensure your application includes all required information and documents
- Familiarize yourself with the SECP regulations and compliance standards
- Double-check your application for accuracy and completeness
- Be prepared for a potential review process by SECP officials
- Stay updated on any changes in SECP's licensing procedures

Best Practices for Insurance

SAFEHAVEN > Issuance of License/Registration

- Character certificates from two referees

- Declaration of no criminal record (affidavit)

- Bank statement or proof of financial stability (last 6 months)

Pre-defined Formats of Required Declarations / Affidavits / Certificates ⓘ

Applicants must submit the declarations and affidavits in the formats specified by the SECP:

- Declaration of Fit and Proper Criteria: Use the SECP's standard template.
- Affidavit of No Criminal Record: Must be notarized and follow the SECP's prescribed format.
- Character Certificate: Two separate certificates, each from a professional or recognized authority.

Templates for these documents can be downloaded from the SECP's official website or the eZfile portal.

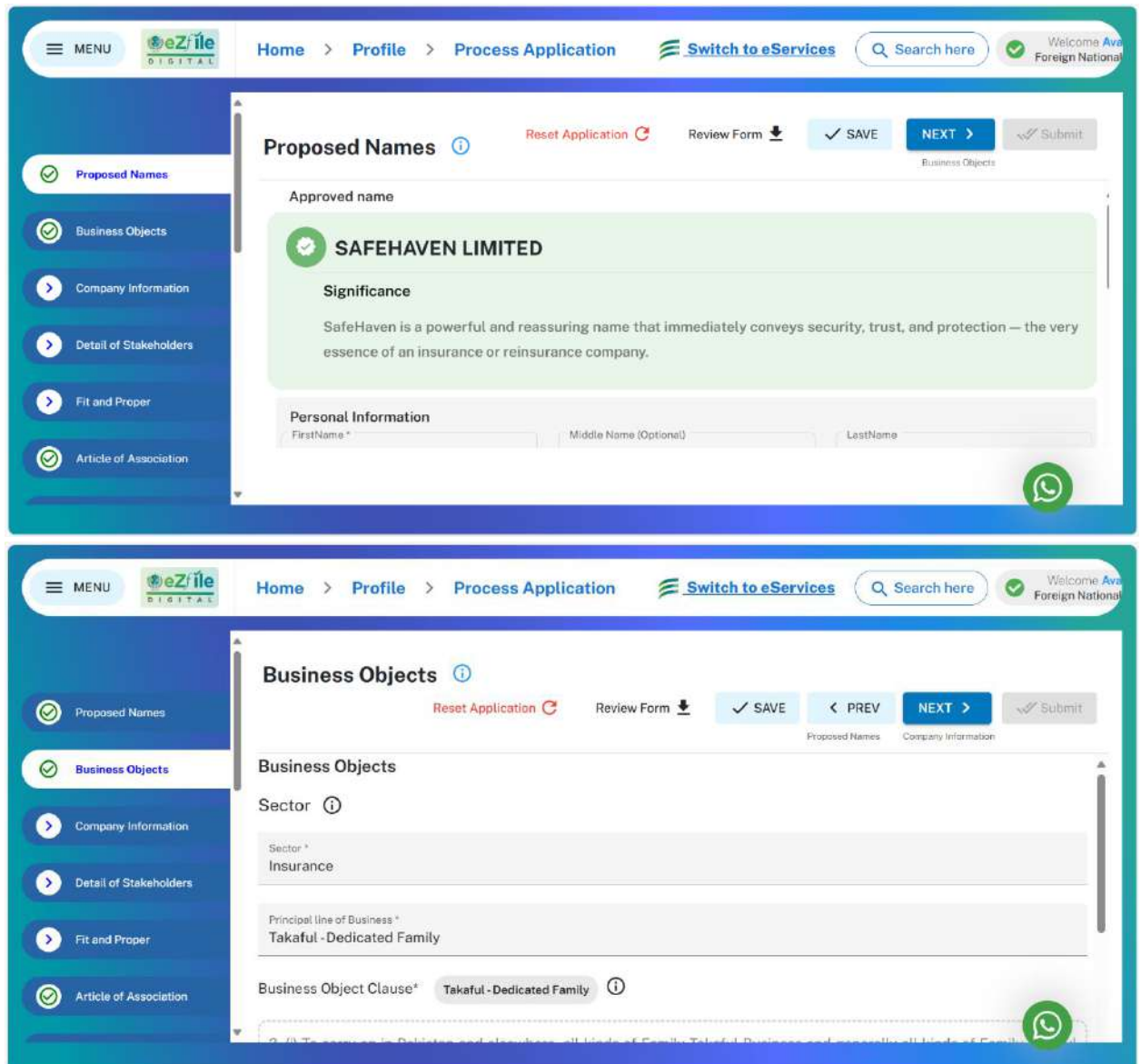
Provide Acknowledgment ⓘ

Upon successful submission of the application:

- Applicants will receive an acknowledgment receipt.
- A tracking number will be provided to monitor the application status on the SECP eZfile.

☒ I hereby confirm that I have all necessary information and documents as required

- The systems opens the application form where the sections for “Proposed Names” and “Business Objects” will be prefilled.



The screenshot displays the eZfile Digital application form interface. The top navigation bar includes a menu icon, the eZfile Digital logo, and the breadcrumb trail: Home > Profile > Process Application. There are also links for 'Switch to eServices', a search bar, and a welcome message for a foreign national.

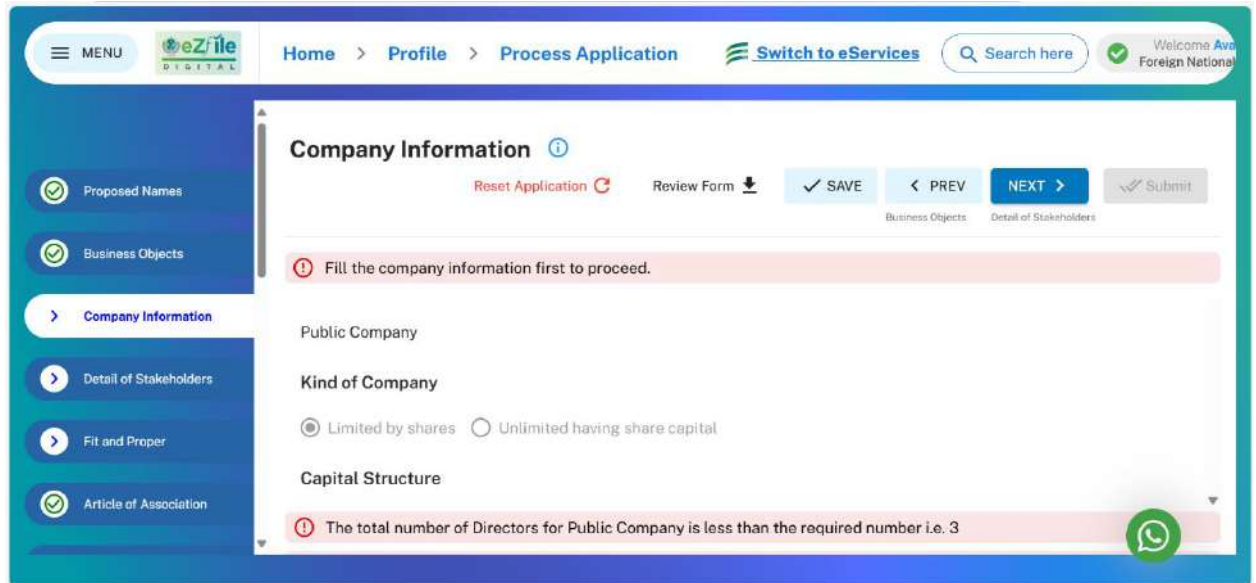
The left sidebar contains a list of application sections: Proposed Names (checked), Business Objects (checked), Company Information, Detail of Stakeholders, Fit and Proper, and Article of Association (checked).

The main content area shows the 'Proposed Names' section. It includes a 'Reset Application' button, a 'Review Form' button, and a 'SAVE' button. The 'Approved name' is 'SAFEHAVEN LIMITED'. The 'Significance' is described as: 'SafeHaven is a powerful and reassuring name that immediately conveys security, trust, and protection — the very essence of an insurance or reinsurance company.' Below this, there is a 'Personal Information' section with fields for 'FirstName', 'Middle Name (Optional)', and 'LastName'.

The bottom screenshot shows the 'Business Objects' section. It includes a 'Reset Application' button, a 'Review Form' button, and a 'SAVE' button. The 'Business Objects' section is prefilled with 'Sector: Insurance' and 'Principal line of Business: Takaful - Dedicated Family'. The 'Business Object Clause' is also prefilled with 'Takaful - Dedicated Family'.

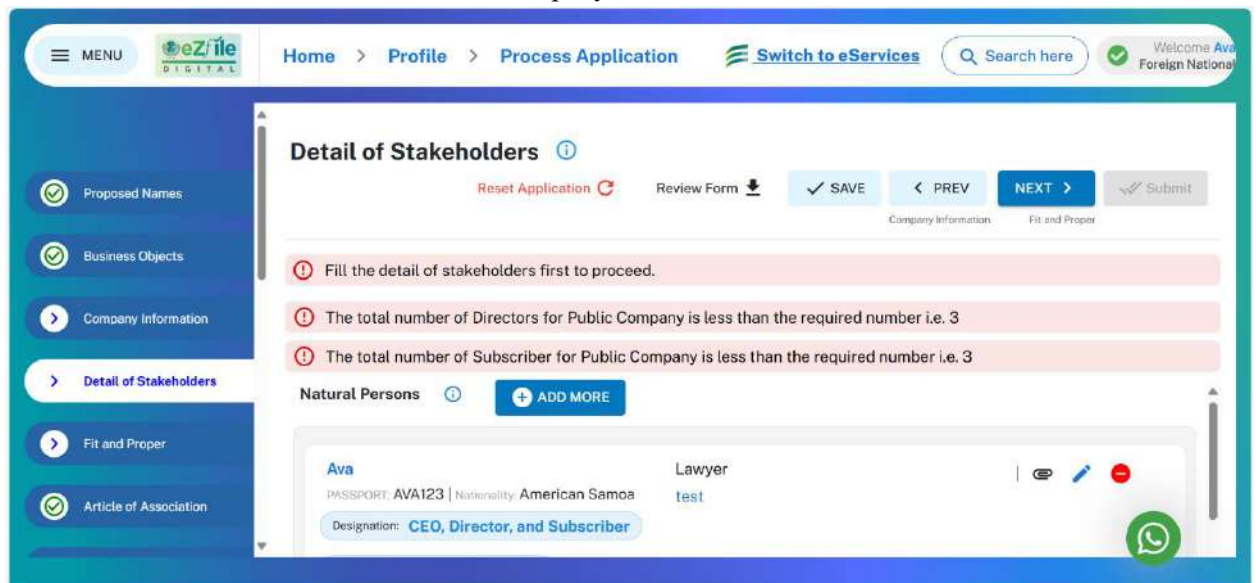
- In the Company Information section, the applicant will provide the details of Capital Structure of the company, including the authorized and paid-up capitals as well the details of

registered address of the company.



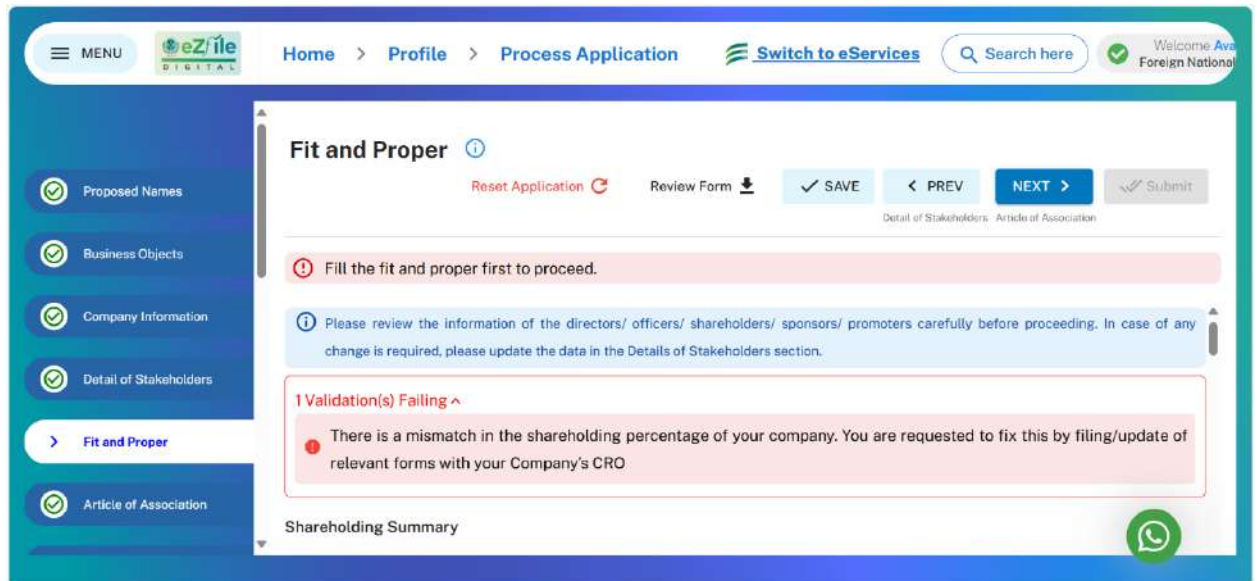
The screenshot shows the 'Company Information' section of the eZfile application. The left sidebar contains a menu with options: Proposed Names, Business Objects, Company Information (selected), Detail of Stakeholders, Fit and Proper, and Article of Association. The main content area has a header with 'Company Information' and a sub-header 'Public Company'. Below this, there are sections for 'Kind of Company' (Limited by shares, Unlimited having share capital) and 'Capital Structure'. A red error message at the bottom states: 'The total number of Directors for Public Company is less than the required number i.e. 3'. The top navigation bar includes 'Home > Profile > Process Application', a search bar, and a 'Switch to eServices' button. The user is logged in as 'Ava Foreign National'.

- The next section is for “Details of Stakeholders” where the applicant will add the details of Directors, Officers and Subscribers of the company.

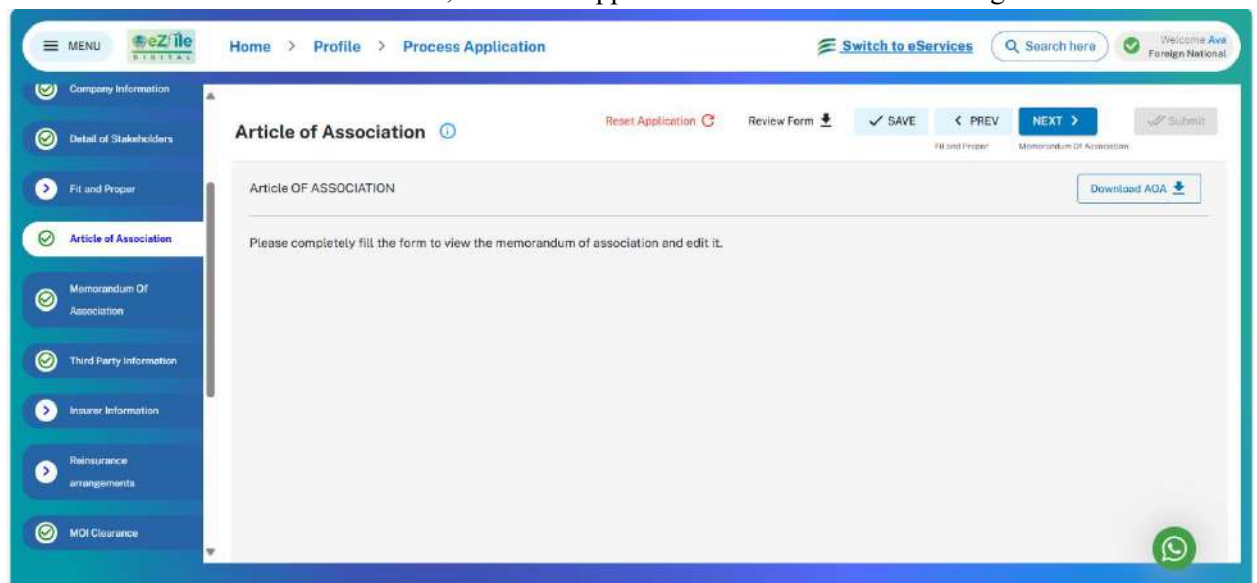


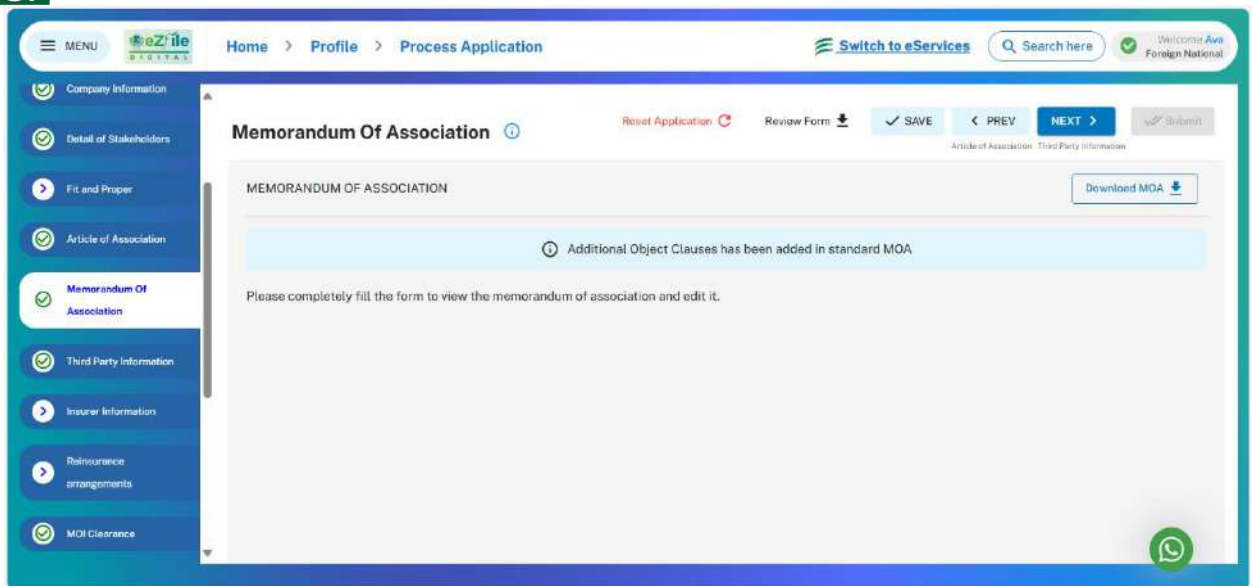
The screenshot shows the 'Detail of Stakeholders' section of the eZfile application. The left sidebar contains a menu with options: Proposed Names, Business Objects, Company Information, Detail of Stakeholders (selected), Fit and Proper, and Article of Association. The main content area has a header with 'Detail of Stakeholders' and a sub-header 'Natural Persons'. Below this, there are sections for 'Natural Persons' and 'Lawyer'. A red error message at the bottom states: 'The total number of Directors for Public Company is less than the required number i.e. 3'. The top navigation bar includes 'Home > Profile > Process Application', a search bar, and a 'Switch to eServices' button. The user is logged in as 'Ava Foreign National'.

5. It is followed by the Fit and Proper section, where the applicant is required to update the shareholding details in case of any mismatch and as per the validations.



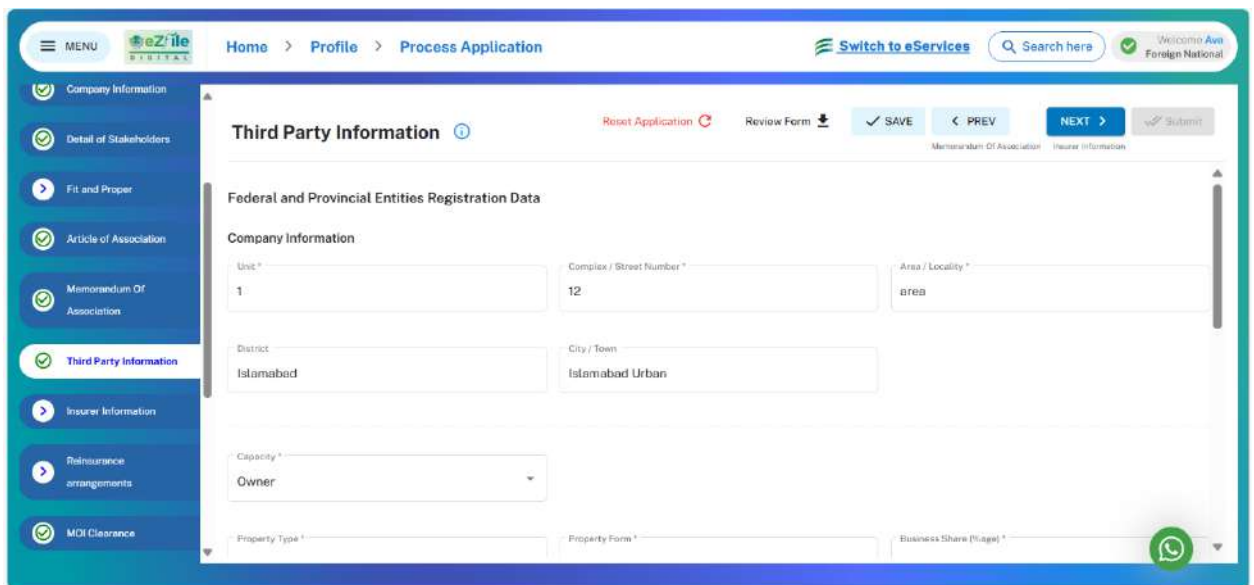
6. Next are sections for AOA and MOA, which the applicant can download for viewing.





The screenshot shows the 'Memorandum Of Association' section of the SECP eZile portal. The left sidebar contains a menu with options: Company Information, Detail of Stakeholders, Fit and Proper, Article of Association, Memorandum Of Association (highlighted), Third Party Information, Insurer Information, Reinsurance arrangements, and MOI Clearance. The main content area displays the 'MEMORANDUM OF ASSOCIATION' form. A message states: 'Additional Object Clauses has been added in standard MOA'. Below this, a text box says: 'Please completely fill the form to view the memorandum of association and edit it.' The top navigation bar includes 'Home > Profile > Process Application', a search bar, and a 'Switch to eServices' button. The right sidebar contains buttons for 'Reset Application', 'Review Form', 'SAVE', 'PREV', 'NEXT', and 'Submit'.

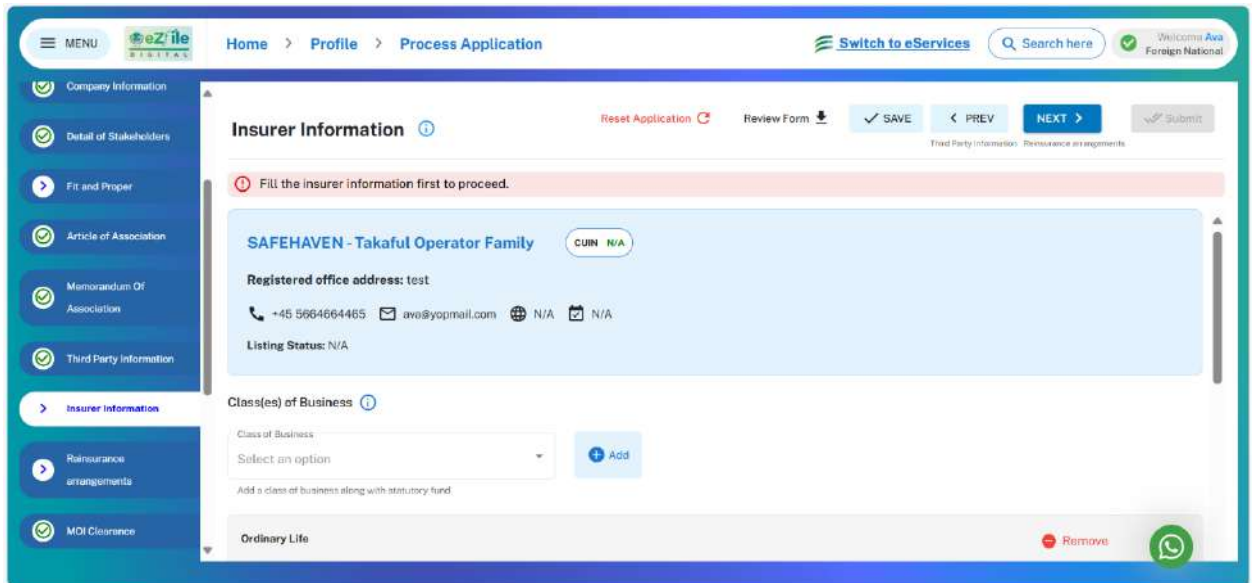
7. Applicant fill in the details for Third Party Information section, and proceeds to the next section.



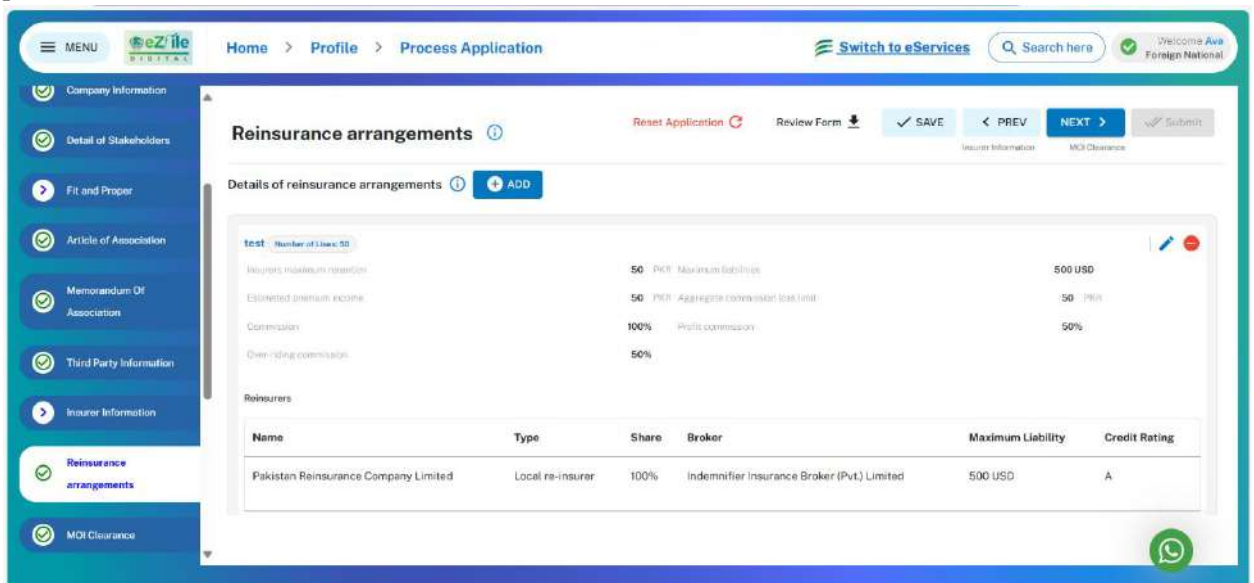
The screenshot shows the 'Third Party Information' section of the SECP eZile portal. The left sidebar contains a menu with options: Company Information, Detail of Stakeholders, Fit and Proper, Article of Association, Memorandum Of Association, Third Party Information (highlighted), Insurer Information, Reinsurance arrangements, and MOI Clearance. The main content area displays the 'Third Party Information' form. A message states: 'Additional Object Clauses has been added in standard MOA'. Below this, a text box says: 'Please completely fill the form to view the memorandum of association and edit it.' The top navigation bar includes 'Home > Profile > Process Application', a search bar, and a 'Switch to eServices' button. The right sidebar contains buttons for 'Reset Application', 'Review Form', 'SAVE', 'PREV', 'NEXT', and 'Submit'.

8. It is followed by the section for Insurer Information, where the applicant can add Classes of Business and the Details of Statutory Funds against them. Applicant further selects YES/NO

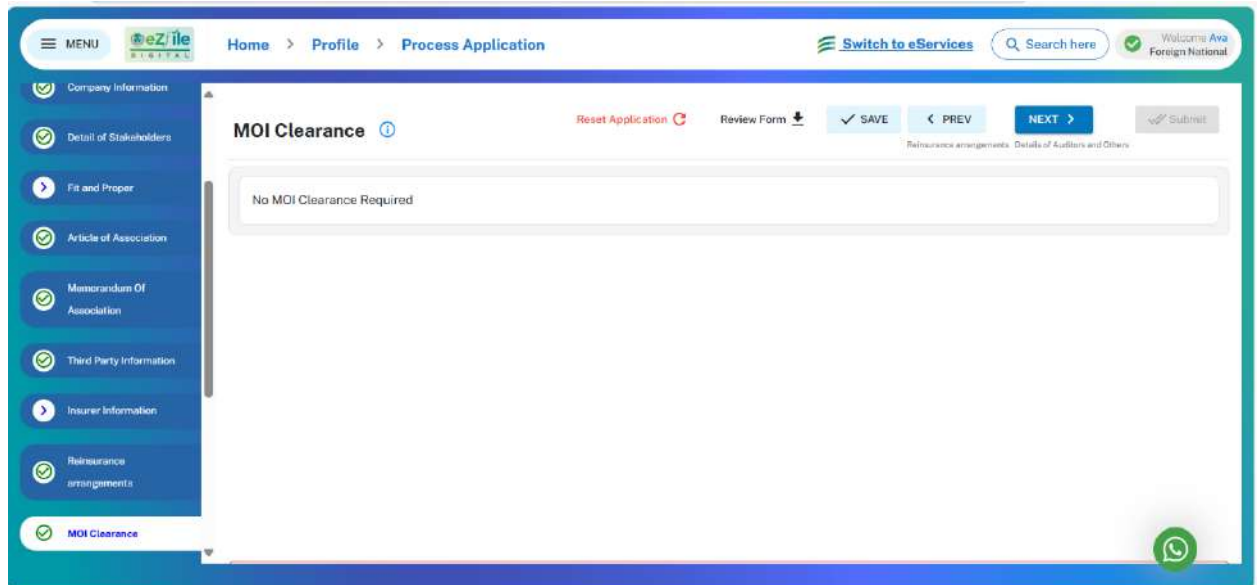
for Provincial Labor and Human Resource registration



9. In the section for Re-insurance Arrangements, the applicant adds the details of re-insurance arrangements which can be multiple. Applicant uploads the necessary attachments and proceeds to the next section.

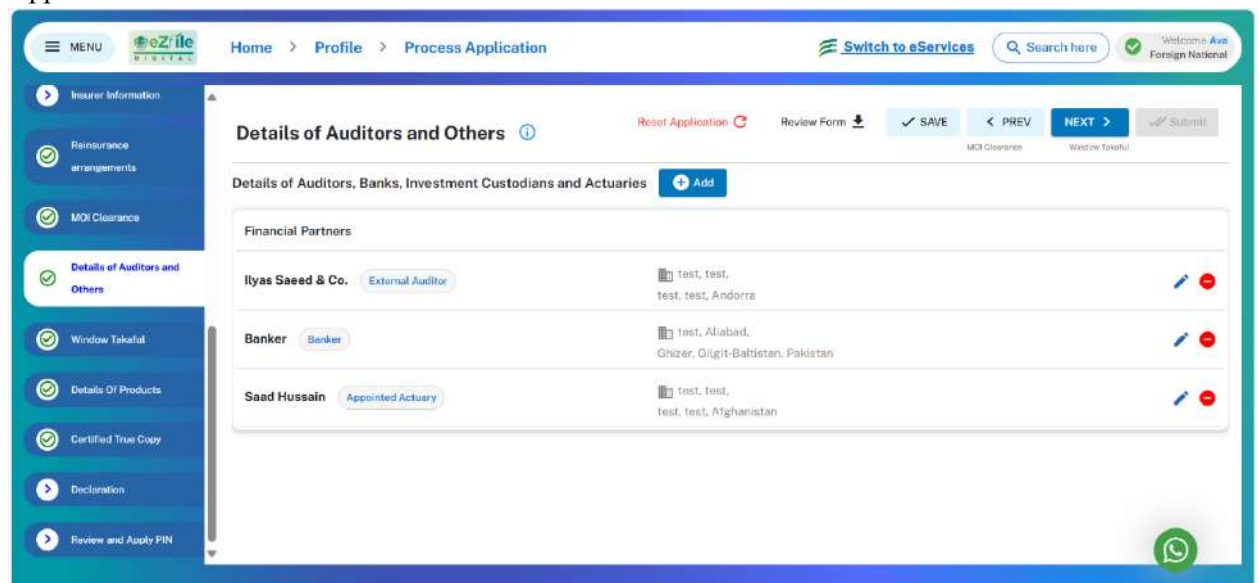


10. The next section is for MOI Clearance.



The screenshot shows the 'MOI Clearance' section of the eZ file system. The left sidebar contains a menu with items: Company Information, Detail of Stakeholders, Fit and Proper, Article of Association, Memorandum Of Association, Third Party Information, Insurer Information, Reinsurance arrangements, and MOI Clearance. The main content area is titled 'MOI Clearance' and displays 'No MOI Clearance Required'. At the top right, there are buttons for 'Reset Application', 'Review Form', 'SAVE', 'PREV', 'NEXT', and 'Submit'. A 'Switch to eServices' link and a search bar are also visible.

11. In the next section, the applicant is required to add details of External Auditors, Bankers and Appointed Actuaries.



The screenshot shows the 'Details of Auditors and Others' section of the eZ file system. The left sidebar contains a menu with items: Insurer Information, Reinsurance arrangements, MOI Clearance, Details of Auditors and Others, Window Takaful, Details Of Products, Certified True Copy, Declaration, and Review and Apply PIN. The main content area is titled 'Details of Auditors and Others' and displays a table of 'Financial Partners'. The table has columns for 'Name', 'Role', 'Address', and 'Action'. The data rows are: Ilyas Saeed & Co. (External Auditor), Banker (Banker), and Saad Hussain (Appointed Actuary). At the top right, there are buttons for 'Reset Application', 'Review Form', 'SAVE', 'PREV', 'NEXT', and 'Submit'. A 'Switch to eServices' link and a search bar are also visible.

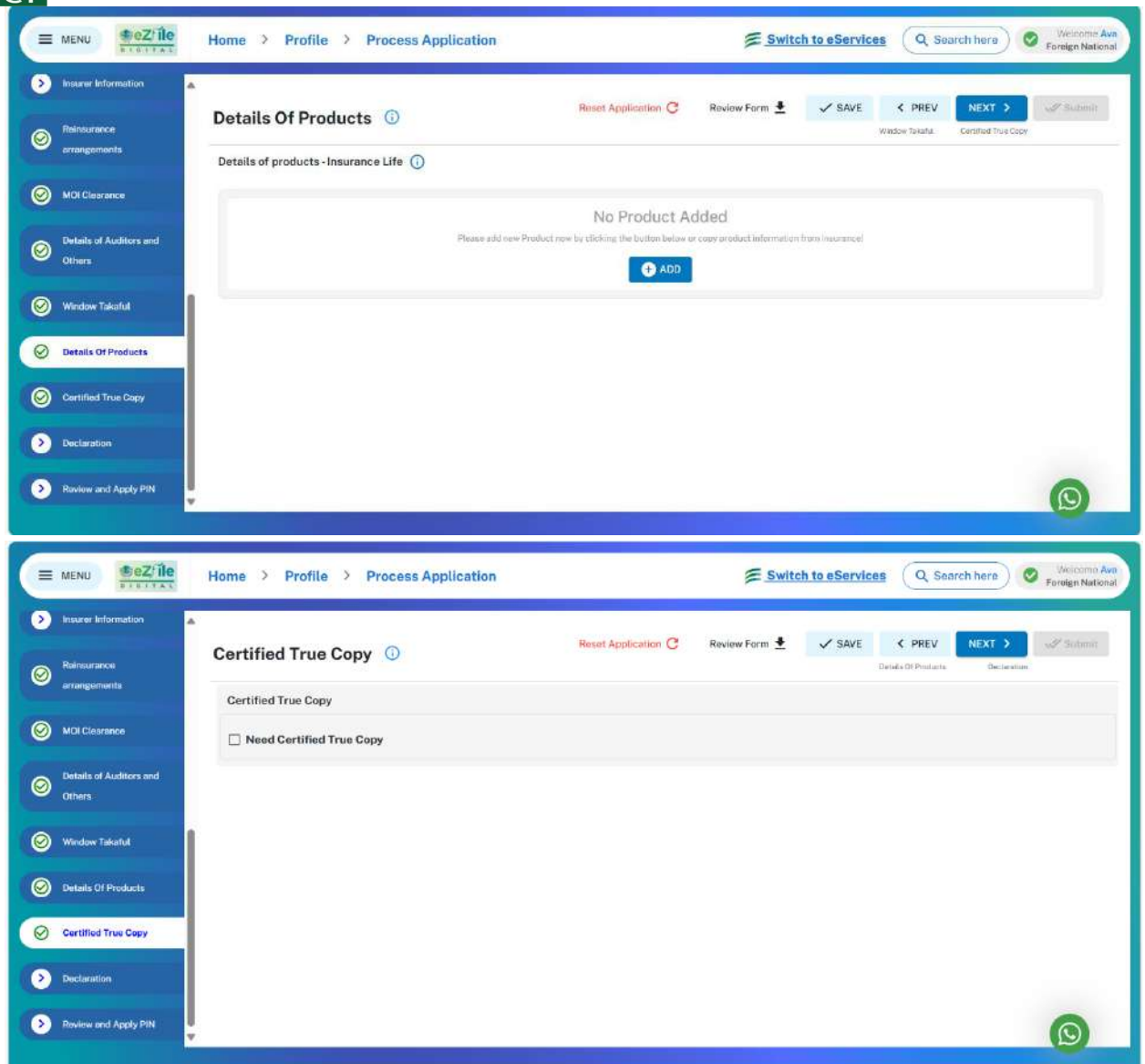
Name	Role	Address	Action
Ilyas Saeed & Co.	External Auditor	test, test, test, test, Andorra	Edit Delete
Banker	Banker	test, Aliabad, Ghizer, Gilgit-Baltistan, Pakistan	Edit Delete
Saad Hussain	Appointed Actuary	test, test, test, test, Afghanistan	Edit Delete

12. It is followed by the Window Takaful section, where applicant adds Details of Shariah Advisors, Shariah Auditor and Shariah Compliance Officers. Applicant also adds the Details



of Re-takaful arrangements.

13. The next section is for Details of Products where the applicant can add a product of Insurance Life, but it's optional. It is followed by the section for CTCs where the applicant can choose whether to opt for them or not.



The image shows two screenshots of the SECP eZile portal. The top screenshot displays the 'Details Of Products' section, which is currently empty with a 'No Product Added' message and an 'ADD' button. The bottom screenshot displays the 'Certified True Copy' section, which includes a checkbox for 'Need Certified True Copy'.

14. The applicant fills in the required inputs and moves to the 'Declaration' section where the applicant can select an "Authorized Intermediary" or an "Authorized Officer" or an "Authorized Representative" as declarant. If the applicant clicks on 'Authorized officer' under 'Select Declarant' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No and provides field to apply pin. If the applicant clicks on 'Authorized Intermediary' under 'Select Declarant' and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary and provides field to apply pin. The declarant applies the PIN; in case of valid PIN, the system enables the "Submit" button. Applicant clicks on 'Submit' button. Applicant submits the application and can view the status of their application

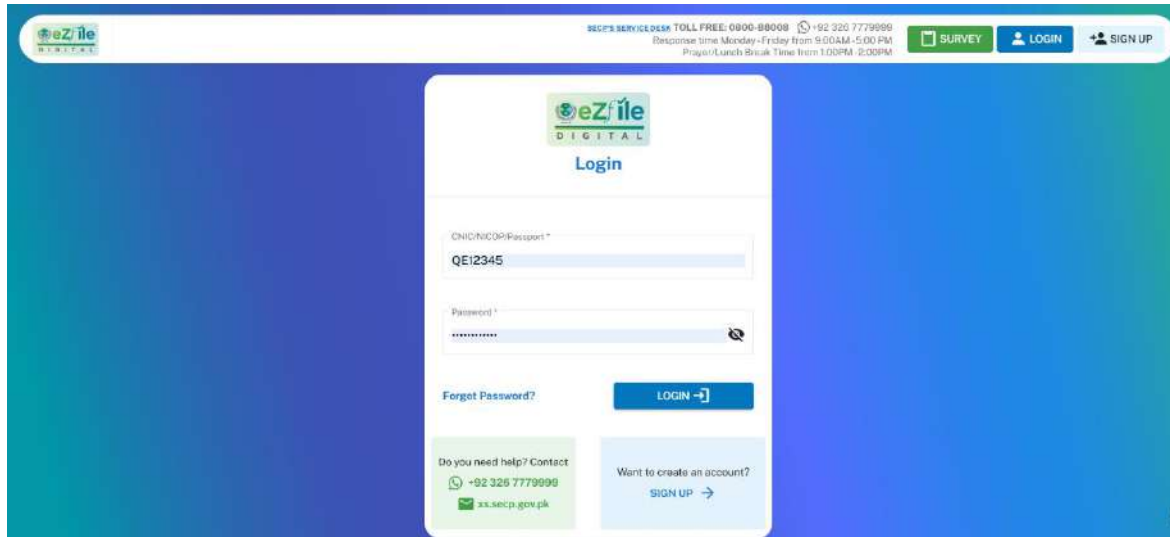


on their home page.

15. Once both the Licensing and Incorporation applications are approved, the case reappears on the applicant's portal for the submission of "Equity Injection Details." At this stage, the applicant is required to provide the information regarding the statutory deposit and resubmit the application. Upon approval of the Equity Injection Details, the license is formally granted to the applicant.

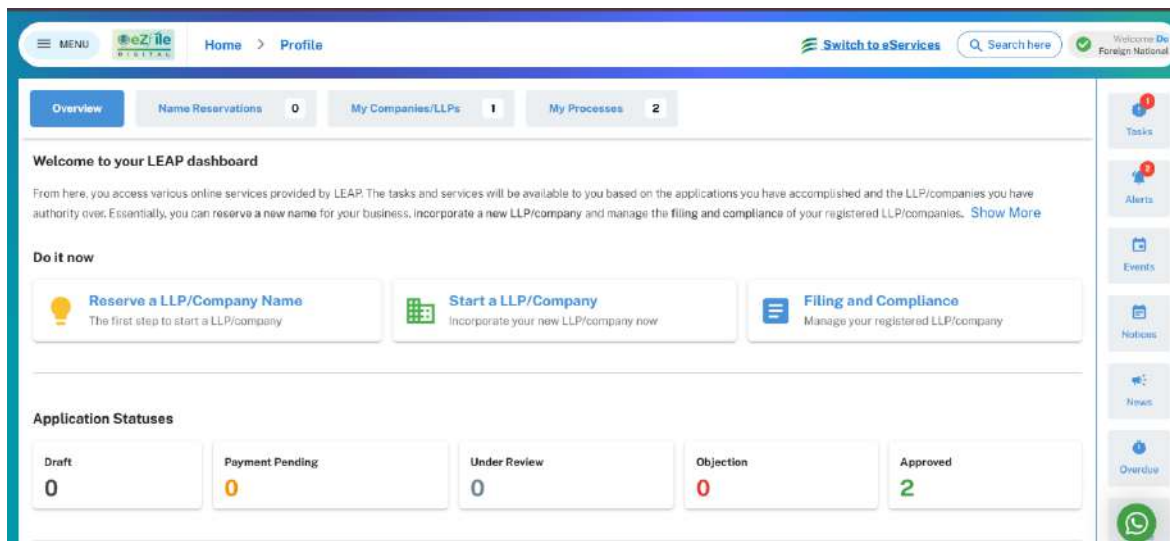
10. Change in Sector / PLB during Issuance of License for Insurance and Takaful Services

1. Applicant logs in to his/her registered account using valid credentials.



The screenshot shows the eZfile Digital Login page. At the top, there is a header with the eZfile logo, a toll-free number (0900-88008), a contact number (+92 320 7779999), and a response time (Monday-Friday from 9:00AM-5:00 PM, Prayer/Lunch Break Time from 1:00PM-2:00PM). There are also links for SURVEY, LOGIN, and SIGN UP. The main content area features a login form with fields for CNIC/NICOP/Passport (containing QE12345) and Password. Below the password field is a 'Forgot Password?' link and a 'LOGIN' button. At the bottom, there are links for 'Do you need help? Contact' (+92 320 7779999, xx.secp.gov.pk) and 'Want to create an account? SIGN UP'.

2. The Applicant will land on his/her landing page.



The screenshot shows the LEAP dashboard. At the top, there is a header with a MENU button, the eZfile logo, a 'Home > Profile' breadcrumb, a 'Switch to eServices' button, a search bar, and a 'Welcome Dr. Foreign National' message. Below the header, there is a navigation bar with tabs for Overview, Name Reservations (0), My Companies/LLPs (1), and My Processes (2). The main content area is titled 'Welcome to your LEAP dashboard' and includes a brief description of the services provided. Below this, there is a 'Do it now' section with three cards: 'Reserve a LLP/Company Name' (The first step to start a LLP/company), 'Start a LLP/Company' (Incorporate your new LLP/company now), and 'Filing and Compliance' (Manage your registered LLP/company). At the bottom, there is an 'Application Statuses' section with five cards: Draft (0), Payment Pending (0), Under Review (0), Objection (0), and Approved (2). On the right side, there is a sidebar with various icons for Tasks, Alerts, Events, Notices, News, Overview, and a WhatsApp icon.

3. Applicant clicks on View Details button and selects Acquire license from dashboard



The screenshot shows the SECP dashboard with a top navigation bar containing 'Dashboard', 'LLP/Company Services' (highlighted with a '5' badge), and 'Company Profile'. Below the navigation bar is a search bar. The main content area is divided into several columns of service links:

- Filing Processes:** Change / Rectification of Name, Apply for Certified True Copy Form, Data Rectification, Change of objects including Principal line of Business.
- Mortgage, Charges & Pledges:** Registration of Mortgage, Charge & Pledge, Registration of Mortgage, Charges etc subject to which property has been acquired, Registration of entire series of Debentures.
- Change Profile:** Change in Registered Office Address, Change in Registered Address For Book Of Accounts.
- Event Based Filing:** Induction, Cessation and Change in Particulars of Company Directors and Officers, Increase in Authorized Capital, Special Resolution, Ultimate Beneficial Owner (UBO) declaration, Buy back of Shares, Change in Voting Rights, Change of status from active to inactive, Allotment of Shares, Cancellation, Consolidation, Division and Sub Division of Shares, Change in Shareholding More Than 25%, Statutory Report, Company filing statement in lieu of Prospectus, Company Issuing a prospectus, Circular u/s 83.
- Periodic Filing:** Annual Filing.
- Licensing:** Acquire license.
- User Management:** Add an Authorized Intermediary, Remove an Authorized Intermediary, Add an Authorized Employee, Remove Authorized Employee, Add Authorized Officer, Remove Authorized Officer.
- Conversion, Merger and Closure of Company:** Convert to Private (Limited by Shares), Convert to Public (Unlimited by Shares), Company Easy Exit Scheme (CEES), Amalgamation of wholly owned Subsidiaries.
- Product Registration:** Change in Existing Products.
- Regulatory Approvals:**

4. The applicant begins by selecting a sector from the available options—Capital Markets, NBFCs, Insurance, or Other Entities. Next, the applicant selects a type of license from the dropdown. If the chosen sector and principal business do not align with the license type, the system displays a message, and the applicant must update the details before proceeding. The applicant then chooses either Category 1 (Life Insurance, Non-Life Insurance, Family Takaful, or General Takaful) or Category 2 (Insurance Intermediaries), followed by selecting the relevant license group and specific license type from the dropdown. The applicant can only apply for one category and one license type at a time.

This screenshot shows the 'CHANGE SECTOR UNLIMITED' page for 'Issuance of License/Registration'. It includes a warning message: 'The type of license selected does not align with the sector and the principal line of business. In order to proceed, you are required to change the sector and principal line of the business. Further, you may also change the name of the company, as well.' The form has several selection sections:

- Select a sector:** Radio buttons for Insurance (selected), Non-Banking Finance Companies, Capital Markets, and Other entities registration (Modaraba, Trusts, Corporate Restructuring services).
- Select a category:** Radio buttons for Category 1 (selected) and Category 2.
- Select a group:** Radio buttons for Life Insurance, Non-Life Insurance (selected), Family Takaful Operator, and General Takaful Operator.
- Select a type of license:** A dropdown menu showing 'Insurance Non-Life - Digital only'.

On the right side, there are two sections: 'Guidelines' with 'Insurance License Application Tips and Advice' and 'Best Practices for Insurance License Application'. The tips include ensuring application completeness, familiarizing with SECP regulations, double-checking accuracy, being prepared for review, and staying updated on changes. The best practices include thorough documentation, compliance with SECP guidelines, maintaining transparency, and seeking professional advice.

5. The applicant reviews the provided guidance outlining eligibility requirements, applicable fees, step-by-step procedures, and necessary documentation.



CHANGE SECTOR UNLIMITED > Issuance of License/Registration

1 Complete application → 2 Review application → 3 Pay fee → 4 In approval process

Please proceed only if you have all the necessary information and documents available.

Scroll to confirm

Overview

Insurance Life License is a mandatory certification required to operate as a life insurance provider within Pakistan. This guide outlines the requirements, fee structure, and steps involved in the application process to assist applicants in submitting their applications to the SECP.

Basic Requirements

Applicants must fulfill the following criteria to be eligible for an Insurance Life License:

- Age: Must be at least 18 years old.
- Educational Qualification: Minimum educational requirement is a bachelor's degree.
- Experience: Relevant experience in the insurance sector is preferred but not mandatory.
- Fit and Proper Criteria: Must meet the SECP's fit and proper guidelines, including financial stability and a clean legal record.

Fee Structure

The application fee for the Insurance Life License is structured as follows:

- Filing Application Fee: PKR 1,500

Steps of the Process

1. Online Registration: Create an account on the SECP eZfile portal and complete the online application form.
2. Submission of Documents: Upload the required documents in the specified formats.
3. Fee Payment: Pay the application fee using the available online payment options.
4. Verification Process: The SECP will review the application and documents submitted.

6. In LLP/Company Details section the applicant is presented with pre-filled fields for Sector, Principal Line of Business, Object Clause, and Additional Object Clause(s), each accompanied by a “Change” button to enable editing. If the applicant changes the Sector, the Principal Line of Business and Object Clause will reset, requiring the applicant to reselect the Principal Line of Business from a dropdown. Once selected, the relevant Object Clause will auto-populate.

MENU eZfile Home > Profile > Process Application Switch to eServices

LLP/Company Details

CHANGE SECTOR UNLIMITED LLP/QUIN: 0275857

Date of incorporation: Aug 11, 2025

test@gmail.com 9999999999

Registered Office Address: testing, Ishkamen, Diamir, Gilgit-Baltistan, Pakistan

Business Objects

Sector * Art and Culture

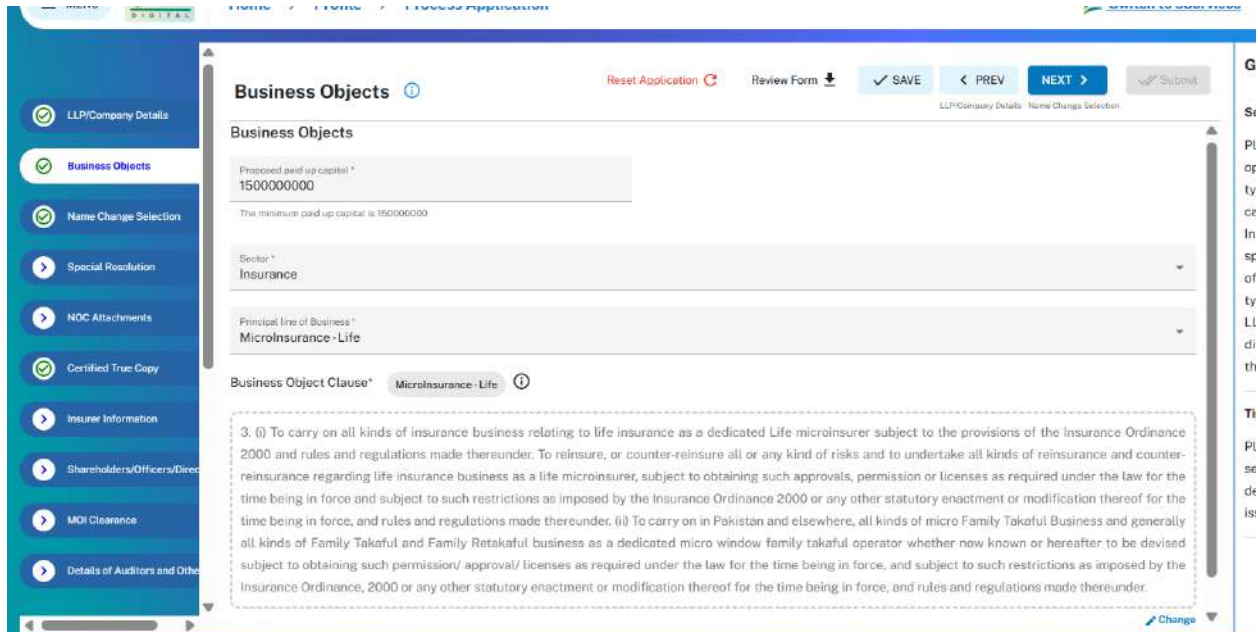
Principal Line of Business * Arts and Culture

Business Object Clause* Arts and Culture

The principal line of business of the company shall be to devise, develop, promote, maintain, produce and distribute performance based work including but not limited to sound, video, live performance, film, voice, dance, drama, theatre and music with artists and performers, professional and non professional of all abilities, age and gender and ethnicity within the country or internationally

7. In the Business objects section If the applicant wants to change the Object Clause, they can click the pencil icon labeled “Change,” and any updates will be saved. If a change is made, the Previous Object Clause will appear, pre-filled and editable. Existing Additional Object Clauses are displayed with a “Change” button for editing, along with a message stating, “You can add up to three Additional Object Clauses.” The applicant may edit a clause using the

pencil icon, delete it using the minus button, or add new ones (up to the limit) using the Add button. If changes are made, Previous Additional Object Clauses will be shown for each edited clause, pre-filled and editable, with an optional field for the reason for alteration.



Business Objects

Proposed paid up capital *
1500000000

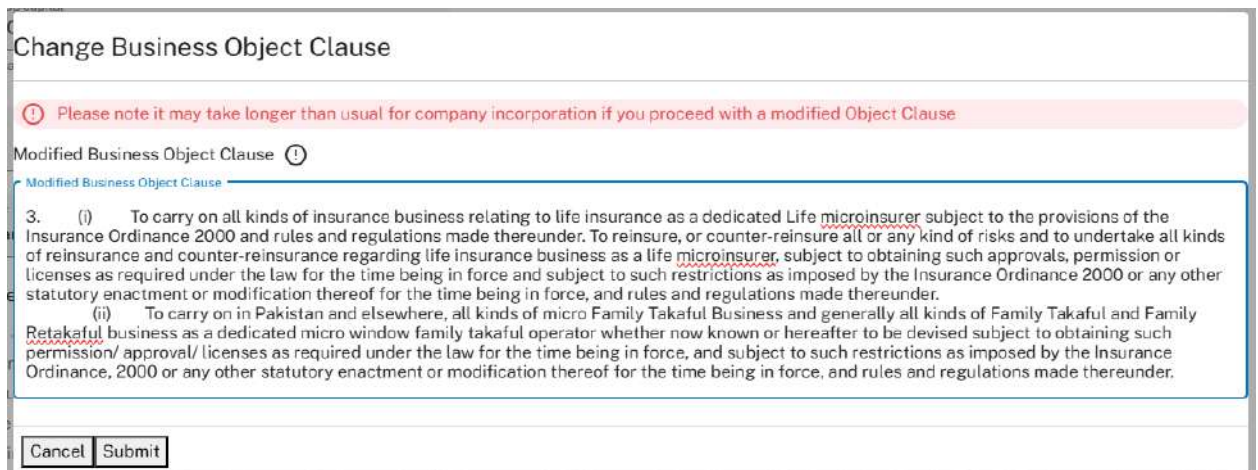
The minimum paid up capital is 1500000000

Sector *
Insurance

Principal line of Business *
MicroInsurance-Life

Business Object Clause* MicroInsurance-Life

3. (i) To carry on all kinds of insurance business relating to life insurance as a dedicated Life microinsurer subject to the provisions of the Insurance Ordinance 2000 and rules and regulations made thereunder. To reinsure, or counter-reinsure all or any kind of risks and to undertake all kinds of reinsurance and counter-reinsurance regarding life insurance business as a life microinsurer, subject to obtaining such approvals, permission or licenses as required under the law for the time being in force and subject to such restrictions as imposed by the Insurance Ordinance 2000 or any other statutory enactment or modification thereof for the time being in force, and rules and regulations made thereunder. (ii) To carry on in Pakistan and elsewhere, all kinds of micro Family Takaful Business and generally all kinds of Family Takaful and Family Retakaful business as a dedicated micro window family takaful operator whether now known or hereafter to be devised subject to obtaining such permission/ approval/ licenses as required under the law for the time being in force, and subject to such restrictions as imposed by the Insurance Ordinance, 2000 or any other statutory enactment or modification thereof for the time being in force, and rules and regulations made thereunder.



Change Business Object Clause

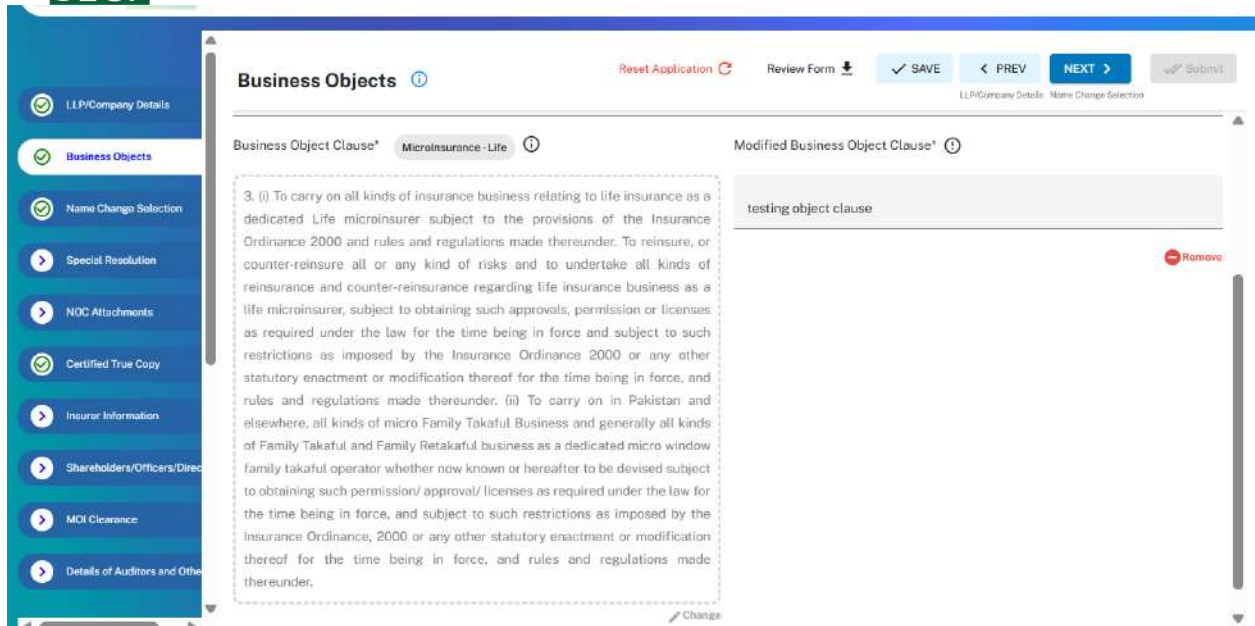
Please note it may take longer than usual for company incorporation if you proceed with a modified Object Clause

Modified Business Object Clause

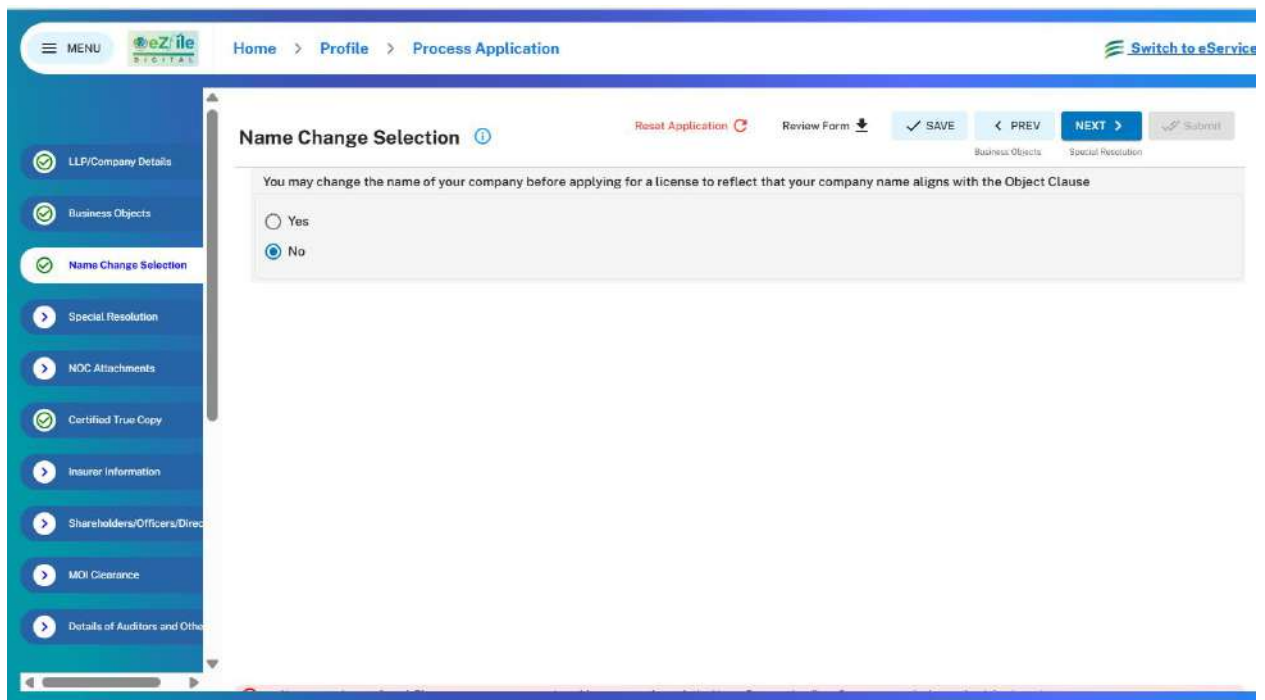
Modified Business Object Clause

3. (i) To carry on all kinds of insurance business relating to life insurance as a dedicated Life microinsurer subject to the provisions of the Insurance Ordinance 2000 and rules and regulations made thereunder. To reinsure, or counter-reinsure all or any kind of risks and to undertake all kinds of reinsurance and counter-reinsurance regarding life insurance business as a life microinsurer, subject to obtaining such approvals, permission or licenses as required under the law for the time being in force and subject to such restrictions as imposed by the Insurance Ordinance 2000 or any other statutory enactment or modification thereof for the time being in force, and rules and regulations made thereunder. (ii) To carry on in Pakistan and elsewhere, all kinds of micro Family Takaful Business and generally all kinds of Family Takaful and Family Retakaful business as a dedicated micro window family takaful operator whether now known or hereafter to be devised subject to obtaining such permission/ approval/ licenses as required under the law for the time being in force, and subject to such restrictions as imposed by the Insurance Ordinance, 2000 or any other statutory enactment or modification thereof for the time being in force, and rules and regulations made thereunder.

Cancel Submit



8. In the Change/Rectification of Name section, a message is displayed i.e. “You may change the name of your company before applying for a license to reflect that your company name aligns with the Object Clause.” Below it, the system prompts, “Do you want to change your company name?” with Yes and No buttons. If the applicant selects No, they proceed directly to the Special Resolution section. If Yes is selected, the Change/Rectification of Name form appears. The applicant clicks Select to choose the reserved name. A Change button allows edits to the reserved name or significance. Finally, the applicant enters the Precise Reason for Change of Name.



Reserved Name(s) ⓘ

Reset Application  Review Form  ☒ SAVE

Choose a Reserved Name

☒ CHANGE SECTOR TESTING

Precise Reason For Change / Rectification

Others

9. In Special Resolution Applicant selects an already filed Special Resolution or add a new Special resolution by entering the details.

Special Resolution ⓘ

Reset Application  Review Form  ☒ SAVE

Add new Special Resolution

Special Resolution Intention

Date of dispatch of notice * 10/08/2025  Date of passing of special resolution * 11/08/2025 

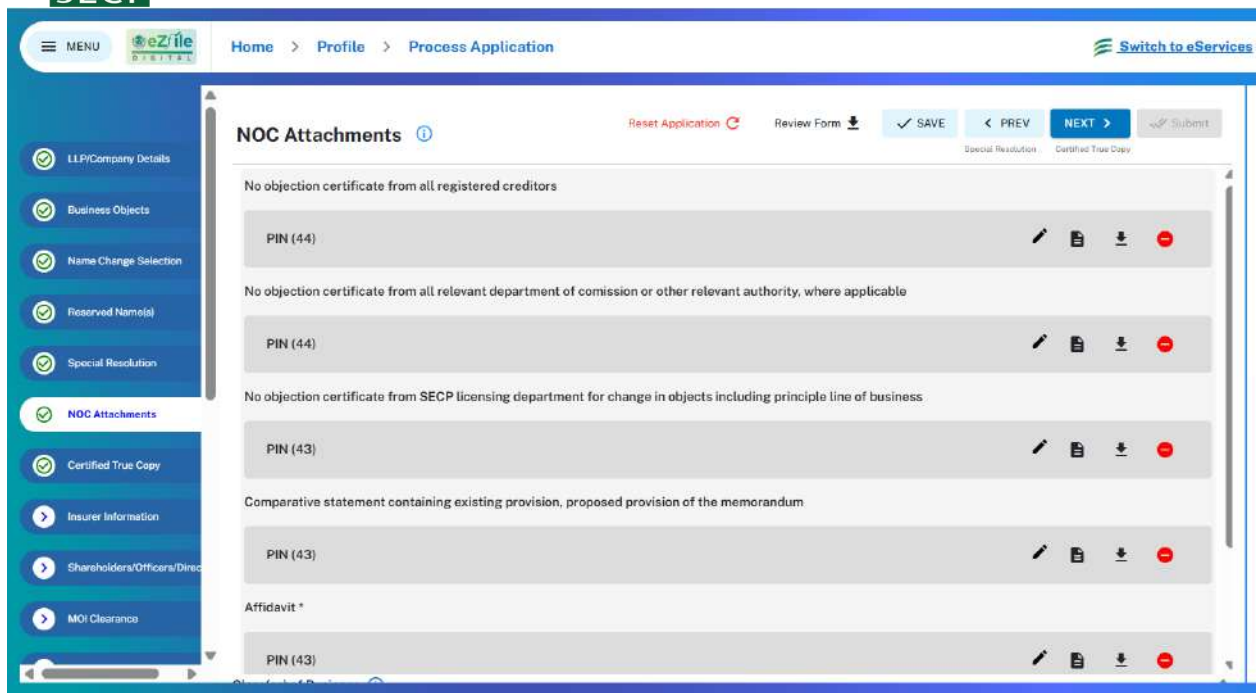
☒ I confirm that all members agreed to hold the meeting on shorter notice. *

Intention to propose the resolution as special resolution *

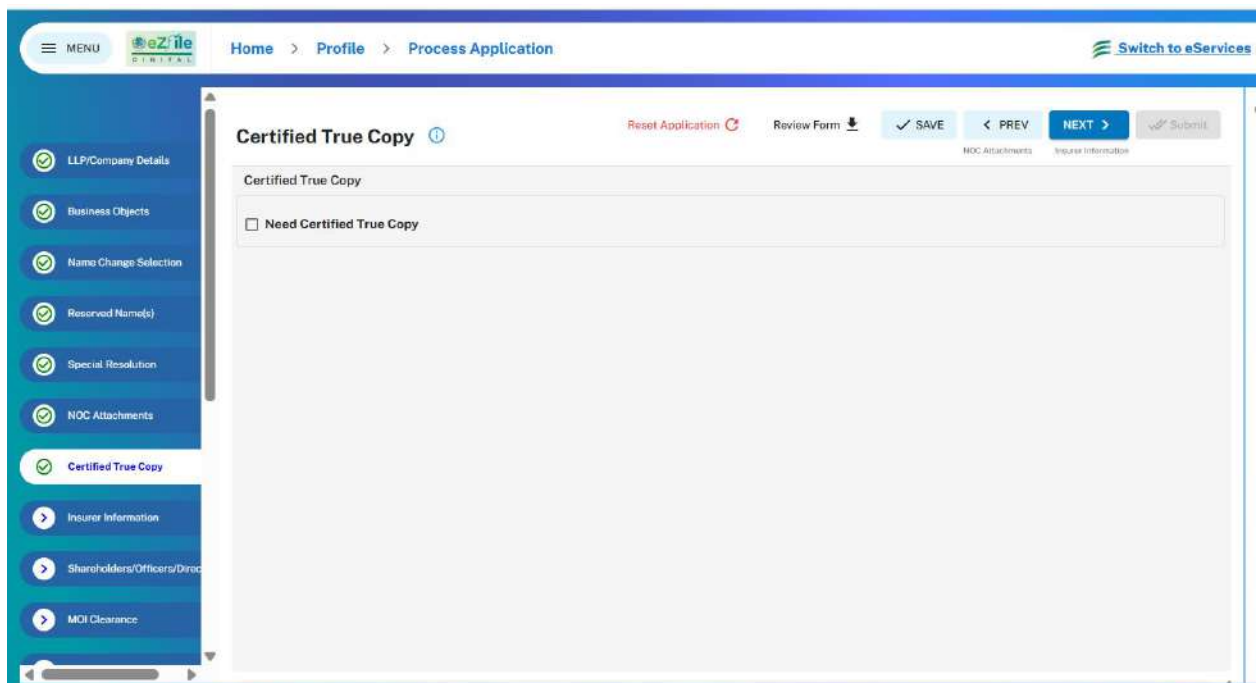
Change of Name, Change of objects including Principle line of Business

Text of Special Resolution *

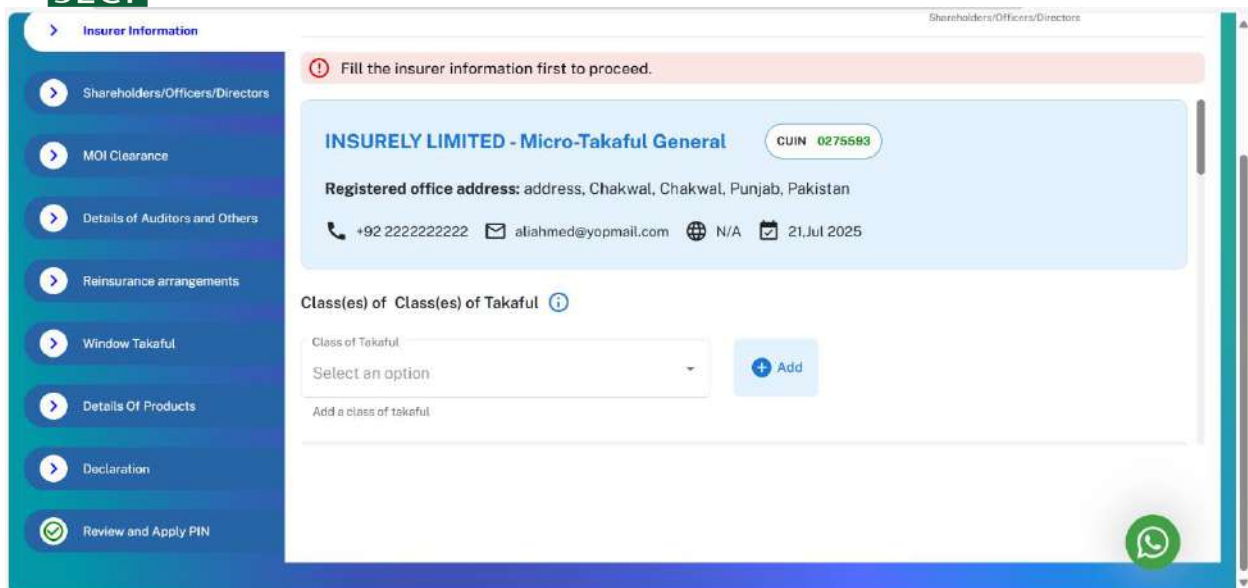
Testing



10. Applicant checks if CTC is required or not



11. In the “**Insurer Information**” section. This section displays the company’s profile card along with input fields for specifying the Class(es) of Takaful, details of statutory deposits, and uploading the required attachments. After entering the necessary information, the applicant clicks the “Next” button to proceed.



Insurer Information

Fill the insurer information first to proceed.

INSURELY LIMITED - Micro-Takaful General CUIIN 0275593

Registered office address: address, Chakwal, Chakwal, Punjab, Pakistan

+92 2222222222 aliahmed@yopmail.com N/A 21, Jul 2025

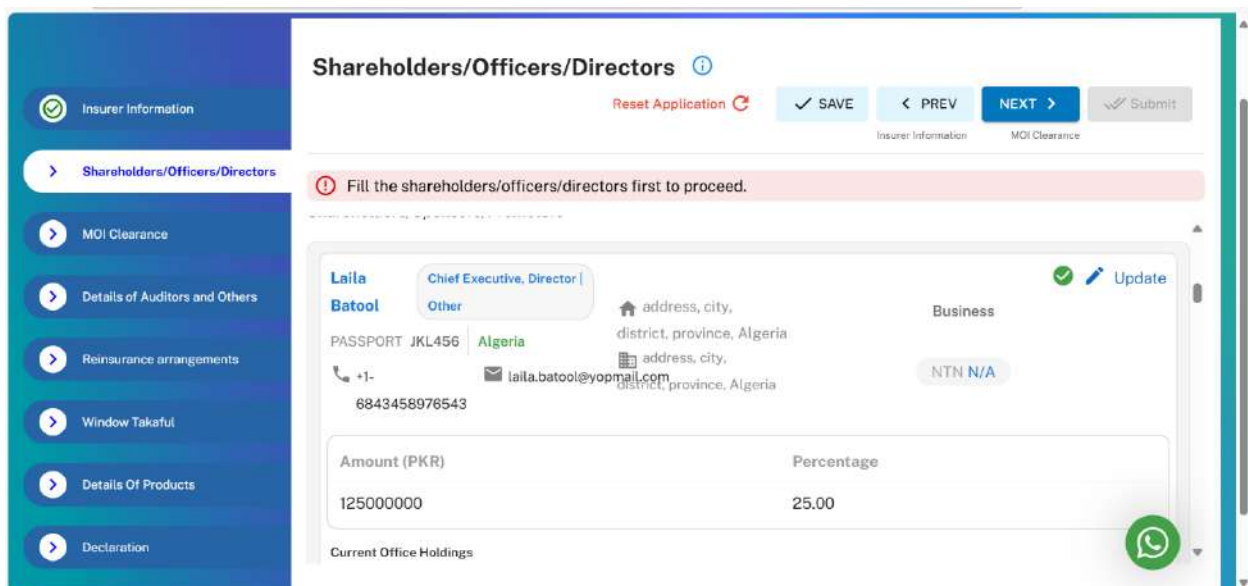
Class(es) of Class(es) of Takaful ⓘ

Class of Takaful
Select an option + Add

Add a class of takaful

Review and Apply PIN

12. The next section, “**Shareholders/Officers/Directors**,” is partially pre-filled with information from the company profile. The applicant is required to review and provide any missing or additional details. Once completed, the applicant proceeds to the next section.



Shareholders/Officers/Directors ⓘ

Reset Application ✓ SAVE < PREV NEXT > Submit

Fill the shareholders/officers/directors first to proceed.

Laila Batool Chief Executive, Director | Other

address, city, district, province, Algeria Business

PASSPORT JKL456 Algeria

address, city, district, province, Algeria

+1- 6843458976543 laila.batool@yopmail.com NTN N/A

Amount (PKR) Percentage

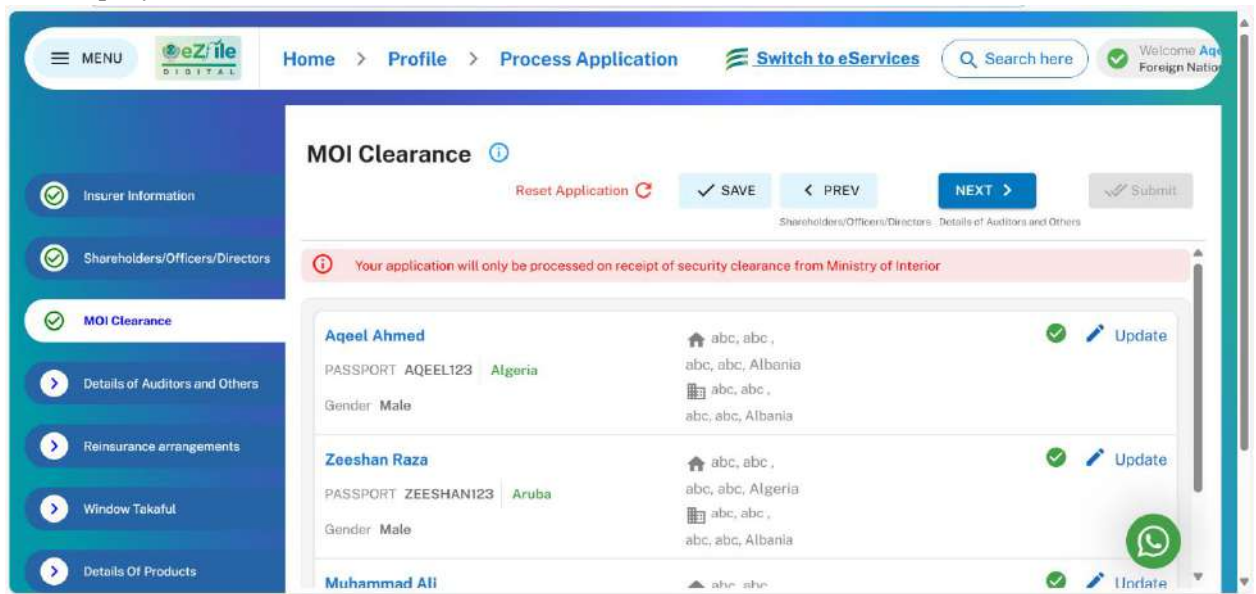
125000000 25.00

Current Office Holdings

Update

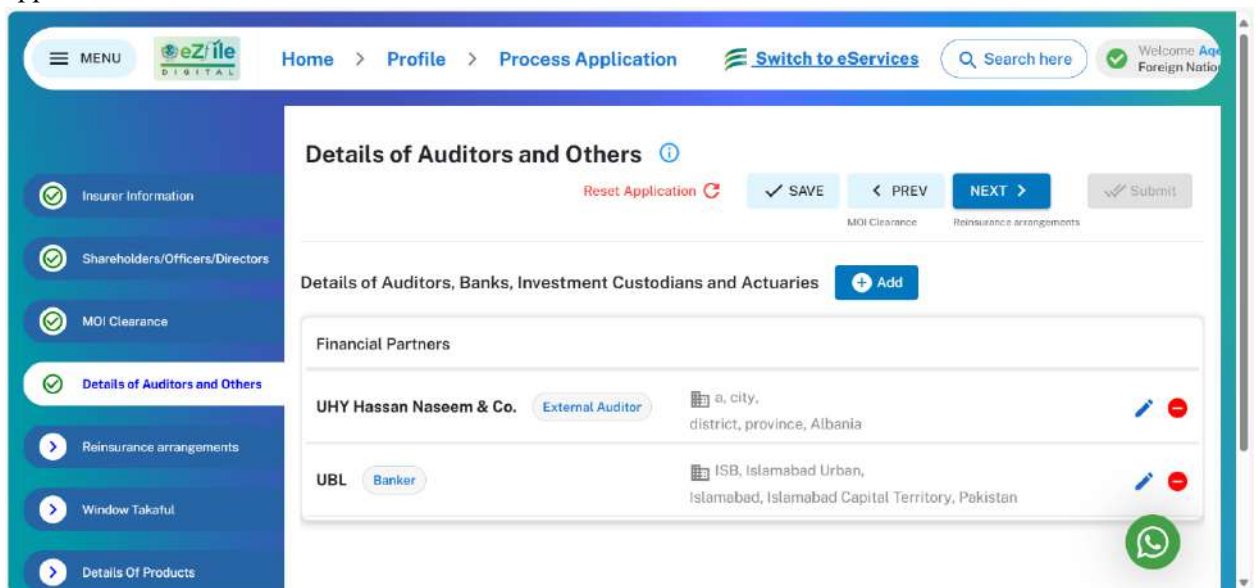
13. The following section is “**MOI Clearance**,” where the applicant must provide Ministry of Interior (MOI) clearance details for all foreign national shareholders, officers, and directors of

the company.



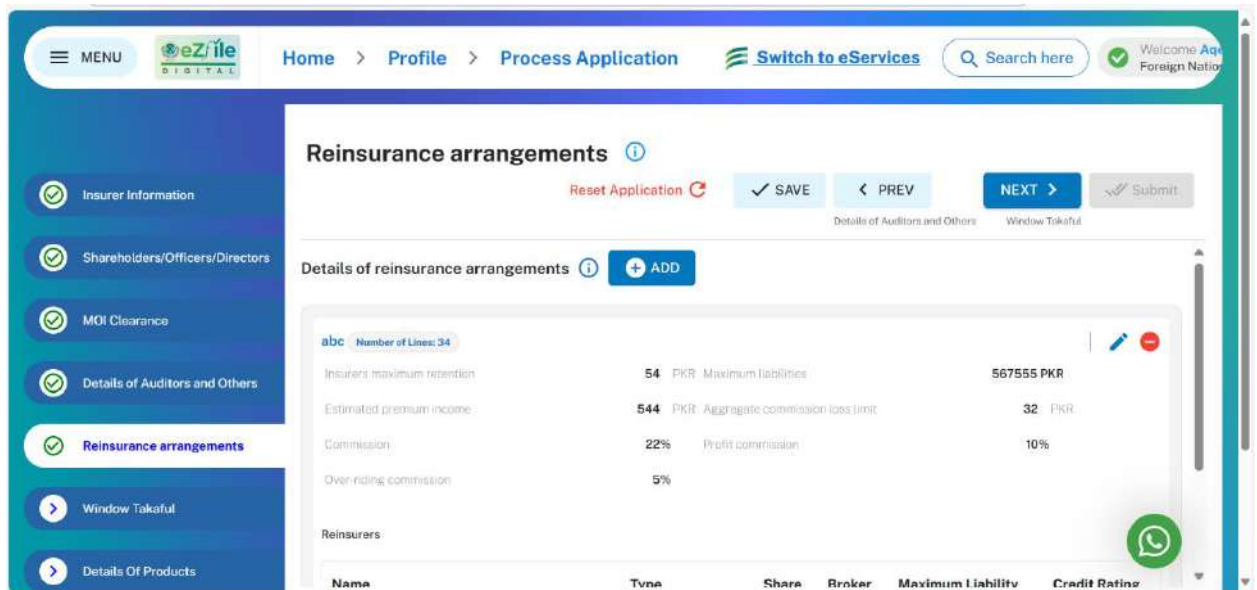
The screenshot shows the 'MOI Clearance' section of the eZile application. The left sidebar contains a menu with options: Insurer Information, Shareholders/Officers/Directors, MOI Clearance (selected), Details of Auditors and Others, Reinsurance arrangements, Window Takaful, and Details Of Products. The main content area has a header with 'MOI Clearance' and a sub-header 'Shareholders/Officers/Directors Details of Auditors and Others'. Below this is a warning message: 'Your application will only be processed on receipt of security clearance from Ministry of Interior'. The main table lists three individuals: Aqeel Ahmed (Algeria), Zeeshan Raza (Aruba), and Muhammad Ali. Each entry includes fields for Passport, Gender, and Address, along with an 'Update' button. The bottom right corner features a WhatsApp icon.

14. Next is the “**Details of Auditors and Others**” section, where the applicant must provide information about the company’s external auditors, bankers, investment custodians, and appointed actuaries.



The screenshot shows the 'Details of Auditors and Others' section of the eZile application. The left sidebar contains a menu with options: Insurer Information, Shareholders/Officers/Directors, MOI Clearance, Details of Auditors and Others (selected), Reinsurance arrangements, Window Takaful, and Details Of Products. The main content area has a header with 'Details of Auditors and Others' and a sub-header 'Details of Auditors, Banks, Investment Custodians and Actuaries'. Below this is a table with two entries: UHY Hassan Naseem & Co. (External Auditor) and UBL (Banker). Each entry includes fields for Name, Address, and a 'Details' button. The bottom right corner features a WhatsApp icon.

15. The next section is “**Reinsurance Arrangements**” where the applicant can enter details of one or more reinsurance agreements as applicable.



The screenshot shows the 'Reinsurance arrangements' section of the SECP eZifile system. The left sidebar contains a menu with the following items: Insurer Information, Shareholders/Officers/Directors, MOI Clearance, Details of Auditors and Others, **Reinsurance arrangements** (highlighted), Window Takaful, and Details Of Products. The main content area is titled 'Reinsurance arrangements' and includes a 'Reset Application' button, a 'SAVE' button, a 'PREV' button, a 'NEXT' button, and a 'Submit' button. Below this, there is a section for 'Details of reinsurance arrangements' with an 'ADD' button. The details are as follows:

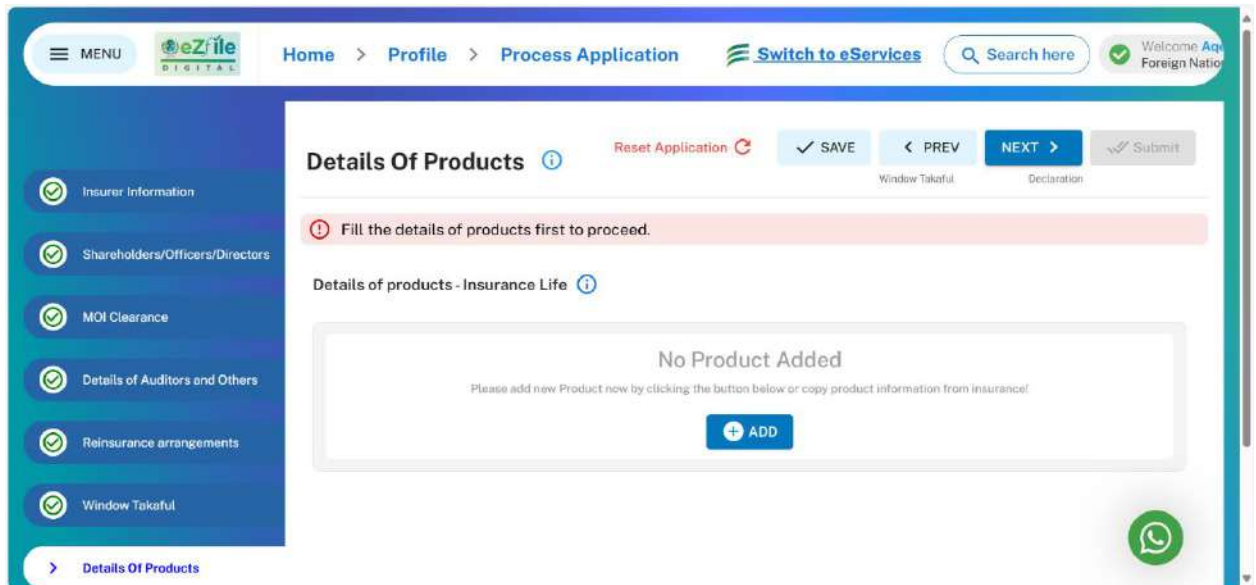
abc - Number of Lines: 34	
Insurers maximum retention	54 PKR Maximum liabilities 567555 PKR
Estimated premium income	544 PKR Aggregate commission fees limit 32 PKR
Commission	22% Profit commission 10%
Over-riding commission	5%

Below the table, there is a section for 'Reinsurers' with a table that has the following columns: Name, Type, Share, Broker, Maximum Liability, and Credit Rating.

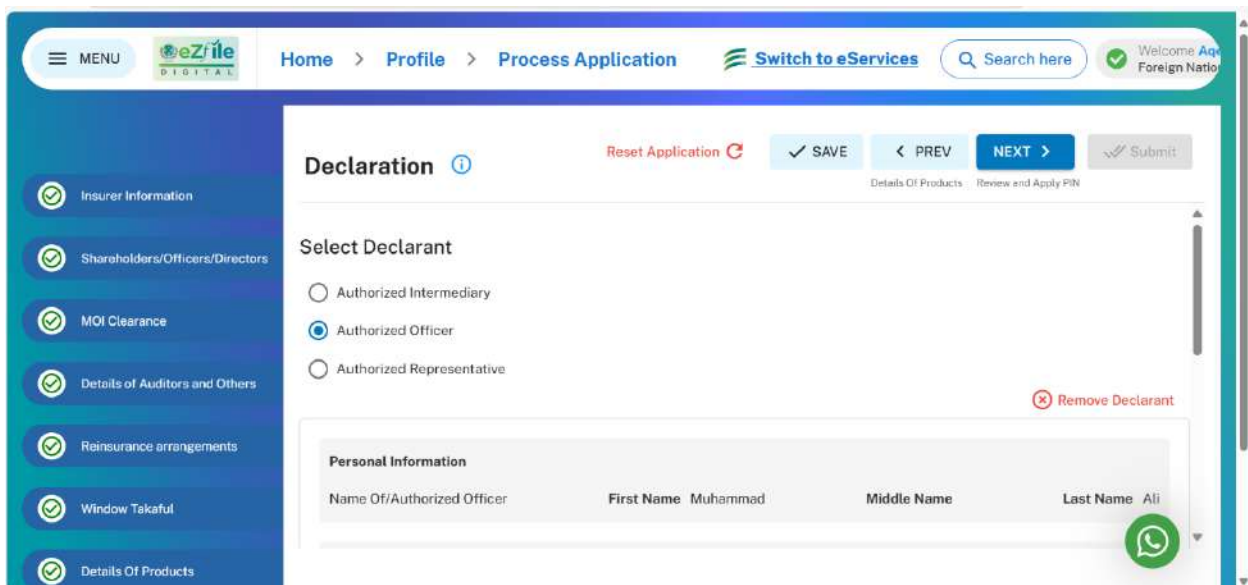
16. This is followed by the “**Window Takaful**” section. If the applicant chooses to apply for Window Takaful operations, the system will display the relevant fields, and the applicant will be required to provide the necessary details.



17. The next section is “**Details of Products**” which is optional. However, the applicant may choose to add products at this stage if desired. It is followed by the “**Declaration**” section.



18. The applicant fills in the required inputs and moves to the ‘**Declaration**’ section where the applicant can select an “Authorized Intermediary” or an “Authorized Officer” as declarant. If the applicant clicks on ‘Authorized officer’ under ‘Select Declarant’ and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No and provides field to apply pin. If the applicant clicks on ‘Authorized Intermediary’ under ‘Select Declarant’ and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary and provides field to apply pin. The declarant applies the PIN; in case of valid PIN, the system enables the “Submit” button. Applicant clicks on ‘Submit’ button.

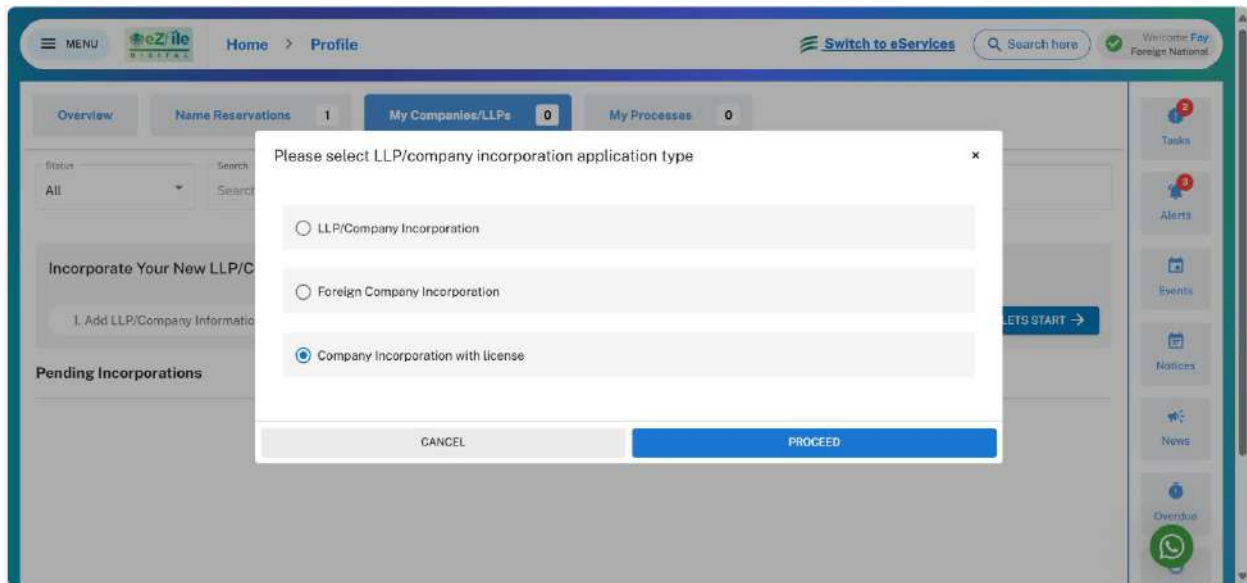




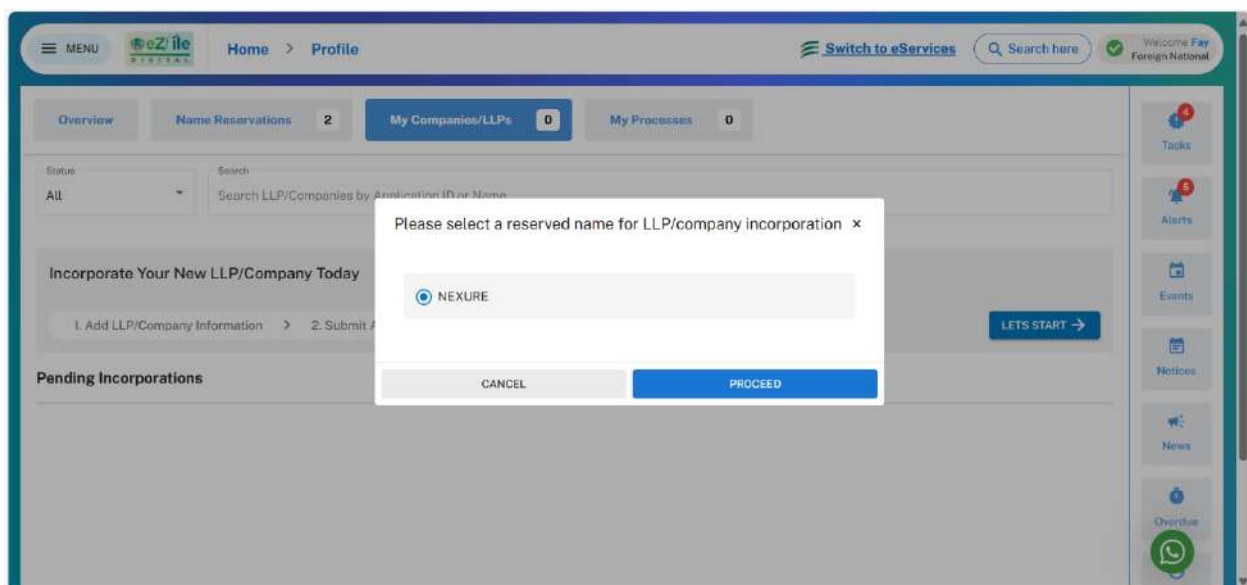
19. After submitting the application, the applicant must pay the application fee by clicking the “Pay Now” button. Once the payment is completed, the application is assigned to SECP internal users for review, and its status is updated to “Under Review.”

11. Company Incorporation and Issuance of License for Insurance Intermediaries - Combined

1. The applicant logs-in to his account and starts a Company Incorporation with License. Applicant has to select a reserved name and clicks on Proceed. The system opens a Combined Incorporation and Issuance of License application where the Sector, Category, Type and Group of License are prefilled based upon the selection made by the applicant at the time of CNR application. Applicant reviews and acknowledges the information provided on the Process Information page.



The screenshot shows the eZ file portal interface. A modal dialog box is displayed with the title "Please select LLP/company incorporation application type". It contains three radio button options: "LLP/Company Incorporation", "Foreign Company Incorporation", and "Company Incorporation with license". The "Company Incorporation with license" option is selected. Below the options are "CANCEL" and "PROCEED" buttons. The background shows the user's profile page with tabs for Overview, Name Reservations (1), My Companies/LLPs (0), and My Processes (0).



The screenshot shows the eZ file portal interface. A modal dialog box is displayed with the title "Please select a reserved name for LLP/company incorporation". It contains a single radio button option labeled "NEXURE", which is selected. Below the option are "CANCEL" and "PROCEED" buttons. The background shows the user's profile page with tabs for Overview, Name Reservations (2), My Companies/LLPs (0), and My Processes (0).



NEXURE > Issuance of License/Registration Close Proceed →

Select a sector ⓘ

- ☒ Insurance
- ☐ Non-Banking Finance Companies
- ☐ Capital Markets
- ☐ Other entities registration (Modarba, Trustee, Corporate Restructuring services)

Select a category ⓘ

- ☐ Category 1
- ☒ Category 2

Select a group ⓘ

- ☒ Insurance Intermediaries

Select a type of license ⓘ

Insurance Surveyor and Authorized Surveying Officer (Combined)

Guidelines

Insurance License Application Tips and Advice

In order to apply for an insurance license with SECP, you need to follow these guidelines:

- Ensure your application includes all required information and documents
- Familiarize yourself with the SECP regulations and compliance standards
- Double-check your application for accuracy and completeness
- Be prepared for a potential review process by SECP officials
- Stay updated on any changes in SECP's licensing procedures

Best Practices for Insurance License Application

When applying for an insurance license with SECP, it's important to adhere to the following best practices:

- Thoroughly prepare all necessary documentation and information
- Comply with SECP's guidelines and requirements

NEXURE > Issuance of License/Registration Back Proceed →

1 Complete application → 2 Review application → 3 Pay fee → 4 In approval process

ⓘ Please proceed only if you have all the necessary information and documents available.

⬇ Scroll to confirm

Overview ⓘ

As per Insurance Ordinance 2000, the insurance surveyor means a person (by whatever name called) who examines the goods, property or any interests insured under a contract of non-life insurance to appraise an independent opinion as to the cause, extent, location and amount of any loss incurred or claimed to be incurred under that contract. Under Section 111(1) of the Insurance Ordinance 2000, it shall be unlawful for any person to act for remuneration as a surveyor, loss adjuster, or loss assessor (by whatever title called) unless such person is

(a) an adjuster of aviation or maritime losses; or

(b) a person licensed as a surveyor under this Ordinance.

(subject to requirement of section 111(2) of the Ordinance) In terms of Rule 41 of the Insurance Rules, 2017, following are the classes of insurance surveying for which license can be sought: (a) Fire and property damage business

(b) Marine, aviation and transport business

(c) Motor business (to include own damage and third party liability) (d) Miscellaneous business.

Provided that miscellaneous business shall be classified into following sub-classes, namely:- (i) Liability business;

(ii) Workers compensation business;

(iii) Credit and surety ship business;

(iv) Accident and health business;

(v) Agriculture insurance including crop insurance;

(vi) Engineering business including machinery breakdown and

2. The systems opens the application form where the sections for “Proposed Names” and “Business Objects” will be prefilled.

Proposed Names

Approved name

NEXURE LIMITED

Significance

Nexure is a sleek and forward-looking name that blends "Next" and "Secure", symbolizing the future of safety, trust, and innovation in insurance. It conveys the idea of a company that doesn't just protect clients today but is always thinking ahead, anticipating risks, and evolving with changing times. The modern, tech-savvy tone of the name makes it appealing to both traditional and digital-first customers, while its concise structure ensures it is easy to remember, pronounce, and adapt for strong visual branding. Nexure positions the company as a next-generation protector, combining reliability with progress.

Personal Information

First Name * Middle Name (Optional) Last Name

Type * Identification Number

Business Objects

Business Objects

Sector

Sector *

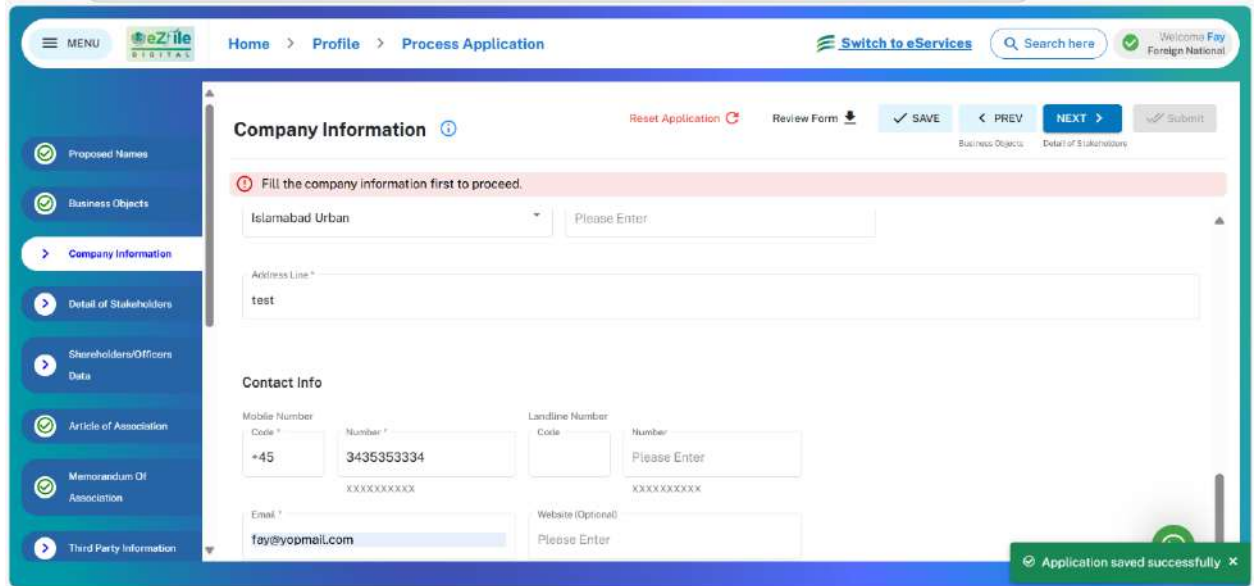
Principal line of Business

Business Object Clause

3. (i) To carry on the business of insurance surveyor, insurance appraisers, assessors, loss adjuster, valuers, pre-shipment appraisers, pre-shipment and post shipment inspection service provider, risk inspectors and pre-insurance inspectors of the properties to be insured by insurance companies in accordance with the applicable requirements of Insurance Ordinance 2000 and relevant rules made thereunder, and subject to obtaining approval/ license from competent authorities. (ii) Provided that nothing contained in this document, whether explicitly or implicitly, shall entitle the company to undertake the business of insurance, insurance agency and/or insurance broking, and to hold interest, either by acquiring funds from or by investing funds, in an insurance company, insurance agent and/or an insurance broker, in any way or manner whatsoever. (iii) Provided that nothing contained in this document, whether explicitly or implicitly, shall entitle the company to enter into any arrangement or agreement with an insurance company, insurance agent or an insurance broker, which is likely to hamper the company to undertake or perform the business of insurance surveyor.

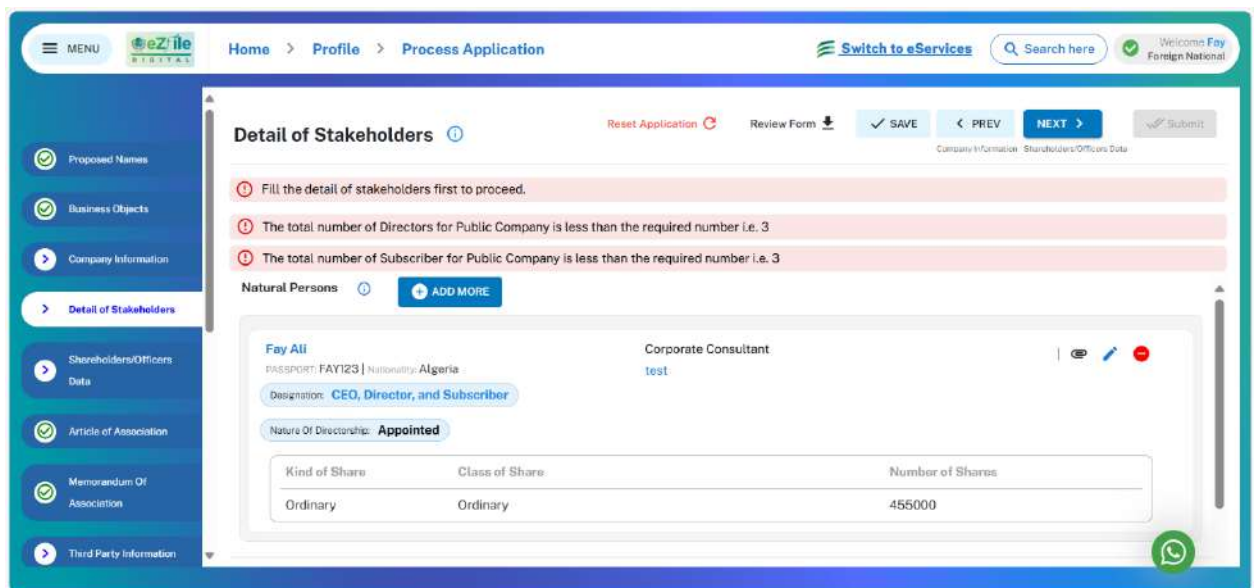
- In the Company Information section, the applicant will provide the details of Capital Structure of the company, including the authorized and paid-up capitals as well the details of

registered address of the company.



The screenshot shows the 'Company Information' form in the eZile portal. The form is titled 'Company Information' and includes a 'Reset Application' button. The form is divided into several sections: 'Business Objects', 'Detail of Stakeholders', 'Shareholders/Officers Data', 'Article of Association', 'Memorandum Of Association', and 'Third Party Information'. The 'Business Objects' section is currently active, showing a dropdown menu for 'Islamabad Urban' and a text input field for 'Please Enter'. The 'Address Line' section contains the text 'test'. The 'Contact Info' section includes fields for 'Mobile Number' (Code: +45, Number: 3435353334), 'Landline Number' (Code: , Number: Please Enter), 'Email' (fay@yopmail.com), and 'Website (Optional)' (Please Enter). A green notification bar at the bottom right states 'Application saved successfully'.

- The next section is for “Details of Stakeholders” where the applicant will add the details of Directors, Officers and Subscribers of the company. It is followed by the section for “Shareholders/ Officers Data”.



The screenshot shows the 'Detail of Stakeholders' form in the eZile portal. The form is titled 'Detail of Stakeholders' and includes a 'Reset Application' button. The form is divided into several sections: 'Company Information', 'Shareholders/Officers Data', 'Article of Association', 'Memorandum Of Association', and 'Third Party Information'. The 'Shareholders/Officers Data' section is currently active, showing a table with columns for 'Kind of Share', 'Class of Share', and 'Number of Shares'. The table contains one row with 'Ordinary' for both 'Kind of Share' and 'Class of Share', and '455000' for 'Number of Shares'. The 'Natural Persons' section includes a table with columns for 'Name', 'Designation', 'Nature Of Directorship', and 'Corporate Consultant'. The table contains one row for 'Fay Ali' with 'PASSPORT: FAY123 | Nationality: Algeria' for 'Name', 'CEO, Director, and Subscriber' for 'Designation', 'Appointed' for 'Nature Of Directorship', and 'test' for 'Corporate Consultant'. A green notification bar at the bottom right states 'Application saved successfully'.

Shareholders/Officers Data

Fill the shareholders/officers data first to proceed.

1 Validation(s) Failing

There is a mismatch in the shareholding percentage of your company. You are requested to fix this by filing/update of relevant forms with your Company's CRO

Shareholding Summary

Name	Designation	ID	Kind of Share	Class of Share	Face Value	Shares	Percentage
Fay Ali	Subscriber	FAY123	Ordinary	Ordinary	10.0K	455,000	47.89%
Sky Ali	Subscriber	SKY123	Ordinary	Ordinary	10.0K	405,000	42.63%
Joy Ali	Subscriber	JOY123	Ordinary	Ordinary	10.0K	90,000	9.47%

5. Next are sections for AOA and MOA, which the applicant can download for viewing.

Article of Association

Article OF ASSOCIATION

Please completely fill the form to view the memorandum of association and edit it.

Download AOA

Memorandum Of Association

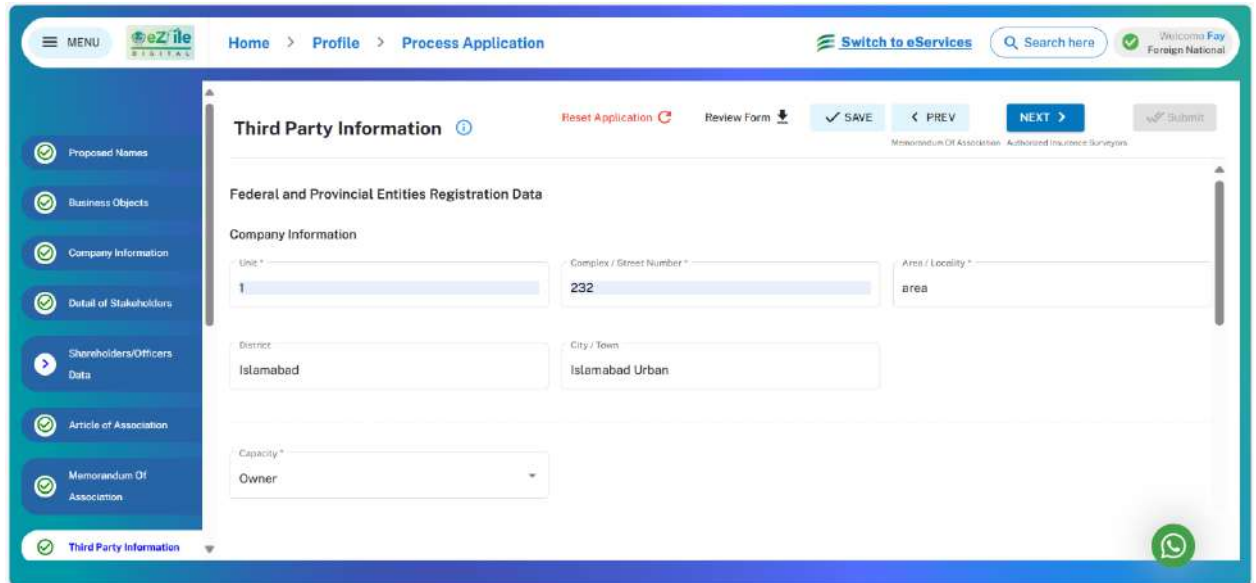
MEMORANDUM OF ASSOCIATION

Additional Object Clauses has been added in standard MOA

Please completely fill the form to view the memorandum of association and edit it.

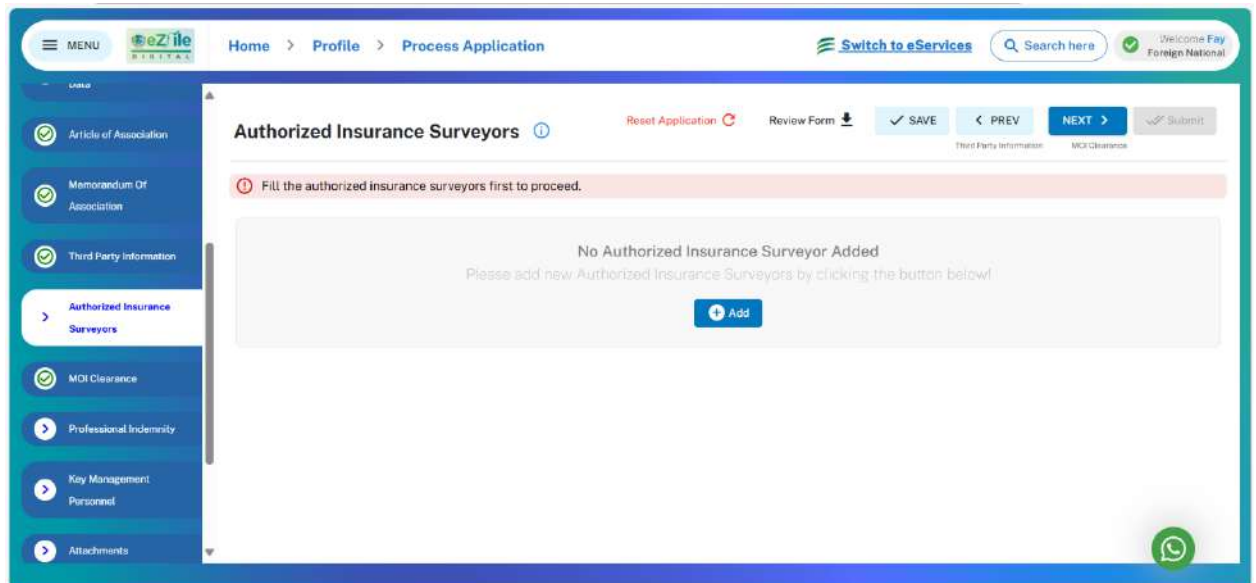
Download MOA

6. Applicant fills in the details for Third Party Information section and proceeds to the next section.



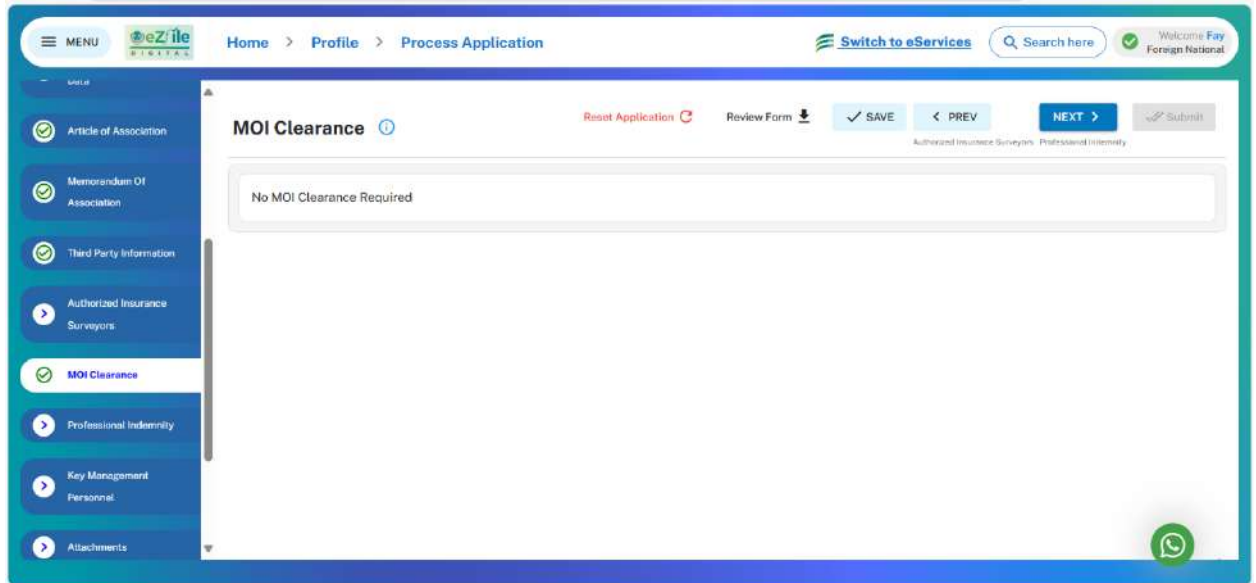
The screenshot shows the 'Third Party Information' form in the eZile portal. The form is titled 'Third Party Information' and includes a 'Reset Application' button. The form is divided into sections: 'Federal and Provincial Entities Registration Data' and 'Company Information'. The 'Company Information' section contains fields for 'Unit', 'Complex / Street Number', 'Area / Locality', 'District', 'City / Town', and 'Capacity'. The 'Unit' field is filled with '1', 'Complex / Street Number' with '232', 'Area / Locality' with 'area', 'District' with 'Islamabad', 'City / Town' with 'Islamabad Urban', and 'Capacity' with 'Owner'. The form also includes a 'Review Form' button, a 'SAVE' button, a 'PREV' button, a 'NEXT' button, and a 'Submit' button. The left sidebar shows the navigation menu with 'Third Party Information' selected.

7. Applicant will add Insurance Surveyors Information and the Details of Authorized Insurance Surveyors, a separate form will open for adding ASOs. The applicant will then proceed to the next section.



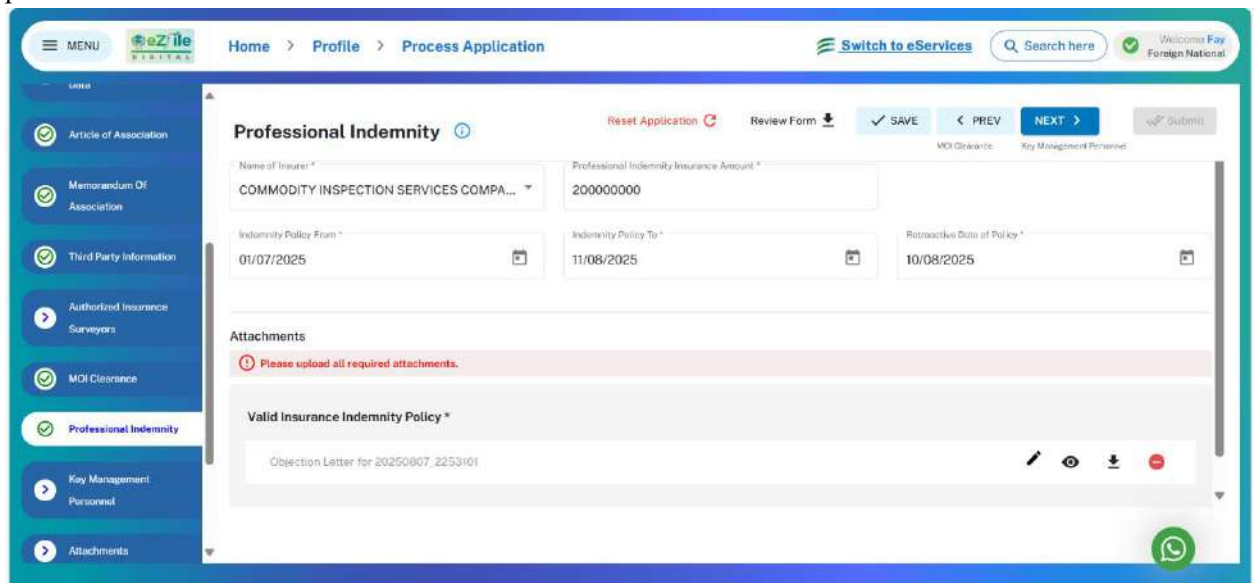
The screenshot shows the 'Authorized Insurance Surveyors' form in the eZile portal. The form is titled 'Authorized Insurance Surveyors' and includes a 'Reset Application' button. The form is divided into sections: 'Authorized Insurance Surveyors' and 'MOI Clearance'. The 'Authorized Insurance Surveyors' section contains a message: 'No Authorized Insurance Surveyor Added. Please add new Authorized Insurance Surveyors by clicking the button below!'. There is an 'Add' button with a plus icon. The form also includes a 'Review Form' button, a 'SAVE' button, a 'PREV' button, a 'NEXT' button, and a 'Submit' button. The left sidebar shows the navigation menu with 'Authorized Insurance Surveyors' selected.

8. The next section is for MOI Clearance.



The screenshot shows the 'MOI Clearance' section of the eZile portal. The left sidebar contains a menu with options: Article of Association, Memorandum Of Association, Third Party Information, Authorized Insurance Surveyors, MOI Clearance (selected), Professional Indemnity, Key Management Personnel, and Attachments. The main content area displays 'MOI Clearance' with a status of 'No MOI Clearance Required'. At the top right, there are buttons for 'Reset Application', 'Review Form', 'SAVE', 'PREV', 'NEXT', and 'Submit'. A 'Switch to eServices' link and a search bar are also visible.

9. It is followed by the section for Professional Indemnity, after filling in which the applicant proceeds to the next section.



The screenshot shows the 'Professional Indemnity' section of the eZile portal. The left sidebar is the same as in the previous screenshot. The main content area displays 'Professional Indemnity' with a status of 'Valid Insurance Indemnity Policy *'. The form includes fields for 'Name of Insurer *' (COMMODITY INSPECTION SERVICES COMPA...), 'Professional Indemnity Insurance Amount *' (200000000), 'Indemnity Policy From *' (01/07/2025), 'Indemnity Policy To *' (11/08/2025), and 'Retroactive Date of Policy *' (10/08/2025). Below these fields, there is an 'Attachments' section with a red warning message: 'Please upload all required attachments.' and a file upload area showing 'Objection Letter for 20250807_2253101'. At the top right, there are buttons for 'Reset Application', 'Review Form', 'SAVE', 'PREV', 'NEXT', and 'Submit'. A 'Switch to eServices' link and a search bar are also visible.

10. The next section is for “Key Management Personnel”, after which the applicant uploads the mandatory attachments.



MENU

Home > Profile > Process Application

Switch to eServices

Search here

Welcome Fay Foreign National

Article of Association

Memorandum Of Association

Third Party Information

Authorized Insurance Surveyors

MOI Clearance

Professional Indemnity

Key Management Personnel

Attachments

Reset Application

Review Form

SAVE

PREV

NEXT

Submit

Key Management Personnel

Particulars of Key Management Personnel

Key Management Personnel

Saad Ali test

Aug 3, 2025

test

MENU

Home > Profile > Process Application

Switch to eServices

Search here

Welcome Fay Foreign National

Third Party Information

Authorized Insurance Surveyors

MOI Clearance

Professional Indemnity

Key Management Personnel

Attachments

Certified True Copy

Declaration

Review and Apply PIN

Reset Application

Review Form

SAVE

PREV

NEXT

Submit

Attachments

Fill the attachments first to proceed.

Attachments

Declaration on Original Stamp paper under rule 43 of Insurance Rues 2017 signed by two Directors of the company *

Objection Letter for 20250807_2253101

Declaration on original stamp paper under rules 46 of Insurance Rules 2017 signed by the applicant ASO *

Declaration on original stamp paper under rules 46 of Insurance Rules 2017 signed by the applicant ASO *

Uploading...

MENU

Home > Profile > Process Application

Switch to eServices

Search here

Welcome Fay Foreign National

Third Party Information

Authorized Insurance Surveyors

MOI Clearance

Professional Indemnity

Key Management Personnel

Attachments

Certified True Copy

Declaration

Review and Apply PIN

Reset Application

Review Form

SAVE

PREV

NEXT

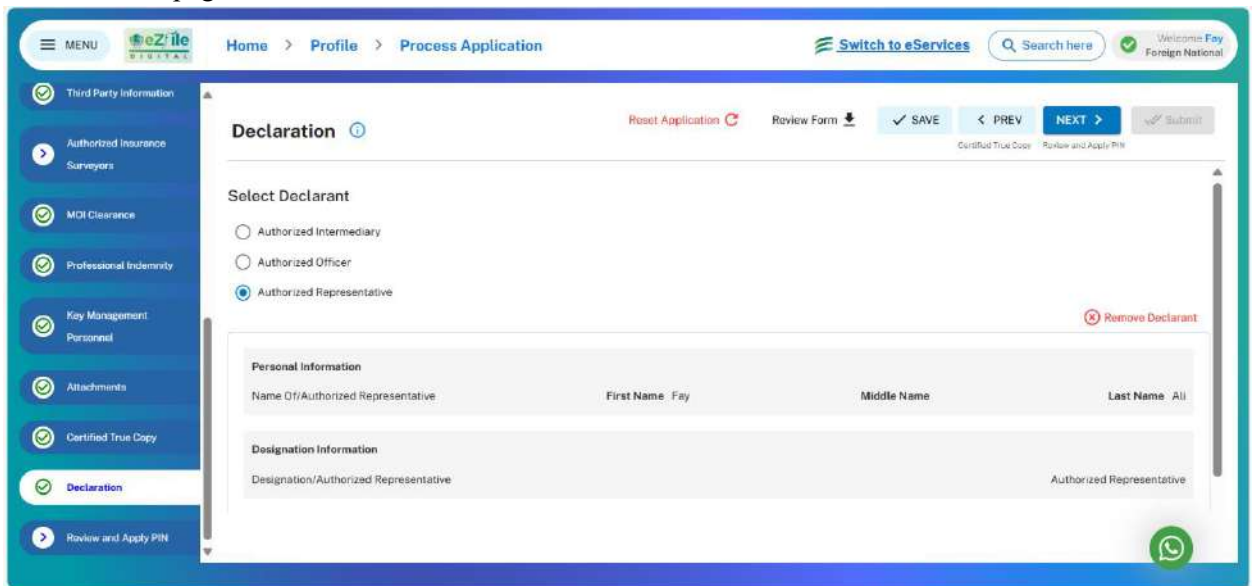
Submit

Certified True Copy

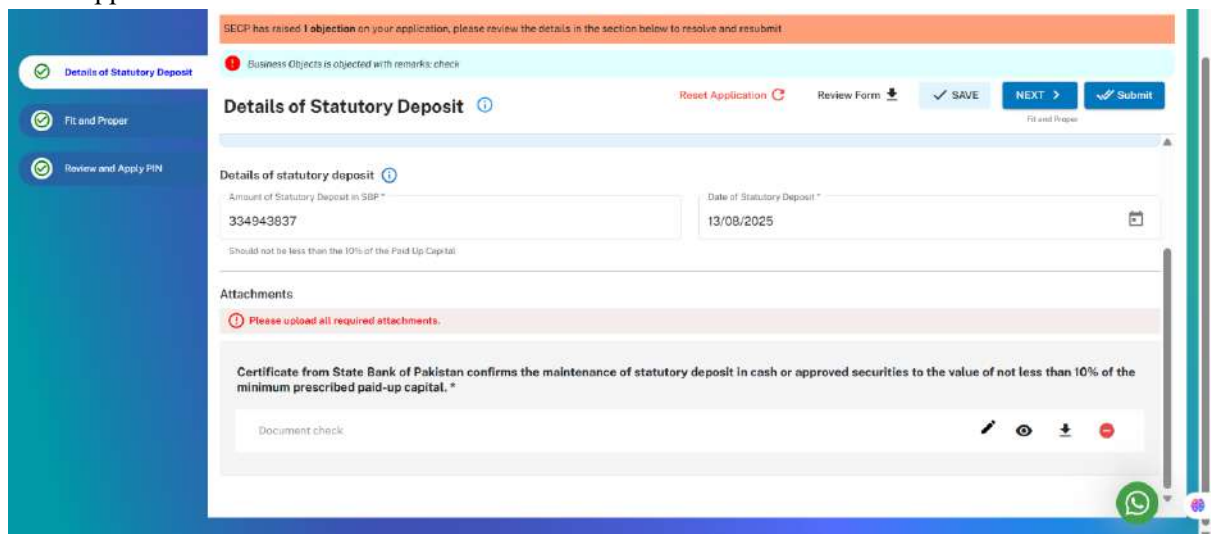
Certified True Copy

Need Certified True Copy

11. The applicant fills in the required inputs and moves to the ‘Declaration’ section where the applicant can select an “Authorized Intermediary” or an “Authorized Officer” or an “Authorized Representative” as declarant. If the applicant clicks on ‘Authorized officer’ under ‘Select Declarant’ and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No and provides field to apply pin. If the applicant clicks on ‘Authorized Intermediary’ under ‘Select Declarant’ and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary and provides field to apply pin. The declarant applies the PIN; in case of valid PIN, the system enables the “Submit” button. Applicant clicks on ‘Submit’ button. Applicant submits the application and can view the status of their application on their home page.

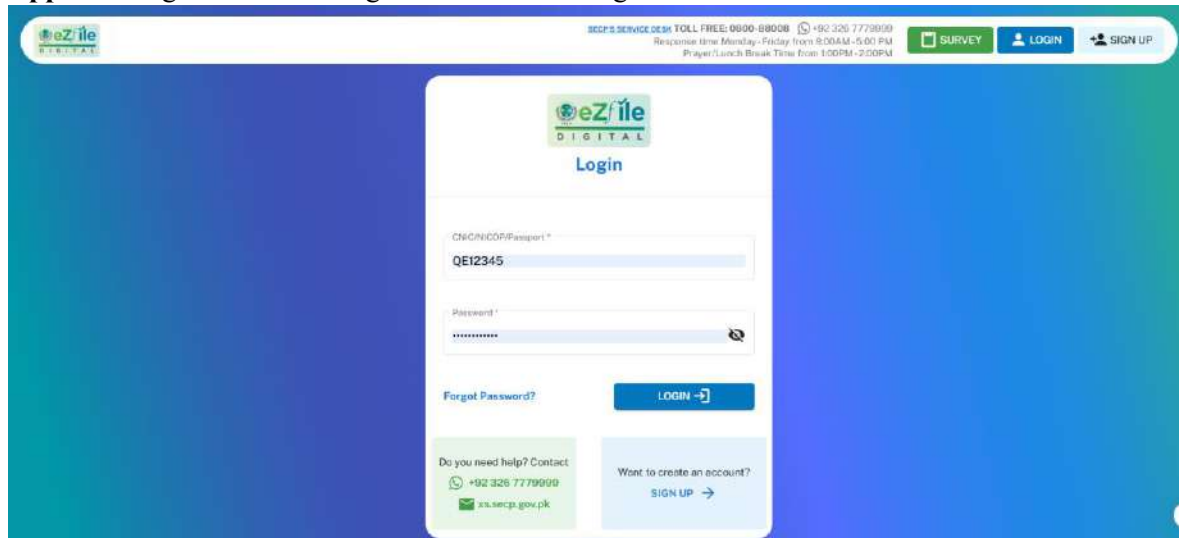


12. Once both the Licensing and Incorporation applications are approved, the case reappears on the applicant’s portal for the submission of “Equity Injection Details.” At this stage, the applicant is required to provide the information regarding the statutory deposit and resubmit the application. Upon approval of the Equity Injection Details, the license is formally granted to the applicant.



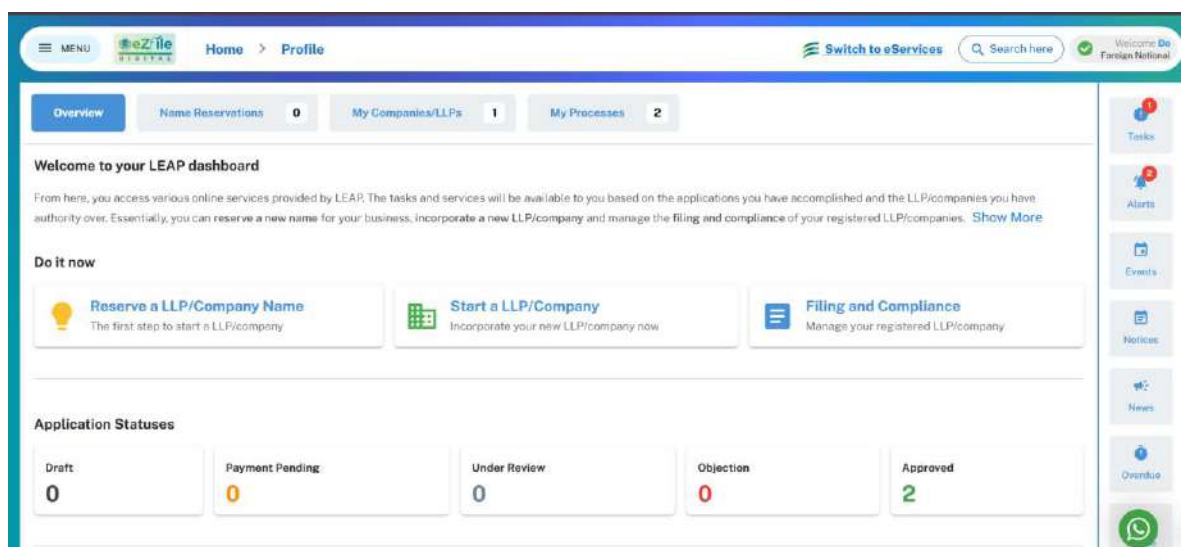
Change in Sector/PLB during Issuance of License of Insurance Intermediaries

1. **Applicant** logs in to his/her registered account using valid credentials.



The screenshot shows the eZ/ile Digital Login page. At the top, there is a header with the eZ/ile logo, a toll-free number (0600-88008), and a contact number (+92 326 7779999). Below the header, there are links for SURVEY, LOGIN, and SIGN UP. The main content area features a large 'Login' button. Below it, there are input fields for 'CN/CN/COP/Passport #' (containing 'QE12345') and 'Password'. A 'Forgot Password?' link is also present. At the bottom, there are links for 'Do you need help? Contact' (with a WhatsApp icon and number +92 326 7779999) and 'Want to create an account? SIGN UP'.

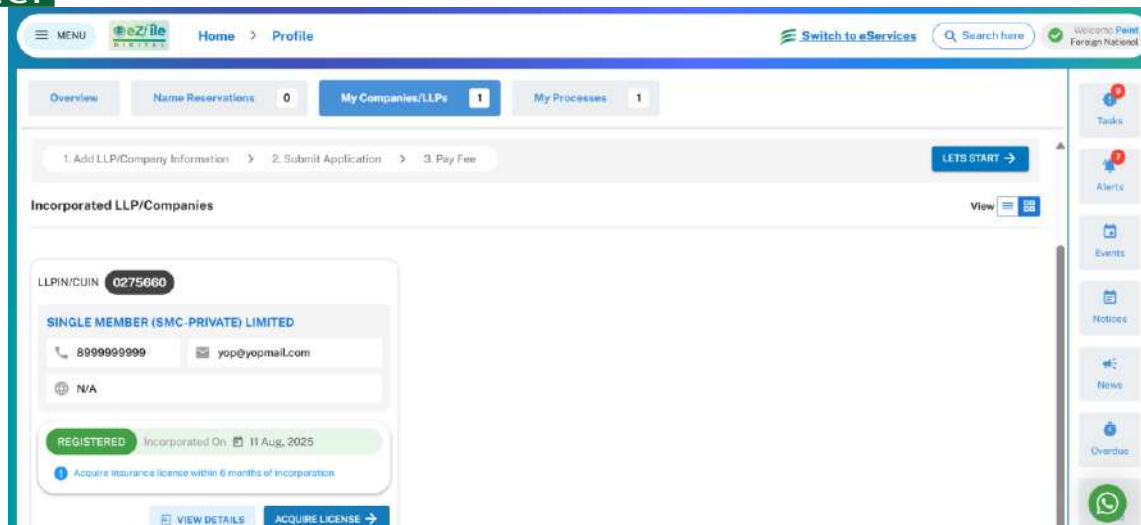
2. The Applicant will land on his/her landing page.



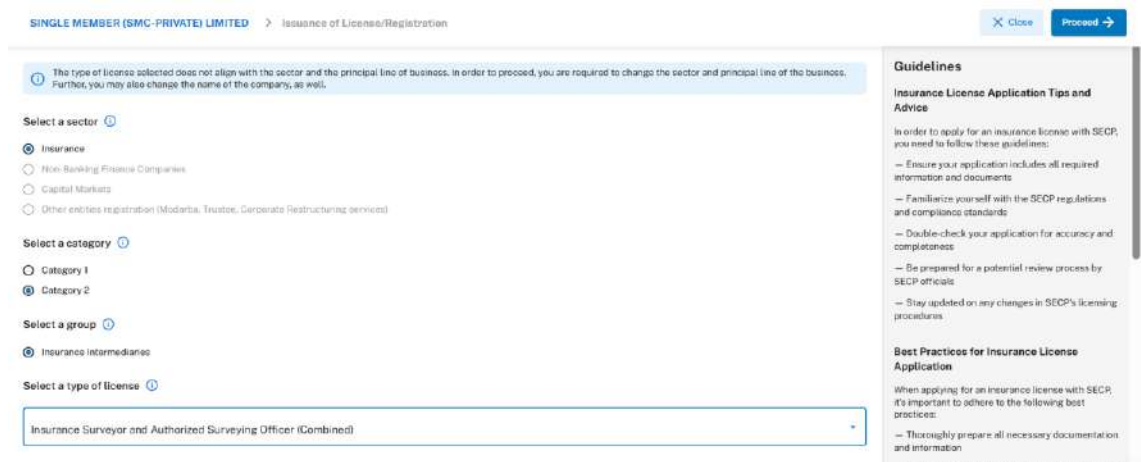
The screenshot shows the LEAP dashboard. At the top, there is a navigation bar with a menu icon, the eZ/ile logo, and links for Home and Profile. A search bar and a 'Switch to eServices' button are also present. Below the navigation bar, there are tabs for Overview, Name Reservations (0), My Companies/LLPs (1), and My Processes (2). The main content area is titled 'Welcome to your LEAP dashboard' and contains a brief introduction. Below this, there are three main sections: 'Do it now' with buttons for 'Reserve a LLP/Company Name', 'Start a LLP/Company', and 'Filing and Compliance'. At the bottom, there is an 'Application Statuses' section with a table showing the status of applications.

Draft	Payment Pending	Under Review	Objection	Approved
0	0	0	0	2

3. From My Companies/LLPs, applicant clicks on 'Acquire License' button on the company card.



4. Applicant selects the sector, category and type of license. If the PLB of the company doesn't align with the license type selected by the applicant, then the system shall proceed with the combined change in sector/PLB with issuance of license. Applicant clicks the 'Proceed' button.



5. Applicant shall check the box by scrolling down to enable the 'Proceed' button and then click the 'Proceed' button.

SINGLE MEMBER (SMC-PRIVATE) LIMITED > Issuance of License/Registration

← Back Proceed →

1 Complete application → 2 Review application → 3 Pay fee → 4 In approval process

⚠ Please proceed only if you have all the necessary information and documents available.

⬇ Scroll to continue

Overview

As per Insurance Ordinance 2000, the insurance surveyor means a person (by whatever name called) who examines the goods, property or any interests insured under a contract of non-life insurance to express an independent opinion as to the cause, extent, location and amount of any loss insured or claimed to be incurred under that contract. Under Section 111(1) of the Insurance Ordinance 2000, it shall be unlawful for any person to act for remuneration as a surveyor, loss adjuster, or loss assessor (by whatever title called) unless such person is:

- (a) an adjuster of aviation or maritime losses; or
- (b) a person licensed as a surveyor under this Ordinance.

(subject to requirement of section 111(2) of the Ordinance) in terms of Rule 41 of the Insurance Rules, 2017, following are the classes of insurance surveying for which license can be sought: (a) Fire and property damage business;

- (b) Marine, aviation and transport business;
- (c) Motor business (to include own damage and third party liability); (d) Miscellaneous business;

Provided that miscellaneous business shall be classified into following sub-classes, namely- (i) Liability business:

- (a) Workers compensation business;
- (a) Credit and surety ship business;
- (a) Accident and health business;
- (a) Agriculture insurance including crop insurance;
- (a) Engineering business including machinery breakdowns and

6. First section of the application is the 'LLP/Company Details' section. In this section, the applicant can view the company information.

Home > Profile > Process Application

Switch to eServices

LLP/Company Details

Reset Application Review Form SAVE NEXT > Submit

SINGLE MEMBER (SMC-PRIVATE) LIMITED LLP/NCUIN 0275660

Date of incorporation: Aug 11, 2025

✉ yop@yopmail.com ☎ 8999999999

Registered Office Address: uihi, Islamabad Urban, Islamabad, Islamabad Capital Territory, Pakistan

Business Objects

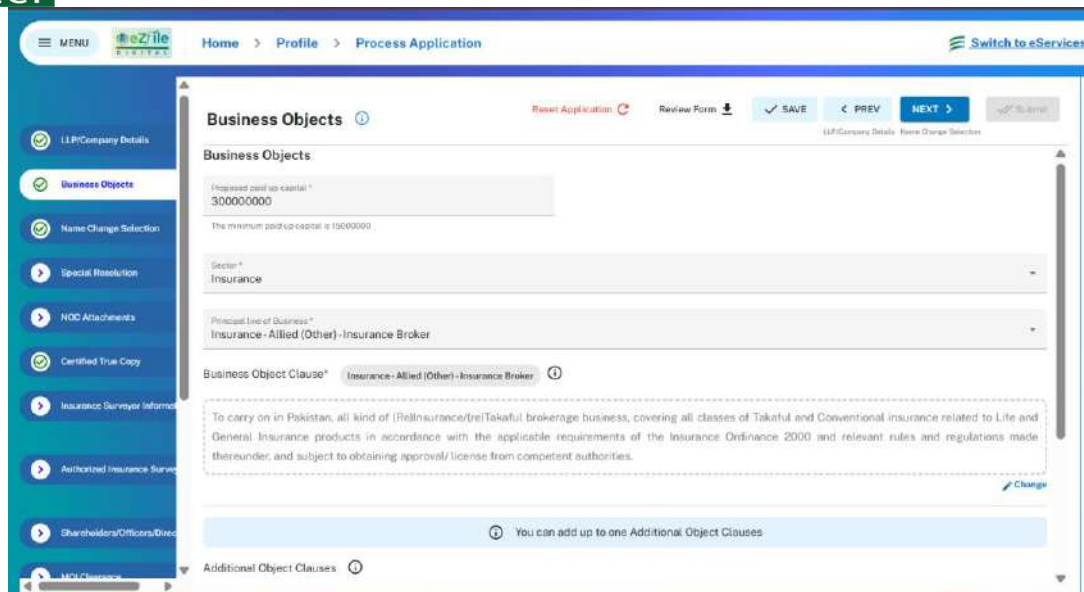
Proposed paid up capital
300000000

The minimum paid up capital is 300000000

Sector *
Insurance

Principal line of Business *
Insurance - Allied (Other) - (Re)Insurance Broker

7. Next section is the 'Business Objects' section. In this section, the applicant can view the sector of the company as well as change the sector. Along with that, the applicant add or remove the principal line of business of the company.



Business Objects

Proposed paid up capital *
300000000

The minimum paid up capital is 150000000

Sector *
Insurance

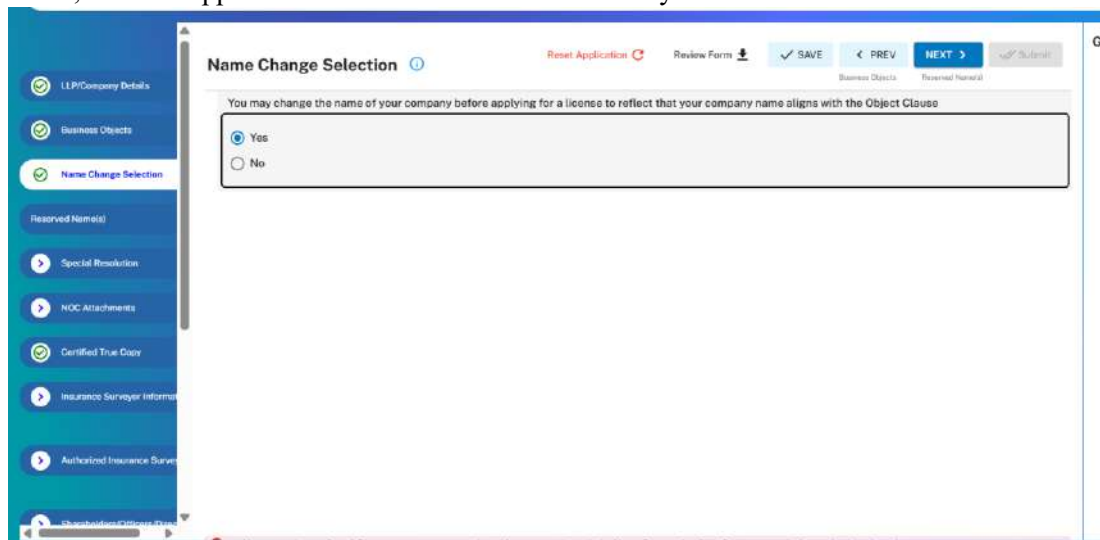
Principal line of business *
Insurance - Allied (Other) - Insurance Broker

Business Object Clause *
Insurance - Allied (Other) - Insurance Broker

To carry on in Pakistan, all kind of (Re)insurance/(re)Takaful brokerage business, covering all classes of Takaful and Conventional insurance related to Life and General Insurance products in accordance with the applicable requirements of the Insurance Ordinance 2000 and relevant rules and regulations made thereunder, and subject to obtaining approval/ license from competent authorities.

You can add up to one Additional Object Clauses

8. Next section is the 'Name Change selection' section. In this section, the applicant answer 'Yes' or 'No' to, 'You may change the name of your company before applying for a license to reflect that your company name aligns with the Objection Clause.' If the applicant selects 'Yes', then the applicant selects a name from the already reserved names.



Name Change Selection

You may change the name of your company before applying for a license to reflect that your company name aligns with the Object Clause

☒ Yes

☐ No

9. Applicant selects an already filed Special Resolution or add a new Special resolution by entering the details.

Home > Profile > Process Application

Switch to eServices

Special Resolution

Reset Application Review Form SAVE PREV NEXT Submit

Fill the special resolution first to proceed.

Add new Special Resolution

Special Resolution Intention

Date of dispatch of notice * 05/08/2025

Date of passing of special resolution * 06/08/2025

☒ I confirm that all members agreed to hold the meeting on shorter notice. *

Intention to propose the resolution as special resolution *

Change of objects including Principle line of Business

Text of Special Resolution *

Text of special resolution

Special Resolution

Reset Application Review Form SAVE PREV NEXT Submit

Fill the special resolution first to proceed.

Held At *

Virtual Location

Member Details

Total Number of Members

Representing *	Number of shares *	Each Of (Rs) *
1	300000000	899

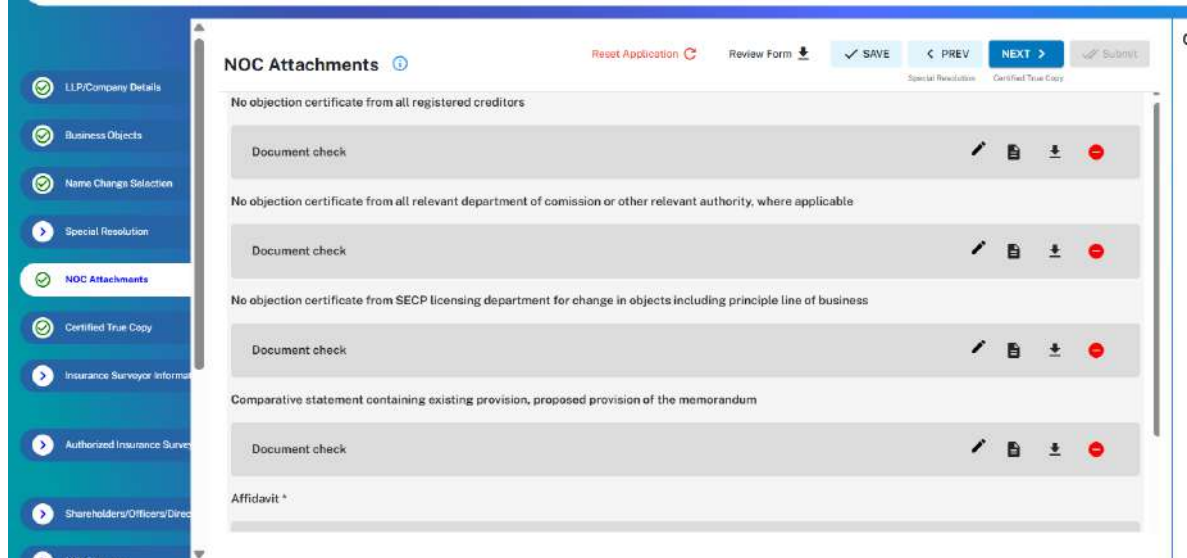
Members present in person or through proxy in the meeting or voting through postal ballot

Representing *	Number of shares *	Each Of (Rs) *
1	300000000	899

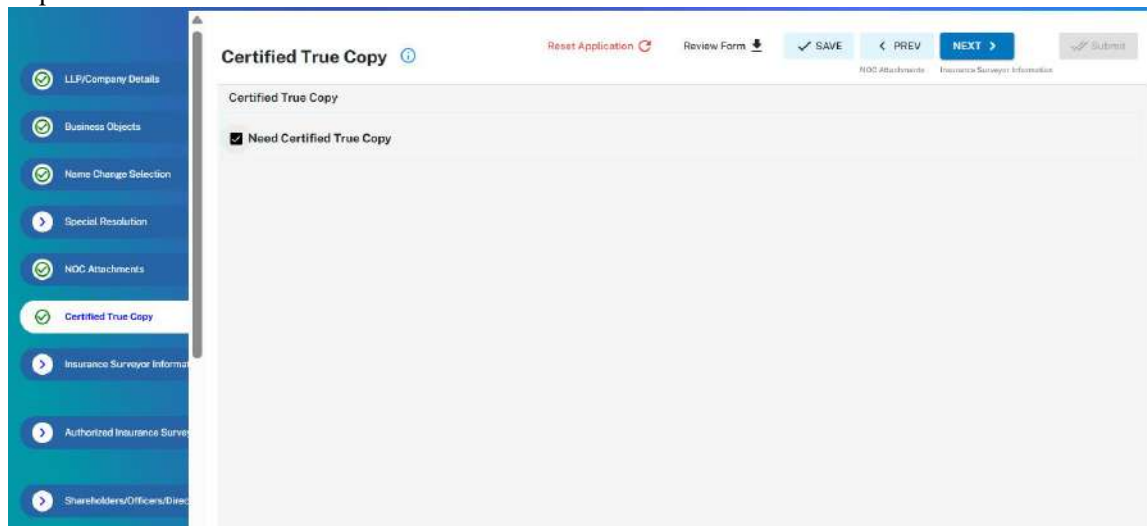
Members voted in favor

Representing *	Number of shares *	Each Of (Rs) *
1	300000000	899

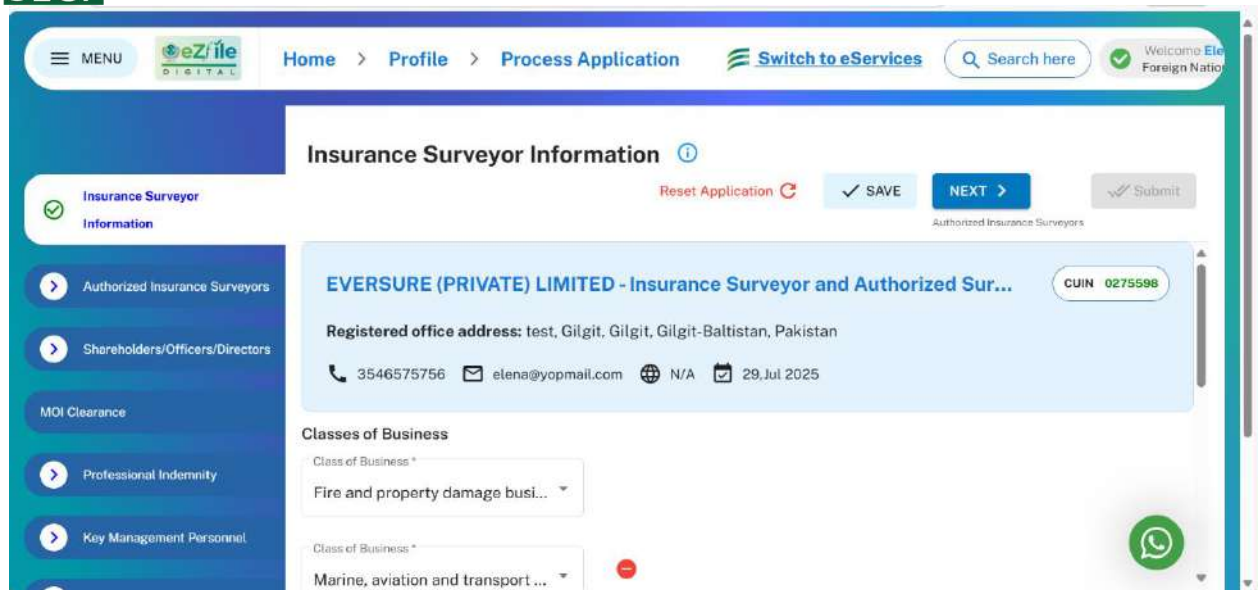
10. Next section is the 'NOC Attachments' section. In this section, applicant uploads all the required attachments.



11. Next section is the CTC section in which the applicant checks the box for whether etc is required or not.

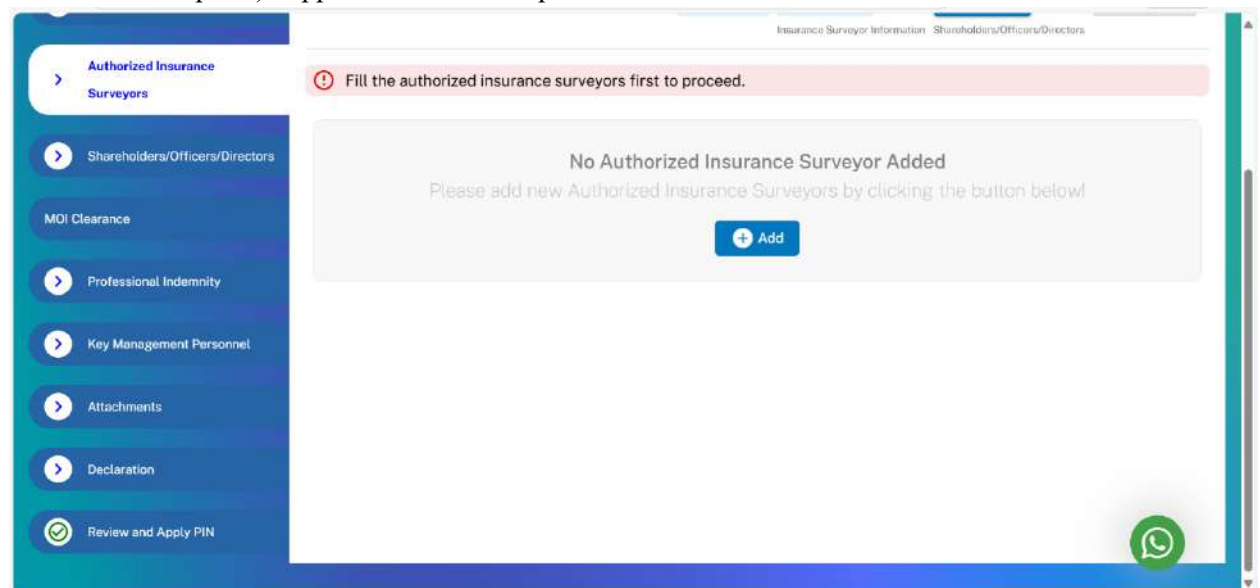


12. Next section is the “**Insurer Surveyor Information**” section. This section displays the company’s profile card along with input fields for specifying the Class(es) of Business and the applicant can also add Associated Insurance Companies. After entering the necessary information, the applicant clicks the “Next” button to proceed. This section is only applicable to Insurance Surveyor and Authorized Surveying Officer (Combined).



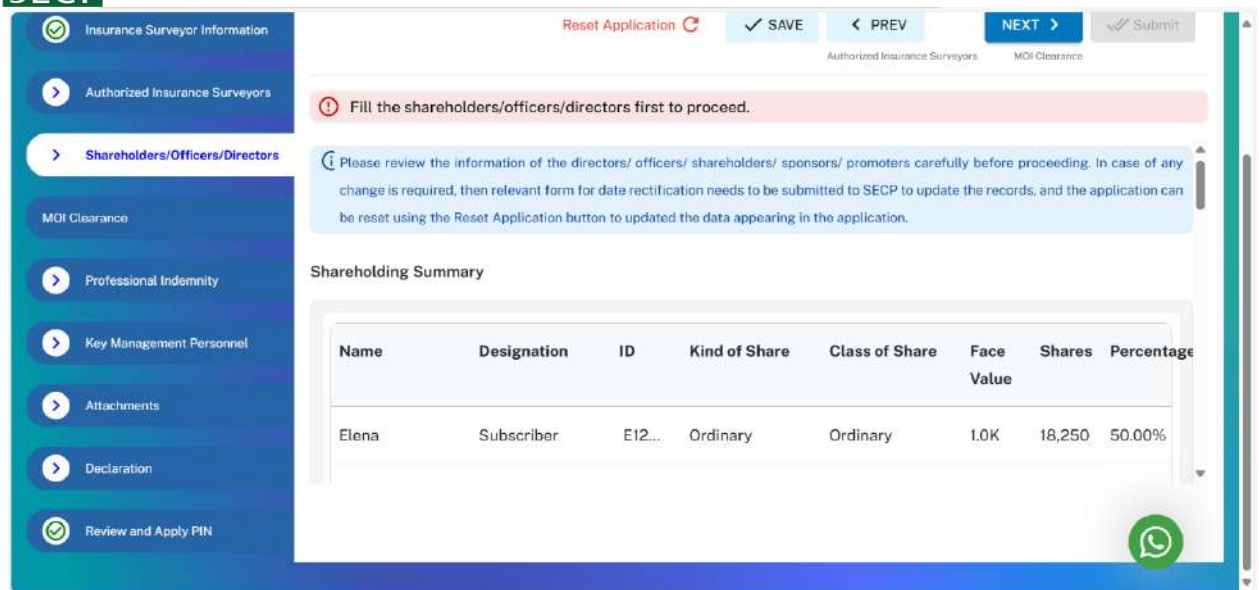
The screenshot shows the 'Insurance Surveyor Information' form. The top navigation bar includes 'Home > Profile > Process Application' and a 'Switch to eServices' button. The left sidebar lists various sections: 'Insurance Surveyor Information' (selected), 'Authorized Insurance Surveyors', 'Shareholders/Officers/Directors', 'MOI Clearance', 'Professional Indemnity', and 'Key Management Personnel'. The main form area displays the company name 'EVERSURE (PRIVATE) LIMITED - Insurance Surveyor and Authorized Sur...', a CUIIN number '0275598', and the registered office address 'test, Gilgit, Gilgit, Gilgit-Baltistan, Pakistan'. It also shows contact details: phone '3546575756', email 'elena@yopmail.com', and a date '29 Jul 2025'. Under 'Classes of Business', two dropdown menus are visible, with the first showing 'Fire and property damage busi...' and the second showing 'Marine, aviation and transport ...'. Buttons for 'Reset Application', 'SAVE', 'NEXT >', and 'Submit' are at the top right.

13. The next section will be of '**Authorized Insurance Surveyors**' which will only be applicable in case of Insurance Surveyor and Authorized Surveying Officer (Combined) and Authorized Surveying Officer (Standalone) (only already licensed insurance surveyor companies can select this option). Applicant adds the required details and moves to the next section.



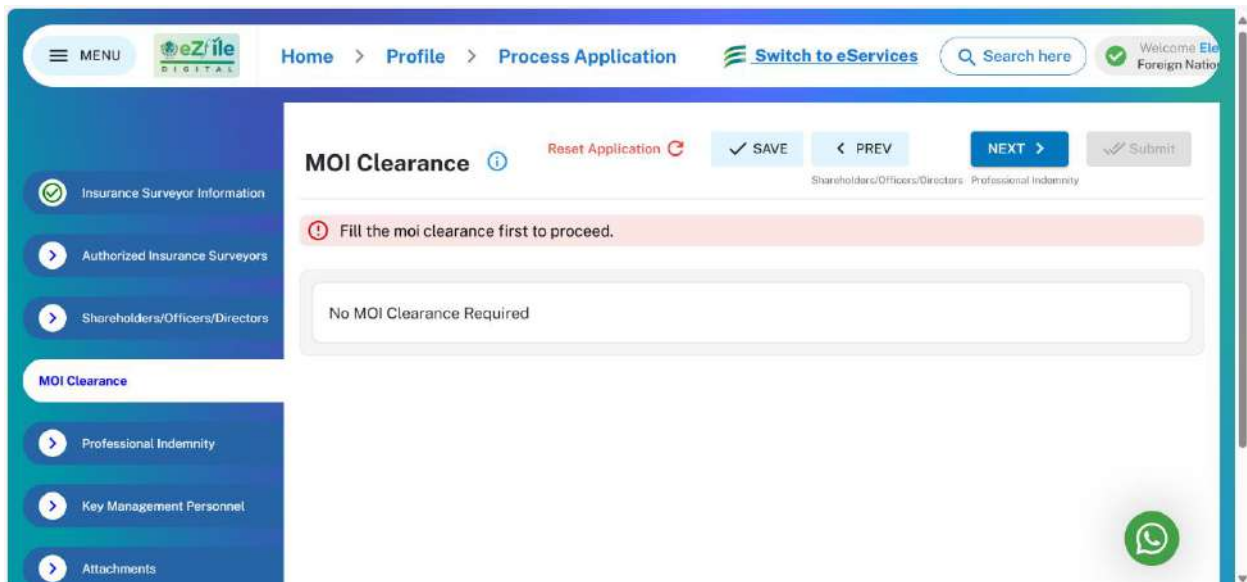
The screenshot shows the 'Authorized Insurance Surveyors' section. The left sidebar is updated to show 'Authorized Insurance Surveyors' as the selected section. The main form area displays a message: 'No Authorized Insurance Surveyor Added. Please add new Authorized Insurance Surveyors by clicking the button below!'. A red error message at the top states: 'Fill the authorized insurance surveyors first to proceed.' A blue '+ Add' button is visible at the bottom of the message box. The top navigation bar now shows 'Insurance Surveyor Information > Shareholders/Officers/Directors'.

14. The next section, "**Shareholders/Officers/Directors**," is partially pre-filled with information from the company profile. The applicant is required to review and provide any missing or additional details. Once completed, the applicant proceeds to the next section.

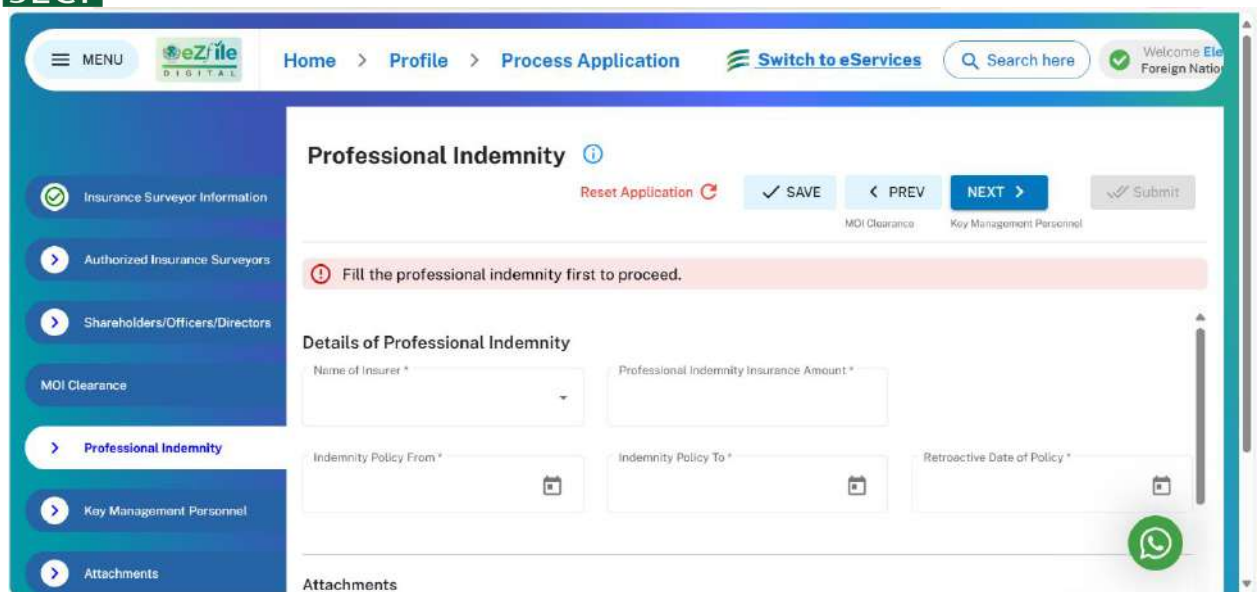


Name	Designation	ID	Kind of Share	Class of Share	Face Value	Shares	Percentage
Elena	Subscriber	E12...	Ordinary	Ordinary	1.0K	18,250	50.00%

15. The next section is MOI clearance.

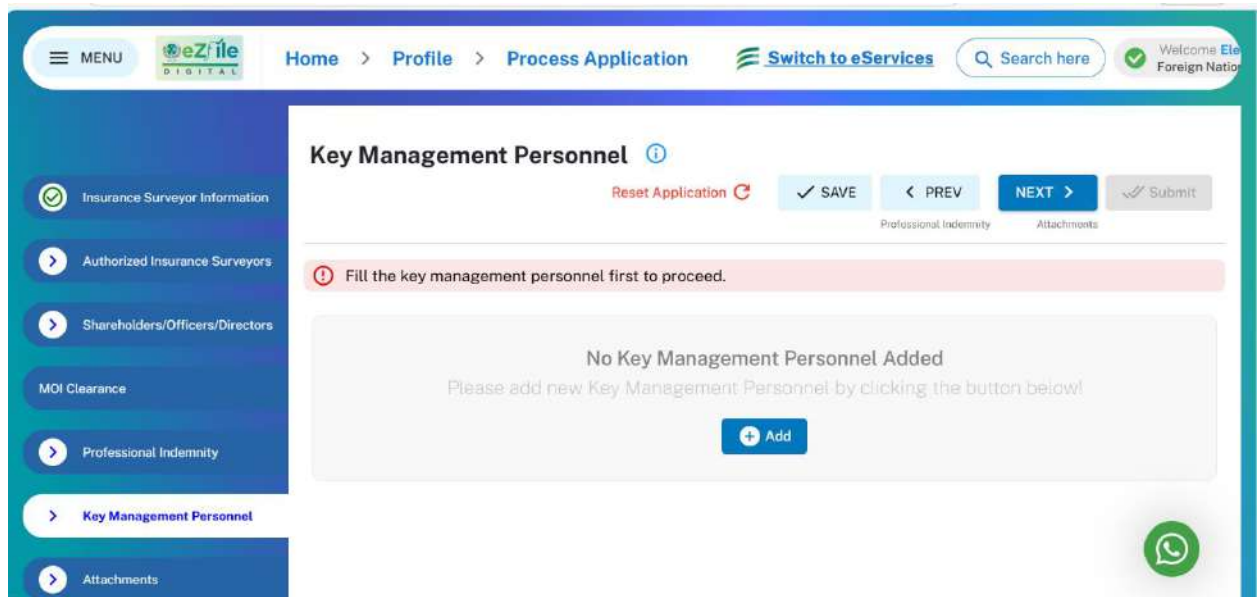


16. It is followed by the “**Professional Indemnity**” section. System should display this section for Re-insurance Broker, Insurance Broker and Insurance Surveyor and ASO (Combined). System displays the following fields for the applicant to fill in: Insurer name, insurance amount, policy dates (from/to), retroactive date, and policy attachment upload. Applicant provides the inputs and goes to the next section.



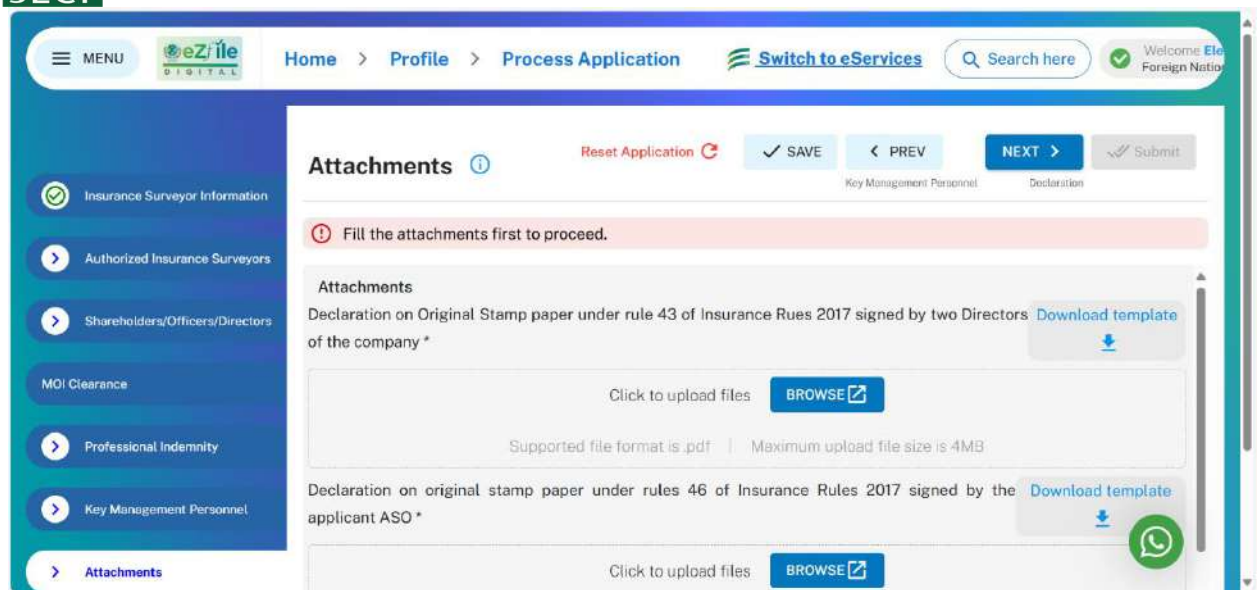
The screenshot shows the 'Professional Indemnity' section of the SECP eZfile system. The left sidebar contains a menu with options: Insurance Surveyor Information, Authorized Insurance Surveyors, Shareholders/Officers/Directors, MOI Clearance, Professional Indemnity (selected), Key Management Personnel, and Attachments. The main content area has a header with 'Home > Profile > Process Application' and a 'Switch to eServices' button. Below the header, there are buttons for 'Reset Application', 'SAVE', 'PREV', 'NEXT', and 'Submit'. A message states: 'Fill the professional indemnity first to proceed.' The 'Details of Professional Indemnity' section includes fields for 'Name of Insurer', 'Professional Indemnity Insurance Amount', 'Indemnity Policy From', 'Indemnity Policy To', and 'Retroactive Date of Policy'. There is also an 'Attachments' section at the bottom.

17. The next section is for “**Key Management Personnel**”. System should display this section for Re-insurance Broke and Insurance Surveyor and ASO(Combined). It allows multiple personnel entries with details displayed to applicant.

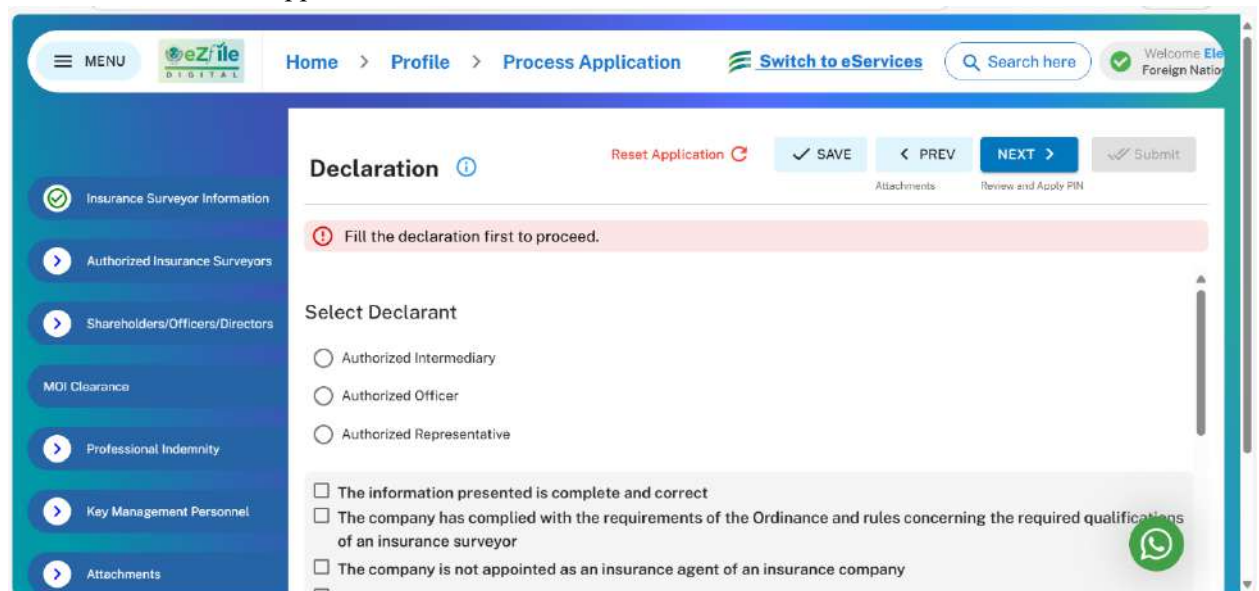


The screenshot shows the 'Key Management Personnel' section of the SECP eZfile system. The left sidebar contains a menu with options: Insurance Surveyor Information, Authorized Insurance Surveyors, Shareholders/Officers/Directors, MOI Clearance, Professional Indemnity, Key Management Personnel (selected), and Attachments. The main content area has a header with 'Home > Profile > Process Application' and a 'Switch to eServices' button. Below the header, there are buttons for 'Reset Application', 'SAVE', 'PREV', 'NEXT', and 'Submit'. A message states: 'Fill the key management personnel first to proceed.' The main content area displays 'No Key Management Personnel Added' and a message: 'Please add new Key Management Personnel by clicking the button below!'. There is an 'Add' button at the bottom.

18. In the next section, the applicant is required to upload the mandatory attachments.



19. The applicant fills in the required inputs and moves to the ‘**Declaration**’ section where the applicant can select an “Authorized Intermediary” or an “Authorized Officer” as declarant. If the applicant clicks on ‘Authorized officer’ under ‘Select Declarant’ and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No and provides field to apply pin. If the applicant clicks on ‘Authorized Intermediary’ under ‘Select Declarant’ and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary and provides field to apply pin. The declarant applies the PIN; in case of valid PIN, the system enables the “Submit” button. Applicant clicks on ‘Submit’ button.



20. After submitting the application, the applicant must pay the application fee by clicking the “Pay Now” button. Once the payment is completed, the application is assigned to SECP



internal users for review, and its status is updated to “Under Review.”

[GO TO Home](#) [Application Fee Rs.1500](#) [PAY NOW →](#)

Congratulations!
Your application has been submitted successfully

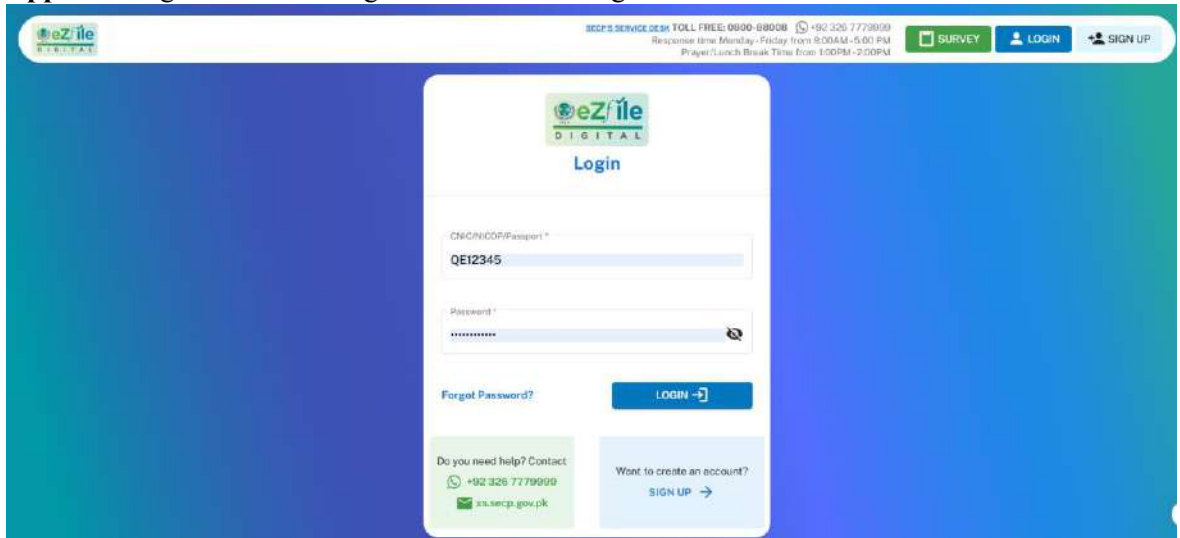
Application ID **20250721_2250162** successfully generated

We have sent you the Application ID via Email and SMS

12.Product Registration -Life Insurance Products

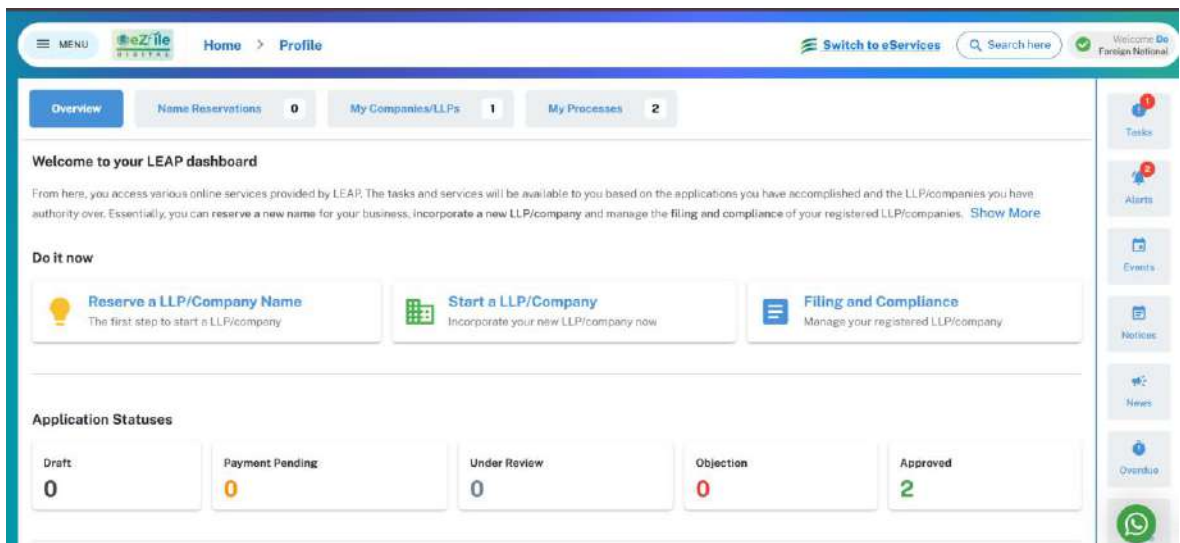
Scenario A – Conventional Products Non-Linked

1. **Applicant** logs in to his/her registered account using valid credentials.



The screenshot shows the eZfile Digital Login page. At the top, there is a header with the eZfile logo, a toll-free number (0800-88008), a contact number (+92 326 7779999), and a response time (Monday-Friday from 8:00AM-5:00 PM, Prayer/Lunch Break Time from 1:00PM-2:00PM). There are links for SURVEY, LOGIN, and SIGN UP. The main content area has a large 'Login' button. Below it, there are input fields for 'Check/IDP/Passport #' (containing 'QE12345') and 'Password #' (masked with dots). There is a 'Forgot Password?' link and a 'LOGIN' button. At the bottom, there is a section for 'Do you need help? Contact' with a phone number (+92 326 7779999) and an email address (za.secp.gov.pk), and a section for 'Want to create an account?' with a 'SIGN UP' button.

2. The Applicant will land on his/her landing page.



The screenshot shows the eZfile Digital Profile page. At the top, there is a header with the eZfile logo, a 'Home' link, a 'Profile' link, a 'Switch to eServices' button, a search bar, and a 'Welcome Do Foreign National' message. The main content area has a navigation bar with 'Overview', 'Name Reservations' (0), 'My Companies/LLPs' (1), and 'My Processes' (2). Below the navigation bar, there is a 'Welcome to your LEAP dashboard' section with a brief description of the services provided. Under 'Do it now', there are three cards: 'Reserve a LLP/Company Name' (The first step to start a LLP/company), 'Start a LLP/Company' (Incorporate your new LLP/company now), and 'Filing and Compliance' (Manage your registered LLP/company). At the bottom, there is an 'Application Statuses' section with five cards: 'Draft' (0), 'Payment Pending' (0), 'Under Review' (0), 'Objection' (0), and 'Approved' (2). On the right side, there is a sidebar with links for Tasks, Alerts, Events, Notices, News, and Overdue.

3. From My Companies/LLPs, applicant clicks on 'View Details' button on the company card.



SECP MENU Home > Profile

Switch to eServices Search here

Overview Name Reservations 0 My Companies/LLPs 1 My Processes 2

Incorporate Your New LLP/Company Today

1. Add LLP/Company Information > 2. Submit Application > 3. Pay Fee

LETS START →

Incorporated LLP/Companies View

LLPIN/CUIN 0275586

SOMETHING IS WRONG UNLIMITED

+92 1234594853 saleha1203@gmail.com

N/A

REGISTERED Incorporated On: 15-Jul, 2025

Incorporation Completed

VIEW DETAILS

4. From the company dashboard, the applicant clicks on 'Life Insurance Products' under the Product Registration section.

SECP MENU Home > Profile > SOMETHING IS WRONG UNLIMITED

Switch to eServices Search here

Dashboard LLP/Company Services 1 Company Profile

Change of objects including Principal line of Business

Mortgage, Charges & Pledges

Registration of Mortgage, Charge & Pledge

Registration of Mortgage, Charge etc subject to which property has been acquired

Registration of entire series of Debentures

Change Profile

Change in Registered Office Address

Change in Registered Address For Bank Of Accounts

Special Resolution

Ultimate Beneficial Owner (UBO) declaration

Buy back of Shares

Change in Voting Rights

Change of status from active to inactive

Allotment of Shares

Cancellation, Consolidation, Division and Sub Division of Shares

Change in Shareholding More Than 25%

Statutory Report

Company filing statement in lieu of Prospectus

Company issuing a prospectus

Circular w/s B3

Acquire License

Takaful

Revocation of License

Change Shariah Advice

User Management

Add an Authorized Intermediary

Remove an Authorized Intermediary

Add an Authorized Employee

Remove Authorized Employee

Add Authorized Officer

Remove Authorized Officer

Conversion, Merger and Closure of Company

Convert to Private (Limited by Shares)

Convert to Public (Unlimited by Shares)

Company Easy Exit Scheme (CEES)

Amalgamation of wholly owned Subsidiaries

Product Registration

Life Insurance Products

Microinsurance- Life Products

Microinsurance Non-Life, Conventional Products

Digital-Life Products

Digital Non-Life Products

Tasks

Alerts

Downloads

WhatsApp

5. Applicant selects the product details and clicks on 'Proceed' button. The system opens up the application for Product Registration.

Add Product details X Close Proceed →

Select an option to proceed

☐ Conventional Products Non-Linked

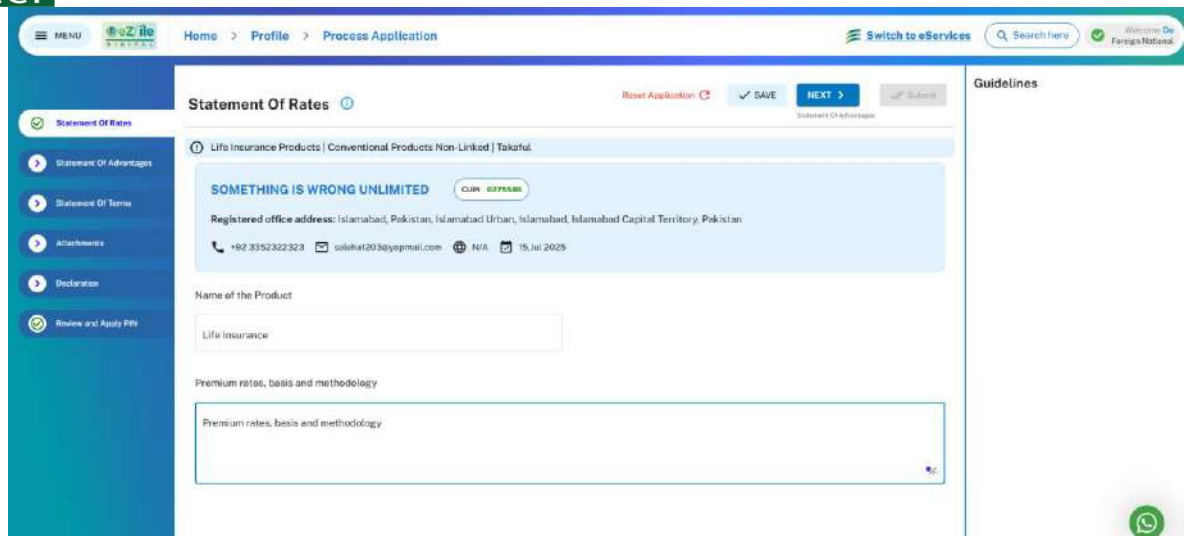
☐ Investment Products (Unit Linked & Universal Life)

☐ Simplified Submission Requirements for Standardized Products

☐ Launch and File Product Registration

Statement of Rates

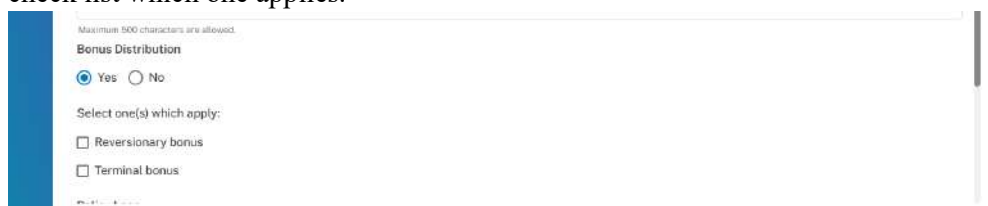
6. Applicant can view the first section of the application which is 'Statement of Rates'. In this section the applicant can view the company information as well as add the name of the product and premium rates, basis and methodology and clicks on the 'Next' button.



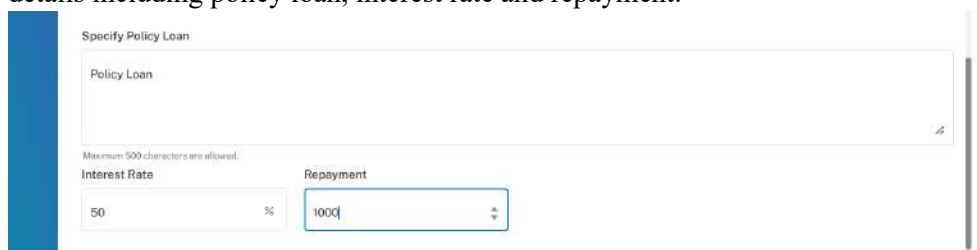
Statement of Advantages

7. Next section is 'Statement of Advantages'. In this section, the applicant fills the description of built-in riders/supplementary benefits, description of optional riders/supplementary benefits, description of death (or any other main) benefit design, description of surrender value including the basis of determination and description of maturity benefits. Applicant also selects a Yes or No radio button for Bonus Distribution and for Policy Loan and then clicks on 'Next' button.

- a. If the applicant selects 'Yes' for Bonus Distribution, the applicant then selects from a check list which one applies.



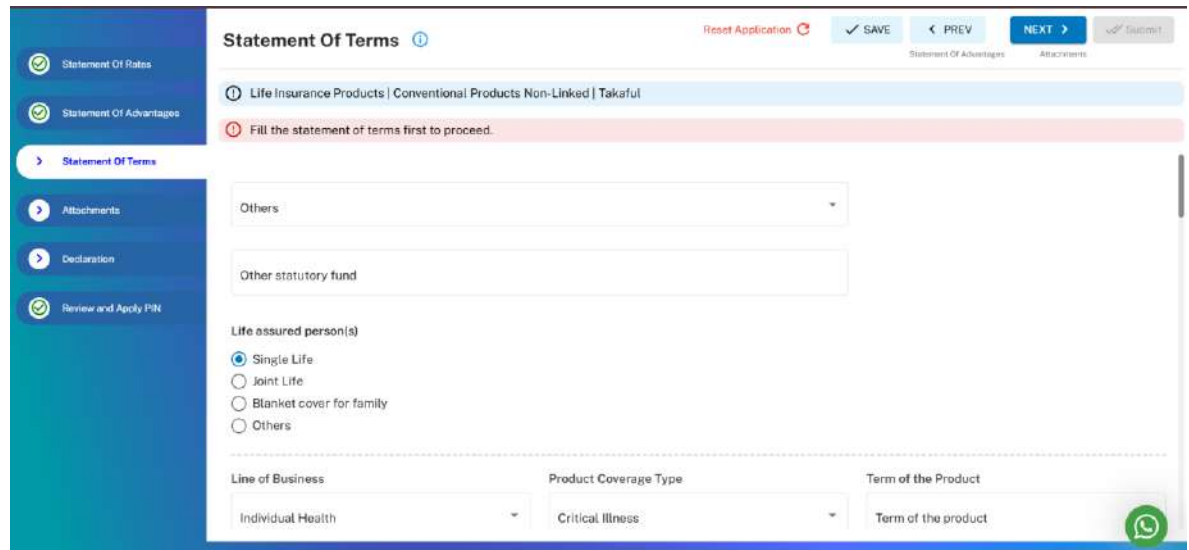
- b. If the applicant selects 'Yes' for Policy Loan, the applicant then needs to fill the details including policy loan, interest rate and repayment.



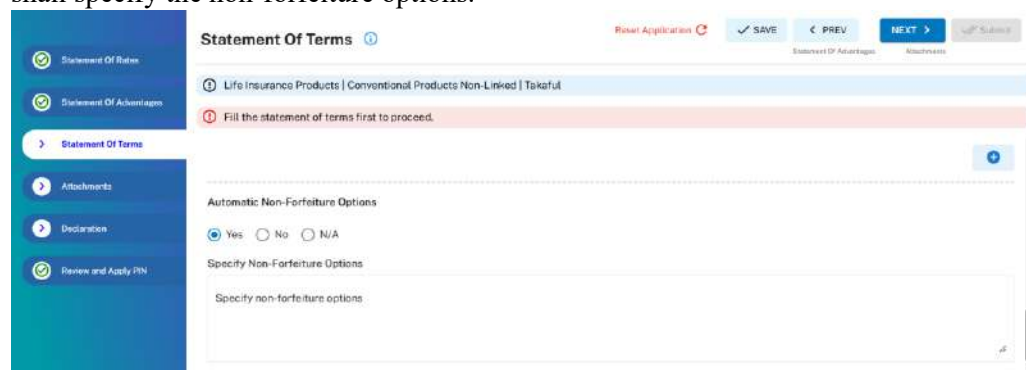
Statement of Terms

8. Next section is the 'Statement of Terms'. Applicant selects the Statutory fund to which the policies under the product shall be referable from a dropdown. If the applicant selects 'others', the applicant then needs to specify other statutory fund. Applicant also fills the details including life assured person(s), line of business, product coverage type, term of the product, product orientation/nature, product development theme, form of benefit, basic plan or rider, type of premium, basis of determination of surrender value, maximum maturity age, age of the policy holder, premium, automatic non-forfeiture options, are there any settlement options for claim, surrender or maturity proceeds, distribution channel(applicant can add multiple distribution channels by clicking on the add button), financial protection component, indexation, standard approach, reinsurance arrangement applicable to the product and long

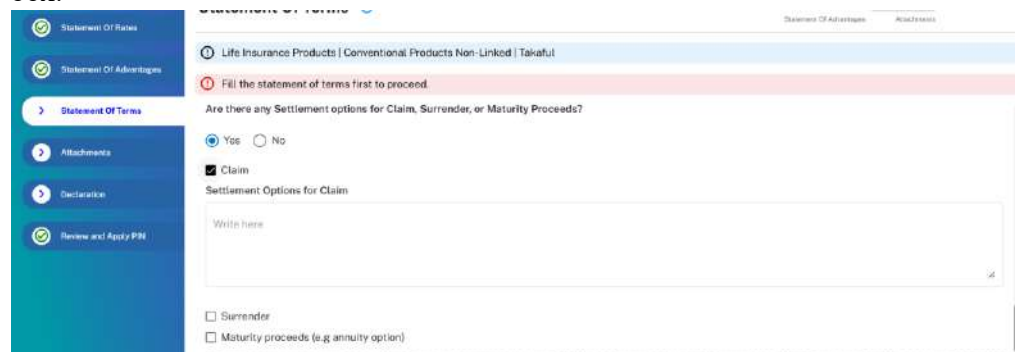
term investment policy of the relevant statutory fund. Applicant adds details and clicks on 'Next' button.



- a. If the applicant selects 'Yes' for Automatic Non-Forfeiture Options, the applicant shall specify the non-forfeiture options.

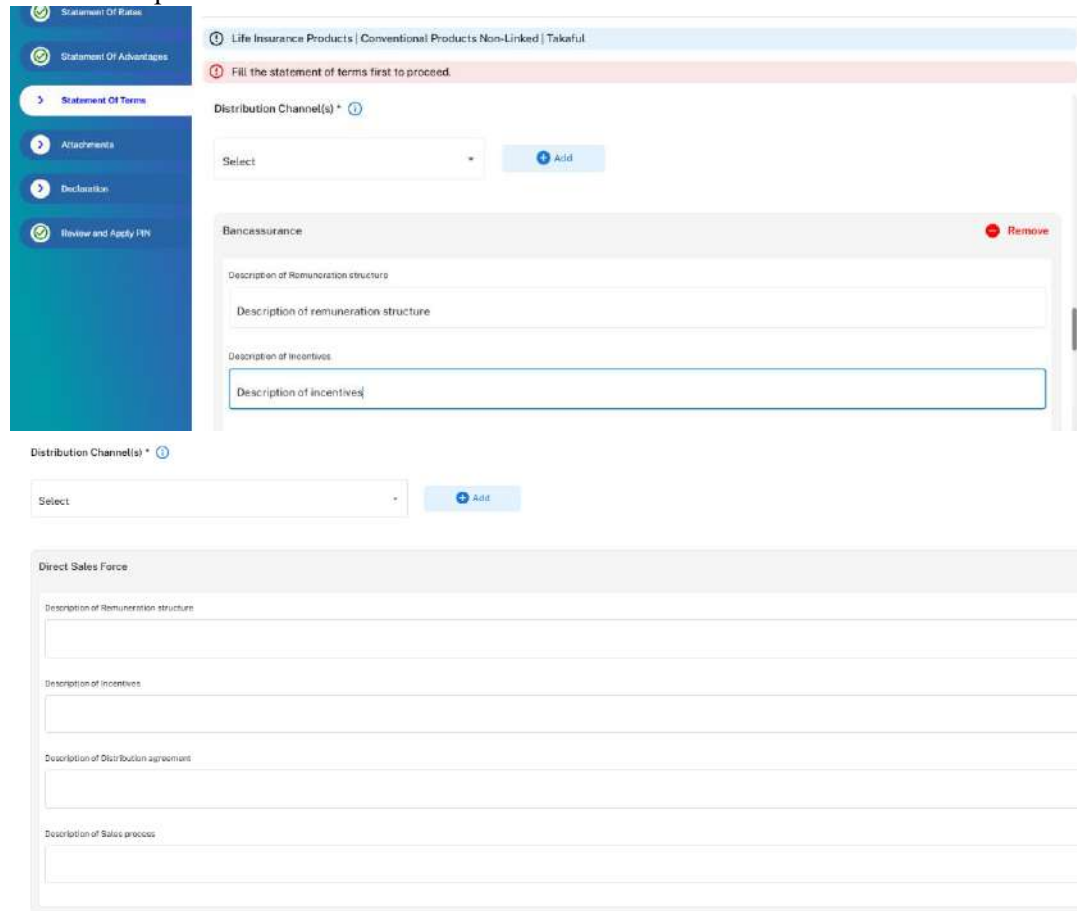


- b. If the applicant selects 'Yes' for 'Are there any Settlement options for Claim, Surrender, or Maturity Proceeds', the system shall display a check list and for each check box the applicant needs to add the settlement options for that selected check box.



- c. For distribution channel, the applicant needs to select the distribution channel from a dropdown and check click on the add button which displays fields for the applicant input. Each distribution channel includes additional fields for entering the Description of Remuneration Structure, Description of Incentives, Description of Distribution Agreement, and Description of Sales Process. Applicants can add multiple distribution channels as needed, and each channel comes with a remove option at the bottom. In cases where the required distribution channel is not available in the

predefined list, applicants may select the “Others” option and specify the channel name in the provided text field.



- d. If the applicant selects ‘Yes’ for financial protection component, the applicant needs to add minimum and maximum value for it.



- e. If the applicant selects ‘Yes’ for Indexation, the applicant needs to add Do you want to input amount or percentage, indexation on, rate of indexation and terms and condition of indexation basis.

Fill the statement of terms first to proceed.

Indexation ⓘ

☒ Yes ☐ No

Do you want to input amount or percentage ?

☐ Amount ☒ Percentage

Indexation on (select which apply)

☒ Sum cover ☐ Premium

Sum cover Rate of indexation

Percentage Percentage

Terms and condition of indexation basis

Terms and condition of indexation basis:

- f. If the applicant selects 'Yes' for Reinsurance arrangement applicable to the product, the applicant needs to fill details including reinsurer name, applicable reinsurance treaty, risk retention-cessation structure and special terms negotiated with the reinsurer (Few fields may be added or removed based on the product details provided by the applicant).

Fill the statement of terms first to proceed.

Reinsurance arrangement applicable to the product ⓘ

☒ Yes ☐ No

Reinsurer Name

Applicable reinsurance treaty

Maximum 500 characters are allowed.

Risk retention-cession structure

9. Next section is the 'Attachments' section. Here applicant adds all the mandatory and optional attachments for the application and clicks on 'Next' button.

Reset Application ⓘ

✓ SAVE < PREV NEXT > ✓ Submit

Life Insurance Products | Conventional Products Non-Linked | Takaful

Fill the attachments first to proceed.

Attachments

Please upload all required attachments.

You can upload up to 10 additional attachments only.

Policy document. *

1. Click on 'Browse' to select a file.
2. Click 'Upload' after selecting file

BROWSE ⓘ

10. Next is the declaration section. If the applicant clicks on 'Authorized officer' under 'Declarant Profession/Designation' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No. If the applicant clicks on 'Authorized Intermediary' under 'Declarant Profession/Designation' and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary.



! Fill the declaration first to proceed.

Select Declarant

- ☐ Authorized Intermediary
- ☒ Authorized Officer

ⓧ Remove Declarant

Personal Information

Name Of/Authorized Officer First Name Jang Middle Name Last Name Chul

Designation Information



11. Authorized Officer/Authorized Intermediary applies the pin.
12. Applicant clicks on 'Submit' button.
13. System displays the success screen. Applicant clicks on 'Go to Home' button.

GO TO Home

Congratulations!

Your application has been submitted successfully



Application ID **20250723_2250208** successfully generated

We have sent you the Application ID via Email and SMS

Scenario B – Investment Products (Unit Linked & Universal Life)

1. Applicant selects Product Details and clicks on 'Proceed' button.

Add Product details
Close
Process

Select an option to proceed
☐ Conventional Products Non-Linked
☒ Investment Products (Unit Linked & Universal Life)
☐ Simplified Submission Requirements for Standardized Products
☐ Launch and File Product Registration

Select a type of product:
☒ Conventional
☐ Takaful

Statement of Rates

2. Applicants can view the first section of the application which is ‘Statement of Rates’. In this section the applicant can view the company information as well as add the name of the product and other details like Schedule of mortality (morbidity) rates, basis and methodology, Description of other charges etc. and clicks on the ‘Next’ button.

Home
Profile
Process Application
Switch to eServices
Search here
Welcome to LEAP Foreign National

Statement Of Rates
Statement Of Advantages
Statement Of Terms
Attachments
Declaration
Review and Apply PIN

Statement Of Rates
Reset Application
SAVE
NEXT
Submit

Life Insurance Products | Investment Products (Unit Linked & Universal Life) | Conventional

LIFE INS COMPANY UNLIMITED
CUIN: 0275045

Registered office address: test, Islamabad Rural, Islamabad, Islamabad Capital Territory, Pakistan

Date of application: 23 Aug 2020
9999999999
hello@gmail.com
N/A
04 Aug 2020

Listing Status: Listed

Name of the Product
PR01

Schedule of mortality (morbidity) rates, basis, and methodology
test

Description of other charges in terms of

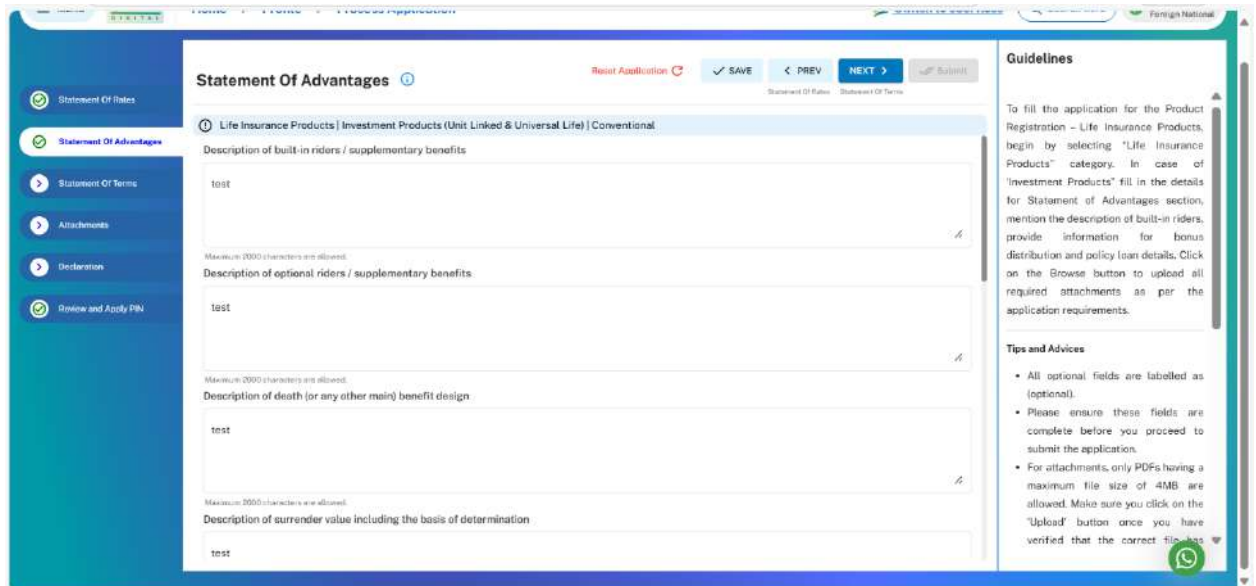
Guidelines
To fill the application for the Product Registration - Life Insurance Products, begin by selecting "Life Insurance Products" category. In case of "Investment Products" fill in the details for Statement of rates section, mention name of the product, premium rates. Click on the Browse button to upload all required attachments as per the application requirements.

Tips and Advice
All optional fields are labelled as (optional).
Please ensure these fields are complete before you proceed to submit the application.
For attachments, only PDFs having a maximum file size of 4MB are allowed. Make sure you click on the 'Upload' button once you have verified that the correct file has been selected.

Statement of Advantages

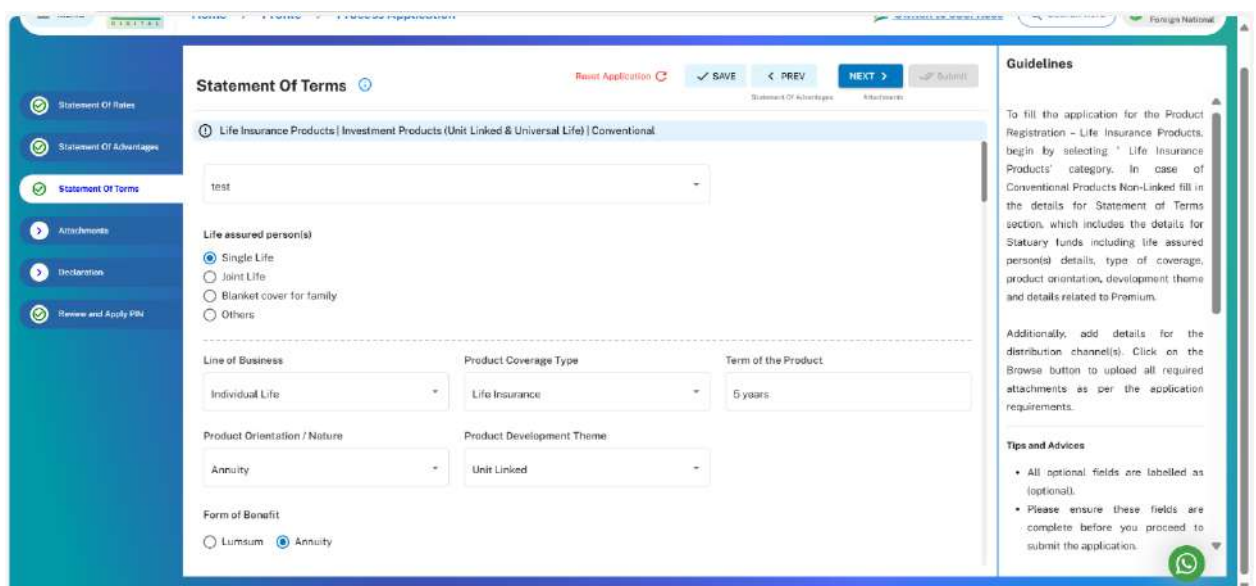
3. Next section is ‘Statement of Advantages’. In this section, the applicant fills the description of built-in riders/supplementary benefits, description of optional riders/supplementary benefits, description of death (or any other main) benefit design, description of surrender value including the basis of determination and description of maturity benefits etc. Applicants also select a Yes or No radio button for Bonus Distribution and for Partial Withdrawal and then clicks on ‘Next’ button.
 - a. If the applicant selects ‘Yes’ for Bonus Distribution, the applicant then selects from a check list which one applies

- b. If the applicant selects 'Yes' for Partial Withdrawal, the applicant then needs to fill the details including Description of partial withdrawal eligibility, Limits ,Charges, Any consequent impact on death benefit.

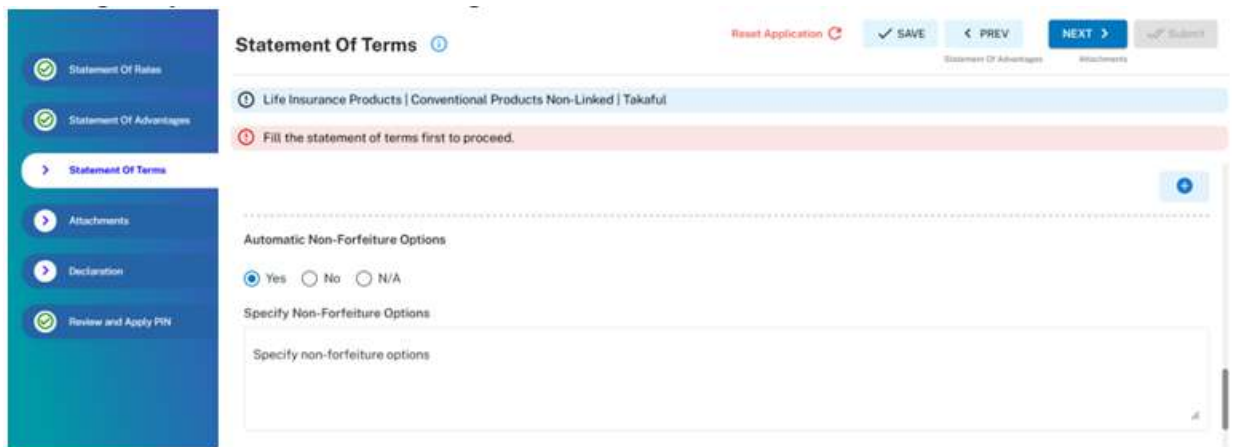


Statement of Terms

4. Next section is the 'Statement of Terms'. Applicants select the Statutory fund to which the policies under the product shall be referable from a dropdown. If the applicant selects 'others', the applicant then needs to specify other statutory fund. Applicant also fills the details including life assured person(s), line of business, product coverage type, term of the product, product orientation/nature, product development theme, form of benefit, basic plan or rider, type of premium, basis of determination of surrender value, maximum maturity age, age of the policy holder, premium, automatic non-forfeiture options, are there any settlement options for claim, surrender or maturity proceeds, distribution channel(applicant can add multiple distribution channels by clicking on the add button), financial protection component, indexation, standard approach, reinsurance arrangement applicable to the product and long term investment policy of the relevant statutory fund. Applicant adds details and clicks on 'Next' button.

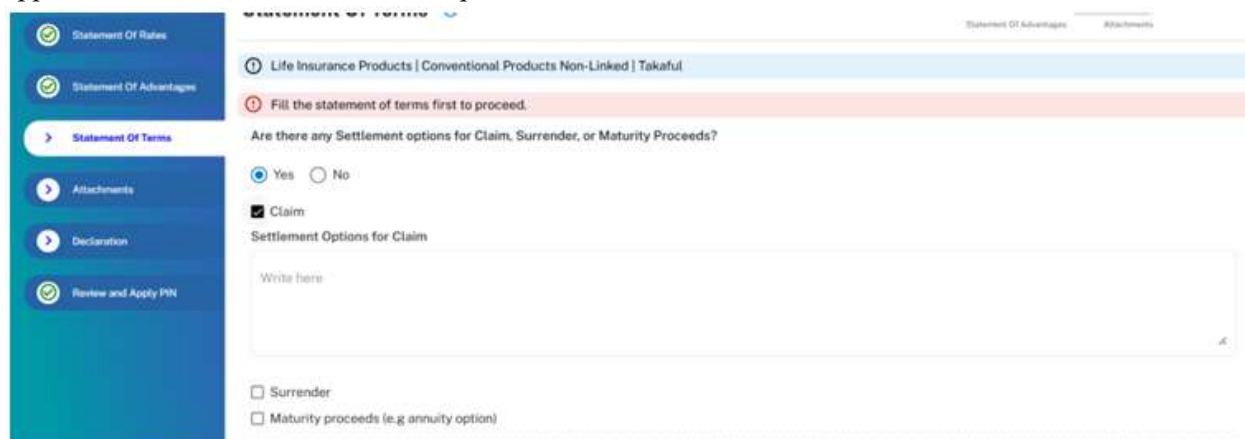


- a. If the applicant selects 'Yes' for Automatic Non-Forfeiture Options, the applicant shall specify the non-forfeiture options.



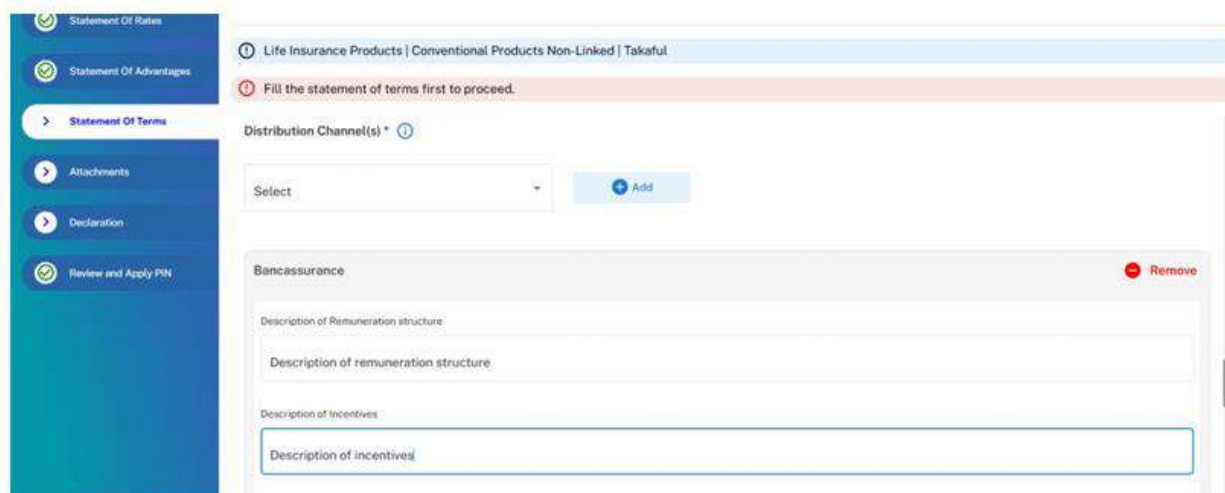
The screenshot shows the 'Statement Of Terms' form. The left sidebar contains a navigation menu with 'Statement Of Terms' selected. The main content area has a header 'Statement Of Terms' with a question mark icon. Below it, a blue bar indicates 'Life Insurance Products | Conventional Products Non-Linked | Takaful'. A red error message states 'Fill the statement of terms first to proceed.' The 'Automatic Non-Forfeiture Options' section has three radio buttons: 'Yes' (selected), 'No', and 'N/A'. Below this, the 'Specify Non-Forfeiture Options' section has a text input field labeled 'Specify non-forfeiture options'.

- b. If the applicant selects 'Yes' for 'Are there any Settlement options for Claim, Surrender, or Maturity Proceeds', the system shall display a check list and for each check box the applicant needs to add the settlement options for that selected check box.



The screenshot shows the 'Statement Of Terms' form. The left sidebar contains a navigation menu with 'Statement Of Terms' selected. The main content area has a header 'Statement Of Terms' with a question mark icon. Below it, a blue bar indicates 'Life Insurance Products | Conventional Products Non-Linked | Takaful'. A red error message states 'Fill the statement of terms first to proceed.' The 'Are there any Settlement options for Claim, Surrender, or Maturity Proceeds?' section has three radio buttons: 'Yes' (selected), 'No', and 'N/A'. Below this, the 'Settlement Options for Claim' section has a checkbox labeled 'Claim' (checked) and a text input field labeled 'Write here'. Below this, the 'Surrender' and 'Maturity proceeds (e.g annuity option)' sections have checkboxes labeled 'Surrender' and 'Maturity proceeds (e.g annuity option)' respectively.

- c. For distribution channel, the applicant needs to select the distribution channel from a dropdown and check click on the add button which displays fields for the applicant input.



The screenshot shows the 'Statement Of Terms' form. The left sidebar contains a navigation menu with 'Statement Of Terms' selected. The main content area has a header 'Statement Of Terms' with a question mark icon. Below it, a blue bar indicates 'Life Insurance Products | Conventional Products Non-Linked | Takaful'. A red error message states 'Fill the statement of terms first to proceed.' The 'Distribution Channel(s)' section has a dropdown menu labeled 'Select' and an 'Add' button. Below this, the 'Bancassurance' section has a 'Remove' button and three text input fields labeled 'Description of Remuneration structure', 'Description of remuneration structure', and 'Description of incentives'.

- d. If the applicant selects 'Yes' for financial protection component, the applicant needs to add minimum and maximum value for it.

Financial protection component i

☒ Yes ☐ No

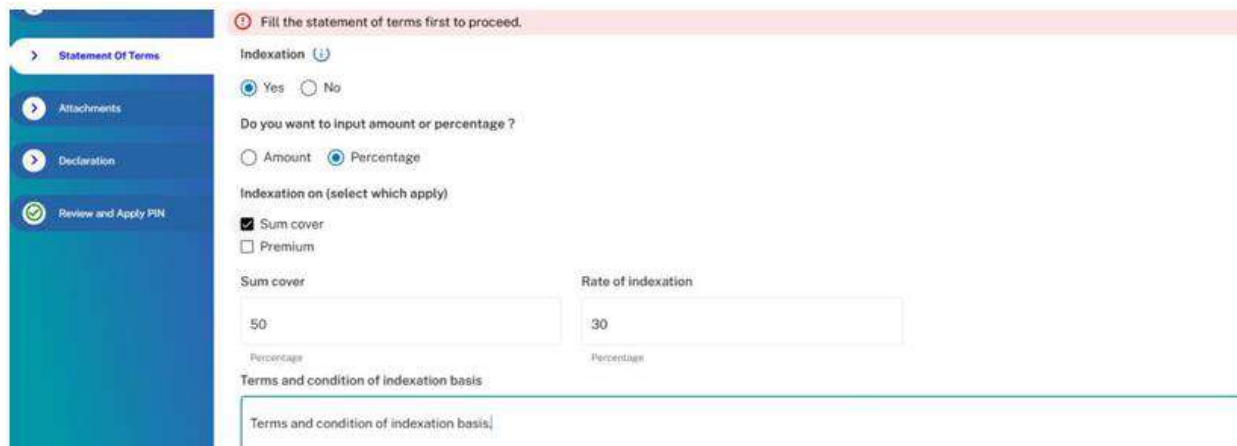
Minimum

50

Maximum

60

- e. If the applicant selects 'Yes' for Indexation, the applicant needs to add Do you want to input amount or percentage, indexation on, rate of indexation and terms and condition of indexation basis.

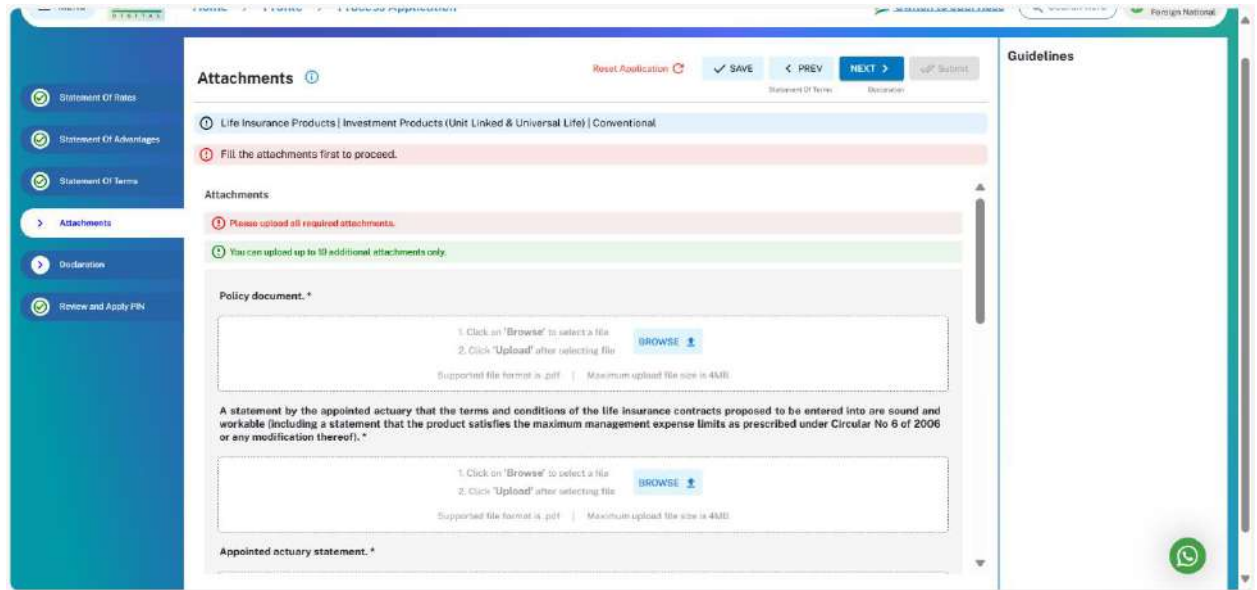


- f. If the applicant selects 'Yes' for Reinsurance arrangement applicable to the product, the applicant needs to fill details including reinsurer name, applicable reinsurance treaty, risk retention-cessation structure and special terms negotiated with the reinsurer (Few fields may be added or removed based on the product details provided by the applicant).

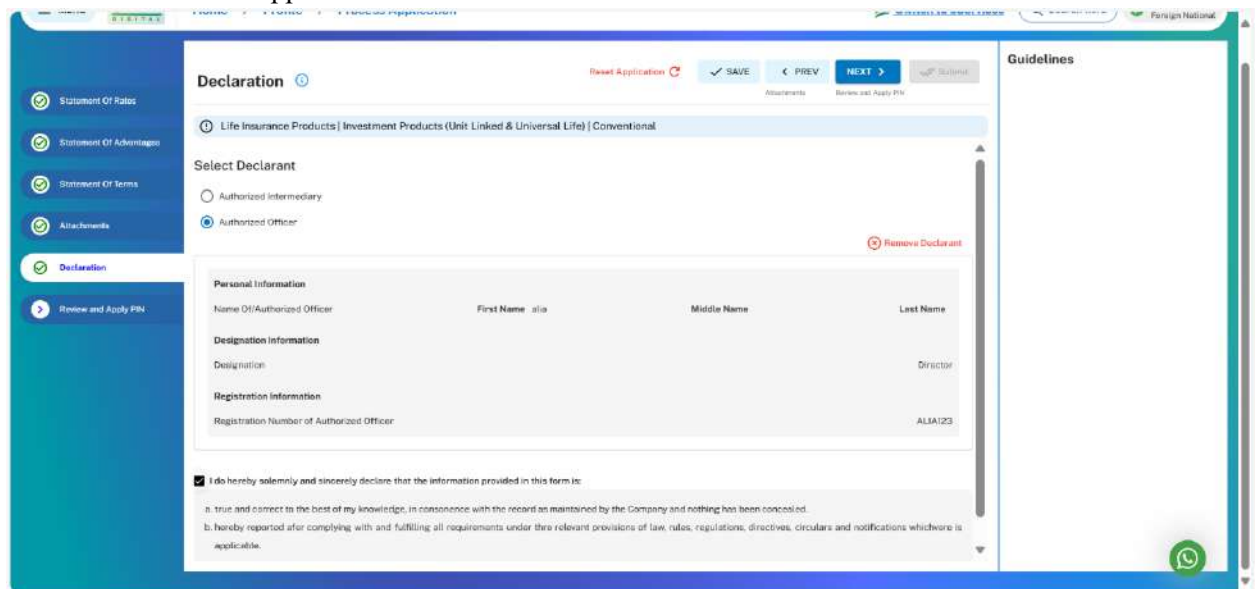


- g. Applicants need to fill details including Investments to which the policy is linked, frequency of the unit values, the basis by which the unit values are determined, the values attributed to units at the time of purchase and sale, and the basis on which expenses attributed to the policy are determined.

5. Next section is the 'Attachments' section. Here applicant adds all the mandatory and optional attachments for the application and clicks on 'Next' button.



6. Next is the declaration section. If the applicant clicks on 'Authorized officer' under 'Declarant Profession/Designation' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No. If the applicant clicks on 'Authorized Intermediary' under 'Declarant Profession/Designation' and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary. Only Authorized Officer/ Authorized Intermediary will be able to submit the application.



7. Authorized Officer/Authorized Intermediary applies the pin.
8. Applicant clicks on 'Submit' button.
9. System displays the success screen. Applicant clicks on 'Go to Home' button.

Congratulations!

Your application has been submitted successfully

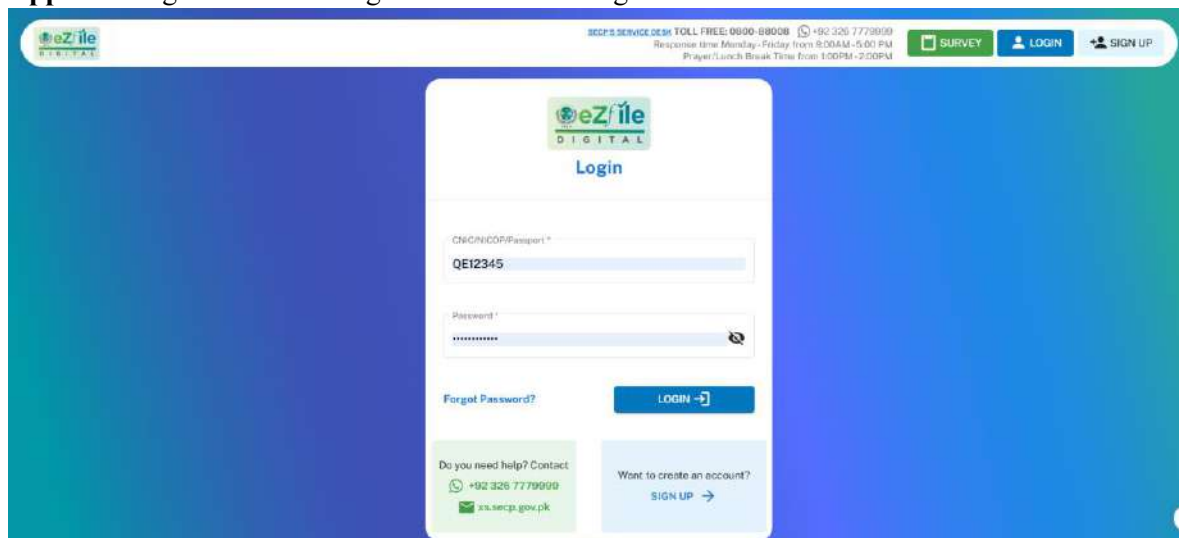


Application ID **20250723_2250208** successfully generated

We have sent you the Application ID via Email and SMS

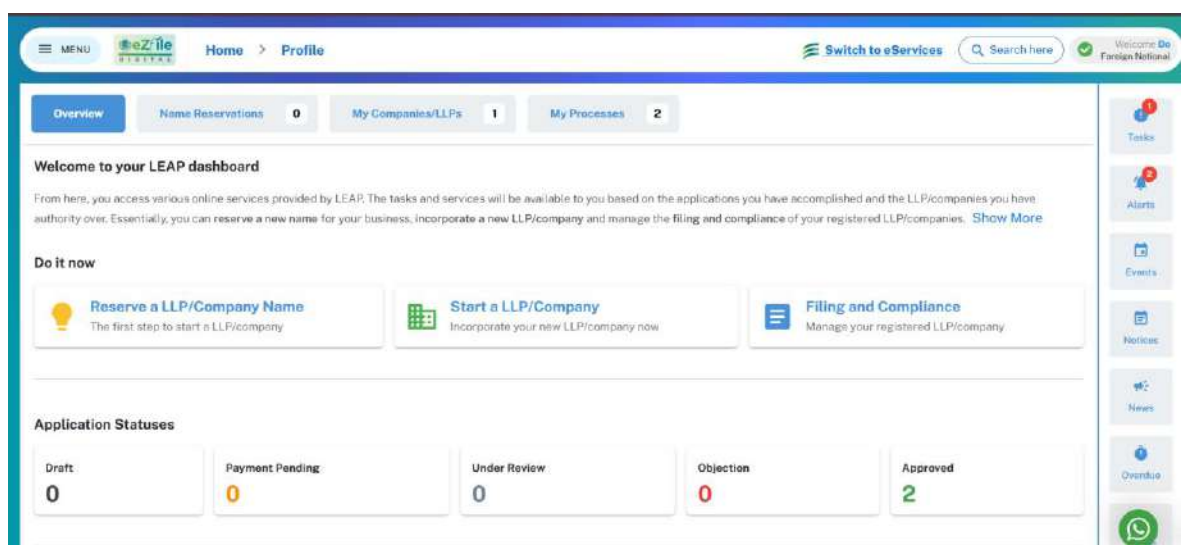
Scenario C – Simplified Submission Requirements for Standardized Products

1. **Applicant** logs in to his/her registered account using valid credentials.



The screenshot shows the eZfile Digital Login page. At the top, there is a header with the eZfile logo, contact information (TOLL FREE: 0900-88008, +92 326 7779999), and a 'SURVEY' button. Below the header, the main content area has a blue background. In the center, there is a white box with the eZfile logo and the word 'Login'. Below this, there are two input fields: 'CIN/CNIC/Passport *' with the value 'QE12345' and 'Password *' with a masked password. There is a 'Forgot Password?' link and a 'LOGIN' button. At the bottom, there is a section for 'Do you need help? Contact' with a phone number and email, and a 'Want to create an account?' section with a 'SIGN UP' button.

2. The Applicant will land on his/her landing page.



The screenshot shows the LEAP dashboard. At the top, there is a header with a 'MENU' button, the eZfile logo, and navigation links 'Home' and 'Profile'. There is also a 'Switch to eServices' button and a search bar. Below the header, there is a navigation bar with tabs: 'Overview', 'Name Reservations' (0), 'My Companies/LLPs' (1), and 'My Processes' (2). The main content area has a 'Welcome to your LEAP dashboard' message. Below this, there is a 'Do it now' section with three cards: 'Reserve a LLP/Company Name', 'Start a LLP/Company', and 'Filing and Compliance'. At the bottom, there is an 'Application Statuses' section with five cards: 'Draft' (0), 'Payment Pending' (0), 'Under Review' (0), 'Objection' (0), and 'Approved' (2). On the right side, there is a sidebar with a 'Tasks' button and a list of 'Alerts', 'Events', 'Notices', 'News', and 'Overdue' items.

3. From My Companies/LLPs, applicant clicks on 'View Details' button on the company card.



4. From the company dashboard, the applicant clicks on 'Life Insurance Products' under the Product Registration section.

5. Applicant selects “Simplified Submission Requirements for Standardized Products”. The applicant is prompted to select an existing registered product or provide the details of a similar non-registered product for simplified submission. This is displayed as a radio group, which includes radio buttons showing the names of already registered products, along with an additional option labeled “Other (Registered Offline).” If the applicant selects an already registered product (either Conventional Products – Non-Linked or Investment Products – Unit Linked & Universal Life), the sections for Statement of Rates, Statement of Advantages, and Statement of Terms are automatically filled. The applicant may modify these fields using the Change button provided with each section, and all modifications will be visible to the dealing officer. However, if the applicant selects the “Other Products Registered Offline” option, the applicant must manually provide the Name of the Existing Product (text field), Registration Number (optional, number input), and Date of Approval (date picker). Once these fields are completed and submitted, the applicant will then be required to manually fill in the Statement

of Rates, Statement of Advantages, and Statement of Terms.

Add Product details
Close
Proceed

Select an option to proceed

☐ Conventional Products Non-Linked
☐ Investment Products (Unit Linked & Universal Life)
☒ Simplified Submission Requirements for Standardized Products
☐ Launch and File Product Registration

Select an existing registered product or enter the details of a similar product registered offline for simplified submission

☐ testr
Reg No: null: RPGBOPCHOWS.RA/0001-0003

Product Type	Sub Type	Category	Approval Date
Life Insurance Products	Conventional Products Non-Linked	Takaful	05/08/2025

☐ testr
Reg No: null: RPGBOPCHOWS.RA/0001-0003

Product Type	Sub Type	Category	Approval Date
Life Insurance Products	Conventional Products Non-Linked	Takaful	05/08/2025

- The first section of the application, New Product Information, opens with a company profile card displayed at the top. Below this card, the title “Details of Similar Existing Product” appears, showing the product details including the Name of the Product (uneditable), Registration Number (uneditable – displayed only if provided for products registered offline), Date of Approval (uneditable), and Status (Registered Online/Registered Offline). An Update button is available only when “Other Products Registered Offline” has been selected; this allows the applicant to return to the previous page to re-enter details of the product or to choose an already registered product instead. Finally, the applicant is required to enter the Name of the New Standardized Product in the provided text field.

New Product Information
Reset Application
SAVE
NEXT
Submit
Statement Of Rates

☒ New Product Information
☐ Statement Of Rates
☒ Statement Of Advantages
☒ Statement Of Terms
☐ Deviation Differences
☐ Decision For Classification
☐ Attachments
☐ Declaration
☒ Review and Apply PIN

Simplified Submission Requirements for Standardized Products | Life Insurance Products | Investment Products (Unit Linked & Universal Life) | Conventional
LIFE INS COMPANY UNLIMITED
CUIN 0275645

Registered office address: test, Islamabad Rural, Islamabad, Islamabad Capital Territory, Pakistan
9999999999 hello@gmail.com N/A 04, Aug 2025
Listing Status: Listed

ADS
Reg No: HELLOWORLD-SPIOUILL/0004-0018

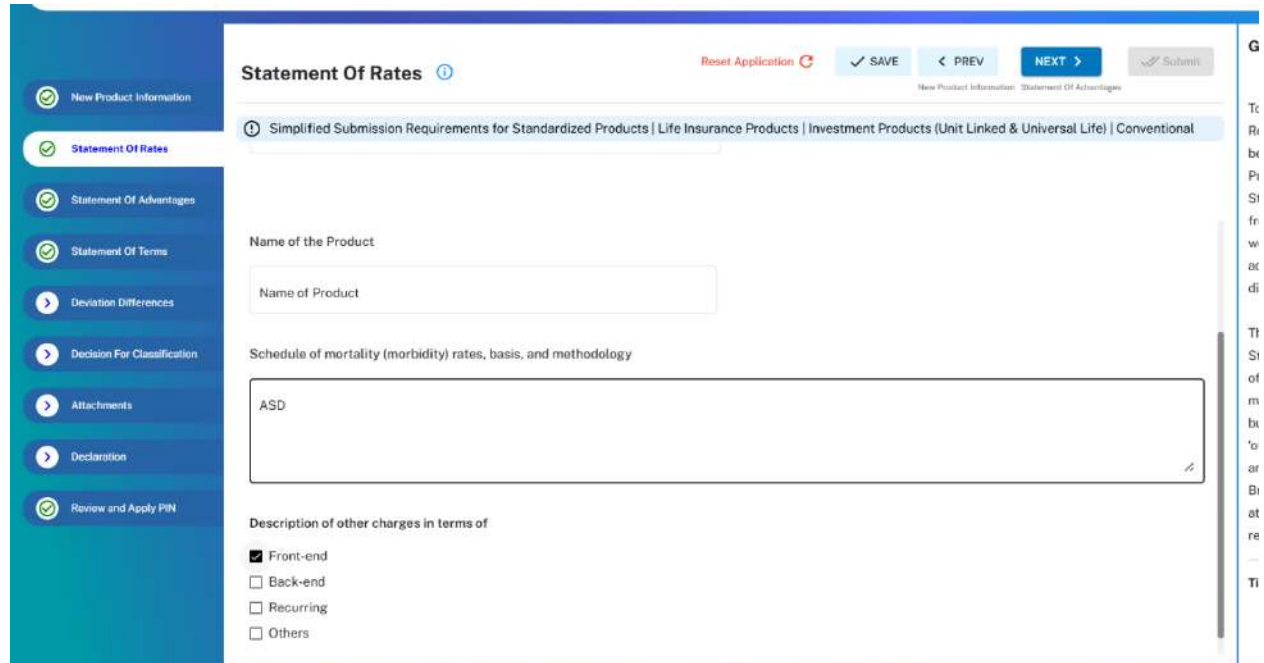
Product Type	Sub Type	Approval Date
Life Insurance Products	Investment Products (Unit Linked & Universal Life)	15/08/2025

Name of the New Standardize Product
ABCD

Statement of Rates

- The system then opens the next section of the application, “Statement of Rates.” This section requires applicants to provide details based on the type of product. For Conventional Non-

Linked Products, the applicant must enter the Premium Rates, Basis, and Methodology (this field will be prefilled if a similar online registered product was selected). For Investment Products (Unit Linked & Universal Life), the applicant must provide the Schedule of Mortality/Morbidity Rates, Basis, and Methodology. In addition, the applicant is required to describe other charges by specifying the Type (Front-end, Back-end, Recurring, or Others — if “Others” is selected, a text field will appear for details), along with the Basis for Determination, Scale/Rate, and Frequency. Finally, the applicant must also provide the Basis for Increase.



8. Next section is ‘Statement of Advantages’. In this section, the applicant fills the description of built-in riders/supplementary benefits, description of optional riders/supplementary benefits, description of death (or any other main) benefit design, description of surrender value including the basis of determination and description of maturity benefits. Applicant also selects a Yes or No radio button for Bonus Distribution and for Policy Loan and then clicks on ‘Next’ button.
 - a. If the applicant selects ‘Yes’ for Bonus Distribution, the applicant then selects from a check list which one applies.
9. If the applicant selects ‘Yes’ for Policy Loan, the applicant then needs to fill the details including policy loan, interest rate and repayment.



Statement of Terms

10. Next section is the ‘Statement of Terms. Applicant selects the Statutory fund to which the policies under the product shall be referable from a dropdown. If the applicant selects ‘others’, the applicant then needs to specify other statutory fund. Applicant also fills the details including life assured person(s), line of business, product coverage type, term of the product, product orientation/nature, product development theme, form of benefit, basic plan or rider, type of premium, basis of determination of surrender value, maximum maturity age, age of the policy holder, premium, automatic non-forfeiture options, are there any settlement options for claim, surrender or maturity proceeds, distribution channel(applicant can add multiple distribution channels by clicking on the add button), financial protection component, indexation, standard approach, reinsurance arrangement applicable to the product and long term investment policy of the relevant statutory fund. Applicant adds details and clicks on ‘Next’ button.



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Tips:

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New Product Information

Statement Of Rates

Statement Of Advantages

Statement Of Terms

Deviation Differences

Decision For Classification

Attachments

Declaration

Review and Apply PIN

Statement Of Terms

[Reset Application](#)[SAVE](#)[PREV](#)[NEXT](#)[Submit](#)[Statement Of Advantages](#) [Deviation Differences](#)

Simplified Submission Requirements for Standardized Products | Life Insurance Products | Investment Products (Unit Linked & Universal Life) | Conventional

Automatic Non-Forfeiture Options

☐ Yes ☒ No ☐ N/A

Are there any Settlement options for Claim, Surrender, or Maturity Proceeds?

☐ Yes ☒ No

Distribution Channel(s) *

Select

+ Add

Direct Sales Force

Remove

Description of Remuneration structure

fds

Description of Incentives

New Product Information

Statement Of Rates

Statement Of Advantages

Statement Of Terms

Deviation Differences

Decision For Classification

Attachments

Declaration

Review and Apply PIN

Statement Of Terms

[Reset Application](#)[SAVE](#)[PREV](#)[NEXT](#)[Submit](#)[Statement Of Advantages](#) [Deviation Differences](#)

Simplified Submission Requirements for Standardized Products | Life Insurance Products | Investment Products (Unit Linked & Universal Life) | Conventional

Financial protection component

☐ Yes ☒ No

Indexation

☐ Yes ☒ No

Standard approach

☐ Yes ☒ No ☐ N/A

Details of proposed deviation(s) from standard underwriting approach and associated extra loading

fds

Maximum 2000 characters are allowed.

Reinsurance arrangement applicable to the product

☐ Yes ☒ No



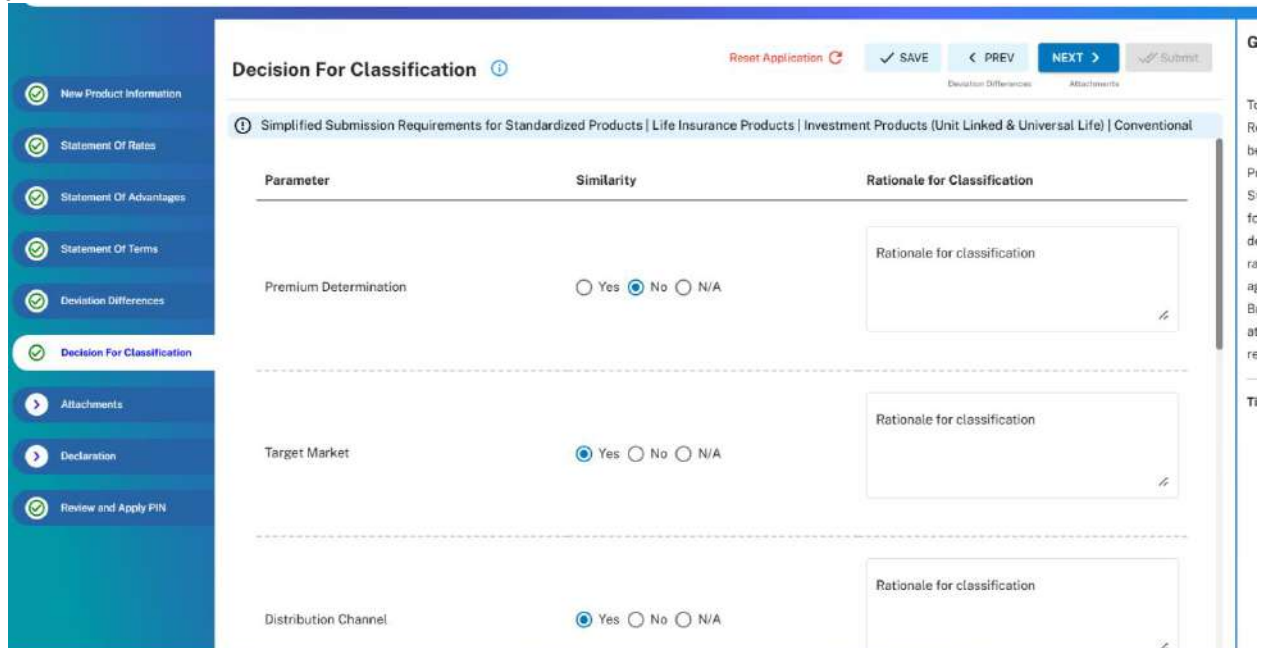
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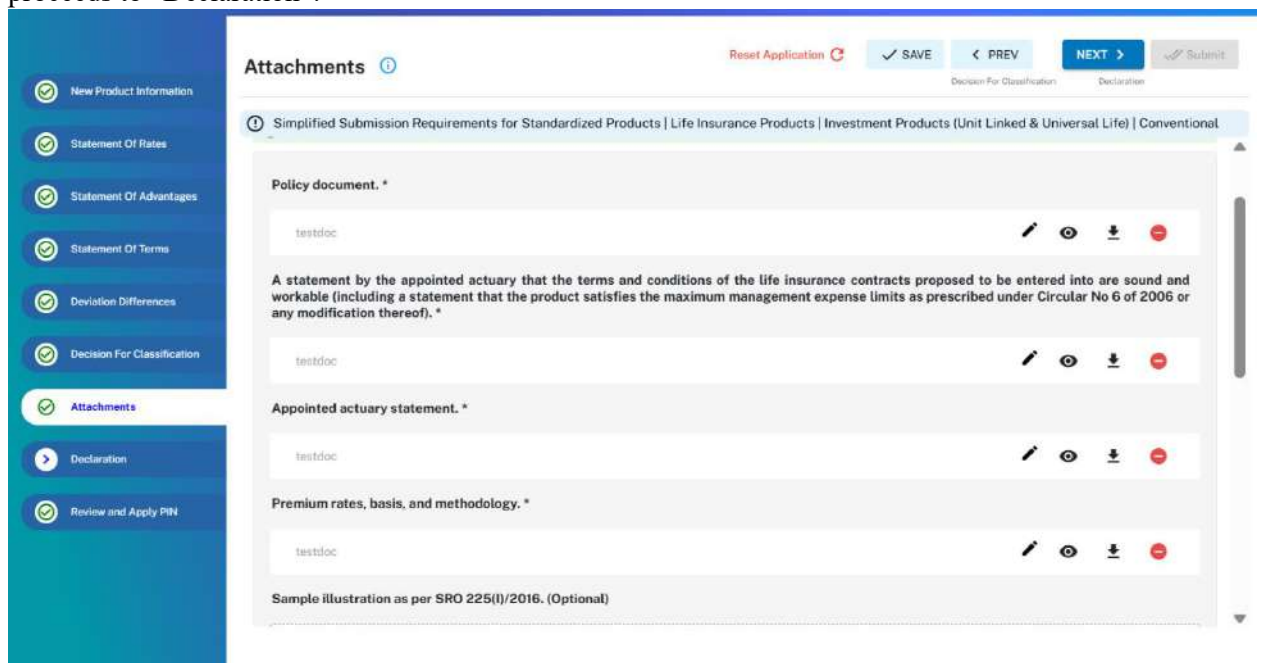
T**

12. The system then opens the next section of the application, “Decision for Classification.” At the top, a message is displayed confirming that the proposed product is being compared with an existing registered product to determine whether it qualifies as a standardized product under the defined regulatory criteria. Below this, a table is shown with three columns: Parameter, Similarity, and Rationale for Classification. The seven parameters listed are Premium Determination, Target Market, Distribution Channel, Targeted Volume, Product Mix, Aggregate Risk Exposure, and Reinsurance Arrangement. For each parameter, the applicant must select one option under the Similarity column (Yes, No, or N/A) and provide a

justification in the Rationale for Classification text field.



13. The next section is for “Attachments”. Applicant uploads all the mandatory attachments and proceeds to “Declaration”.



14. The applicant fills in the required inputs and moves to the ‘Declaration’ section where the applicant can select an “Authorized Intermediary” or an “Authorized Officer” as declarant. If the applicant clicks on ‘Authorized officer’ under ‘Select Declarant’ and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No and provides field to apply pin. If the applicant clicks on ‘Authorized Intermediary’ under ‘Select Declarant’ and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary and provides field to apply pin. The declarant applies the PIN; in case of valid PIN, the system enables the



“Submit” button. Applicant clicks on ‘Submit’ button.

15. The “Submit” button is enabled after the valid PIN is applied.

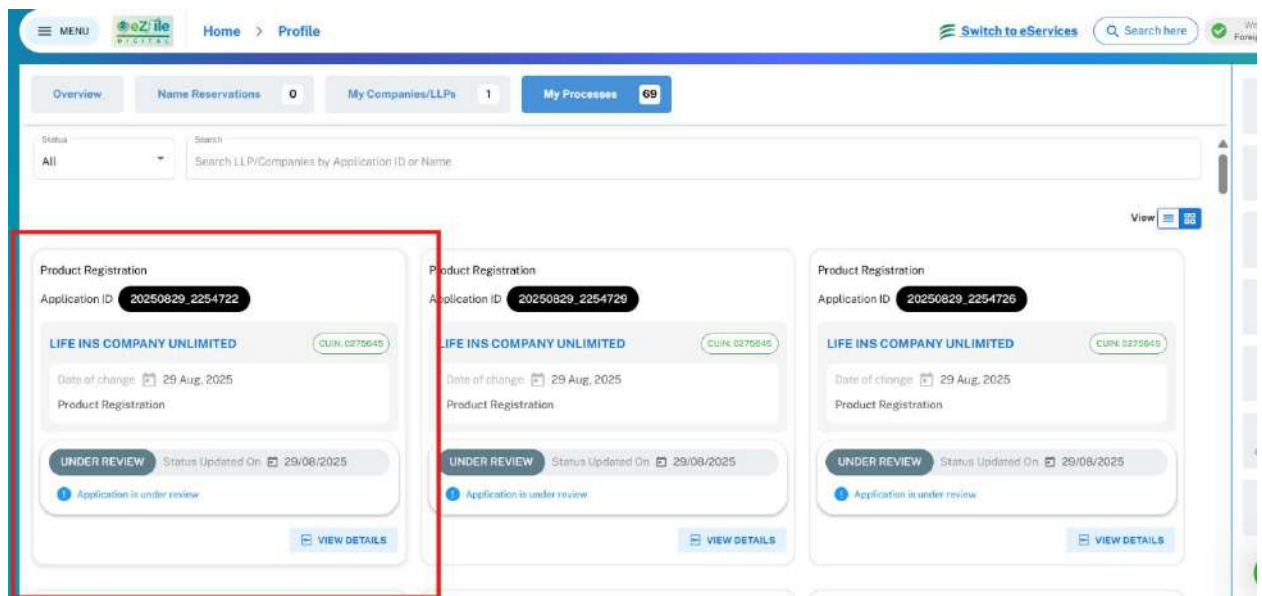
16. Applicant submits the application and can view the status of their application on their home page.

Congratulations!
Your application has been submitted successfully



Application ID **20250829_2254722** successfully generated

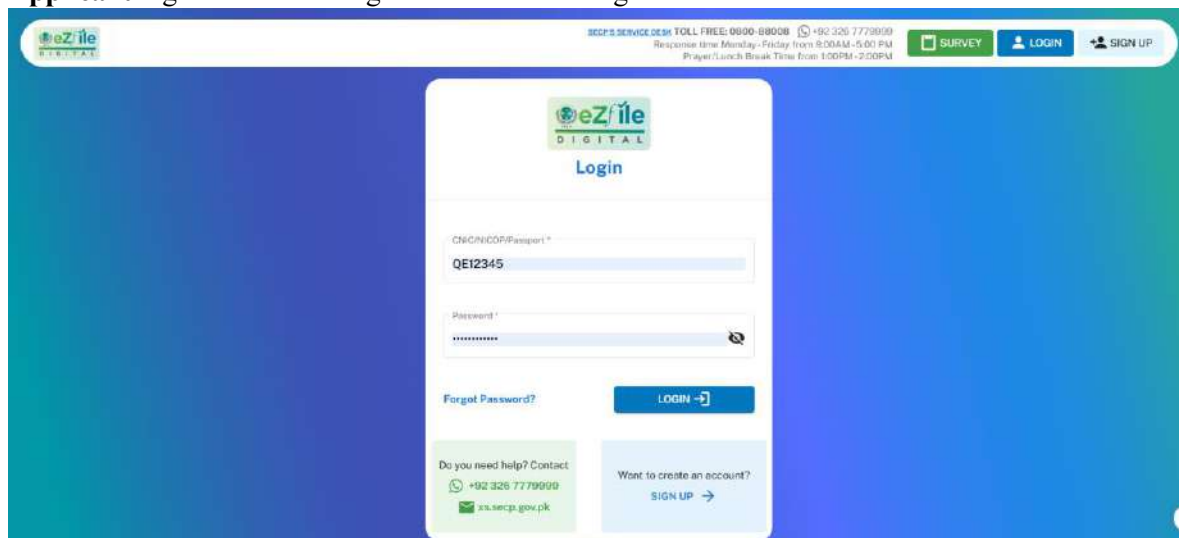
We have sent you the Application ID via Email and SMS



The screenshot shows the eZfile Digital dashboard. The 'My Processes' tab is active, displaying a list of product registration applications. The first application is highlighted with a red box. It shows the Application ID 20250829_2254722, the company name LIFE INS COMPANY UNLIMITED, and the status 'UNDER REVIEW' with a status update on 29/08/2025. A 'VIEW DETAILS' button is visible for each application.

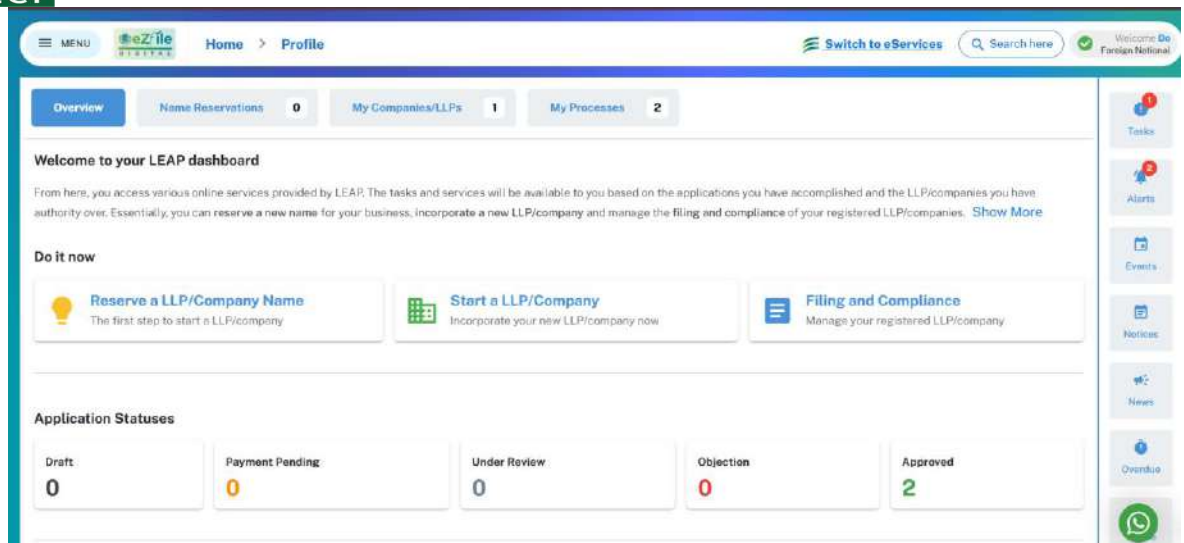
Scenario D – Launch and File Product Registration

1. **Applicant** logs in to his/her registered account using valid credentials.

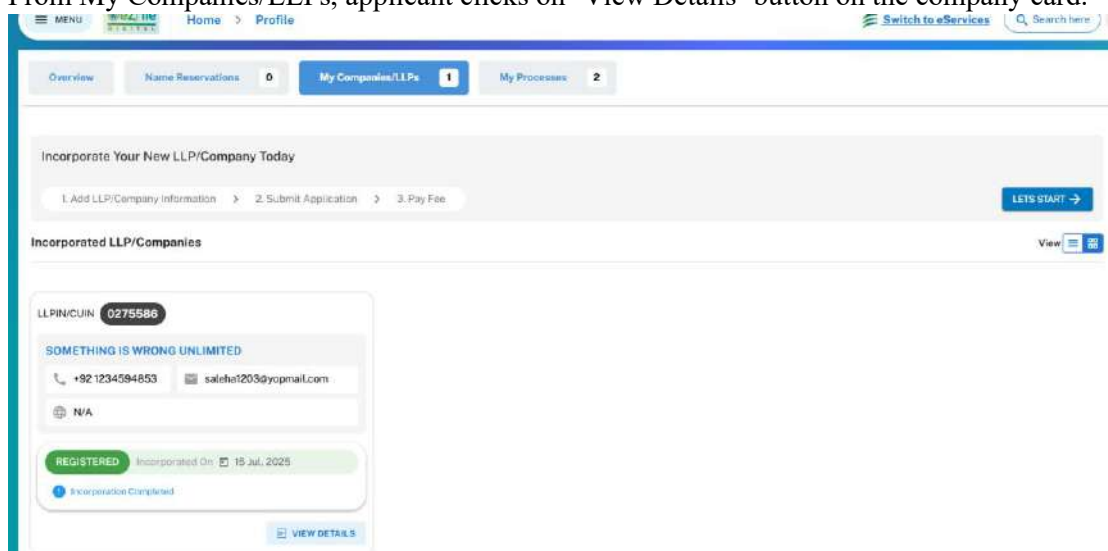


The screenshot shows the eZfile Digital Login page. The page has a blue and green gradient background. The login form includes fields for CNIC/CP/Passport and Password. There is a 'Forgot Password?' link and a 'LOGIN' button. Below the login form, there is a section for 'Do you need help? Contact' with a phone number and email address, and a 'Want to create an account?' section with a 'SIGN UP' button.

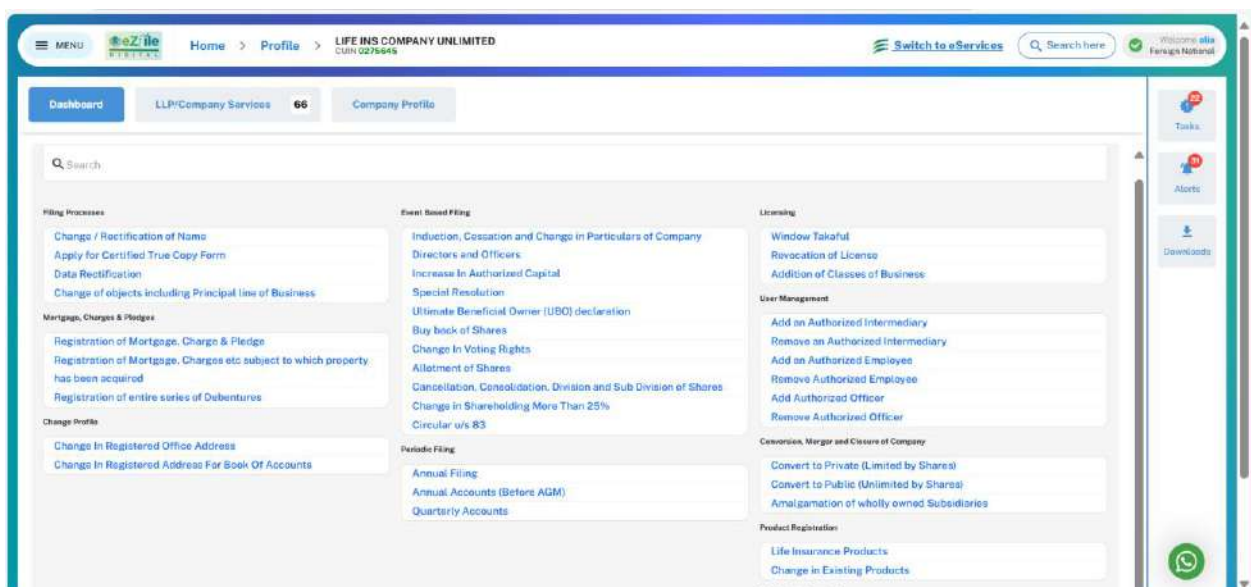
2. The Applicant will land on his/her landing page.



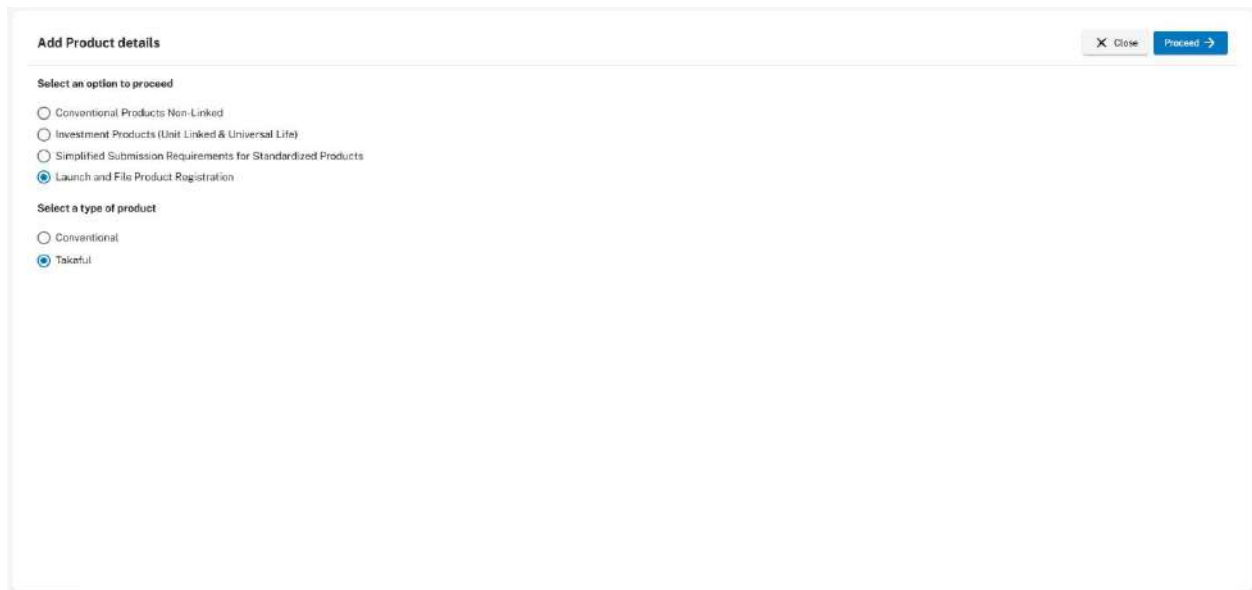
- From My Companies/LLPs, applicant clicks on 'View Details' button on the company card.



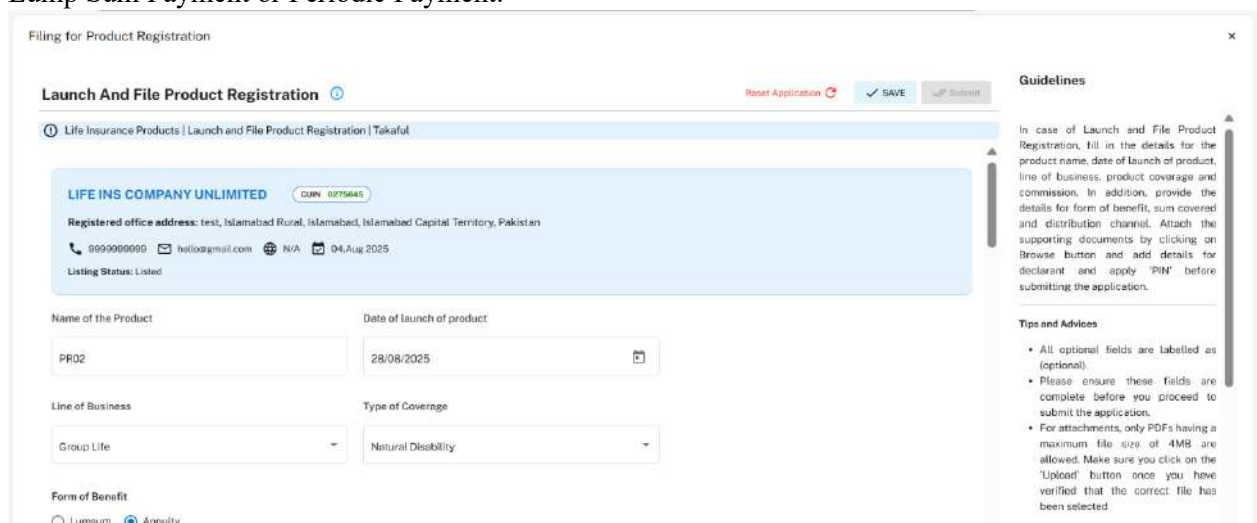
- From the company dashboard, the applicant clicks on 'Life Insurance Products' under the Product Registration section.



5. Applicant selects the product details and clicks on 'Proceed' button. The system opens the application for Product Registration.



6. When the system opens the form, a card will appear showing the company details such as company name, CUIN, date of incorporation, email address, website, mobile number, and registered office address. Next, the applicant must enter the product name in the text field and select the launch date using the date picker. Remember, the launch date must be within the last 10 days and cannot be today's date or any future date. The applicant must then choose the line of business from the dropdown (Individual Life, Group Life, Individual Health, Group Health, or select "Others" and type the name). After that, the applicant is required to select whether the product is a Basic Plan or a Supplementary Benefit/Rider by clicking the radio button. The applicant must also choose the product coverage type from the dropdown, which includes options like Life Insurance, Health Insurance, Critical Illness, Accidental Death, different types of Disability, Medical Expense, Pension/Annuity, or "Others" where the name can be specified. Finally, the applicant must select the form of benefit by clicking either Lump Sum Payment or Periodic Payment.



7. Next the applicant will make a selection between Basic Plan or Rider. For distribution channel, the applicant needs to select the distribution channel from a dropdown and click on the add button. The applicant can add multiple channels and remove them as well.

Filing for Product Registration

Launch And File Product Registration Reset Application SAVE Submit

Life Insurance Products | Launch and File Product Registration | Takaful

Basic Plan or Rider

☒ Basic plan ☐ Supplementary benefit/Rider

Distribution Channel(s) *

Select Add

Bancassurance Remove

Specify Name

Bancassurance

Direct Sales Force Remove

Specify Name

Direct Sales Force

Guidelines

In case of Launch and File Product Registration, fill in the details for the product name, date of launch of product, line of business, product coverage and commission. In addition, provide the details for form of benefit, sum covered and distribution channel. Attach the supporting documents by clicking on Browse button and add details for declarant and apply 'PIN' before submitting the application.

Tips and Advice

- All optional fields are labelled as (optional).
- Please ensure these fields are complete before you proceed to submit the application.
- For attachments, only PDFs having a maximum file size of 4MB are allowed. Make sure you click on the 'Upload' button once you have verified that the correct file has been selected

Best Practices

- Missing documents may lead to

8. Applicant will be required to provide Premium Details, Sum Covered Details and Commission Details.

Filing for Product Registration

Launch And File Product Registration Reset Application SAVE Submit

Life Insurance Products | Launch and File Product Registration | Takaful

Premium details

test

Maximum 800 characters are allowed.

Sum Covered details

test

Maximum 800 characters are allowed.

Commission details

test

Maximum 800 characters are allowed.

Guidelines

In case of Launch and File Product Registration, fill in the details for the product name, date of launch of product, line of business, product coverage and commission. In addition, provide the details for form of benefit, sum covered and distribution channel. Attach the supporting documents by clicking on Browse button and add details for declarant and apply 'PIN' before submitting the application.

Tips and Advice

- All optional fields are labelled as (optional).
- Please ensure these fields are complete before you proceed to submit the application.
- For attachments, only PDFs having a maximum file size of 4MB are allowed. Make sure you click on the 'Upload' button once you have verified that the correct file has been selected

Best Practices

- Missing documents may lead to

9. After providing all the inputs, applicant will upload the relevant attachments and select the declarant for the application. Only the declarant will be able to apply PIN and submit the

application.

Filing for Product Registration

Launch And File Product Registration

Reset Application ☒ SAVE

Life Insurance Products | Launch and File Product Registration | Takaful

Supporting Attachments

Please upload all required attachments.

You can upload up to 10 additional attachments only.

attachment *

Prforma - QR Check_Security Clearance

Click here to add an additional attachment

Select Declarant

☐ Authorized Intermediary

☒ Authorized Officer

Remove Declarant

Personal Information

Name Of/Authorized Officer	First Name	Middle Name	Last Name
	alia		

Guidelines

In case of Launch and File Product Registration, fill in the details for the product name, date of launch of product, line of business, product coverage and commission. In addition, provide the details for form of benefit, sum covered and distribution channel. Attach the supporting documents by clicking on Browse button and add details for declarant and apply 'PIN' before submitting the application.

Tips and Advice

- All optional fields are labelled as (optional).
- Please ensure these fields are complete before you proceed to submit the application.
- For attachments, only PDFs having a maximum file size of 4MB are allowed. Make sure you click on the 'Upload' button once you have verified that the correct file has been selected.

Best Practices

- Missing documents may lead to

10. The applicant fills in the required inputs and moves to the 'Declaration' section where the applicant can select an "Authorized Intermediary" or an "Authorized Officer" as declarant. If the applicant clicks on 'Authorized officer' under 'Select Declarant' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No and provides field to apply pin. If the applicant clicks on 'Authorized Intermediary' under 'Select Declarant' and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary and provides field to apply pin. The declarant applies the PIN; in case of valid PIN, the system enables the "Submit" button. Applicant clicks on 'Submit' button.

Filing for Product Registration

Launch And File Product Registration

Reset Application ☒ SAVE

Life Insurance Products | Launch and File Product Registration | Takaful

Select Declarant

☐ Authorized Intermediary

☒ Authorized Officer

Remove Declarant

Personal Information

Name Of/Authorized Officer	First Name	Middle Name	Last Name
	alia		

Designation Information

Designation	Director

Registration Information

Registration Number of Authorized Officer	ALIA123

☒ I, alia of LIFE INS COMPANY UNLIMITED, being the Key officer of the Company hereby confirm

- that the information provided herewith for PR02 is exact and accurate, and requirements of this circular and all applicable rules / regulations including Corporate Insurance Agents Regulations, 2020, as amended from time to time, are complied with. I also certify that terms and conditions specified in the marketing material of the product are consistent with the terms and conditions mentioned in policy document offered to policyholders and that the PR02 has been implemented on the administrative systems of the insurer in accordance with the product documents.

Application Users

Guidelines

In case of Launch and File Product Registration, fill in the details for the product name, date of launch of product, line of business, product coverage and commission. In addition, provide the details for form of benefit, sum covered and distribution channel. Attach the supporting documents by clicking on Browse button and add details for declarant and apply 'PIN' before submitting the application.

Tips and Advice

- All optional fields are labelled as (optional).
- Please ensure these fields are complete before you proceed to submit the application.
- For attachments, only PDFs having a maximum file size of 4MB are allowed. Make sure you click on the 'Upload' button once you have verified that the correct file has been selected.

Best Practices

- Missing documents may lead to

11. The “Submit” button will be enabled after the valid PIN is applied.

Filing for Product Registration

Launch And File Product Registration

Reset Application | SAVE | **Submit**

Life Insurance Products | Launch and File Product Registration | Takaful

Name Of/Authorized Officer	First Name	Middle Name	Last Name
Designation Information	Director		
Registration Information	ALIA123		

☒ I, alia of LIFE INS COMPANY UNLIMITED, being the Key officer of the Company hereby confirm

- that the information provided herewith for PRO2 is exact and accurate, and requirements of this circular and all applicable rules / regulations including Corporate Insurance Agents Regulations, 2020, as amended from time to time, are complied with. I also certify that terms and conditions specified in the marketing material of the product are consistent with the terms and conditions mentioned in policy document offered to policyholders and that the PRO2 has been implemented on the administrative systems of the insurer in accordance with the product documents.

Application Users

alia (Authorized Officer) (Applicant) **Valid**

Guidelines

In case of Launch and File Product Registration, fill in the details for the product name, date of launch of product, line of business, product coverage and commission. In addition, provide the details for form of benefit, sum covered and distribution channel. Attach the supporting documents by clicking on Browse button and add details for declarant and apply 'PIN' before submitting the application.

Tips and Advice

- All optional fields are labelled as (optional).
- Please ensure these fields are complete before you proceed to submit the application.
- For attachments, only PDFs having a maximum file size of 4MB are allowed. Make sure you click on the 'Upload' button once you have verified that the correct file has been selected.

Best Practices

- Missing documents
- Valid PIN**

12. Applicant submits the application and can view the status of their application on their home page.



[GO TO Home](#)

Congratulations!

Your application has been submitted successfully



Application ID **20250829_2254729** successfully generated

We have sent you the Application ID via Email and SMS

MENU

eZfile

Home > Profile

Switch to eServices

Search here

Welcome **alla**
Foreign National

Overview

Name Reservations 0

My Companies/LLPs 1

My Processes 69

DO IT NOW

Reserve a LLP/Company Name
The first step to start a LLP/company

Start a LLP/Company
Incorporate your new LLP/company now

Filing and Compliance
Manage your registered LLP/company

Application Statuses

Draft
46

Payment Pending
0

Under Review
14

Objection
1

Approved
8

My Pending Processes

LIFE INS COMPANY

CUIN: 0275645

Product Registration

Under Review

Application ID: 20250829_2254729

Status Updated On: 29 Aug, 2025

LIFE INS COMPANY

CUIN: 0275645

Product Registration

Under Review

Application ID: 20250829_2254726

Status Updated On: 29 Aug, 2025

LIFE INS COMPANY

CUIN: 0275645

Product Registration

Under Review

Application ID: 20250829_2254722

Status Updated On: 29 Aug, 2025

Tasks

Alerts

Events

Notifies

News

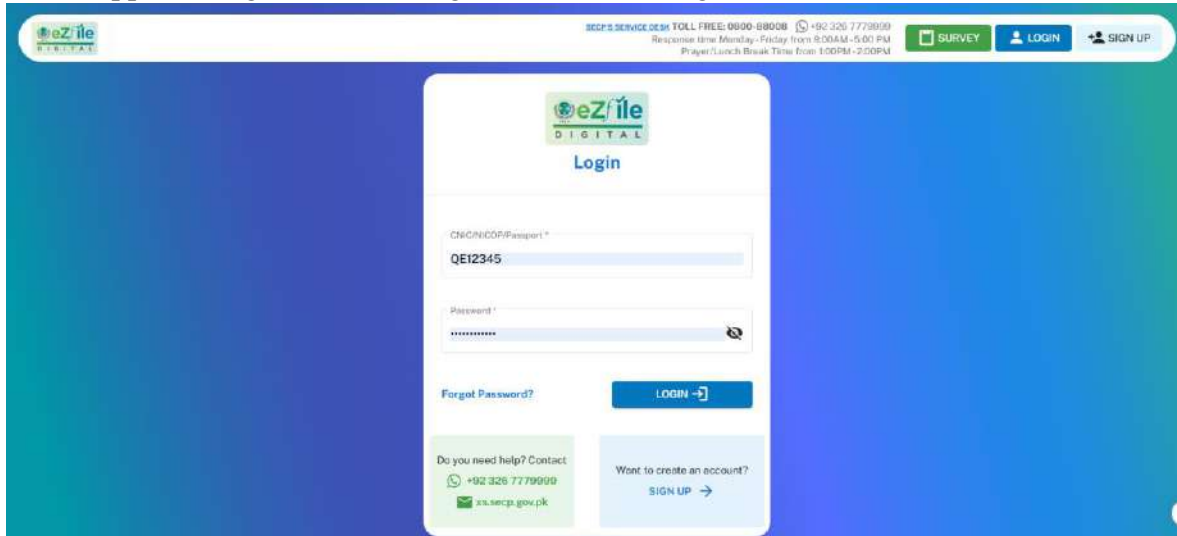
Overview

Profile

WhatsApp

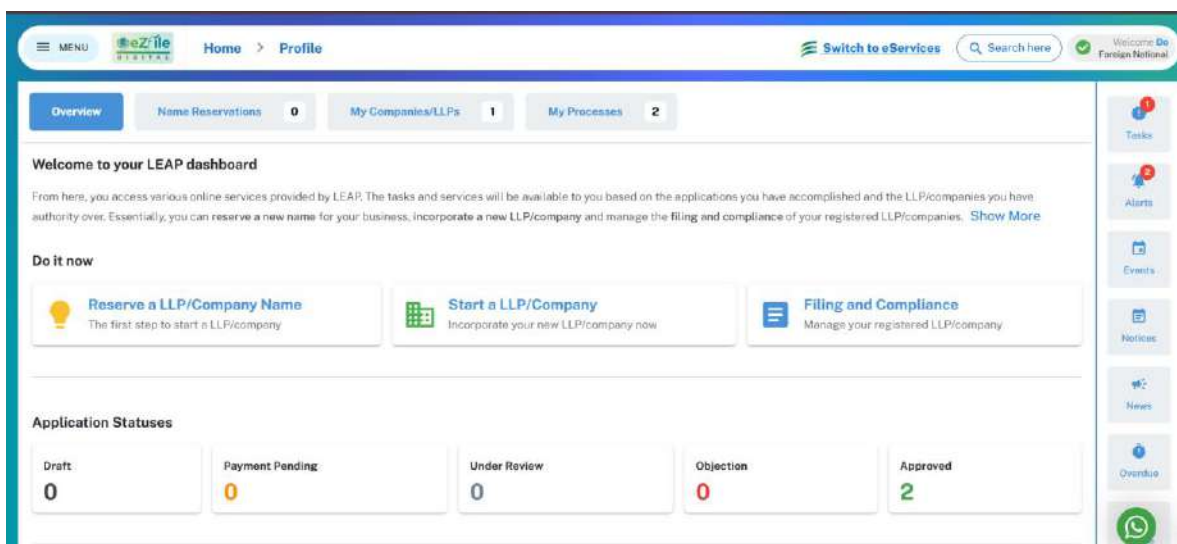
13.Product Registration –Microinsurance Life Products

1. Applicant logs in to his/her registered account using valid credentials.



The screenshot shows the eZ/ile Digital Login page. At the top, there is a header with the eZ/ile logo, a toll-free number (0800-88008), a contact number (+92 326 7779999), and a response time (Monday-Friday from 8:00AM-5:00 PM). There are also links for SURVEY, LOGIN, and SIGN UP. The main content area has a large 'Login' button. Below it, there are input fields for 'CN/GRN/COP/Passport #' (with the value QE12345) and 'Password'. There is a 'Forgot Password?' link and a 'LOGIN' button. At the bottom, there is a 'Do you need help? Contact' section with a WhatsApp icon and a phone number (+92 326 7779999), and a 'Want to create an account?' section with a 'SIGN UP' button.

2. The Applicant will land on his/her landing page.



The screenshot shows the LEAP dashboard. At the top, there is a header with the eZ/ile logo, a 'Home' link, a 'Profile' link, a 'Switch to eServices' button, a search bar, and a 'Welcome To Foreign National' message. The main content area has a navigation bar with 'Overview', 'Name Reservations' (0), 'My Companies/LLPs' (1), and 'My Processes' (2). Below the navigation bar, there is a 'Welcome to your LEAP dashboard' section with a brief description of the services. There is a 'Do it now' section with three cards: 'Reserve a LLP/Company Name', 'Start a LLP/Company', and 'Filing and Compliance'. At the bottom, there is an 'Application Statuses' section with five cards: 'Draft' (0), 'Payment Pending' (0), 'Under Review' (0), 'Objection' (0), and 'Approved' (2). On the right side, there is a sidebar with various icons for Tasks, Alerts, Events, Notices, News, Overview, and a WhatsApp icon.

3. From My Companies/LLPs, applicant clicks on ‘View Details’ button on the company card.



SECP MENU Home > Profile Switch to eServices Search here

Overview Name Reservations 0 My Companies/LLPs 1 My Processes 2

Incorporate Your New LLP/Company Today

1. Add LLP/Company Information > 2. Submit Application > 3. Pay Fee LETS START →

Incorporated LLP/Companies View

LLPIN/CUIN 0275586

SOMETHING IS WRONG UNLIMITED

+92 1234594853 saleha203@yopmail.com

N/A

REGISTERED Incorporated On: 15-Jul, 2025

Incorporation Completed

VIEW DETAILS

4. From the company dashboard, the applicant clicks on 'Microinsurance -Life Products' under the Product Registration section.

SECP MENU Home > Profile SOMETHING IS WRONG UNLIMITED Switch to eServices Search here

Dashboard LLP/Company Services 1 Company Profile

Change of objects including Principal line of Business

Mortgage, Charges & Pledges

Registration of Mortgage, Charge & Pledge

Registration of Mortgage, Charge etc subject to which property has been acquired

Registration of entire series of Debentures

Change Profile

Change in Registered Office Address

Change in Registered Address For Bank O/A Accounts

Special Resolution

Ultimate Beneficial Owner (UBO) declaration

Buy back of Shares

Change in Voting Rights

Change of status from active to inactive

Allotment of Shares

Cancellation, Consolidation, Division and Sub Division of Shares

Change in Shareholding More Than 25%

Statutory Report

Company filing statement in lieu of Prospectus

Company issuing a prospectus

Circular w/s B3

Acquire License

Takaful

Revocation of License

Change Shariah Advice

User Management

Add an Authorized Intermediary

Remove an Authorized Intermediary

Add an Authorized Employee

Remove Authorized Employee

Add Authorized Officer

Remove Authorized Officer

Conversion, Merger and Closure of Company

Convert to Private (Limited by Shares)

Convert to Public (Unlimited by Shares)

Company Easy Exit Scheme (CEES)

Amalgamation of wholly owned Subsidiaries

Product Registration

Life Insurance Products

Microinsurance - Life Products

Microinsurance Non-Life, Conventional Products

Digital-Life Products

Digital Non-Life Products

Tasks Alerts Downloads

5. Applicant selects the product details and clicks on 'Proceed' button.

Add Product details X Close Proceed →

Select an option to proceed

☐ Conventional Products Non-Linked

☒ Investment Products (Unit Linked & Universal Life)

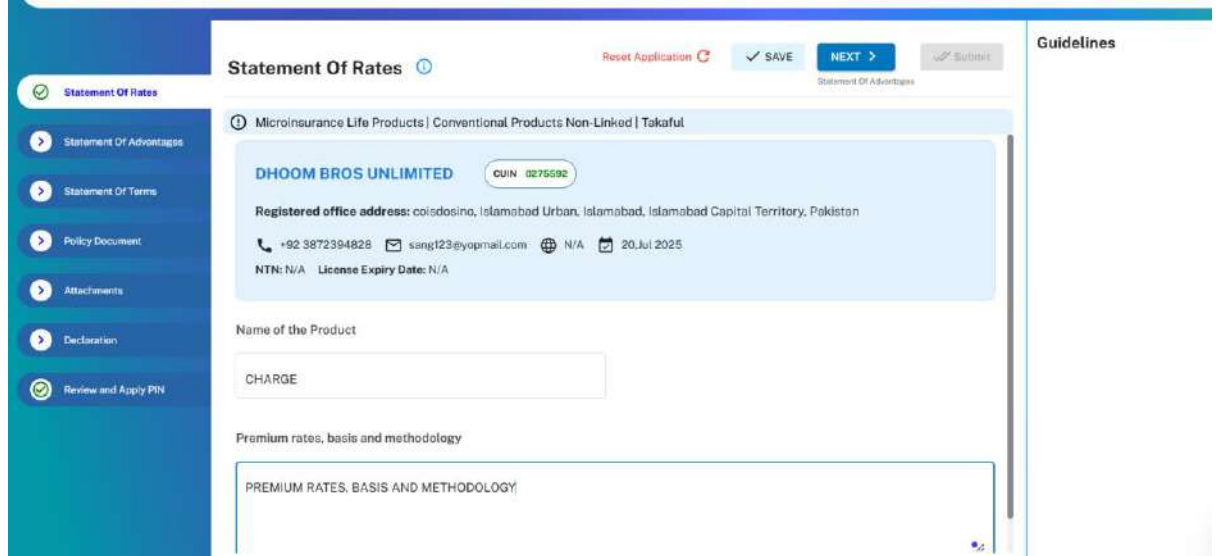
Select a type of product

☐ Conventional

☒ Takaful

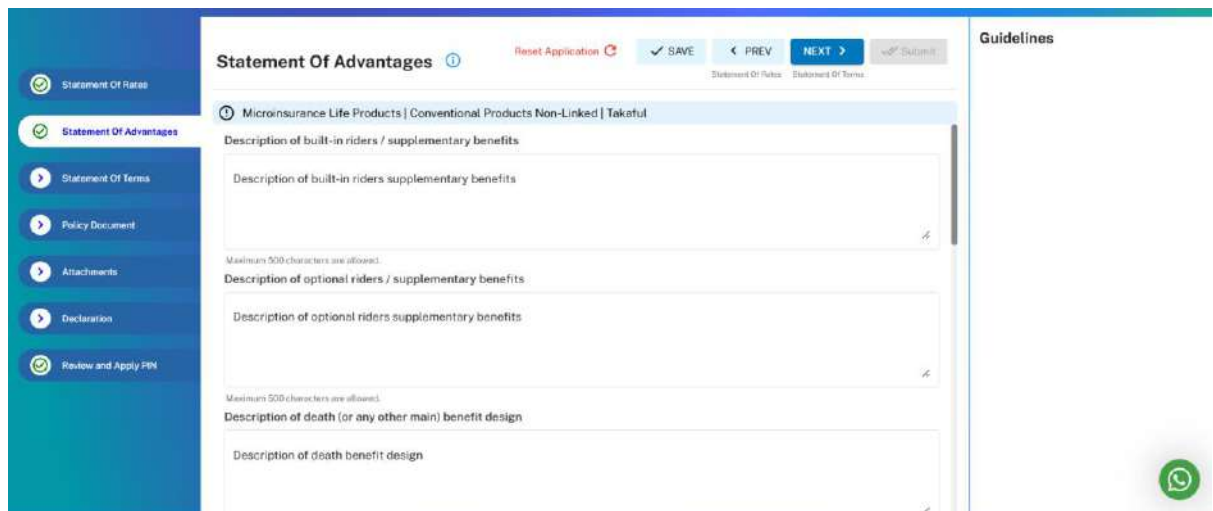
Statement of Rates

6. Applicant can view the first section of the application which is 'Statement of Rates'. In this section the applicant can view the company information as well as add the name of the product and premium rates, basis and methodology and clicks on the 'Next' button.

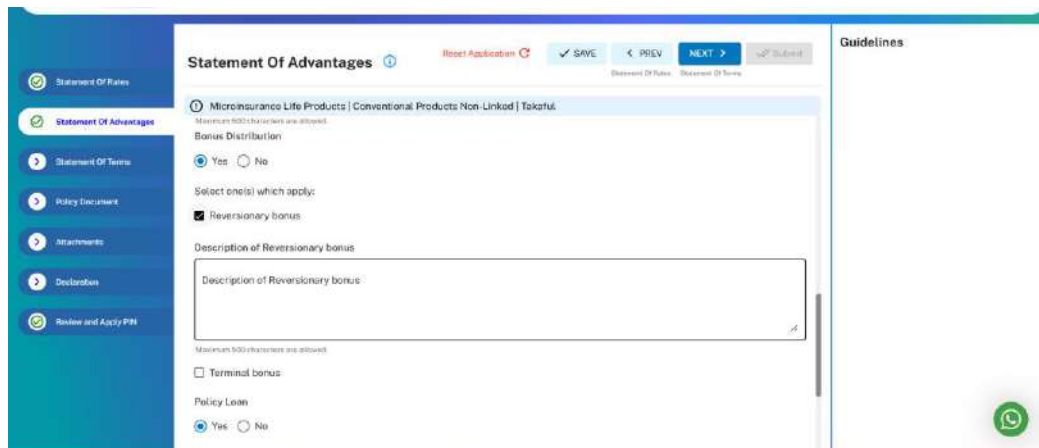


Statement of Advantages

7. Next section is 'Statement of Advantages'. In this section, the applicant fills the description of built-in riders/supplementary benefits, description of optional riders/supplementary benefits, description of death (or any other main) benefit design, description of surrender value including the basis of determination and description of maturity benefits. Applicant also selects a Yes or No radio button for Bonus Distribution and for Policy Loan and then clicks on 'Next' button.



- a. If the applicant selects 'Yes' for Bonus Distribution, the applicant then selects from a check list which one applies.

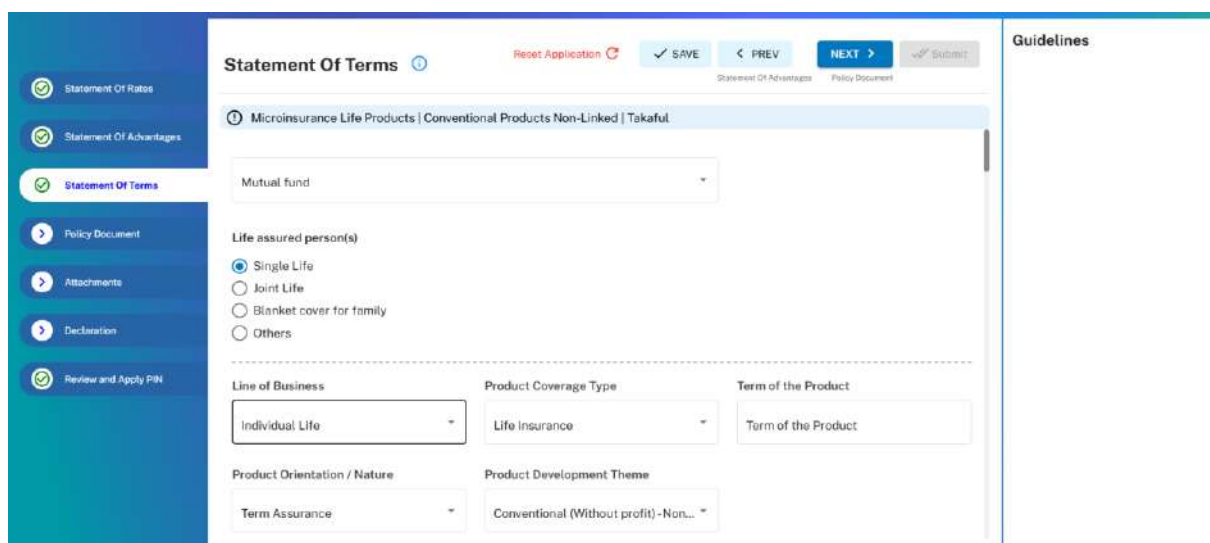


- b. If the applicant selects 'Yes' for Policy Loan, the applicant then needs to fill the details including policy loan, interest rate and repayment.



Statement of Terms

8. Next section is the 'Statement of Terms. Applicant selects the Statutory fund to which the policies under the product shall be referable from a dropdown. If the applicant selects 'others', the applicant then needs to specify other statutory fund. Applicant also fills the details including life assured person(s), line of business, product coverage type, term of the product, product orientation/nature, product development theme, form of benefit, basic plan or rider, type of premium, basis of determination of surrender value, maximum maturity age, age of the policy holder, premium, automatic non-forfeiture options, are there any settlement options for claim, surrender or maturity proceeds, distribution channel(applicant can add multiple distribution channels by clicking on the add button), financial protection component, indexation, standard approach, reinsurance arrangement applicable to the product and long term investment policy of the relevant statutory fund. Applicant adds details and clicks on 'Next' button.



Statement Of Rates

Statement Of Advantages

Statement Of Terms

Policy Document

Attachments

Declaration

Review and Apply PIN

Statement Of Terms

Reset Application

SAVE

PREV

NEXT

Submit

Statement Of Advantages

Policy Document

Guidelines

Microinsurance Life Products | Conventional Products Non-Linked | Takaful

Form of Benefit

☒ Lumpsum
 ☐ Annuity

Basic Plan or Rider

☒ Basic plan
 ☐ Supplementary benefit/Rider

Type of Premium

Regular Premium

Basis of Determination of Surrender Value

Basis of Determination of Surrender Value

Statement Of Rates

Statement Of Advantages

Statement Of Terms

Policy Document

Attachments

Declaration

Review and Apply PIN

Statement Of Terms

Reset Application

SAVE

PREV

NEXT

Submit

Statement Of Advantages

Policy Document

Guidelines

Microinsurance Life Products | Conventional Products Non-Linked | Takaful

Standard approach

☐ Yes
 ☒ No
 ☐ N/A

Details of proposed deviation(s) from standard underwriting approach and associated extra loading !

Details of proposed deviation

Maximum 500 characters are allowed.

Reinsurance arrangement applicable to the product

☐ Yes
 ☒ No

Long term investment policy of the relevant statutory fund

Long term investment policy of the relevant statutory fund

Maximum 500 characters are allowed.

Statement Of Rates

Statement Of Advantages

Statement Of Terms

Attachments

Declaration

Review and Apply PIN

Statement Of Terms

Reset Application

SAVE

PREV

NEXT

Submit

Statement Of Advantages

Attachments

Guidelines

Microinsurance Life Products | Conventional Products Non-Linked | Takaful

Fill the statement of terms first to proceed.

Others

Other statutory fund

Life assured person(s)

☒ Single Life
 ☐ Joint Life
 ☐ Blanket cover for family
 ☐ Others

Line of Business

Individual Health

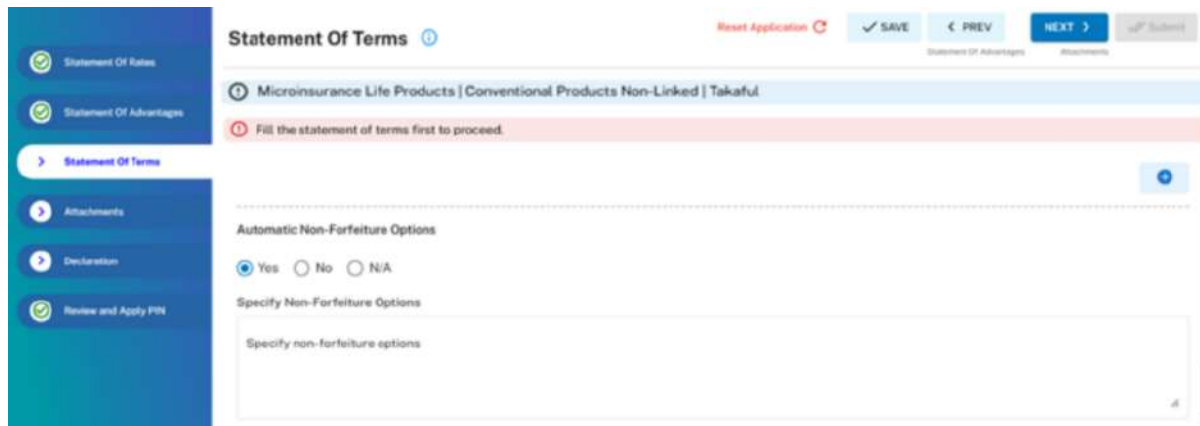
Product Coverage Type

Critical Illness

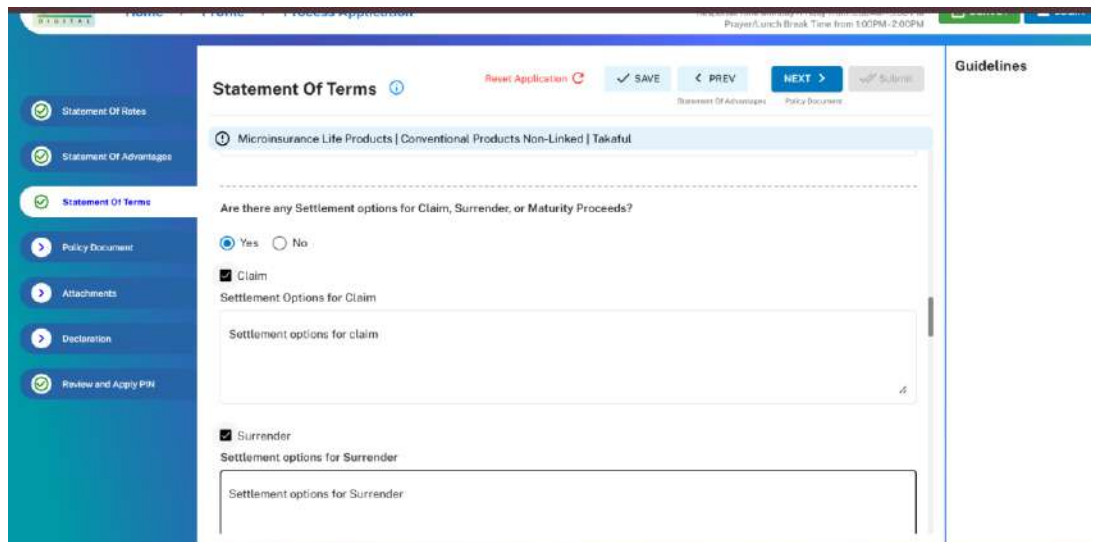
Term of the Product

Term of the product

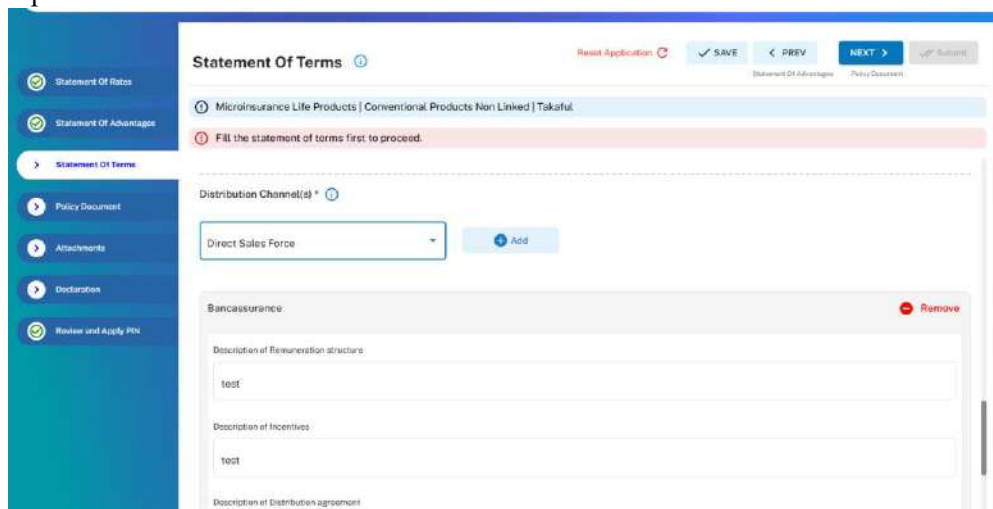
- a. If the applicant selects 'Yes' for Automatic Non-Forfeiture Options, the applicant shall specify the non-forfeiture options.



- b. If the applicant selects 'Yes' for 'Are there any Settlement options for Claim, Surrender, or Maturity Proceeds', the system shall display a check list and for each check box the applicant needs to add the settlement options for that selected check box.



- c. For distribution channel, the applicant needs to select the distribution channel from a dropdown and check click on the add button which displays fields for the applicant input.



- d. If the applicant selects 'Yes' for financial protection component, the applicant needs to add minimum and maximum value for it.

Financial protection component ⓘ

☒ Yes ☐ No

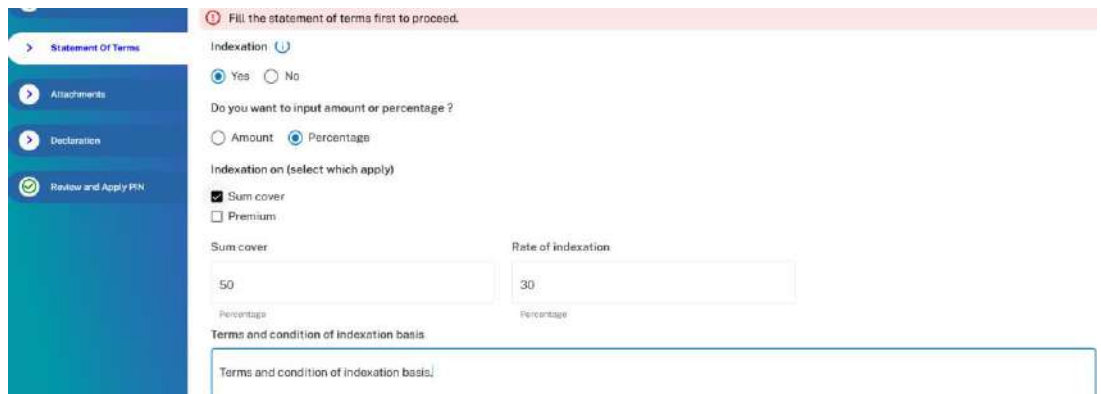
Minimum

50

Maximum

60

- e. If the applicant selects 'Yes' for Indexation, the applicant needs to add Do you want to input amount or percentage, indexation on, rate of indexation and terms and condition of indexation basis.



Fill the statement of terms first to proceed.

Indexation ⓘ

☒ Yes ☐ No

Do you want to input amount or percentage?

☐ Amount ☒ Percentage

Indexation on (select which apply)

☒ Sum cover
☐ Premium

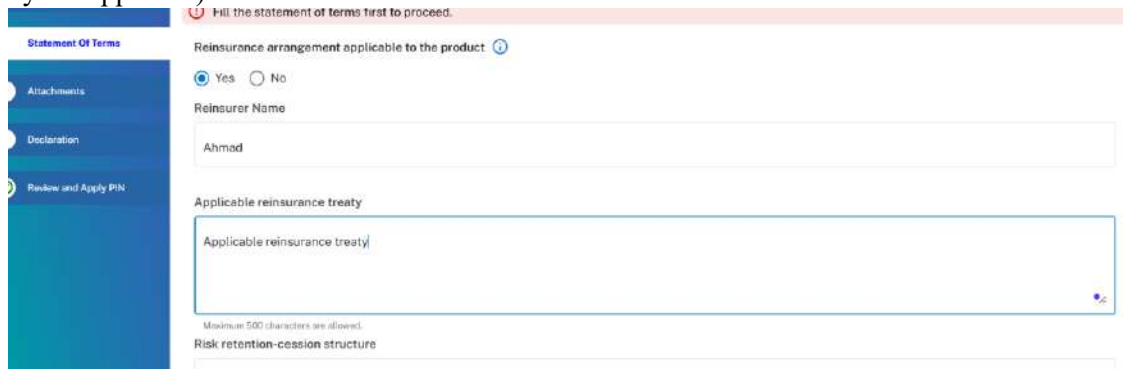
Sum cover: 50
Rate of indexation: 30

Percentage

Terms and condition of indexation basis

Terms and condition of indexation basis:

- f. If the applicant selects 'Yes' for Reinsurance arrangement applicable to the product, the applicant needs to fill details including reinsurer name, applicable reinsurance treaty, risk retention-cessation structure and special terms negotiated with the reinsurer (Few fields may be added or removed based on the product details provided by the applicant).



Fill the statement of terms first to proceed.

Reinsurance arrangement applicable to the product ⓘ

☒ Yes ☐ No

Reinsurer Name

Ahmad

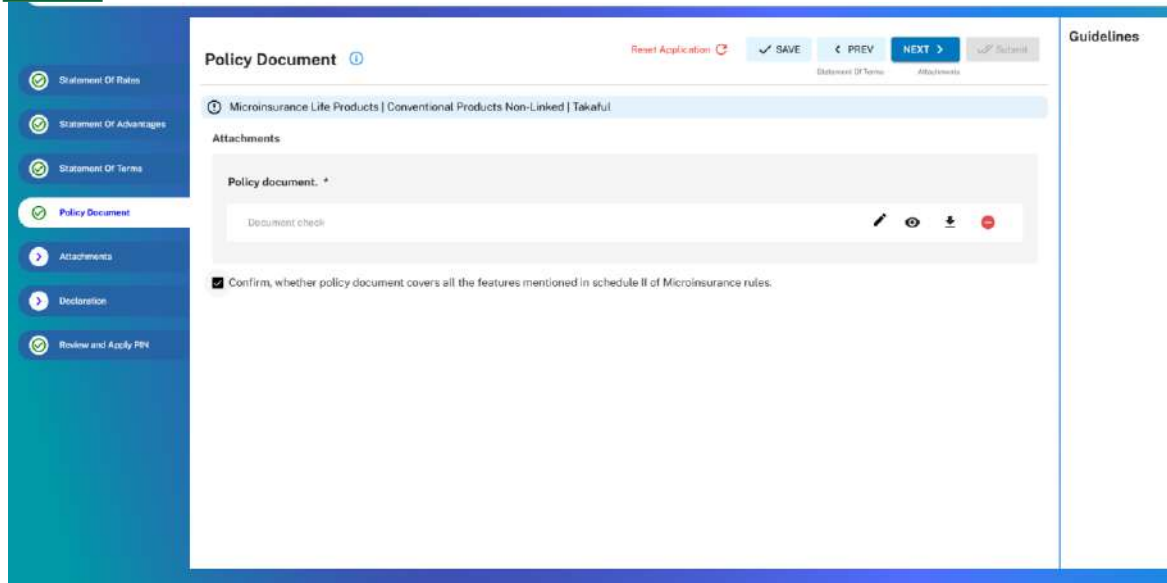
Applicable reinsurance treaty

Applicable reinsurance treaty

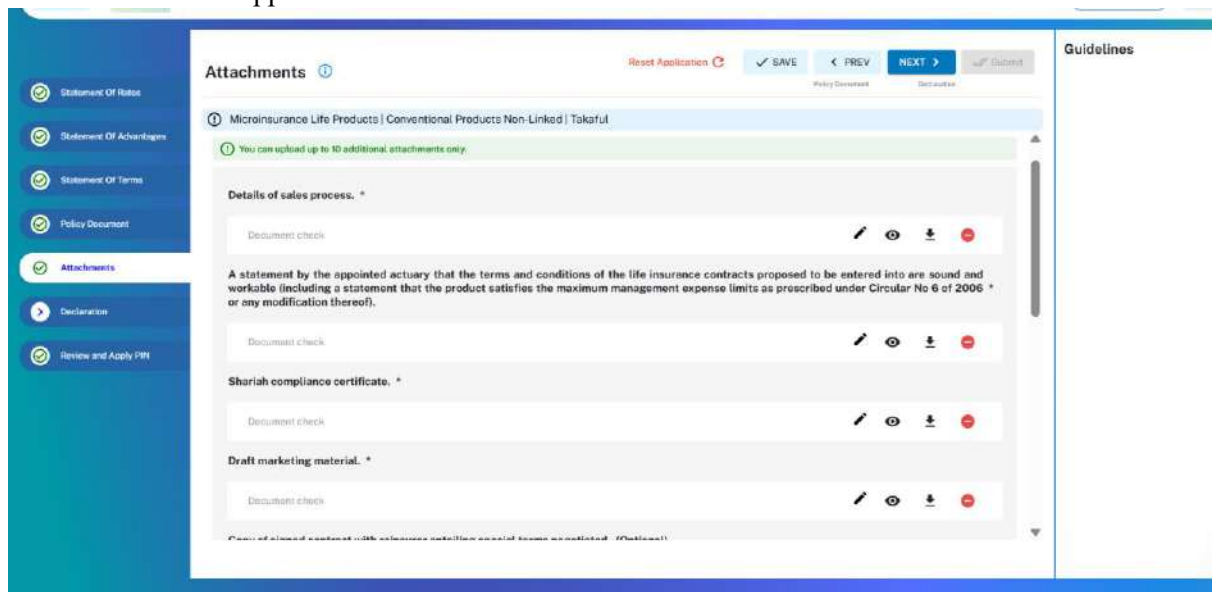
Maximum 500 characters are allowed.

Risk retention-cession structure

9. Next section is the 'Policy Document' section. In this section, the applicant uploads the 'Policy Document' and checks the box.



10. Next section is the 'Attachments' section. Here applicant adds all the mandatory and optional attachments for the application and clicks on 'Next' button.



11. Next is the declaration section. If the applicant clicks on 'Authorized officer' under 'Declarant Profession/Designation' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No. If the applicant clicks on 'Authorized Intermediary' under 'Declarant Profession/Designation' and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary.

Declaration

Microinsurance Life Products | Conventional Products Non-Linked | Takaful

Select Declarant

☐ Authorized Intermediary

☒ Authorized Officer

[Remove Declarant](#)

Personal Information

Name Of Authorized Officer: First Name: Dimmer Middle Name: Last Name:

Designation Information

Designation: Chief Executive, Director

Registration Information

Registration Number of Authorized Officer: FE123

☒ I do hereby solemnly and sincerely declare that the information provided in this form is:

a. true and correct to the best of my knowledge, in consonance with the record as maintained by the Company and nothing has been concealed.

12. Authorized Officer/Authorized Intermediary applies the pin.

13. Applicant clicks on 'Submit' button.

Review and Apply PIN

Microinsurance Life Products | Conventional Products Non-Linked | Takaful

Designation: Chief Executive, Director

Registration Information

Registration Number of Authorized Officer: FE123

☒ I do hereby solemnly and sincerely declare that the information provided in this form is:

a. true and correct to the best of my knowledge, in consonance with the record as maintained by the Company and nothing has been concealed.

b. hereby reported after complying with and fulfilling all requirements under the relevant provisions of law, rules, regulations, directives, circulars and notifications which are applicable.

Application Users

Dimmer

Authorized Officer

[Sign](#)

[Valid PIN](#)

14. System displays the success screen. Applicant clicks on 'Go to Home' button.

[GO TO HOME](#)

Congratulations!

Your application has been submitted successfully



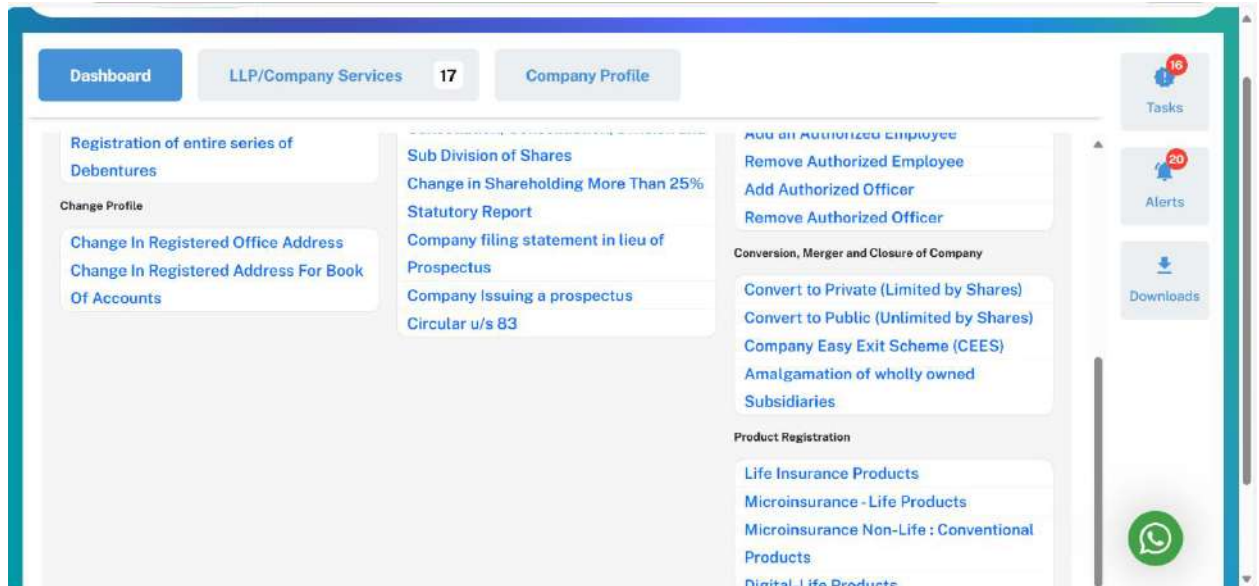
Application ID **20250723_2250199** successfully generated

We have sent you the Application ID via Email and SMS



14. Product Registration – Microinsurance Non-Life: Conventional Products

1. Applicant logs in to his/her registered account. The applicant lands on his/her landing page and navigates to 'My Companies/ LLPs' tab. The applicant selects the company for which license has been acquired and moves to the company dashboard. From the dashboard, the applicant selects 'Microinsurance Non-Life: Conventional Products' under the 'Product Registration' section.



2. Applicant selects 'Conventional' as the type of product and clicks on Proceed.

Add Product details

×

Close

Proceed →

Select an option to proceed

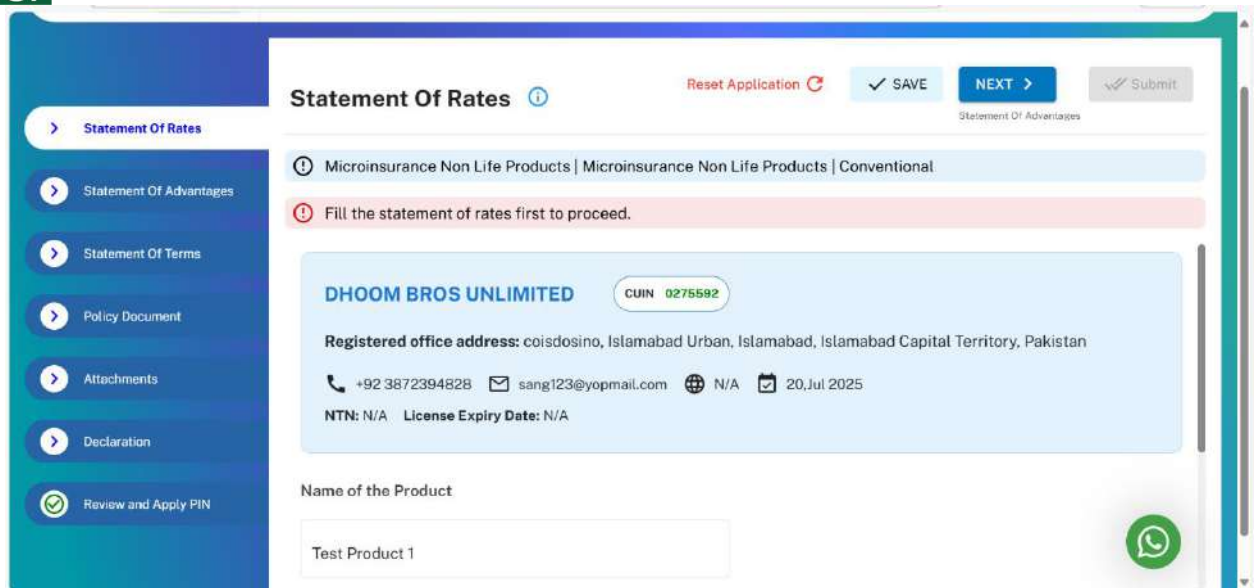
☒ Microinsurance Non Life Products

Select a type of product

☒ Conventional
 ☐ Takaful

Statement of Rates

3. The system opens the application form for Product Registration where the first section is for "Statement of Rates". Applicant fills in the inputs and proceeds to the next section.



Statement Of Rates ⓘ

Reset Application   SAVE  NEXT >  Submit

Statement Of Advantages

Microinsurance Non Life Products | Microinsurance Non Life Products | Conventional

Fill the statement of rates first to proceed.

DHOOM BROS UNLIMITED CUIIN 0275592

Registered office address: coisdosino, Islamabad Urban, Islamabad, Islamabad Capital Territory, Pakistan

+92 3872394828 sang123@yopmail.com N/A 20, Jul 2025

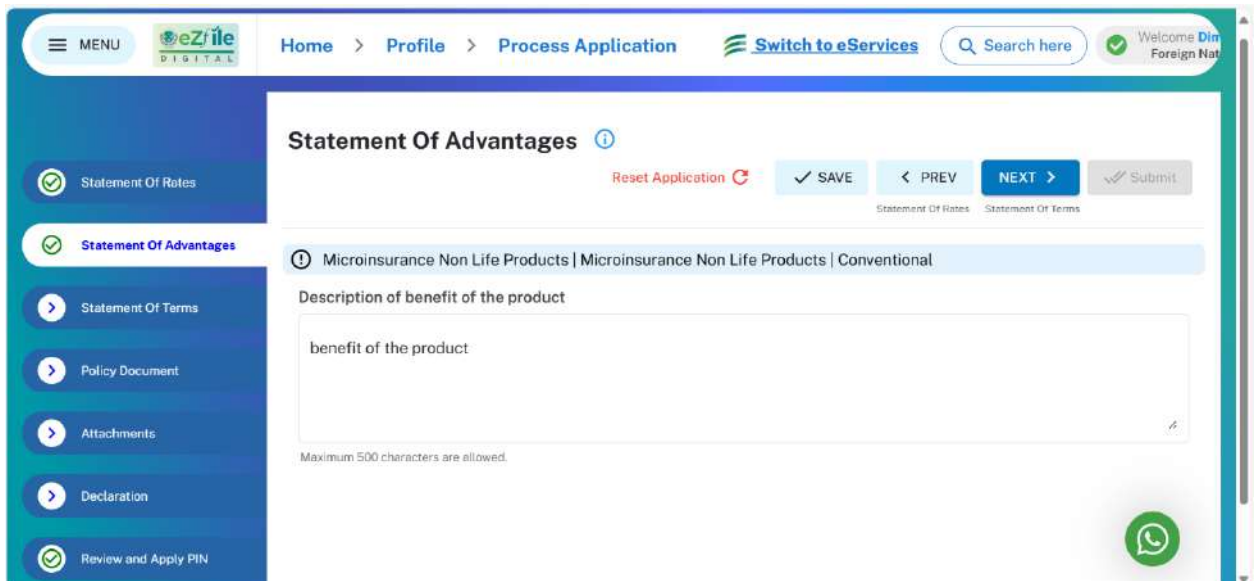
NTN: N/A License Expiry Date: N/A

Name of the Product

Test Product 1

Statement of Advantages

- The next section is for “Statement of Advantages”; after completing it the applicant moves to the next section. The next section is for “Statement of Terms”, applicant fills in the required details and proceeds further.



Statement Of Advantages ⓘ

Reset Application   SAVE < PREV  NEXT >  Submit

Statement Of Rates Statement Of Terms

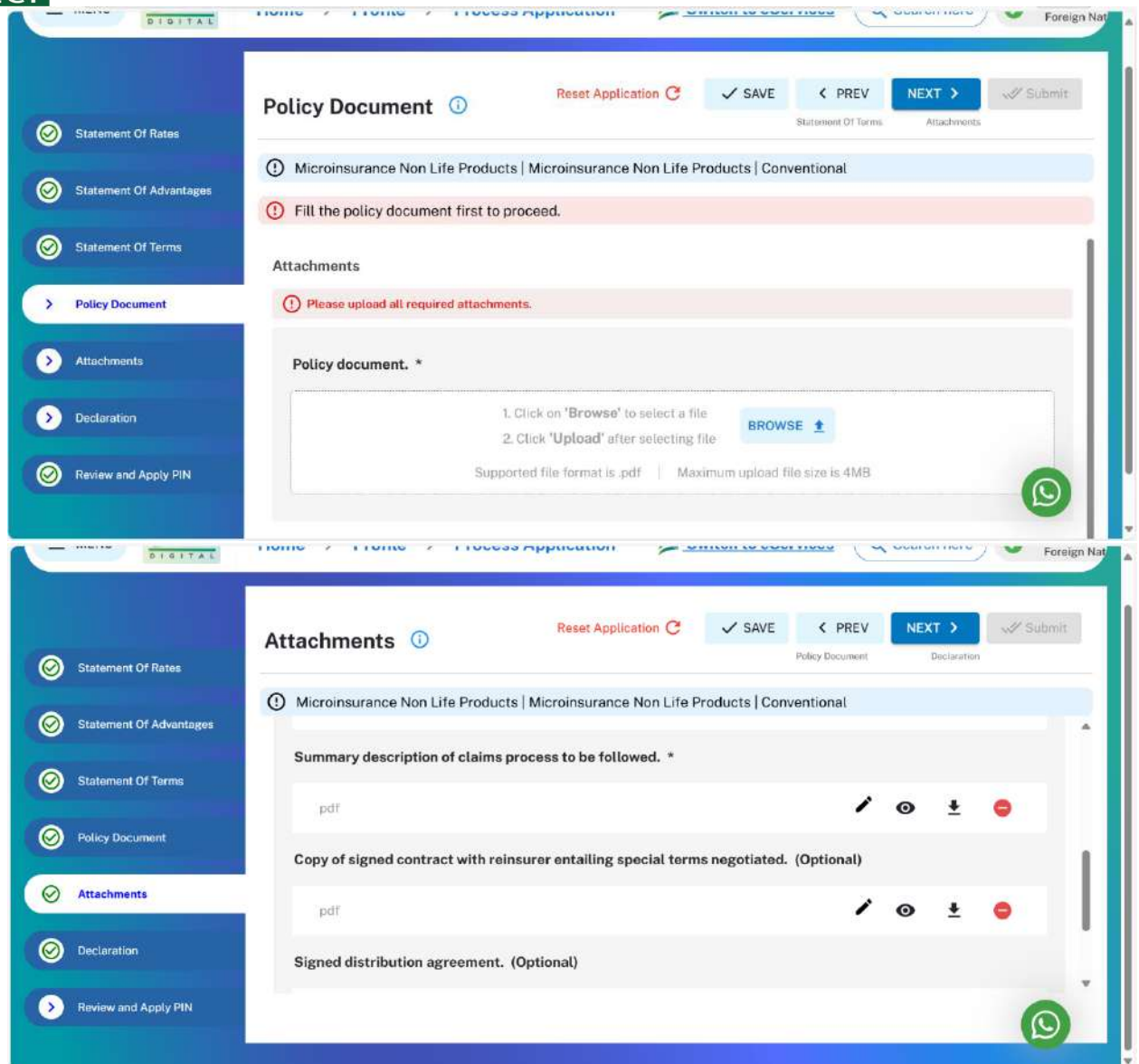
Microinsurance Non Life Products | Microinsurance Non Life Products | Conventional

Description of benefit of the product

benefit of the product

Maximum 500 characters are allowed.

- It is followed by the section for “Policy Document”, applicant attaches the required documents and proceeds to the next section for “Attachments”.



The image shows two screenshots of the SECP LEAP application process. The top screenshot is the 'Policy Document' section, and the bottom screenshot is the 'Attachments' section.

Policy Document Section:

- Navigation bar: Home / Home / Process Application / Statement of Rates / Attachments / Declaration / Review and Apply PIN
- Left sidebar: Statement Of Rates, Statement Of Advantages, Statement Of Terms, Policy Document (selected), Attachments, Declaration, Review and Apply PIN
- Header: Policy Document (info icon), Reset Application (refresh icon), SAVE, PREV, NEXT, Submit
- Breadcrumbs: Microinsurance Non Life Products | Microinsurance Non Life Products | Conventional
- Message: Fill the policy document first to proceed.
- Attachments: Please upload all required attachments.
- Policy document. *
 - 1. Click on 'Browse' to select a file
 - 2. Click 'Upload' after selecting file
 - BROWSE (upload icon)
 - Supported file format is .pdf | Maximum upload file size is 4MB

Attachments Section:

- Navigation bar: Home / Home / Process Application / Statement of Rates / Attachments (selected) / Declaration / Review and Apply PIN
- Left sidebar: Statement Of Rates, Statement Of Advantages, Statement Of Terms, Policy Document, Attachments (selected), Declaration, Review and Apply PIN
- Header: Attachments (info icon), Reset Application (refresh icon), SAVE, PREV, NEXT, Submit
- Breadcrumbs: Microinsurance Non Life Products | Microinsurance Non Life Products | Conventional
- Summary description of claims process to be followed. *
 - pdf (edit, view, download, delete icons)
- Copy of signed contract with reinsurer entailing special terms negotiated. (Optional)
 - pdf (edit, view, download, delete icons)
- Signed distribution agreement. (Optional)

- The applicant fills in the required inputs and moves to the 'Declaration' section where the applicant can select an "Authorized Intermediary" or an "Authorized Officer" as declarant. If the applicant clicks on 'Authorized officer' under 'Select Declarant' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No and provides field to apply pin. If the applicant clicks on 'Authorized Intermediary' under 'Select Declarant' and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary and provides field to apply pin. The declarant applies the PIN; in case of valid PIN, the system enables the "Submit" button. Applicant clicks on 'Submit' button.

Statement Of Rates

Statement Of Advantages

Statement Of Terms

Policy Document

Attachments

Declaration

Review and Apply PIN

Declaration

Reset Application

SAVE

PREV

NEXT

Submit

Microinsurance Non Life Products | Microinsurance Non Life Products | Conventional

Designation

Chief Executive, Director

Registration Information

Registration Number of Authorized Officer

FE123

☒ I do hereby solemnly and sincerely declare that the information provided in this form is:

a. true and correct to the best of my knowledge, in consonance with the record as maintained by the Company and nothing has been concealed.

b. hereby reported after complying with and fulfilling all requirements under the relevant provisions of law, rules, regulations, directives, circulars and notifications which are applicable.

Review and Apply PIN

Reset Application

SAVE

PREV

Submit

Microinsurance Non Life Products | Microinsurance Non Life Products | Conventional

b. hereby reported after complying with and fulfilling all requirements under the relevant provisions of law, rules, regulations, directives, circulars and notifications which are applicable.

Application Users

Dimmer

Authorized Officer

Applicant

Signed

- Applicant clicks on 'Go to Home Screen' button and can view the status of their application on their home page.



[GO TO Home](#)

Congratulations!

Your application has been submitted successfully

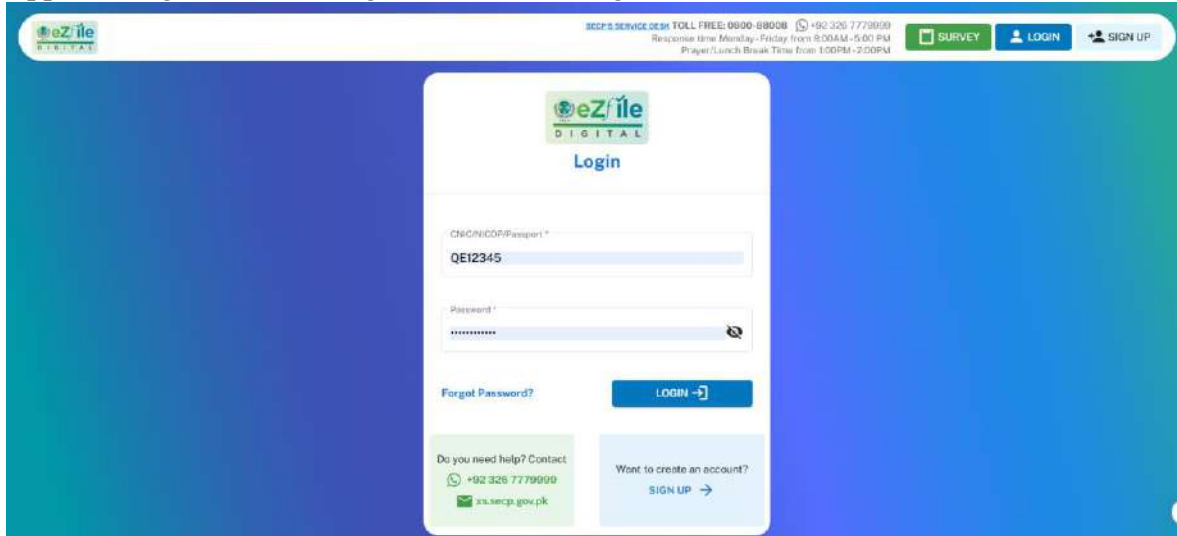


Application ID **20250723_2250200** successfully generated

We have sent you the Application ID via Email and SMS

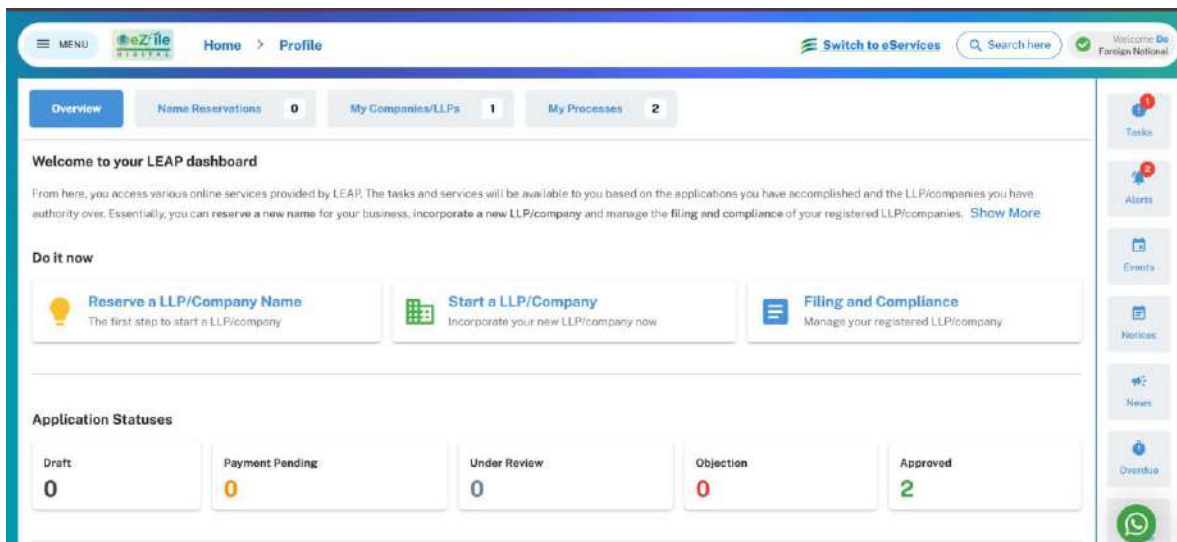
15. Product Registration - Digital Non-life Products

1. Applicant logs in to his/her registered account using valid credentials.



The screenshot shows the eZ/ile Digital Login page. At the top, there is a header with the eZ/ile logo, a toll-free number (0600-88008), a contact number (+92 326 7779999), and a response time (Monday-Friday from 8:00AM-5:00 PM). There are also links for SURVEY, LOGIN, and SIGN UP. The main content area has a large 'Login' button. Below it, there are input fields for 'CN/GRN/COP/Passport #' (with the value QE12345) and 'Password'. There is a 'Forgot Password?' link and a 'LOGIN' button. At the bottom, there is a section for 'Do you need help? Contact' with a phone number (+92 326 7779999) and an email address (info@secp.gov.pk). There is also a 'Want to create an account?' section with a 'SIGN UP' button.

2. The Applicant will land on his/her landing page.



The screenshot shows the LEAP dashboard. At the top, there is a header with the eZ/ile logo, a 'Home' link, a 'Profile' link, a 'Switch to eServices' button, a search bar, and a 'Welcome To Foreign National' message. The main content area has a navigation bar with 'Overview', 'Name Reservations' (0), 'My Companies/LLPs' (1), and 'My Processes' (2). Below the navigation bar, there is a 'Welcome to your LEAP dashboard' section with a brief description of the services. There is a 'Do it now' section with three cards: 'Reserve a LLP/Company Name', 'Start a LLP/Company', and 'Filing and Compliance'. At the bottom, there is an 'Application Statuses' section with five cards: 'Draft' (0), 'Payment Pending' (0), 'Under Review' (0), 'Objection' (0), and 'Approved' (2). On the right side, there is a sidebar with various icons for Tasks, Alerts, Events, Notices, News, Overview, and a WhatsApp icon.

3. From My Companies/LLPs, applicant clicks on 'View Details' button on the company card.



Home > Profile

Switch to eServices Search here

Overview Name Reservations 0 My Companies/LLPs 1 My Processes 2

Incorporate Your New LLP/Company Today

1. Add LLP/Company Information > 2. Submit Application > 3. Pay Fee

LETS START →

Incorporated LLP/Companies View

LLPIN/CUIN 0275586

SOMETHING IS WRONG UNLIMITED

+92 1234594853 saleha1203@yopmail.com

N/A

REGISTERED Incorporated On: 15-Jul, 2025

Incorporation Completed

VIEW DETAILS

4. From the company dashboard, the applicant clicks on 'Digital Non-Life Products' under the Product Registration section.

Home > Profile > SOMETHING IS WRONG UNLIMITED

Switch to eServices Search here

Dashboard LLP/Company Services 1 Company Profile

Change of objects including Principal line of Business

Mortgage, Charge & Pledge

Registration of Mortgage, Charge & Pledge

Registration of Mortgage, Charge etc subject to which property has been acquired

Registration of entire series of Debentures

Change Profile

Change in Registered Office Address

Change in Registered Address For Bank Of Accounts

Special Resolution

Ultimate Beneficial Owner (UBO) declaration

Buy back of Shares

Change in Voting Rights

Change of status from active to inactive

Allotment of Shares

Cancellation, Consolidation, Division and Sub Division of Shares

Change in Shareholding More Than 25%

Statutory Report

Company filing statement in lieu of Prospectus

Company issuing a prospectus

Circular w/s B3

Acquire License

Takaful

Revocation of License

Change Shariah Advice

User Management

Add an Authorized Intermediary

Remove an Authorized Intermediary

Add an Authorized Employee

Remove Authorized Employee

Add Authorized Officer

Remove Authorized Officer

Conversion, Merger and Closure of Company

Convert to Private (Limited by Shares)

Convert to Public (Unlimited by Shares)

Company Easy Exit Scheme (CEES)

Amalgamation of wholly owned Subsidiaries

Product Registration

Life Insurance Products

Microinsurance- Life Products

Microinsurance Non-Life, Conventional Products

Digital-Life Products

Digital Non-Life Products

Tasks

Alerts

Downloads

WhatsApp

5. Applicant selects the product details and clicks on 'Proceed' button.

Add Product details

X Close Proceed →

Select an option to proceed

☒ Digital Products Non Life

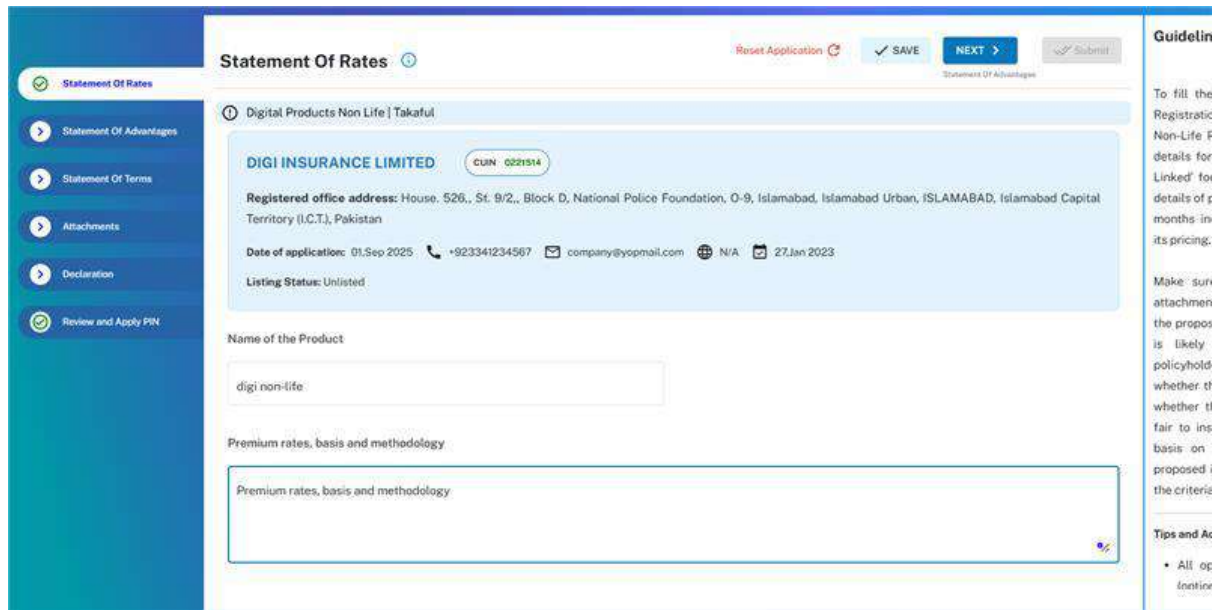
Select a type of product

☐ Conventional

☒ Takaful

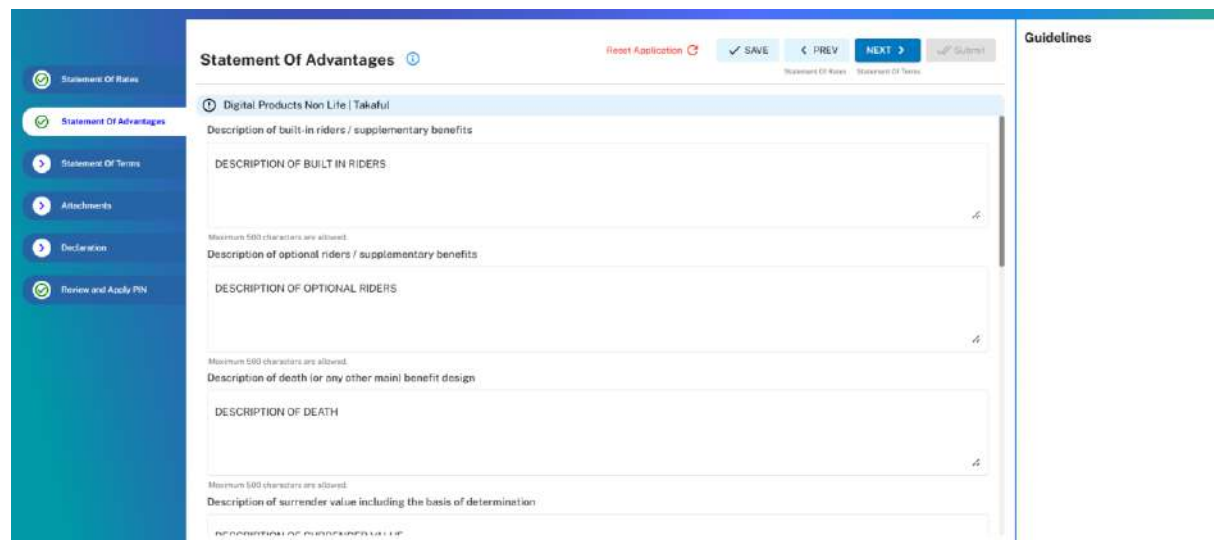
Statement of Rates

6. Applicant can view the first section of the application which is 'Statement of Rates'. In this section the applicant can view the company information as well as add the name of the product and premium rates, basis and methodology and clicks on the 'Next' button.

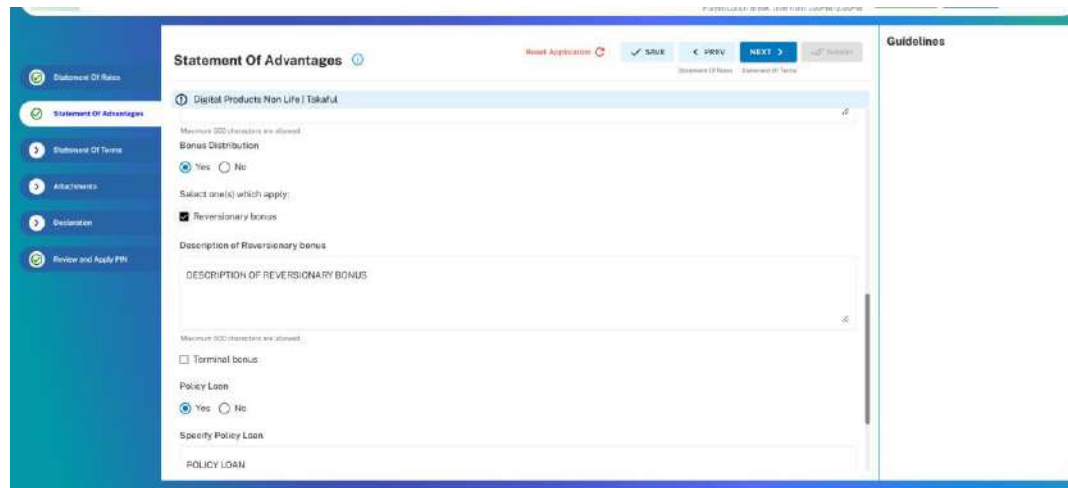


Statement of Advantages

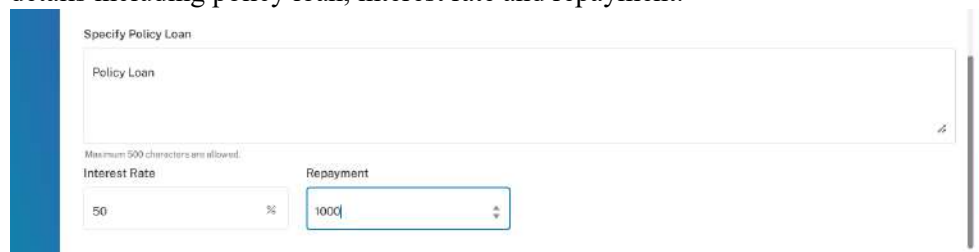
7. Next section is 'Statement of Advantages'. In this section, the applicant fills the description of built-in riders/supplementary benefits, description of optional riders/supplementary benefits, description of death (or any other main) benefit design, description of surrender value including the basis of determination and description of maturity benefits. Applicant also selects a Yes or No radio button for Bonus Distribution and for Policy Loan and then clicks on 'Next' button.



- a. If the applicant selects 'Yes' for Bonus Distribution, the applicant then selects from a check list which one applies.



- b. If the applicant selects 'Yes' for Policy Loan, the applicant then needs to fill the details including policy loan, interest rate and repayment.



Statement of Terms

8. Next section is the 'Statement of Terms. Applicant selects the Statutory fund to which the policies under the product shall be referable from a dropdown. If the applicant selects 'others', the applicant then needs to specify other statutory fund. Applicant also fills the details including life assured person(s), line of business, product coverage type, term of the product, product orientation/nature, product development theme, form of benefit, basic plan or rider, type of premium, basis of determination of surrender value, maximum maturity age, age of the policy holder, premium, automatic non-forfeiture options, are there any settlement options for claim, surrender or maturity proceeds, distribution channel(applicant can add multiple distribution channels by clicking on the add button), financial protection component, indexation, standard approach, reinsurance arrangement applicable to the product and long term investment policy of the relevant statutory fund. Applicant also enters details of products launched in last six months. Applicant adds details and clicks on 'Next' button.

Statement Of Rates

Statement Of Advantages

Statement Of Terms

Attachments

Declaration

Review and Apply PIN

Statement Of Terms

Reset Application

SAVE

PREV

NEXT

Submit

Guidelines

Digital Products Non Life | Takaful

Shared Funds

Life assured person(s)

☒ Single Life
 ☐ Joint Life
 ☐ Blanket cover for family
 ☐ Others

Line of Business

Product Coverage Type

Term of the Product

Term of the Product

Product Orientation / Nature

Product Development Theme

Form of Benefit

☒ Lumpsum
 ☐ Annuity

Statement Of Rates

Statement Of Advantages

Statement Of Terms

Attachments

Declaration

Review and Apply PIN

Statement Of Terms

Reset Application

SAVE

PREV

NEXT

Submit

Guidelines

Digital Products Non Life | Takaful

Yearly Renewable

Basis of Determination of Surrender Value

BASIS OF DETERMINATION OF SURRENDER

Maximum Maturity Age

☒ Yes
 ☐ No

40

Age of the Policy Holder

Minimum age at entry¹

Maximum age at entry¹

30

50

Statement Of Rates

Statement Of Advantages

Statement Of Terms

Attachments

Declaration

Review and Apply PIN

Statement Of Terms

Reset Application

SAVE

PREV

NEXT

Submit

Guidelines

Digital Products Non Life | Takaful

benefits

associated terms and conditions

exclusions

Expected claim ratios

Offer and acceptance mechanism

Customer enrolment process

expected claim

offer and acceptance

customer enrolment process

Premium collection mode

Claim lodgment options available to policyholder

Claim payment mechanism

premium collection

claim lodgment options

claim payment mechanism

Any other aspect related to the insurance policy proposed to be distributed

any other aspect related to the insurance policy

Details of product launched in last six months:

Product Name

Product features

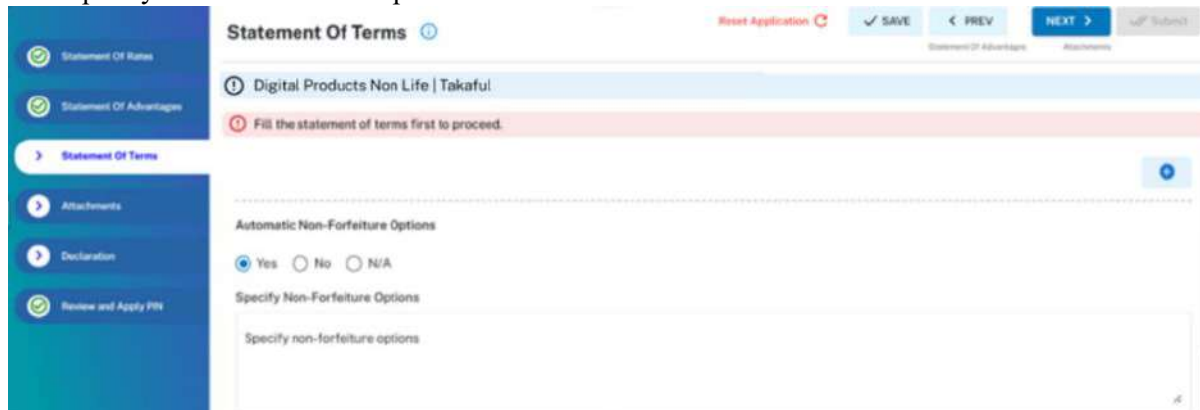
Rates

BROOM

Features

30

- a. If the applicant selects 'Yes' for Automatic Non-Forfeiture Options, the applicant shall specify the non-forfeiture options.



Statement Of Terms

① Digital Products Non Life | Takaful

Fill the statement of terms first to proceed.

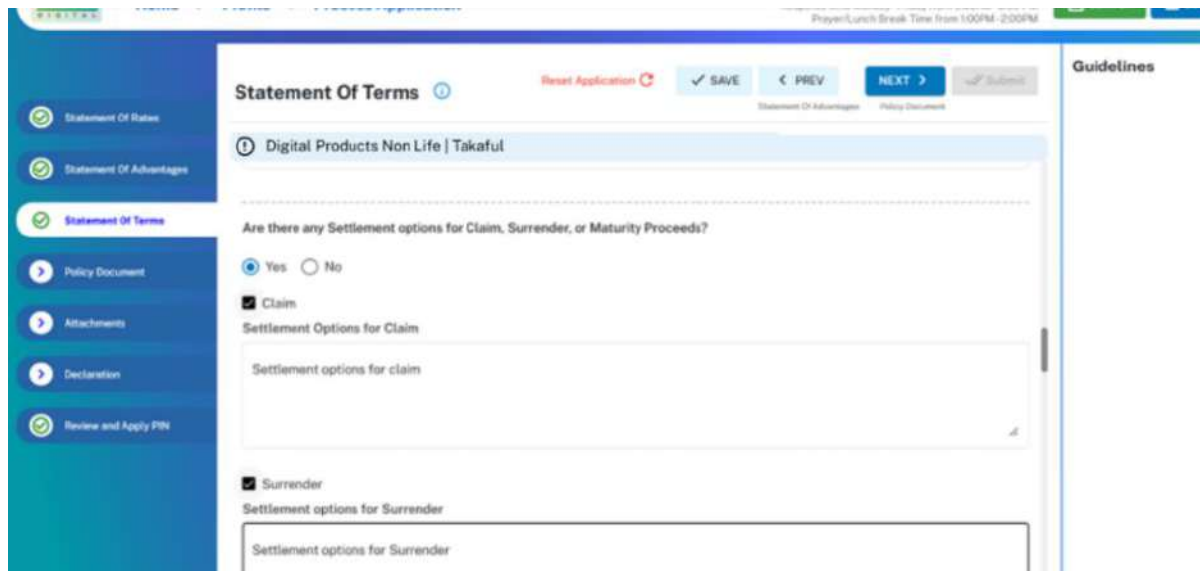
Automatic Non-Forfeiture Options

☒ Yes ☐ No ☐ N/A

Specify Non-Forfeiture Options

Specify non-forfeiture options

- b. If the applicant selects 'Yes' for 'Are there any Settlement options for Claim, Surrender, or Maturity Proceeds', the system shall display a check list and for each check box the applicant needs to add the settlement options for that selected check box.



Statement Of Terms

① Digital Products Non Life | Takaful

Are there any Settlement options for Claim, Surrender, or Maturity Proceeds?

☒ Yes ☐ No

☒ Claim

Settlement Options for Claim

Settlement options for claim

☒ Surrender

Settlement options for Surrender

Settlement options for Surrender

- c. For distribution channel, the applicant needs to select the distribution channel from a dropdown and check click on the add button which displays fields for the applicant input.

Statement Of Terms

Reset Application ☒ SAVE

Statement Of Advantages Attachments

1 Digital Products Non Life | Takaful

Fill the statement of terms first to proceed.

Direct Sales Force

Direct Sales Force

Description of Remuneration structure

test

Description of Incentives

test

Description of Distribution agreement

test

Description of Sales process

test

- d. If the applicant selects 'Yes' for financial protection component, the applicant needs to add minimum and maximum value for it.

Financial protection component ☒ Yes ☐ No

Minimum Maximum

50 60

- e. If the applicant selects 'Yes' for Indexation, the applicant needs to add Do you want to input amount or percentage, indexation on, rate of indexation and terms and condition of indexation basis.

Fill the statement of terms first to proceed.

Indexation ☒ Yes ☐ No

Do you want to input amount or percentage?

☐ Amount ☒ Percentage

Indexation on (select which apply)

☒ Sum cover ☐ Premium

Sum cover Rate of indexation

50 30

Percentage Percentage

Terms and condition of indexation basis

Terms and condition of indexation basis

- f. If the applicant selects 'Yes' for Reinsurance arrangement applicable to the product, the applicant needs to fill details including reinsurer name, applicable reinsurance treaty, risk retention-cessation structure and special terms negotiated with the reinsurer (Few fields may be added or removed based on the product details provided by the applicant).

Statement Of Terms

Fill the statement of terms first to proceed.

Reinsurance arrangement applicable to the product

☒ Yes ☐ No

Reinsurer Name

Ahmad

Applicable reinsurance treaty

Applicable reinsurance treaty

Maximum 500 characters are allowed.

Risk retention-session structure

9. Next section is the 'Attachments' section. Here applicant adds all the mandatory and optional attachments for the application and clicks on 'Next' button.

Attachments

Reset Application

SAVE

PREV

NEXT

Submit

Guidelines

Digital Products Non Life | Takaful

Attachments

You can upload up to 10 additional attachments only.

Shariah compliance certificate, *

Document check

Assessment of whether the proposed insurance product has and is likely to provide value to the policyholders for whom it is designed, whether the product is sustainable, and whether the terms of the contract are fair to insured persons along with the basis on which it has assessed the proposed insurance product as meeting the criteria.

Document check

Click here to add an additional attachment

10. Next is the declaration section. If the applicant clicks on 'Authorized officer' under 'Declarant Profession/Designation' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No. If the applicant clicks on 'Authorized Intermediary' under 'Declarant Profession/Designation' and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary.

Declaration

Reset Application

SAVE

PREV

NEXT

Submit

Guidelines

Digital Products Non Life | Takaful

Select Declarant

☐ Authorized Intermediary

☒ Authorized Officer

Remove Declarant

Personal Information

Name Of Authorized Officer

First Name

Dimmer

Middle Name

Last Name

Designation Information

Designation

Chief Executive, Director

Registration Information

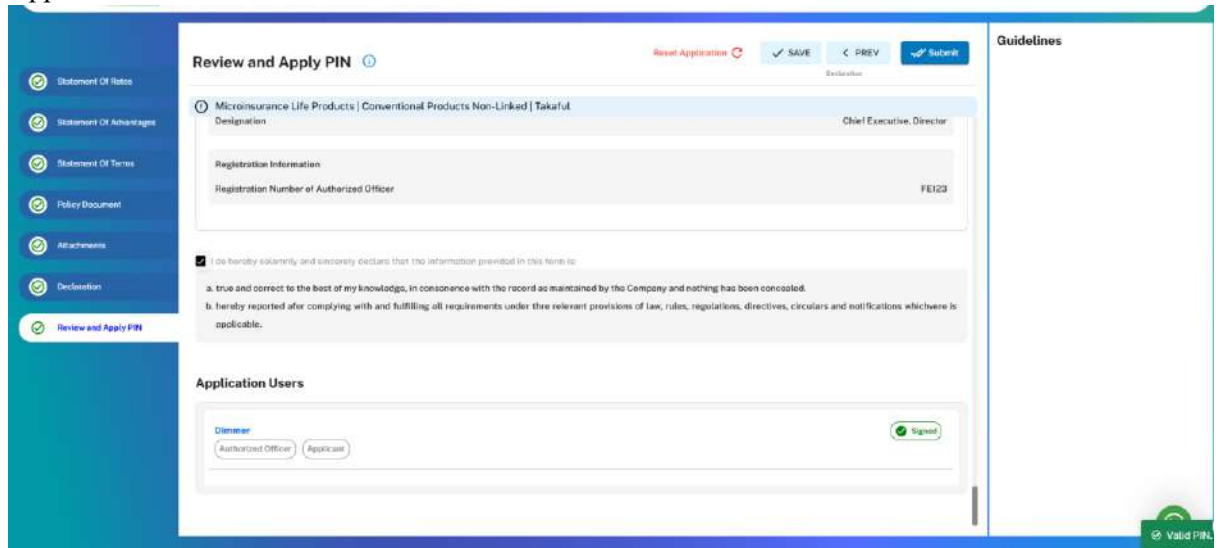
Registration Number of Authorized Officer

FE123

☒ I do hereby solemnly and sincerely declare that the information provided in this form is:

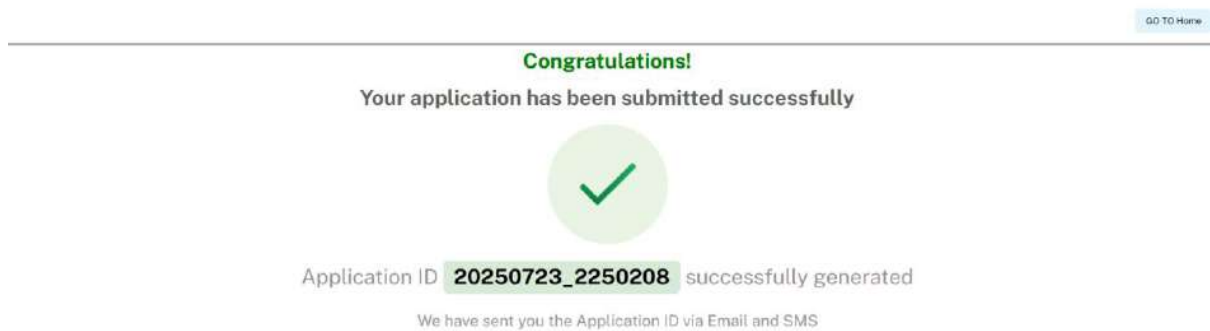
a. true and correct to the best of my knowledge, in consonance with the record as maintained by the Company and nothing has been concealed.

11. Authorized Officer/Authorized Intermediary applies the pin.
12. Applicant clicks on 'Submit' button.



The screenshot shows the 'Review and Apply PIN' interface. On the left is a sidebar with navigation links: Statement Of Ratio, Statement Of Advantages, Statement Of Terms, Policy Document, Attachments, Declaration, and Review and Apply PIN (which is highlighted). The main content area is titled 'Review and Apply PIN' and includes a 'Reset Application' link, 'SAVE', 'PREV', and 'Submit' buttons. The form contains the following fields: 'Microinsurance Life Products | Conventional Products Non-Linked | Takaful', 'Designation' (Chief Executive, Director), 'Registration Information' (Registration Number of Authorized Officer: FE123), and a declaration section with a checkbox and two sub-points (a and b). At the bottom, there is an 'Application Users' section with a 'Client' dropdown, 'Authorized Officer', and 'Applicant' buttons, and a 'Sign' button. A 'Valid PIN' badge is visible in the bottom right corner.

13. System displays the success screen. Applicant clicks on 'Go to Home' button.

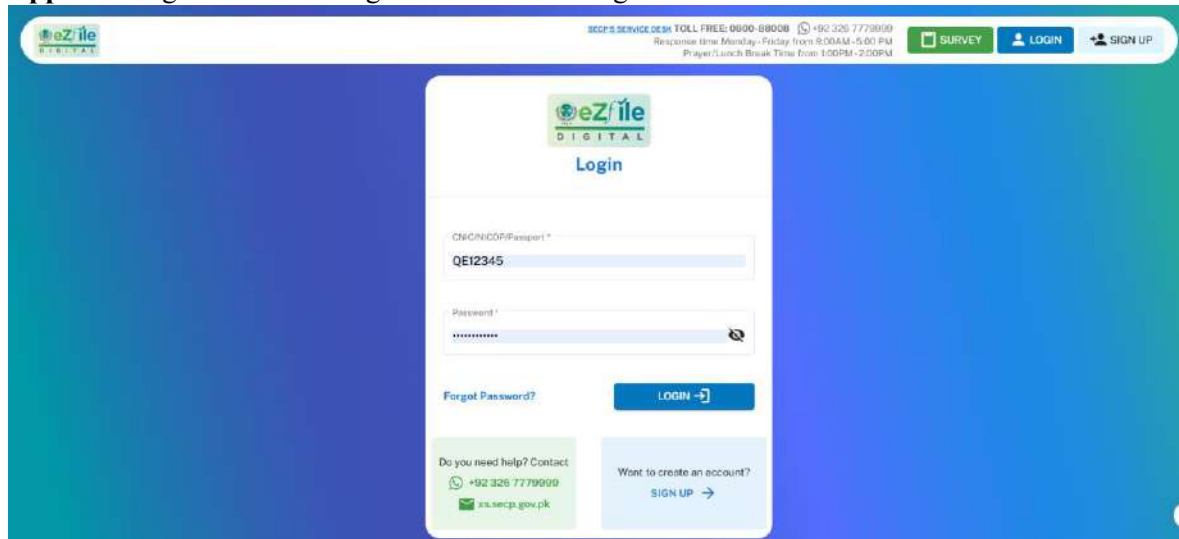


The screenshot shows the success screen. At the top right is a 'GO TO Home' button. The main content area features a green checkmark icon and the text: 'Congratulations! Your application has been submitted successfully'. Below this, it states: 'Application ID 20250723_2250208 successfully generated'. At the bottom, it says: 'We have sent you the Application ID via Email and SMS'.



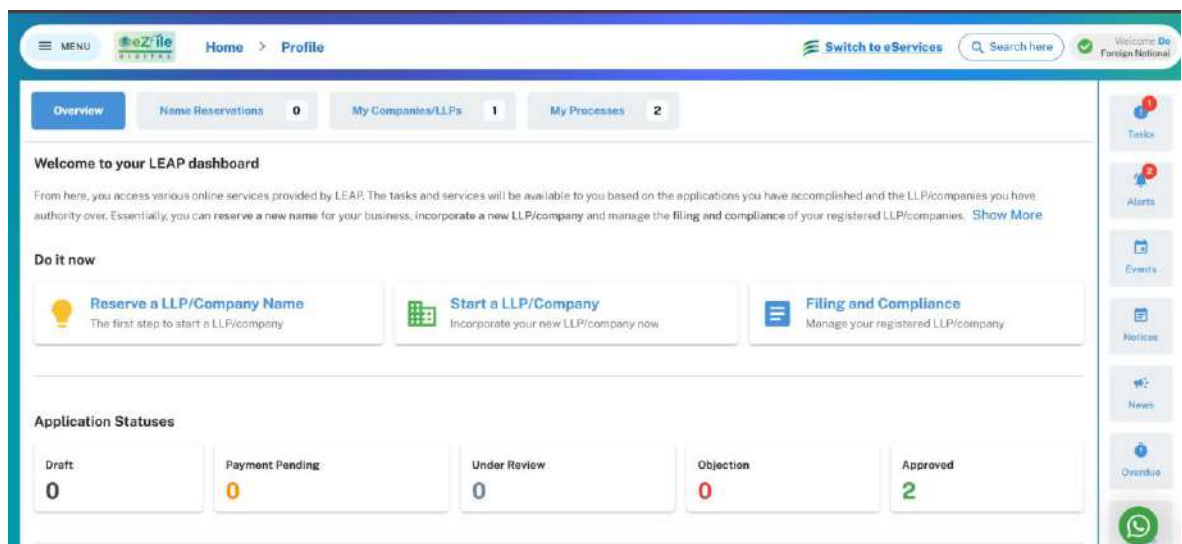
16. Product Registration -Digital Life Products

15. **Applicant** logs in to his/her registered account using valid credentials.



The screenshot shows the 'eZ/ile Digital' login interface. At the top, there is a header with the SECP logo, contact information (TOLL FREE: 0600-88008, +92 326 7779999), and a survey link. The main content area features a 'Login' section with input fields for 'CNIC/NDOP/Passport *' (containing 'QE12345') and 'Password *'. Below these fields are links for 'Forgot Password?' and a 'LOGIN' button. To the right of the login section, there is a 'Want to create an account?' link with a 'SIGN UP' button. At the bottom left, there is a 'Do you need help? Contact' section with a phone number (+92 326 7779999) and an email address (info@secp.gov.pk).

16. The Applicant will land on his/her landing page.



The screenshot shows the 'LEAP dashboard' for a user. The top navigation bar includes a 'MENU' button, the 'eZ/ile Digital' logo, and a 'Home > Profile' breadcrumb. On the right, there is a 'Switch to eServices' button, a search bar, and a 'Welcome Dr. Farhan National' message. The main content area is divided into several sections: 'Overview' (with tabs for Name Reservations: 0, My Companies/LLPs: 1, and My Processes: 2), 'Welcome to your LEAP dashboard' (with a brief description of services), 'Do it now' (with three action cards: 'Reserve a LLP/Company Name', 'Start a LLP/Company', and 'Filing and Compliance'), and 'Application Statuses' (with a table showing the status of applications).

Draft	Payment Pending	Under Review	Objection	Approved
0	0	0	0	2

17. From My Companies/LLPs, applicant clicks on 'View Details' button on the company card.



Home > Profile

Switch to eServices Search here

Overview Name Reservations 0 My Companies/LLPs 1 My Processes 2

Incorporate Your New LLP/Company Today

1. Add LLP/Company Information > 2. Submit Application > 3. Pay Fee

LET'S START →

Incorporated LLP/Companies View

LLPIN/CUIN 0275586

SOMETHING IS WRONG UNLIMITED

+92 1234594853 saleha1203@yahoo.com

N/A

REGISTERED Incorporated On: 15-Jul, 2025

Incorporation Completed

VIEW DETAILS

18. From the company dashboard, the applicant clicks on 'Digital-Life Products' under the Product Registration section.

Home > Profile > DHOOM BROS UNLIMITED CUIIN 0275592

Switch to eServices Search here Welcome! Generate Foreign National

Dashboard LLP/Company Services 34 Company Profile

Filing Processes

- Change / Rectification of Name
- Apply for Certified True Copy Form
- Data Rectification
- Change of objects including Principal line of Business

Mortgages, Charges & Pledges

- Registration of Mortgage, Charge & Pledge
- Registration of Mortgage, Charges etc subject to which property has been acquired
- Registration of entire series of Debentures

Change Profile

- Change In Registered Office Address
- Change In Registered Address For Bank Of Accounts

Event Based Filing

- Induction, Cessation and Change in Particulars of Company Directors and Officers
- Increase In Authorized Capital
- Special Resolution
- Ultimate Beneficial Owner (UBO) declaration
- Buy back of Shares
- Change In Voting Rights
- Change of status from active to inactive
- Allotment of Shares
- Cancellation, Consolidation, Division and Sub Division of Shares
- Change in Shareholding More Than 25%
- Statutory Report
- Company filing statement in lieu of Prospectus
- Company Issuing a prospectus
- Circular w/s 83

Periodic Filing

- Annual Filing

Licensing

- Acquire License
- Window Takaful
- Revocation of License

User Management

- Add an Authorized Intermediary
- Remove an Authorized Intermediary
- Add an Authorized Employee
- Remove Authorized Employee
- Add Authorized Officer
- Remove Authorized Officer

Conversion, Merger and Closures of Company

- Convert to Private (Limited by Shares)
- Convert to Public (Unlimited by Shares)
- Company Easy Exit Scheme (CEES)
- Amalgamation of wholly owned Subsidiaries

Product Registration

- Digital-Life Products
- Change in Existing Products

Regulatory Approvals

Tasks Alerts Downloads

19. Applicant selects the product details and clicks on 'Proceed' button.

Add Product details X Close Proceed →

Select an option to proceed

☐ Saving Product - Conventional Products Non-Linked

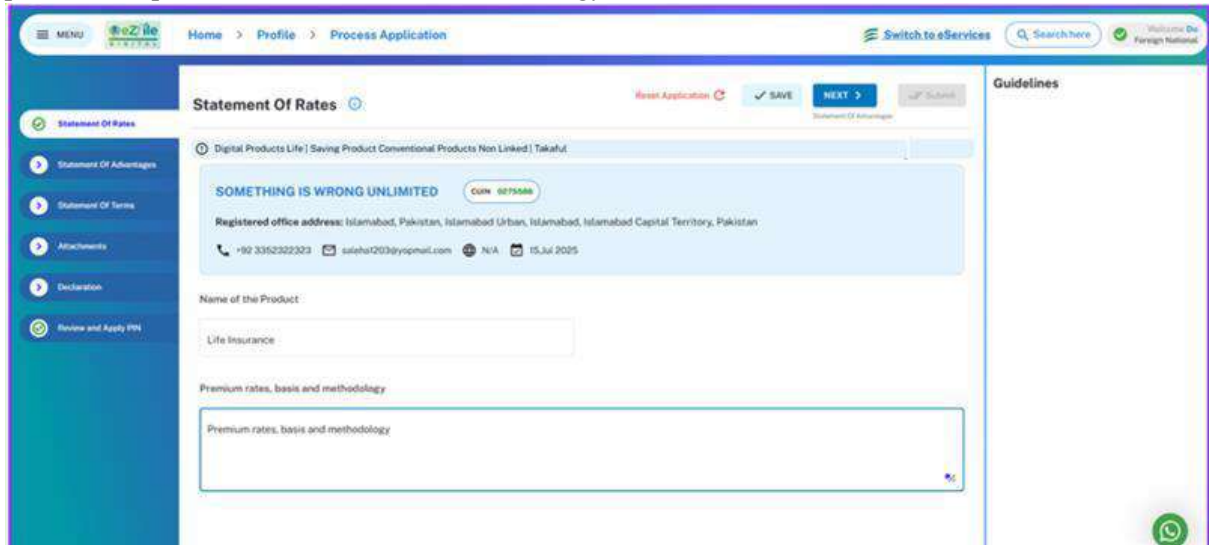
☐ Saving Product - Investment Products (Unit Linked & Universal Life)

☐ Non-saving Product - Conventional Products Non-Linked

Statement of Rates

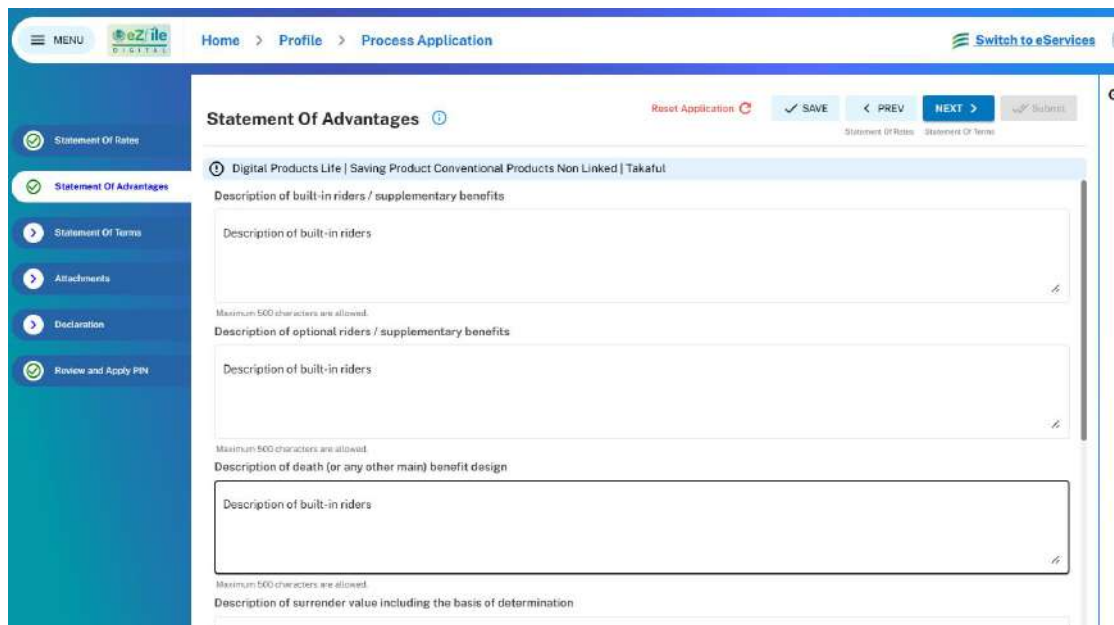
20. Applicant can view the first section of the application which is 'Statement of Rates'. In this section the applicant can view the company information as well as add the name of the

product and premium rates, basis and methodology and clicks on the 'Next' button.

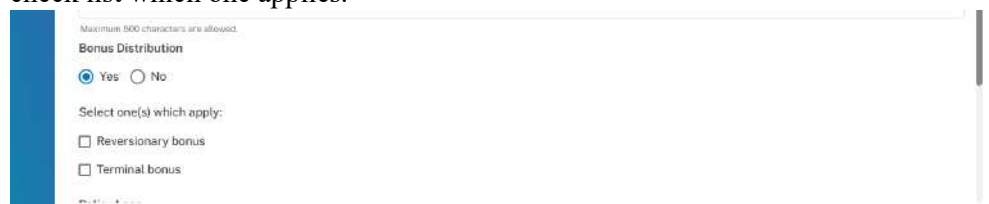


Statement of Advantages

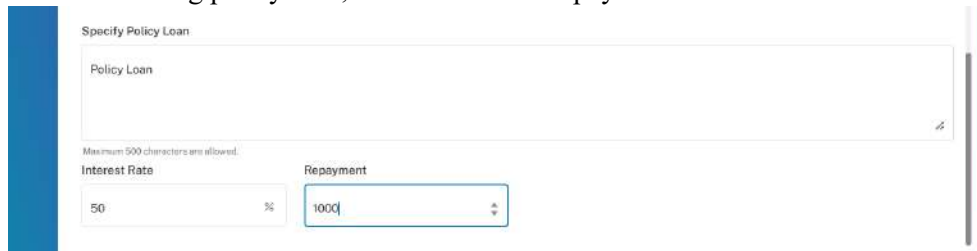
21. Next section is 'Statement of Advantages'. In this section, the applicant fills the description of built-in riders/supplementary benefits, description of optional riders/supplementary benefits, description of death (or any other main) benefit design, description of surrender value including the basis of determination and description of maturity benefits. Applicant also selects a Yes or No radio button for Bonus Distribution and for Policy Loan and then clicks on 'Next' button.



- a. If the applicant selects 'Yes' for Bonus Distribution, the applicant then selects from a check list which one applies.

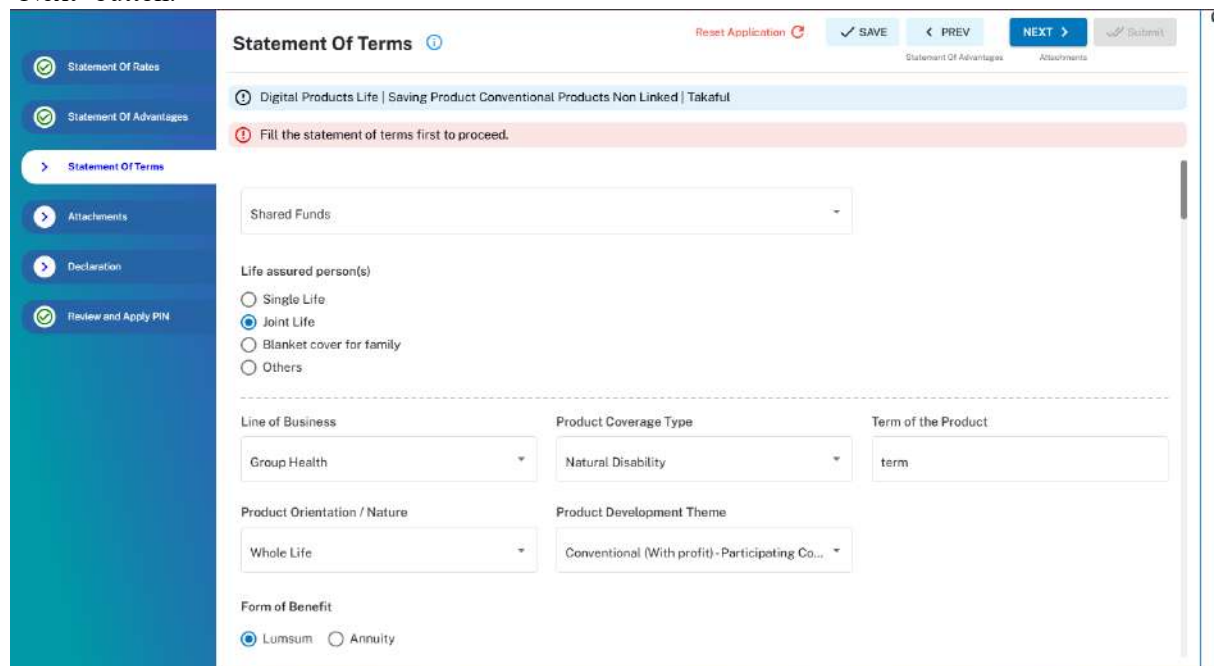


- b. If the applicant selects 'Yes' for Policy Loan, the applicant then needs to fill the details including policy loan, interest rate and repayment.

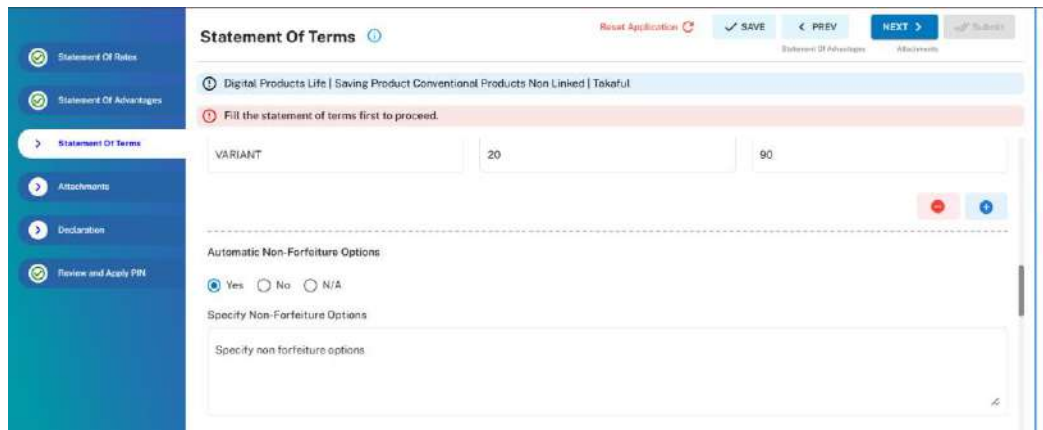


Statement of Terms

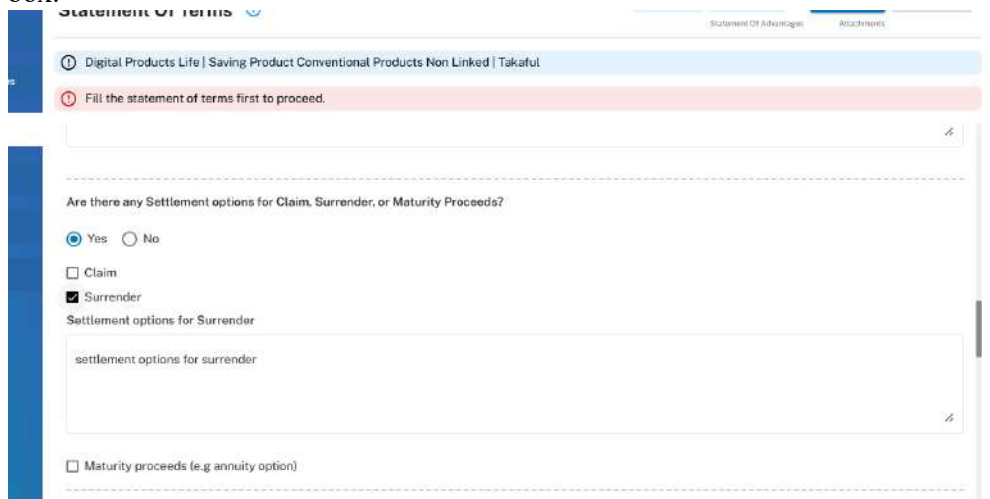
22. Next section is the 'Statement of Terms'. Applicant selects the Statutory fund to which the policies under the product shall be referable from a dropdown. If the applicant selects 'others', the applicant then needs to specify other statutory fund. Applicant also fills the details including life assured person(s), line of business, product coverage type, term of the product, product orientation/nature, product development theme, form of benefit, basic plan or rider, type of premium, basis of determination of surrender value, maximum maturity age, age of the policy holder, premium, automatic non-forfeiture options, are there any settlement options for claim, surrender or maturity proceeds, distribution channel(applicant can add multiple distribution channels by clicking on the add button), financial protection component, indexation, standard approach, reinsurance arrangement applicable to the product and long term investment policy of the relevant statutory fund. Applicant adds details and clicks on 'Next' button.



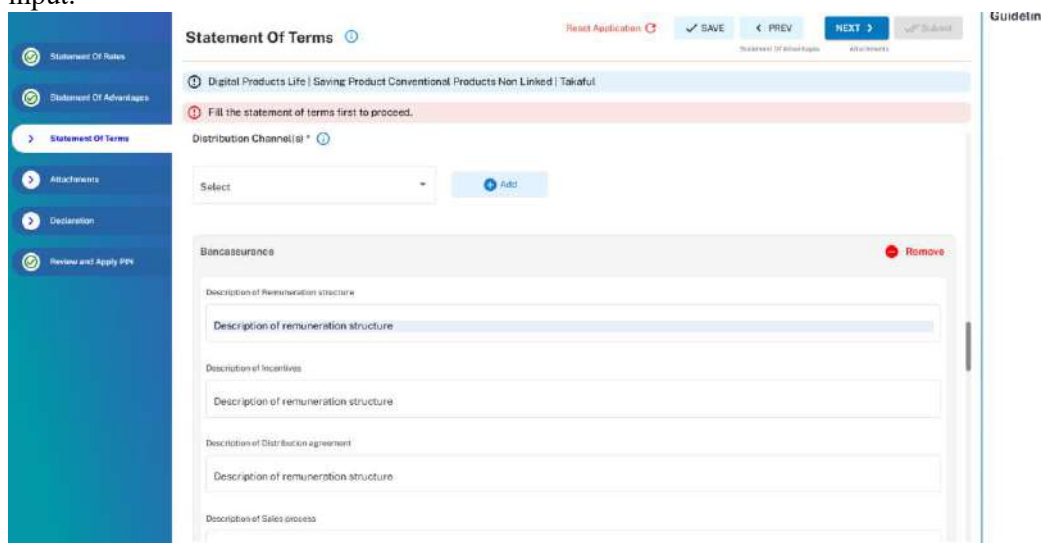
- a. If the applicant selects 'Yes' for Automatic Non-Forfeiture Options, the applicant shall specify the non-forfeiture options.



- b. If the applicant selects 'Yes' for 'Are there any Settlement options for Claim, Surrender, or Maturity Proceeds, the system shall display a check list and for each check box the applicant needs to add the settlement options for that selected check box.



- c. For distribution channel, the applicant needs to select the distribution channel from a dropdown and check click on the add button which displays fields for the applicant input.



- d. If the applicant selects 'Yes' for financial protection component, the applicant needs to add minimum and maximum value for it.

Financial protection component ⓘ

☒ Yes ☐ No

Minimum Maximum

10 30

Indexation ⓘ

- e. If the applicant selects 'Yes' for Indexation, the applicant needs to add Do you want to input amount or percentage, indexation on, rate of indexation and terms and condition of indexation basis.

Fill the statement of terms first to proceed.

Indexation ⓘ

☒ Yes ☐ No

Do you want to input amount or percentage ?

☐ Amount ☒ Percentage

Indexation on (select which apply)

☒ Sum cover ☐ Premium

Sum cover Rate of indexation

50 30

Percentage Percentage

Terms and condition of indexation basis

Terms and condition of indexation basis

- f. If the applicant selects 'Yes' for Reinsurance arrangement applicable to the product, the applicant needs to fill details including reinsurer name, applicable reinsurance treaty, risk retention-cessation structure and special terms negotiated with the reinsurer (Few fields may be added or removed based on the product details provided by the applicant).

Fill the statement of terms first to proceed.

Reinsurance arrangement applicable to the product ⓘ

☒ Yes ☐ No

Reinsurer Name

Ahmad

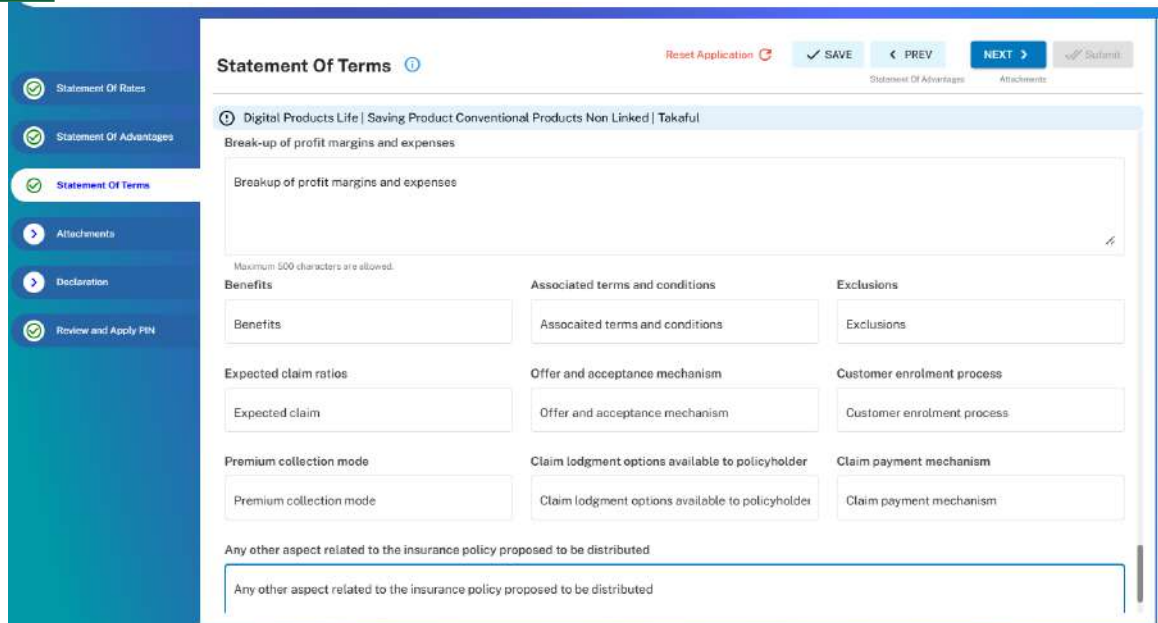
Applicable reinsurance treaty

Applicable reinsurance treaty

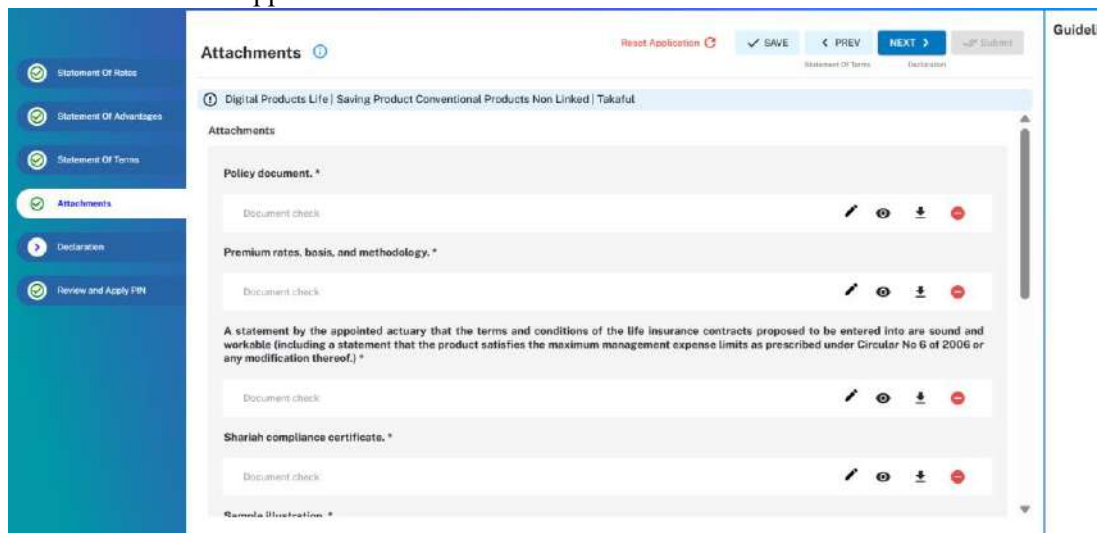
Maximum 500 characters are allowed.

Risk retention-cession structure

23. Applicant also enters breakup of profit margins and expenses, benefits, associated terms and condition, exclusions, expected claim ratios, offer and acceptance mechanism, customer enrolment process, premium collection mode, claim lodgment options available to policyholder, claim payment mechanism and any other aspect related to the insurance policy proposed to be distributed.



24. Next section is the 'Attachments' section. Here applicant adds all the mandatory and optional attachments for the application and clicks on 'Next' button.



25. Next is the declaration section. If the applicant clicks on 'Authorized officer' under 'Declarant Profession/Designation' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No. If the applicant clicks on 'Authorized Intermediary' under 'Declarant Profession/Designation' and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary.

❗ Fill the declaration first to proceed.

Select Declarant

☐ Authorized Intermediary

☒ Authorized Officer

✖ Remove Declarant

Personal Information

Name Of/Authorized Officer	First Name Jang	Middle Name	Last Name Chul
----------------------------	-----------------	-------------	----------------

Designation Information



26. Authorized Officer/Authorized Intermediary applies the pin.
27. Applicant clicks on 'Submit' button.
28. System displays the success screen. Applicant clicks on 'Go to Home' button.

Congratulations!

Your application has been submitted successfully

✓

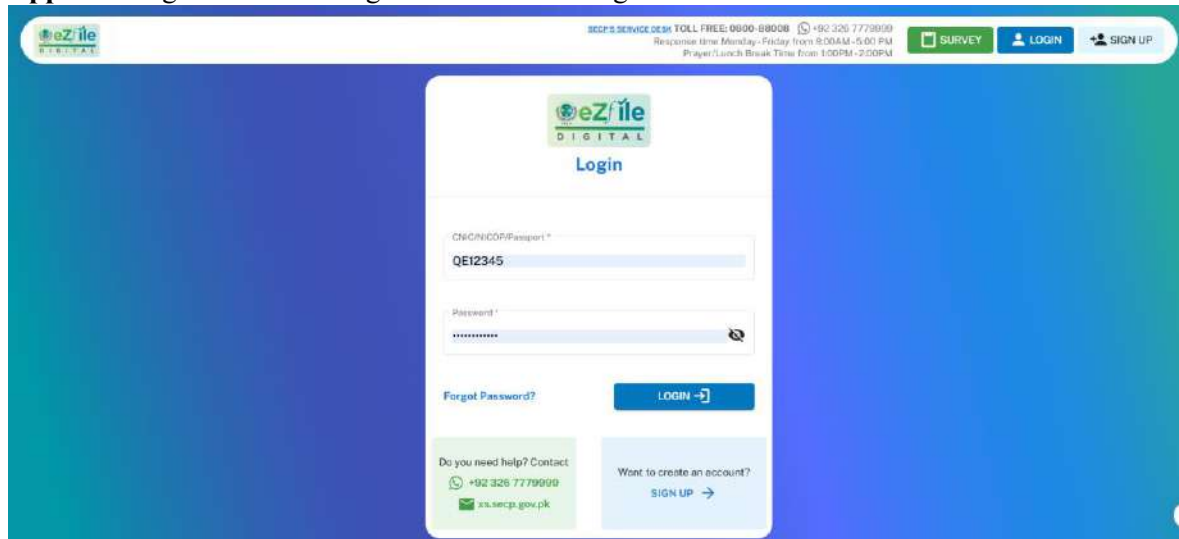
Application ID **20250730_2250332** successfully generated

We have sent you the Application ID via Email and SMS

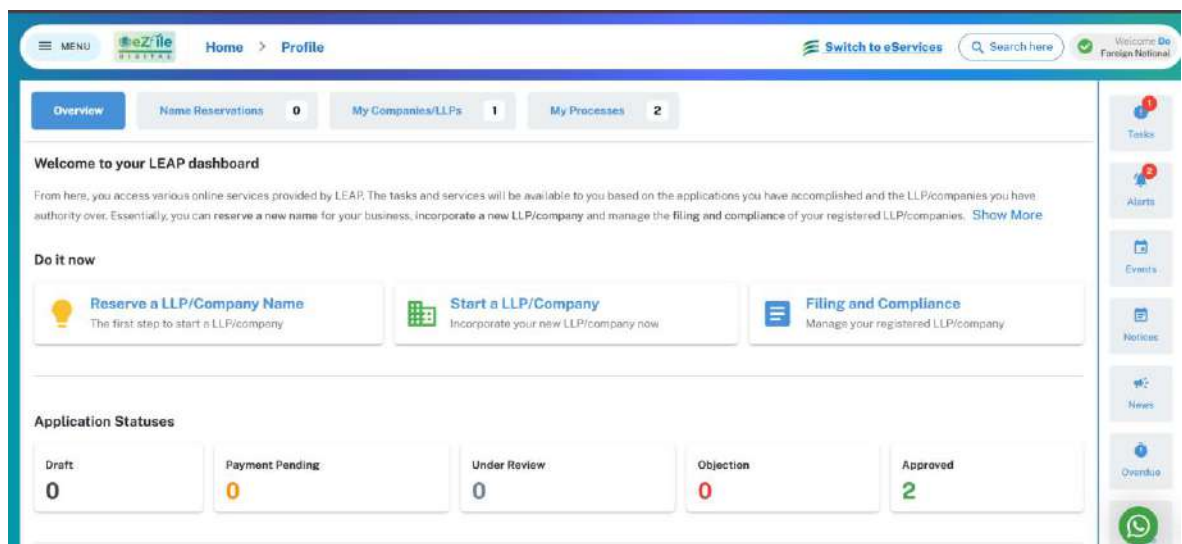
[GO TO Home](#)

17. Product Registration -Change in Existing Products

1. **Applicant** logs in to his/her registered account using valid credentials.



2. The Applicant will land on his/her landing page.



3. From My Companies/LLPs, applicant clicks on 'View Details' button on the company card.



Home > Profile

Switch to eServices Search here

Overview Name Reservations 0 My Companies/LLPs 1 My Processes 2

Incorporate Your New LLP/Company Today

1. Add LLP/Company Information > 2. Submit Application > 3. Pay Fee

LETS START →

Incorporated LLP/Companies View

LLPIN/CUIN 0275586

SOMETHING IS WRONG UNLIMITED

+92 1234594853 saleha203@yahoo.com

N/A

REGISTERED Incorporated On: 15-Jul, 2025

Incorporation Completed

VIEW DETAILS

4. From the company dashboard, the applicant clicks on 'Change in Existing Products' under the Product Registration section.

Dashboard LLP/Company Services 1 Company Profile

Search

Filing Processes

- Change / Rectification of Name
- Apply for Certified True Copy Form
- Data Rectification
- Change of objects including Principal line of Business

Mortgage, Charges & Pledges

- Registration of Mortgage, Charge & Pledge
- Registration of Mortgage, Charge etc subject to which property has been acquired
- Registration of entire series of Debentures

Change Profile

- Change in Registered Office Address
- Change in Registered Address For Bank Of Accounts

Event Based Filing

- Induction, Cessation and Change in Particulars of Company
- Directors and Officers
- Increase in Authorized Capital
- Special Resolution
- Ultimate Beneficial Owner (UBO) declaration
- Buy back of Shares
- Change in Voting Rights
- Change of status from active to inactive
- Allotment of Shares
- Cancellation, Consolidation, Division and Sub Division of Shares
- Change in Shareholding More Than 25%
- Statutory Report
- Company filing statement in lieu of Prospectus
- Company Issuing a prospectus
- Circular u/s 83

Periodic Filing

- Annual Filing

Licensing

- Revocation of License

User Management

- Add an Authorized Intermediary
- Remove an Authorized Intermediary
- Add an Authorized Employee
- Remove Authorized Employee
- Add Authorized Officer
- Remove Authorized Officer

Conversion, Merger and Closure of Company

- Convert to Private (Limited by Shares)
- Convert to Public (Unlimited by Shares)
- Company Easy Exit Scheme (CEES)
- Amalgamation of wholly owned Subsidiaries

Product Registration

- Life Insurance Products
- Change in Existing Products

Regulatory Approvals

Tasks Alerts Downloads

5. List of registered products will be displayed from which applicant selects a product and clicks on 'Proceed' button.

Add Product details

Close Proceed

Select a registered product

testr

Reg No: testr-8FG88PCHN6EA/0001-0001

Product Type

Life Insurance Products

Sub-Type

Conventional Products Non-Linked

Category

Takaful

Approval Date

05/08/2025

testr

Reg No: testr-8FG88PCHN6EA/0001-0001

Product Type

Life Insurance Products

Sub-Type

Conventional Products Non-Linked

Category

Takaful

Approval Date

05/08/2025

testing

Reg No: testr-8FG88PCHN6EA/0001-0001

Product Type

Life Insurance Products

Sub-Type

Conventional Products Non-Linked

Category

Conventional

Approval Date

05/08/2025

- The applicant can make changes to desired field(s) by clicking on “Edit” button. Below each field is a Edit button, which when clicked makes the corresponding field editable. Once the applicant edits a field, its old value will be displayed beneath the field that is updated.

Statement Of Rates

Reset Application

SAVE

NEXT

Submit

Statement Of Rates

Statement Of Advantages

Statement Of Terms

Attachments

Declaration

Review and Apply PIN

LIFE INS COMPANY UNLIMITED

CUIN 0275645

Registered office address: test, Islamabad Rural, Islamabad, Islamabad Capital Territory, Pakistan

9999999999

hello@gmail.com

N/A

04, Aug 2025

Name of the Product

testing

Edit

Premium rates, basis and methodology

testing

Edit



Statement Of Rates ⓘ

[Reset Application](#)[✓ SAVE](#)[NEXT >](#)[Submit](#)

Statement Of Advantages

LIFE INS COMPANY UNLIMITED

CUIN 0275645

Registered office address: test, Islamabad Rural, Islamabad, Islamabad Capital Territory, Pakistan

☎ 9999999999 ✉ hello@gmail.com 🌐 N/A 📅 04, Aug 2025

Name of the Product

testing1

testing ↺

Premium rates, basis and methodology

testing1

testing ↺

Statement Of Advantages ⓘ

[Reset Application](#)[✓ SAVE](#)[< PREV](#)[NEXT >](#)[Submit](#)

Statement Of Rates

Statement Of Terms

Description of built-in riders / supplementary benefits

testing

Maximum 500 characters are allowed.

Description of optional riders / supplementary benefits

test

Maximum 500 characters are allowed.

Description of death (or any other main) benefit design

test1

Maximum 500 characters are allowed.

Statement Of Advantages ?

Reset Application ↺

✓ SAVE

< PREV

NEXT >

Submit ✓

Statement Of Rates Statement Of Terms

Description of built-in riders / supplementary benefits

testing!

Maximum 500 characters are allowed.

testing ↺

Description of optional riders / supplementary benefits

testing!

Maximum 500 characters are allowed.

test ↺

Description of death (or any other main) benefit design

testing!

Maximum 500 characters are allowed.

test ↺

Statement Of Terms ?

Reset Application ↺

✓ SAVE

< PREV

NEXT >

Submit ✓

Statement Of Advantages Attachments

test

Life assured person(s)

- ☒ Single Life
☐ Joint Life
☐ Blanket cover for family
☐ Others

Line of Business

Group Individual life

Product Coverage Type

Critical Illness

Term of the Product

test

Product Orientation / Nature

Endowment Assurance

Product Development Theme

Conventional (Without profit) - Non-Participa...

Form of Benefit

Statement Of Terms ⓘ

Reset Application   SAVE  PREV **NEXT >**  Submit

Statement Of Advantages Attachments

test

test

Life assured person(s)

☐ Single Life

☒ Joint Life

☐ Blanket cover for family

☐ Others

Line of Business

Group Health

Group Individual Life

Product Coverage Type

Health Insurance

Critical Illness

Term of the Product

test1

Product Orientation / Nature

Whole Life

Endowment Assurance

Product Development Theme

Conventional (With profit) - Participating Co...

Conventional (Without profit) ...

Form of Benefit

7. Next section is the ‘Attachments’ section. Here applicant adds all the mandatory and optional attachments for the application and clicks on ‘Next’ button.

Attachments ⓘ

Reset Application   SAVE  PREV **NEXT >**  Submit

Statement Of Terms Declaration

Attachments

ⓘ You can upload up to 10 additional attachments only.

Certificate from appointed actuary. (Optional)

1. Click on 'Browse' to select a file

2. Click 'Upload' after selecting file

BROWSE 

Supported file format is .pdf | Maximum upload file size is 4MB

Signed addendum to the agency agreement. (Optional)

1. Click on 'Browse' to select a file

2. Click 'Upload' after selecting file

BROWSE 

Supported file format is .pdf | Maximum upload file size is 4MB

 Click here to add an additional attachment

8. Next is the declaration section. If the applicant clicks on ‘Authorized officer’ under ‘Declarant Profession/Designation’ and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No. If the applicant clicks on ‘Authorized Intermediary’ under ‘Declarant Profession/Designation’ and an authorized



intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary.

Declaration ⓘ

Reset Application ↻

✓ SAVE

< PREV

NEXT >

✓ Submit

Attachments

Review and Apply PIN

Select Declarant

☐ Authorized Intermediary

☒ Authorized Officer

Remove Declarant

Personal Information

Name Of/Authorized Officer

First Name alia

Middle Name

Last Name

Designation Information

Designation

Director

Registration Information

Registration Number of Authorized Officer

ALIA123

☒ I do hereby solemnly and sincerely declare that the information provided in this form is:

a. true and correct to the best of my knowledge, in consonance with the record as maintained by the Company and nothing has been concealed.

- Authorized Officer/Authorized Intermediary applies the pin.
- Applicant clicks on 'Submit' button.
- System displays the success screen. Applicant clicks on 'Go to Home' button.

Congratulations!

Your application has been submitted successfully

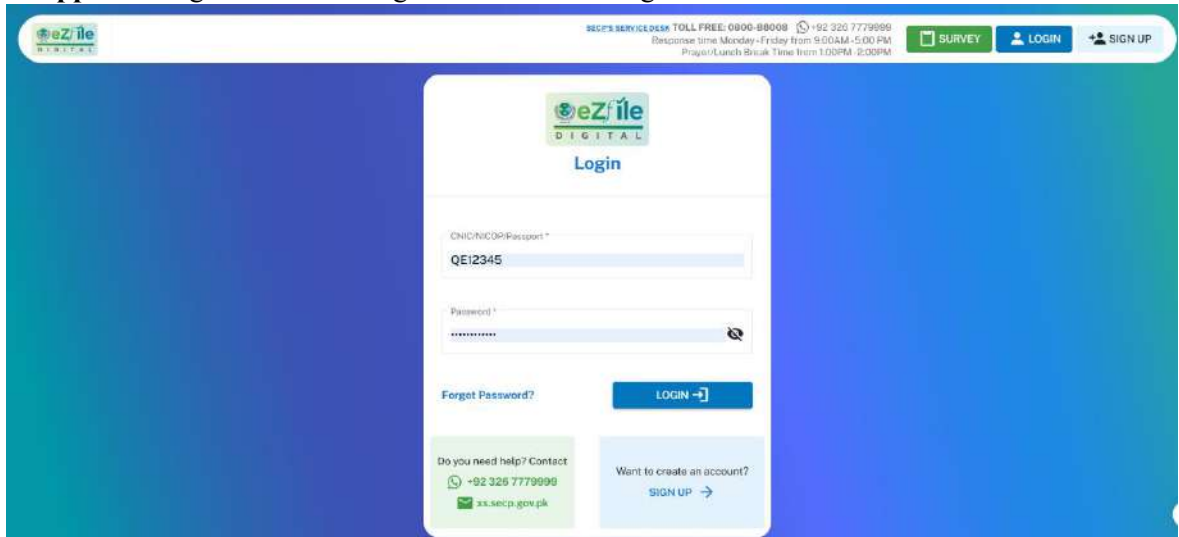


Application ID **20250805_2253053** successfully generated

We have sent you the Application ID via Email and SMS

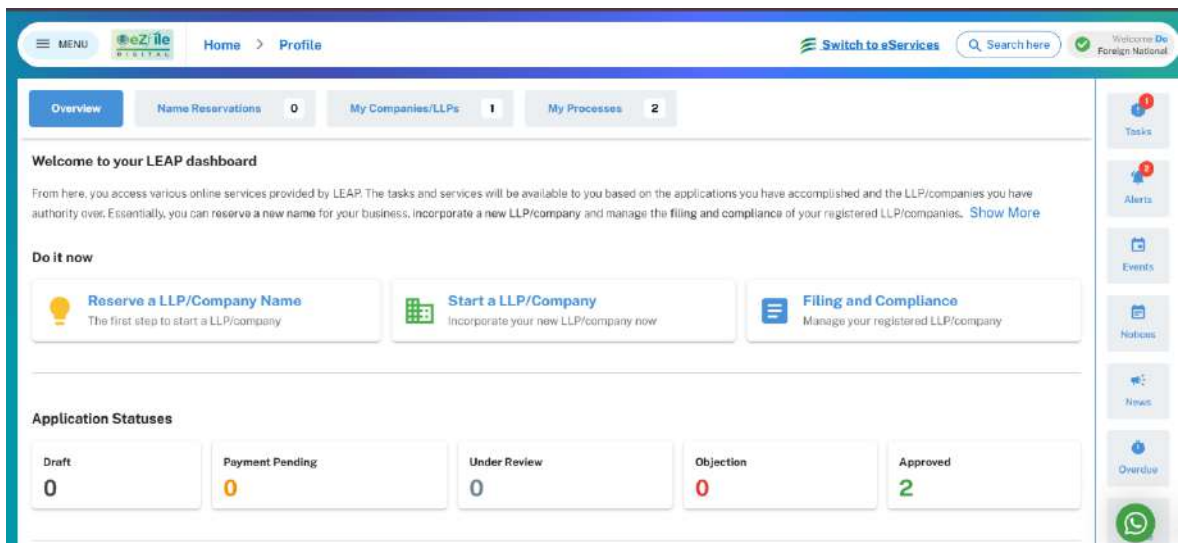
18. Induction, Cessation and Change in Particulars and Fit & Proper of CEOs/Directors-combined

1. Applicant logs in to his/her registered account using valid credentials.



The screenshot shows the 'eZi file Digital' login interface. At the top, there is a header with the SECP logo, contact information (TOLL FREE: 0800-80008, +92 325 7779999), and service hours. Navigation links for 'SURVEY', 'LOGIN', and 'SIGN UP' are present. The main content area features a 'Login' section with a 'Login' button. Below the login button, there are links for 'Forgot Password?' and 'Do you need help? Contact' with a WhatsApp icon and the number +92 325 7779999. A 'Want to create an account?' link with a 'SIGN UP' button is also visible.

- The Applicant will land on his/her landing page.



The screenshot shows the 'LEAP dashboard' after a successful login. The dashboard has a top navigation bar with 'MENU', 'Home', and 'Profile' links. A 'Switch to eServices' button and a search bar are also present. The main content area is divided into sections: 'Overview' (with tabs for Name Reservations, My Companies/LLPs, and My Processes), 'Welcome to your LEAP dashboard' (with a brief description of services), 'Do it now' (with buttons for 'Reserve a LLP/Company Name', 'Start a LLP/Company', and 'Filing and Compliance'), and 'Application Statuses' (with a table showing the status of applications).

Draft	Payment Pending	Under Review	Objection	Approved
0	0	0	0	2

- From My Companies/LLPs, applicant clicks on 'View Details' button on the company card.

Home > Profile

Switch to eServices Search here

Overview Name Reservations 0 My Companies/LLPs 1 My Processes 2

Incorporate Your New LLP/Company Today

1. Add LLP/Company Information > 2. Submit Application > 3. Pay Fee

LET'S START →

Incorporated LLP/Companies View

LLPIN/CUIN 0275586

SOMETHING IS WRONG UNLIMITED

+92 1234594853 salehel203@yopmail.com

N/A

REGISTERED Incorporated On 15 Jul, 2025

Incorporation Completed

VIEW DETAILS

- From the company dashboard, the applicant clicks the 'Induction, Cessation and Change in Particulars of Company' under the Event Based Filing. If the company has a license, the applicant can start the fit & proper application.

Dashboard LLP/Company Services 19 Company Profile

Filing Processes

- Change / Rectification of Name
- Apply for Certified True Copy Form
- Data Rectification
- Change of objects including Principal line of Business

Mortgage, Charges & Pledge

- Registration of Mortgage, Charge & Pledge
- Registration of Mortgage, Charges etc subject to which property has been acquired
- Registration of entire series of Debentures

Change Profile

- Change In Registered Office Address
- Change In Registered Address For Book Of Accounts

Event Based Filing

- Induction, Cessation and Change in Particulars of Company
- Directors and Officers
- Increase in Authorized Capital
- Special Resolution
- Ultimate Beneficial Owner (UBO) declaration
- Buy back of Shares
- Change In Voting Rights
- Change of status from active to inactive
- Allotment of Shares
- Cancellation, Consolidation, Division and Sub Division of Shares
- Change in Shareholding More Than 25%
- Statutory Report
- Company filing statement in lieu of Prospectus
- Company Issuing a prospectus
- Circular u/s 83

Periodic Filing

- Annual Filing
- License
- Acquire license
- Takaful
- Revocation of License
- Authorized Surveying Officer
- Change Shariah Advisor
- User Management
- Add an Authorized Intermediary
- Remove an Authorized Intermediary
- Add an Authorized Employee
- Remove Authorized Employee
- Add Authorized Officer
- Remove Authorized Officer
- Conversion, Merger and Classes of Company
- Convert to Private (Limited by Shares)
- Convert to Public (Unlimited by Shares)
- Company Easy Exit Scheme (CEES)
- Amalgamation of wholly owned Subsidiaries

Tasks Alerts Downloads

WhatsApp

- First section of the application is the 'Detail of stakeholders' section. In this section, the applicant can view the company information, view the information of all officers/CEOs of the company, click the add button to add a natural person or click the add button to add a body corporate.

Filing for Induction, Cessation and Change in Particulars of Company Directors and Officers

Application ID: 20250811_2253363 [Help](#) [Reset Application](#) [Review Form](#) [SAVE](#) [NEXT](#) [Success](#)

Detail of Stakeholders

Fill and Proceed

MIS Clearance

Special Resolution

Certified True Copy

Declaration

Review and Apply PIN

Fill the detail of stakeholders first to proceed.

Name	Designation	ID	Kind of Share	Class of Share	Face Value	Shares	Percentage
Free	Subscriber	FREE123	Ordinary	Ordinary	1	500,000,000	9.09%
Yop	Subscriber	YOP123	Ordinary	Ordinary	1	3,000,000,000	54.55%
Life	Subscriber	LIFE123	Ordinary	Ordinary	1	2,000,000,000	36.36%
Total Shares					5.5B	5,500,000,000	100.00%

New appointed Officers and Directors

No New Natural Persons Appointed
Please add new Natural Person Officer/Director by clicking the button below!

[Add Natural Person](#)

No New Auditor/Legal Adviser Firms Appointed
Please add a new Body Corporate by clicking the button below!

[Add Body Corporate](#)

Existing directors and officers

Directors

Directors

Free / Director / Independent

Lawyer

Filing for Induction, Cessation and Change in Particulars of Company Directors and Officers

Application ID: 20250811_2253386 [Help](#) [Reset Application](#) [Review Form](#) [SAVE](#) [NEXT](#) [Success](#)

Detail of Stakeholders

Fill and Proceed

MIS Clearance

Special Resolution

Certified True Copy

Declaration

Review and Apply PIN

Fill the detail of stakeholders first to proceed.

List of Company Shareholders

Name	Designation	ID	Kind of Share	Class of Share	Face Value	Shares	Percentage
Free	Subscriber	FREE123	Ordinary	Ordinary	1	500,000,000	9.09%
Yop	Subscriber	YOP123	Ordinary	Ordinary	1	3,000,000,000	54.55%
Life	Subscriber	LIFE123	Ordinary	Ordinary	1	2,000,000,000	36.36%
Total Shares					5.5B	5,500,000,000	100.00%

New appointed Officers and Directors

No New Natural Persons Appointed
Please add new Natural Person Officer/Director by clicking the button below!

[Add Natural Person](#)

No New Auditor/Legal Adviser Firms Appointed
Please add a new Body Corporate by clicking the button below!

[Add Body Corporate](#)

Existing directors and officers

Directors

- If the applicant clicks the 'Add Natural Person' button, the applicant needs to add the details of the officer/director that is being adding including choosing the designation of officer/director with date and mode of induction, personal information, current office holdings, academic and professional qualifications, employment records, past office holdings etc.

Add Officer/Director

X Close
Add as Body

Please specify the designation(s)

Designation	Date of Induction	Mode of Induction
☐ Managing Director		
☐ Legal Advisor		
☐ Chief Financial Officer		
☐ Auditor		
☐ Administrative Director		
☒ Director	01/08/2025	Approved
☐ Chief Executive		
☐ Secretary		

Do you want to add a Pakistani Citizen or a Foreign National?

☐ Pakistani Citizen
☒ Foreign National

User Name *
POINT123

This user is already registered in LEAP Portal

Point
Registered

Contact Info

Email *
point123@gmail.com

Mobile Number *
033

Phone Number *
9999999999

Personal Information

Personal Information

Identification Number
POINT123

First Name
Point

Middle Name

Last Name

Nationality *
Thailand

Occupation *
Corporate Consultant

Nature Of Ownership *
Independent

Residential Address

Country *
Pakistan

Province *
Islamabad Capital Territory

District *
Islamabad

City *
Islamabad Urban

Postal Code

Address Line 1
Islamabad, Pakistan

Business Address

Country *
Pakistan

Province *
Islamabad Capital Territory

District *
Islamabad

City *
Islamabad Urban

Postal Code

Address Line 1
Islamabad, Pakistan

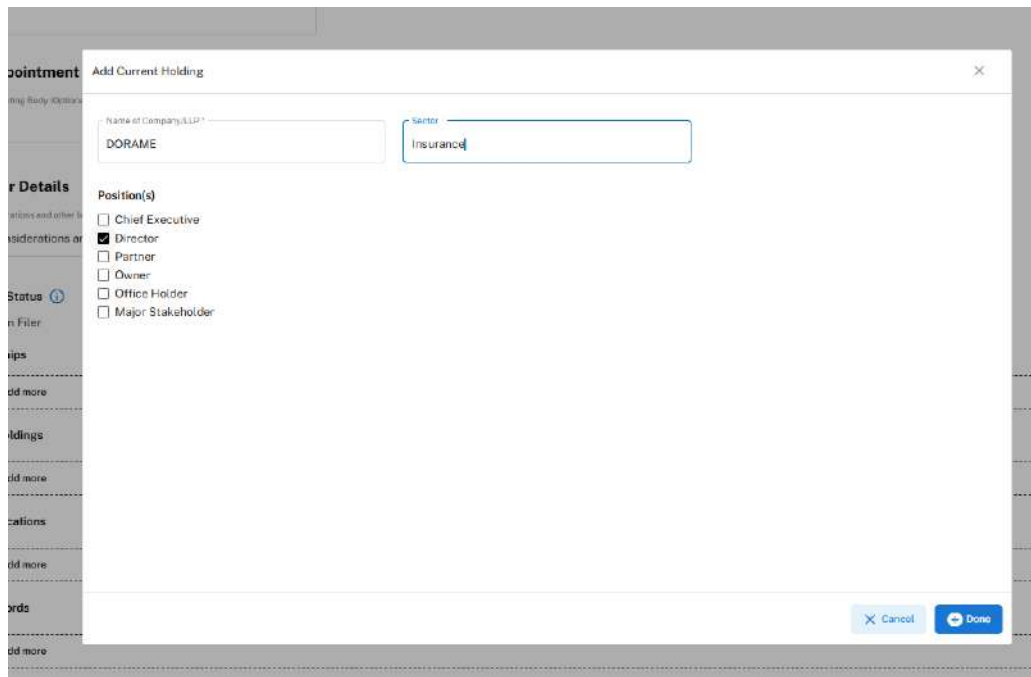
Business Contact

Email *
yop@yopmail.com

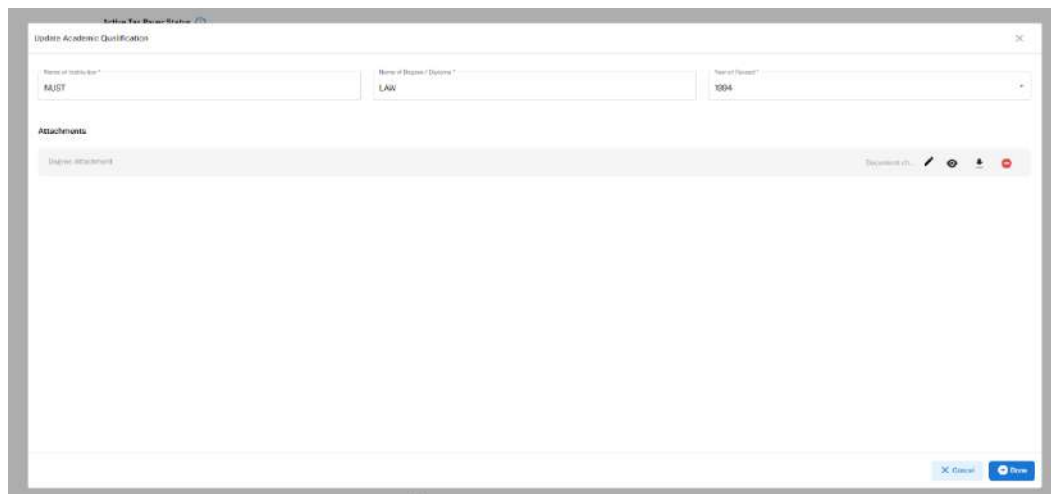
Country Code *
+257

Number
9999999999

- a. If the applicant clicks on add current office holding, the applicant needs to fill the details including name of company/LLP, sector and position(s). If the employer is registered with SECP the system will verify the entered current office holdings.

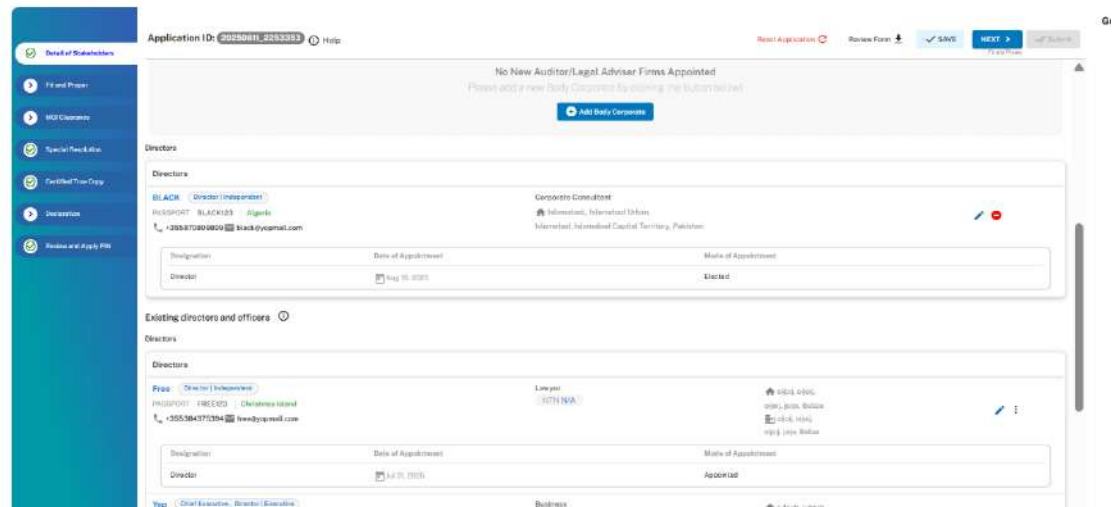


- b. If the applicant clicks on add academic and professional qualifications, the applicant needs to add name of institution, name of degree/diploma, year of passed and degree as an attachment.



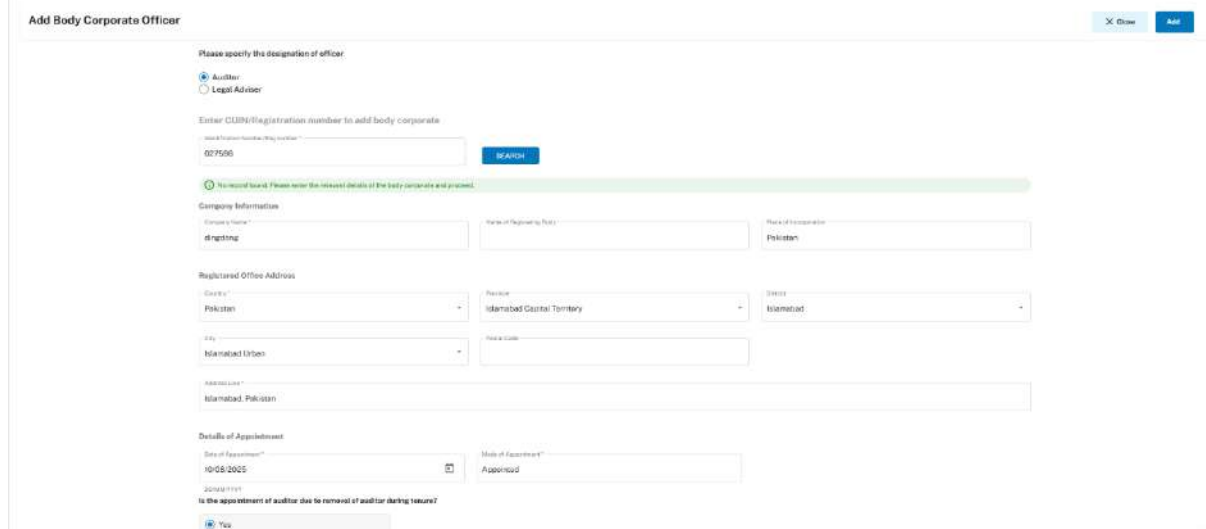
- c. If the applicant clicks on add employment record, the applicant needs to add the employment details.
- d. After adding all the details, the applicant can view the added officer/director as a separate information card.

Filing for Induction, Cessation and Change in Particulars of Company Directors and Officers



The screenshot shows the SECP LEAP portal interface. On the left is a navigation menu with options like 'Filing and Process', 'MIS Complaints', 'Special Resolutions', 'Certified True Copy', 'Declaration', and 'Review and Apply Filing'. The main area displays 'Application ID: 002506H1-0053383'. A message states 'No New Auditor/Legal Adviser Firms Appointed' with a button to 'Add Body Corporate'. Below this, the 'Directors' section shows details for a director named 'BLACK Director (Independent)' with fields for Designation, Date of Appointment, and Mode of Appointment. Another section shows 'Existing directors and officers' with details for 'FRAZ Director (Independent)'.

7. If the applicant clicks on 'Add body corporate' button, the applicant first specifies the designation of officer which can either be Auditor or legal Advisor. Then the applicant needs to add the registration number and click on search button. If the company is found, the system prefills the details and if the company is not found the applicant needs to add the details of the company. After adding the details and attaching the documents, the applicant clicks on 'Add' button.



The screenshot shows the 'Add Body Corporate Officer' form. It starts with a section to 'Please specify the designation of officer' with radio buttons for 'Auditor' and 'Legal Advisor'. Below this is a field for 'Enter CDRN/Registration number to add body corporate' with a 'SEARCH' button. A message indicates 'No record found. Please enter the relevant details of the body corporate and proceed.' The form then has sections for 'Company Information' (Company Name, Place of Incorporation, Registered Office Address), 'Details of Appointment' (Date of Appointment, Mode of Appointment), and a checkbox for 'Is the appointment of auditor due to removal of auditor during tenure?'.

8. If the applicant wants to cease an officer/director, applicant can click the kebab option on the officer/director information card and then chose 'Cessation'.



Filing for Induction, Cessation and Change in Particulars of Company Directors and Officers

Application ID: 00250811_2253353 Help

Reset Application Review Form SAVE NEXT Exit

Detail of Stakeholders

Fit and Proper MCI Clearance General Declaration Certified True Copy Declaration Review and Apply PIN

Fill the detail of stakeholders first to proceed.

Existing directors and officers

Directors

Free Director (Independent) Lawyer NTN N/A

Passport: FREE123 Christmas Island Email: free123@gmail.com Mobile Number: +355****5204

Designation: Director Date of Appointment: Jul 01, 2025 Mode of Appointment: Appointed

Yap Chief Executive, Director (Executive) Business NTN N/A

Passport: YOP123 North Korea Email: yap123@gmail.com

Designation: Chief Executive, Director Date of Appointment: Jul 01, 2025 Mode of Appointment: Appointed

Life Director (Non-Executive) Lawyer NTN N/A

Passport: LIFE123 Algeria Email: life123@gmail.com

Designation: Director Date of Appointment: Jul 01, 2025 Mode of Appointment: Appointed

Do Appointment/Re-Election Cessation

9. Applicant can view the prefilled information of the officer/director and select the designation for which the applicant wants to cease the officer/director and then add the date of cessation and mode of cessation and then click the done button.

Cessation of Free

Free (Selected)

Nationality: Christmas Island Passport: FREE123

Contact Information: Email: free123@gmail.com Mobile Number: +355****5204

Personal Information: Occupation: Lawyer NTN: N/A

Residential Address: Country: Barice Province: jago District: wqde City: 0000 Postal Code: Address Line: 0000

Designations

Please select the designation(s) you want to cease.

Designation: Director Date of Cessation: 04/08/2025 Mode of Cessation: Retired

10. Next section is the 'Fit and Proper' section. In case of induction, applicant selects the Director Nature of Appointment. Based on the radio button selected by the applicant, the applicant needs to fill the relevant details including director induction, quorum of general meeting etc.



Filing for Induction, Cessation and Change in Particulars of Company Directors and Officers

Application ID: 20250811_2253353 Help

Reset Application Review Form SAVE PREVIOUS NEXT

Fill the fit and proper first to proceed.

Since Director/CEO induction has been reported, you are required to fill the following information:

Director Nature of Appointment

☐ Appointment of Director's consequent to Elections held under Section 162

☒ Appointment of Director's consequent to Normal Elections

☐ Appointment of Director on Casual Vacancy

☐ Nomination of Director under Section 164

Director Induction

Date of General meeting to which directors were held? 10/08/2025

Last election date 31/07/2025

Date of Board Meeting 04/08/2025

Explanation for earlier or late election

Duration between Date of Board Meeting and Date of Elections

6 days

Number of directors fixed in previous date 3

Number of Directors Fixed 3

Number of Directors elected 3

Minutes of Meeting

Minutes of meeting

Quorum of General Meeting

Filing for Induction, Cessation and Change in Particulars of Company Directors and Officers

Application ID: 20250811_2253353 Help

Reset Application Review Form SAVE PREVIOUS NEXT

Minutes of Meeting

Minutes of meeting

Quorum of General Meeting

Free	Number of Shares 500000000	Percentage 8.33	
Presence in Person			
Yop	Number of Shares 3000000000	Percentage 54.55	
Presence in Person			
Lilb	Number of Shares 2000000000	Percentage 33.33	
Presence in Person			

Are there any substantial adverse verdicts against the company from any Court of law?

☐ Yes ☒ No

Are there any pending proceedings with respect to the applicant's winding up, insolvency or analogous relief?

☐ Yes ☒ No

Attachments

Please attach all required attachments

Minutes of the meeting in which number of directors were fixed

Declaration / Remark

- a. For quorum of general meeting, the system shall display the names of the officers/directors of the company with an edit icon. Applicant clicks the edit icon to update the details of members.

Update Member

Name of Shareholder Yop

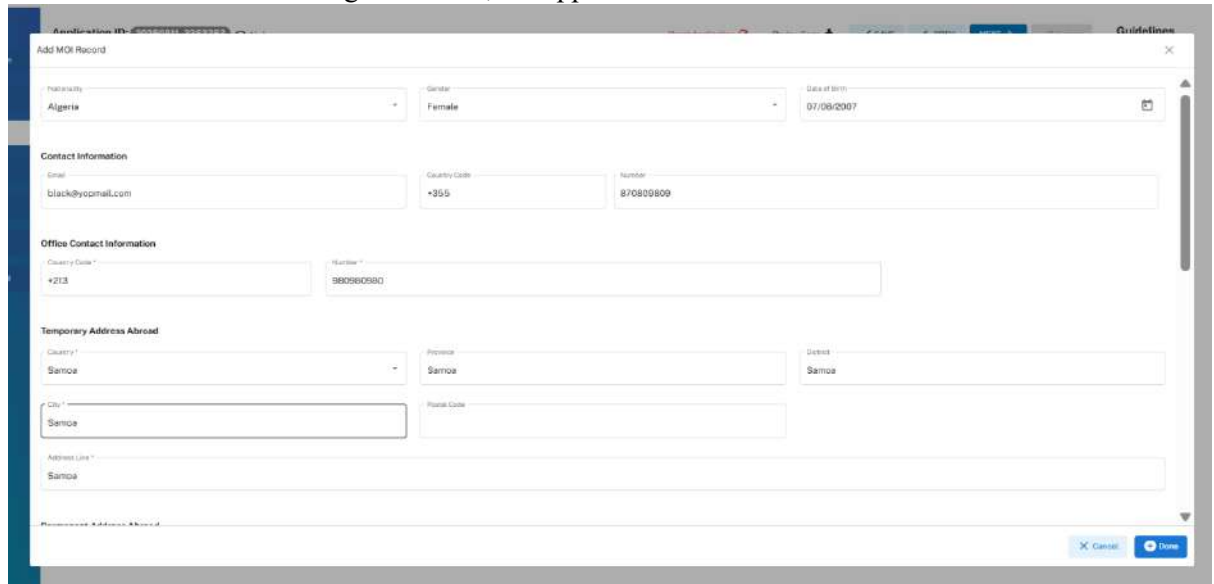
Presence Type

Number of Shares 3000000000

Shareholding % 54.55

Cancel Done

11. In case the added officer/director is a foreign national, the applicant needs to fill an additional section of MOI Clearance which includes nationality, gender, date of birth, contact information, office contact information, temporary address abroad, permanent address abroad, firm address etc. After adding the details, the applicant clicks on 'Done' button.

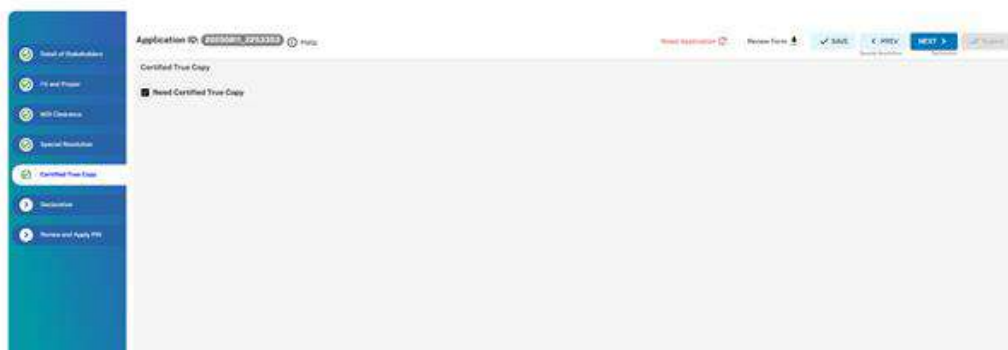


Filing for Induction, Cessation and Change in Particulars of Company Directors and Officers



12. If CTC is required, the applicant checks the checkbox.

Filing for Induction, Cessation and Change in Particulars of Company Directors and Officers



13. Next section is 'Other details' section. In this section the applicant adds details including details of board meeting, evidence of public notice of ceasing of conventional business and other attachments.

Filing for Transformation of Non-Life to Takaful General

Application ID: 20250804_2250532 [Help](#) [Reset Application](#) [SAVE](#) [PREV](#) [NEXT](#) [Submit](#)

Fill the other details first to proceed.

Details of board meeting

Date of board meeting * 04/08/2025

Meeting Minutes *

Document check

Evidence of Public Notice of ceasing of Conventional Business

Date of Public Notice * 03/08/2025 Name of Newspaper * DUNYA

Attachments

Picture of Newsclip *

Document check

14. Next is the declaration section. If the applicant clicks on 'Authorized officer' under 'Declarant Profession/Designation' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No. If the applicant clicks on 'Authorized Intermediary' under 'Declarant Profession/Designation' and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary.

Filing for Induction, Cessation and Change in Particulars of Company Directors and Officers

Application ID: 20250811_2253353 [Help](#) [Reset Application](#) [Review Form](#) [SAVE](#) [PREV](#) [NEXT](#) [Submit](#)

Select Declarant

☐ Authorized Intermediary ☒ Authorized Officer

Personal Information

Name Of Authorized Officer First Name: Yous Middle Name: Last Name:

Designation Information

Designation: Chief Executive, Director

Registration Information

Registration Number of Authorized Officer: YOP123

☒ I do hereby solemnly and sincerely declare that the information provided in this form is:

a. true and correct to the best of my knowledge, in consonance with the records maintained by the Company and nothing has been concealed.

b. honestly reported after complying with and fulfilling all requirements under the relevant provisions of law, rules, regulations, directions, circulars and notifications effective as applicable.

15. Authorized Officer/Authorized Intermediary applies the pin.
16. Applicant clicks on 'Submit' button.

Application ID: 20250811_2253353

Reset Application Review Time SAVE PDF **Submit**

Guidelines

How to Review and Sign off Application?

Carefully review all information that you have provided in the previous sections. In case any detail is found to be incorrect, you can revisit the respective section to make correction.

You will not be able to submit the application if any mandatory field has been left unfilled. If a section is complete, it will be indicated with a checkmark on the left-hand side menu. The checkmark will not be visible if a section has any required field empty.

The application can be saved and edited at any time till submission. Once you are satisfied with the completed application, you can check the declaration statement and apply your PIN. This PIN will be the one used to your registered email address at the time of account creation. Once you have correctly applied the PIN, you can submit the application.

If you make any changes to the application after applying your PIN, you will need to reapply the PIN before being able to submit the application.

Tips and Advice

While reviewing the application, look out for any typing errors in your proposed name and other important details. Check that you have attached any relevant documents correctly.

Personal Information

Name of Authorized Officer	First Name	Middle Name	Last Name
Designation Information	Designation	Chief Executive Director	
Registration Information	Registration Number of Authorized Officer	NCP123	

I, the undersigned, submit and solemnly declare that the information provided in this form is:

a. True and correct to the best of my knowledge, in accordance with the record as maintained by the Company and nothing is to be concealed.

b. Notably reported after complying with and fulfilling all requirements under the relevant provisions of law, rules, regulations, directives, circulars and notifications wherever applicable.

Application Users

Type	First Name	Last Name	Designation	Status
Authorized Officer	Authorized Officer	Authorized Officer	Authorized Officer	Active
BLACK	BLACK	BLACK	BLACK	Active

17. Applicant clicks on 'Pay Now' button.

GO TO HOME Application Fee Rs.1410 PAY NOW

Congratulations!

Your application has been submitted successfully

Application ID **20250724_2250249** successfully generated

We have sent you the Application ID via Email and SMS.

In order to finalize the application, please pay the fee of Rs.1410 as soon as possible, but no later than 30 days after submission. The application will only be forwarded to SECP for processing if fee is paid. Application will stand automatically cancelled if fee is not paid within 30 days after submission.

PAY NOW

18. System displays the success screen. Applicant clicks on 'Go to Home' button.

Congratulations!

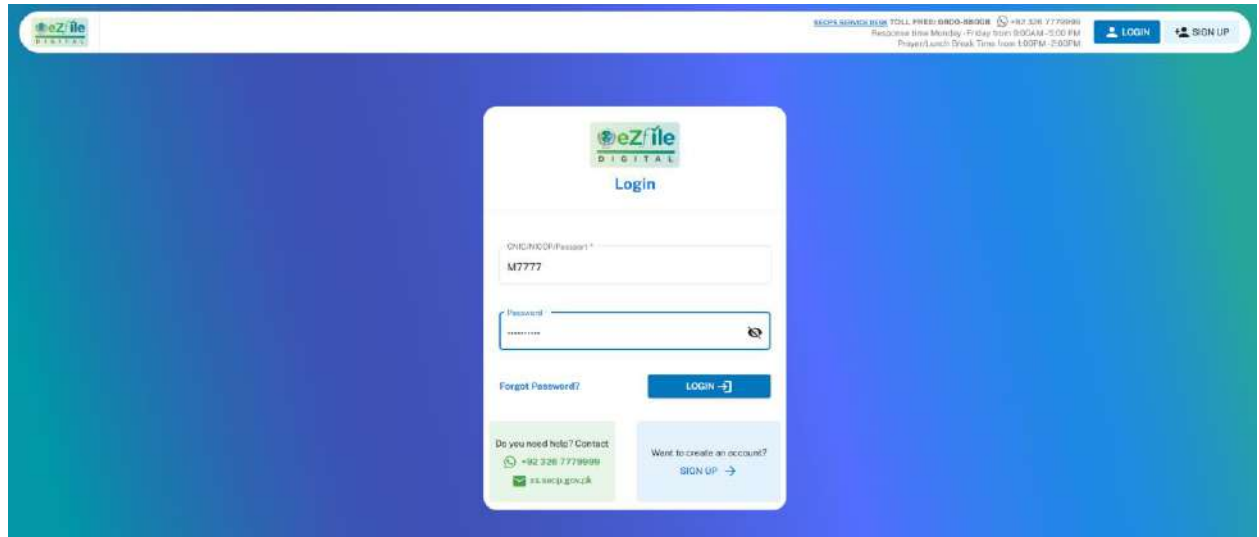
Fee paid successfully

Fee has been paid successfully against Application ID 20250811_2253353

Home

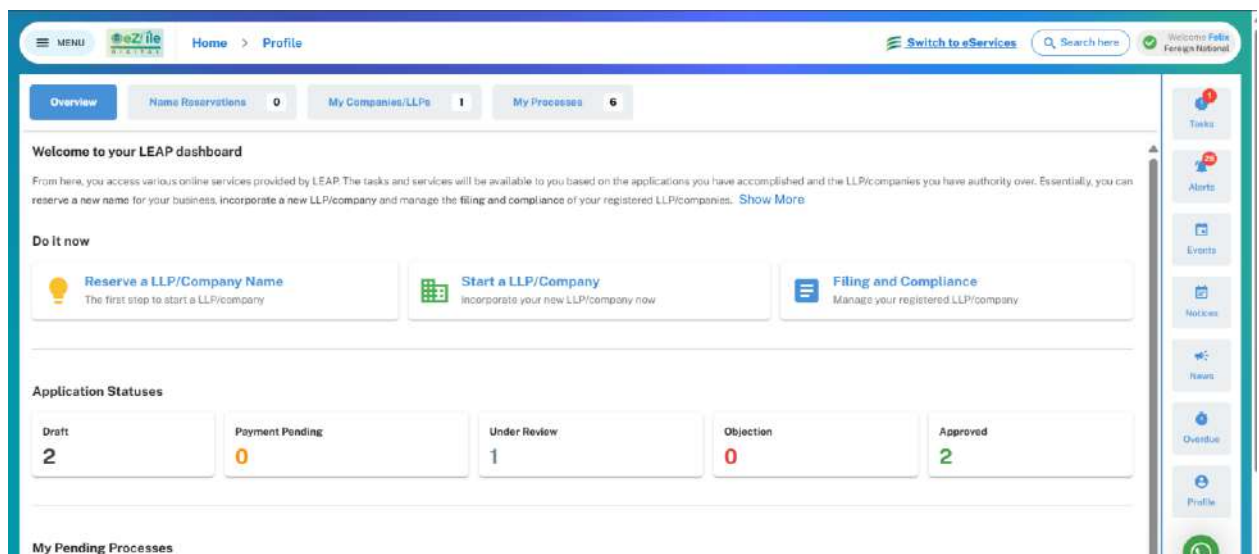
19. Approval and Transfer in Shareholding of more than 10% of shares (Unlisted)

1- Applicant logs in to his/her registered account using valid credentials.



The screenshot shows the eZ/ile Digital Login page. The page has a blue header with the eZ/ile logo and navigation links. The main content area is white and contains a login form. The form has fields for 'ONLINE ID/Password' and 'Password'. Below the password field is a 'Forgot Password?' link and a 'LOGIN' button. At the bottom of the form, there is a 'Do you need help? Contact' section with a phone number and a 'Went to create an account? SIGN UP' link.

2- The applicant will land on his/her landing page:



The screenshot shows the LEAP dashboard. The dashboard has a blue header with the eZ/ile logo and navigation links. The main content area is white and contains a welcome message, a 'Do it now' section with three cards (Reserve a LLP/Company Name, Start a LLP/Company, and Filing and Compliance), and an 'Application Statuses' section with five cards (Draft, Payment Pending, Under Review, Objection, and Approved). The dashboard also has a sidebar with various icons and a 'My Pending Processes' section at the bottom.

3. From My Companies/LLPs, applicant clicks on 'View Details' button on the company card.



4. From the company dashboard, the applicant clicks on 'Change in Shareholding of more than 10%' under the 'Event Based Filing' section (for unlisted companies only):

- 5- The following page opens where the applicant can view the company details along with the type of license:

Filing for Change in shareholding of more than 10%

Application ID: 20250811_2253302
Help
Reset Application
Review Form
SAVE
Submit

DIGIM LIMITED CUIN: 07296A
Email: diquepuebrn-8459@yopmail.com Phone: 2345654322
Registered Office Address: q, Awaran, Awaran, Balochistan, Pakistan

License Type: Insurance Non-Life - Digital only
Listing Status: Unlisted
Date of grant of license: 05/08/2025
Number Of Paid Up Shares: 6000000000

Existing Capital Structure

Authorized Capital	Face Value of Shares	Number of Shares	Total Amount (PKR)
	6000000	1000	6000000000

Guidelines
How to fill an application for approval and Transfer of more than 10 percent of shareholding
To fill an application for approval and Transfer of more than 10 percent of shareholding, review the pre-filled company details, including the Name of the Company, CUIN, Registered Office Address, Type of License, PSX Listing Status, Capital Structure, and shareholding summary. Select the reason for the transfer of shares from the dropdown and provide details of the shares if not pre-filled. Add required information for Natural Persons, Body Corporates, or foreign nationals as applicable. Upload all necessary attachments using the Browse button.
Tips and Advices
All optional fields are labelled as (optional).
Please ensure these fields are complete before you proceed to submit the application.

6. The applicant reviews the shareholding summary prior to transfer of shares details as below:

Application ID: 20250811_2253302
Help
Reset Application
Review Form
SAVE
Submit

Shareholding summary prior to transfer of shares

Felix Subscriber
PASSPORT M7777 Afghanistan
Folio Number N/A
2, 2, 2, 23432, Afghanistan
2, 2, 2, 23432, Afghanistan
Shareholding %

Kind of Share	Class of Share	Face value of shares	Number of Shares	Shareholding %
Ordinary	Ordinary	1	3000000000	50.00%

A Subscriber
PASSPORT M7778 Algeria
Folio Number N/A
q, q, Afghanistan
q, q, Afghanistan
Shareholding %

Kind of Share	Class of Share	Face value of shares	Number of Shares	Shareholding %
Ordinary	Ordinary	1	500000000	8.33%

sa Subscriber
PASSPORT M7779 Algeria
Folio Number N/A
q, q, American Samoa
q, q, Afghanistan
Shareholding %

Guidelines
How to fill an application for approval and Transfer of more than 10 percent of shareholding
To fill an application for approval and Transfer of more than 10 percent of shareholding, review the pre-filled company details, including the Name of the Company, CUIN, Registered Office Address, Type of License, PSX Listing Status, Capital Structure, and shareholding summary. Select the reason for the transfer of shares from the dropdown and provide details of the shares if not pre-filled. Add required information for Natural Persons, Body Corporates, or foreign nationals as applicable. Upload all necessary attachments using the Browse button.
Tips and Advices
All optional fields are labelled as (optional).
Please ensure these fields are complete before you proceed to submit the application.

7. Applicant clicks on the 'Click here to add transfer of shares' button as below:

Filing for Change in shareholding of more than 10%

Application ID: 20250811_2253315
Reset Application
Review Form
SAVE
Submit

SA
Subscriber

PASSPORT M7729
Algeria
Folio Number N/A

14.14
American Samoa
14.14
American Samoa

Kind of Share
Class of Share
Face value of shares
Number of Shares
Shareholding %

Ordinary
Ordinary
1
2500000000
41.67%

Transfer of Shares

+ Click here to add transfer of shares

Shareholding summary after Transfer of shares

Felix
Subscriber

PASSPORT M7777
Afghanistan
Folio Number N/A

2.2
2,25432
Afghanistan
2.2

Guidelines

How to fill an application for approval and Transfer of more than 10 percent of shareholding

To fill an application for approval and Transfer of more than 10 percent of shareholding, review the pre-filled company details, including the Name of the Company, CUN, Registered Office Address, Type of License, PSX Listing Status, Capital Structure, and shareholding summary. Select the reason for the transfer of shares from the dropdown and provide details of the shares if not pre-filled. Add required information for Natural Persons, Body Corporates, or foreign nationals as applicable. Upload all necessary attachments using the Browse button.

Tips and Advice

All optional fields are labelled as optional.

Please ensure these fields are complete before you proceed to submit the application.

8. Applicant proceeds to fill in the details for Add Transfer of Shares, adds a transferor:

Add Transfer of Shares
Close
Done

Do you want to add **Transferor** a Pakistani Citizen or a Foreign National or Body Corporate?

☐ Pakistani Citizen
☒ Foreign National
☐ Body Corporate

Transferor Passport

Enter Here *
M7777
SEARCH

We have found a Registered User against this PASSPORT in SECP records. Please fill the missing information below to continue with share transfer.

First Name *
Middle Name
Last Name

Felix

Number of shares held by the Transferor before the Transfer *
2390000000

Authority Letter from each Transferor authorizing the company to submit ...
dummy_pdf_...
Upload

Do you want to add **transferee** a Pakistani Citizen or a Foreign National or Body Corporate?

☐ Pakistani Citizen
☒ Foreign National
☐ Body Corporate

Transferee Passport

Enter Here *
M7778
SEARCH

9. Applicant adds the details of the transferee using the CNIC/Passport number:

Enter Pass *
M7778 SEARCH

We have found a Registered User against this PASSPORT in SECP records. Please fill the missing information below continue with share transfer.

First Name *
A Middle Name *
Last Name *

Father or Husband Name *
SS Age *
43

Contact Information

Email *
weppirmahouse-6017@yahoo.com Country Code *
+92 Number *
0323232323

Nationality *
Pakistan NTN *

Address

Country *
Afghanistan Province *
Q District *
Q

City *
Q Postal Code *

Address Line *

10. Applicant then specifies the details of transfers to be allotted to the transferee and validates the current office holdings information. Once the information is validated, a green tick-mark will appear next to the Current Office Holdings section as seen in the image below:

q

Detail of shares

Kind of shares
Ordinary

Class of shares
Ordinary

Number of shares transferred *
61000000

Face value per share *
1

Consideration per share

Total Consideration

Number of shares held by the Transferee before the Transfer *

61000000

Percentage of Shareholding *

10.166666666666666

Date of Proposed Transfer *

11/08/2025

DD/MM/YYYY

Personal net worth as per latest tax returns

Tax Year *

2024-2025

Net assets of Acquirer *

0

Current Office Holdings Validation Successful Reset Records

1 You cannot update your Current Office holdings here. In case you need to update any Current Office holding, you need to make an update in that company's record.

DIGIM Director | Independent Insurance

+ Click here to add more

Has any investigation been initiated by any Law Enforcement Agency against you? ?

☐ Yes ☒ No

11. Next, the applicant proceeds to answer the questions related to Law Enforcements with options Yes or No. And checks the boxes for declarations:



[Click here to add more](#)

Has any investigation been initiated by any Law Enforcement Agency against you? [?](#)

☐ Yes ☒ No

Do you or any companies, firms or sole proprietorships where you are a chief executive, director (other than nominee director), owner, or partner, have any overdue payments with any financial institution?

☐ Yes ☒ No

- ☒ That I fulfill/comply with the fit and proper criteria requirement provided in SRO 447(II)/2024.
- ☒ That I hereby confirm that the statements made and the information given by me is correct and that there are no facts which have been concealed.
- ☒ That I have no objection if Securities and Exchange Commission of Pakistan requests or obtains information about me from any third party.
- ☒ That I undertake to bring to the attention of the Securities and Exchange Commission of Pakistan any matter which may potentially affect my status under the notification SRO 447(II)/2024.
- ☒ That all the documents provided to Securities and Exchange Commission of Pakistan are certified true copies of the originals.
- ☒ That I undertake that no investigation is initiated by any Law Enforcement Agency against me.
- ☒ I have not been convicted in criminal breach of trust, fraud, offences of terrorism financing or money laundering including predicated offences as provided in the Anti Money Laundering Act, 2010 (VII of 2010) or contravened any regulations/directives issued by the Commission in this regard.
- ☒ I am not proscribed person either convicted or not as mentioned in the notifications issued by the Ministry of Foreign Affairs on United Nations Security Council Resolutions or intimation from National Counter Terrorism Authority/ Law Enforcement Agencies/ Home Departments of Provinces/Ministry of Interior.
- ☒ I have not been convicted of an offence involving moral turpitude.
- ☒ I have not been subject to adverse findings, after conducting an inquiry, by the Commission or any other regulatory or professional body or government agency.
- ☒ I have not been involved in the financial irregularities or malpractices in a Company due to which the registration or license of the Company has been revoked or cancelled or which has gone into liquidation or other similar proceedings.
- ☒ I am not ineligible or disqualified, under the Companies Act, 2017 and any other legislation from acting as a director.
- ☒ I have not entered into a plea bargain arrangement with the National Accountability Bureau or any other regulatory body.
- ☒ I have not been defaulter in repayment of loan to a financial institution or defaulter of a stock exchange.
- ☒ I have not applied to be adjudicated as an insolvent and such application is not pending.
- ☒ I am not an un-discharged insolvent.

12. Next section is the 'Attachments' section. Here applicant adds all the mandatory and optional attachments for the application:

☒ I confirm that I am not subject to a judgement debt which is unsatisfied, either in whole or in part, whether in Pakistan or elsewhere.

Attachment

Share Purchase Agreement between transferor and transferee	dummy_pdf_...				
Affidavit as per Annexure B of SRO 447(II)/2024	dummy_pdf_...				
				View Template for Affidavit as per Annexure B of SRO 447(II)/2024	
Affidavit under SRO 933/9/2020	dummy_pdf_...				
Authority Letter from such Traveler(s)/Acquirer authorizing the company ...	dummy_pdf_...				
Last Tax Returns Filed	dummy_pdf_...				
Copy Of Passport	dummy_pdf_...				
Residence	dummy_pdf_...				
Undertaking (Only certified by public officer/notary public of country of ...)	dummy_pdf_...				

13. After the Add Transfer of Shares section is added, system will display the details in the Shares Assigned section:

Application ID: (20250811_2253302) Help
Reset Application
Review Form
SAVE
Submit

Shares Assigned

Transferor	Transferee	Date of Transfer
Felix PASSPORT: M7777	A PASSPORT: M7778 (Foreigner) Q	11/08/2025

Kind of Share	Class of Share	Number of Shares
Ordinary	Ordinary	610000000

Transfer of Shares

+ Click here to add transfer of shares

Shareholding summary after Transfer of shares

Guidelines
How to fill an application for approval and Transfer of more than 10 percent of shareholding
To fill an application for approval and Transfer of more than 10 percent of shareholding, review the pre-filled company details, including the Name of the Company, CLIN, Registered Office Address, Type of License, PSX Listing Status, Capital Structure, and shareholding summary. Select the reason for the transfer of shares from the dropdown and provide details of the shares if not pre-filled. Add required information for Natural Persons, Body Corporates, or foreign nationals as applicable. Upload all necessary attachments using the Browse button.
Tips and Advice
All optional fields are labelled as optional.
Please ensure these fields are complete before you proceed to submit the application.

14. System will ask the applicant to specify the reason for shares transfer, the applicant will be required to select from the options; **Sales of shares**, **Transfer due to Death** and **Others**:

Reasons of Transfer

Sale of Shares

Transfer due to Death

Other

Shares Assigned

Transferor	Transferee	Date of Transfer
Felix PASSPORT: M7777	A PASSPORT: M7778 (Foreigner) Q	11/08/2025

Kind of Share	Class of Share	Number of Shares
Ordinary	Ordinary	610000000

Guidelines
How to fill an application for approval and Transfer of more than 10 percent of shareholding
To fill an application for approval and Transfer of more than 10 percent of shareholding, review the pre-filled company details, including the Name of the Company, CLIN, Registered Office Address, Type of License, PSX Listing Status, Capital Structure, and shareholding summary. Select the reason for the transfer of shares from the dropdown and provide details of the shares if not pre-filled. Add required information for Natural Persons, Body Corporates, or foreign nationals as applicable. Upload all necessary attachments using the Browse button.
Tips and Advice
All optional fields are labelled as optional.
Please ensure these fields are complete before you proceed to submit the application.

15. In case the applicant selects 'Others', a text field will appear where applicant can mention the reason:

Filing for Change in Shareholding More Than 10%

Application ID: (20250811_2253302) Help
Reset Application
Review Form
SAVE
Submit

is a, American Samoa

Kind of Share	Class of Share	Face value of shares	Number of Shares	Shareholding %
Ordinary	Ordinary	1	2500000000	41.67%

Reasons of Transfer *

Other

Please specify other reason

Shares transferred to new individuals cannot be deleted if they are engaged in subsequent transactions.

Shares Assigned

Transferor	Transferee	Date of Transfer
Felix PASSPORT: M7777	A PASSPORT: M7778 (Foreigner) Q	11/08/2025

Guidelines
How to fill an application for approval and Transfer of more than 10 percent of shareholding
To fill an application for approval and Transfer of more than 10 percent of shareholding, review the pre-filled company details, including the Name of the Company, CLIN, Registered Office Address, Type of License, PSX Listing Status, Capital Structure, and shareholding summary. Select the reason for the transfer of shares from the dropdown and provide details of the shares if not pre-filled. Add required information for Natural Persons, Body Corporates, or foreign nationals as applicable. Upload all necessary attachments using the Browse button.
Tips and Advice
All optional fields are labelled as optional.
Please ensure these fields are complete before you proceed to submit the application.

Filing for Change in shareholding of more than 10%

Application ID: 20250811_2253302 [Help](#) [Reset Application](#) [Review Form](#) [SAVE](#) [Submit](#)

PASSPORT: M7777 Algeza [q, q, American Samoa](#)
 Folio Number: N/A [q, q, American Samoa](#) [Shareholding %](#)

Kind of Share	Class of Share	Face value of shares	Number of Shares	Shareholding %
Ordinary	Ordinary	1	2500000000	41.67%

Reasons of Transfer
 Sale of Shares

Shares transferred to new individuals cannot be deleted if they are engaged in subsequent transactions.

Shares Assigned

Transferor	Transferee	Date of Transfer
Folio PASSPORT: M7777	A PASSPORT: M7777 (Foreigner) Q	11/08/2025

Guidelines
 How to fill an application for approval and Transfer of more than 10 percent of shareholding
 To fill an application for approval and Transfer of more than 10 percent of shareholding, review the pre-filled company details, including the Name of the Company, CUIN, Registered Office Address, Type of License, PSX Listing Status, Capital Structure, and shareholding summary. Select the reason for the transfer of shares from the dropdown and provide details of the shares if not pre-filled. Add required information for Natural Persons, Body Corporates, or foreign nationals as applicable. Upload all necessary attachments using the Browse button.

Tips and Advice
 All optional fields are labelled as (optional).
 Please ensure these fields are complete before you proceed to submit the application.

16. Next, the applicant will attach all the mandatory attachments confirming the correctness of contents and succession/operation of law:

Filing for Change in shareholding of more than 10%

Application ID: 20250811_2253302 [Help](#) [Reset Application](#) [Review Form](#) [SAVE](#) [Submit](#)

Affidavit on stamp paper, confirming the correctness of the contents contained
 Affidavit on stamp paper, confirming the correctness of the contents contained *

Affidavit on stamp paper, confirming the correctness of the contents contained * [Uploading...](#)

Order in case transfer of shares is due to succession/operation of law
 Order in case transfer of shares is due to succession/operation of law *

Order in case transfer of shares is due to succession/operation of law * [Uploading...](#)

Additional / Miscellaneous Attachments

Please upload all required attachments.

You can upload up to 10 additional attachments only.

[Click here to add an additional attachment](#)

Guidelines
 How to fill an application for approval and Transfer of more than 10 percent of shareholding
 To fill an application for approval and Transfer of more than 10 percent of shareholding, review the pre-filled company details, including the Name of the Company, CUIN, Registered Office Address, Type of License, PSX Listing Status, Capital Structure, and shareholding summary. Select the reason for the transfer of shares from the dropdown and provide details of the shares if not pre-filled. Add required information for Natural Persons, Body Corporates, or foreign nationals as applicable. Upload all necessary attachments using the Browse button.

Tips and Advice
 All optional fields are labelled as (optional).
 Please ensure these fields are complete before you proceed to submit the application.

17. The applicant will then select an Authorized Intermediary/Authorized Officer by entering the CNIC/Passport number, if the person exists in the system, it will display a message that a person is found against that CNIC/Passport number, otherwise the applicant will be required to add a valid CNIC/Passport number:



Add Authorized Representative Close Add

Do you want to add a Pakistani Citizen or a Foreign National?

☐ Pakistani Citizen ☒ Foreign National

Enter Passport Number Here: SEARCH

ⓘ We have found Registered User against the CNIC in SECP records. If you want to add this user as a Member, please first verify the user and then fill the missing information.

Personal Information

First Name: Middle Name: Last Name:

Contact Information

Email: Code: Number:

18. After completing the details, applicant reviews the application and applies PIN:

Filing for Change in Shareholding More Than 10% Close

Application ID: **20250811_2253302** Help Reset Application Review Form SAVE Submit

Registration Number of Authorized Representative:

Application Users

A	Application
Felix	Authorized Representative

☒ I do hereby solemnly and sincerely declare that the information provided in the form is true and correct and nothing is concealed

APPLY PIN ⓘ

APPLY PIN

If you have reviewed the application then please enter your Digital PIN to submit application

Guidelines

How to fill an application for approval and Transfer of more than 10 percent of shareholding

To fill an application for approval and Transfer of more than 10 percent of shareholding, review the pre-filled company details, including the Name of the Company, CUIN, Registered Office Address, Type of License, PSX Listing Status, Capital Structure, and shareholding summary. Select the reason for the transfer of shares from the dropdown and provide details of the shares if not pre-filled. Add required information for Natural Persons, Body Corporates, or foreign nationals as applicable. Upload all necessary attachments using the Browse button.

Tips and Advice

All optional fields are labelled as (optional).

Please ensure these fields are complete before you proceed to submit the application.

19. Applicant clicks on the Submit button:

Application ID: 20250811_2253302
Help
Reset Application
Review Form
SAVE
Submit

Personal Information
Name Of/Authorized Representative
First Name: Felix
Middle Name
Last Name

Designation Information
Designation/Authorized Representative
Authorized Representative

Registration Information
Registration Number of Authorized Representative
M7777

Application Users

A
Applicant

Felix
Authorized Representative
Signed

Guidelines
How to fill an application for approval and Transfer of more than 10 percent of shareholding
To fill an application for approval and Transfer of more than 10 percent of shareholding, review the pre-filled company details, including the Name of the Company, CUIN, Registered Office Address, Type of License, PSX Listing Status, Capital Structure, and shareholding summary. Select the reason for the transfer of shares from the dropdown and provide details of the shares if not pre-filled. Add required information for Natural Persons, Body Corporates, or foreign nationals as applicable. Upload all necessary attachments using the Browse button.

Tips and Advice
All optional fields are labelled as (optional).
Please ensure these fields are complete before you proceed to submit the application.

20. Authorized Officer/Authorized Intermediary applies the PIN.
21. Applicant clicks on 'Submit' button.
22. System displays the success screen. Applicant clicks on 'Go to Home' button.

GO TO Home

Congratulations!

Your application has been submitted successfully

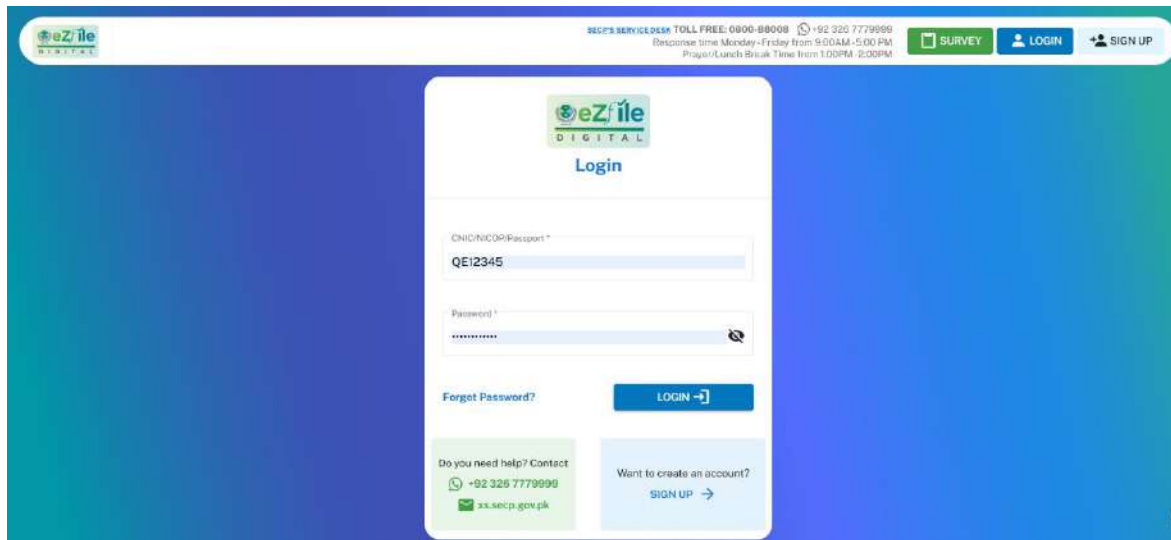


Application ID 20250723_2250199 successfully generated

We have sent you the Application ID via Email and SMS

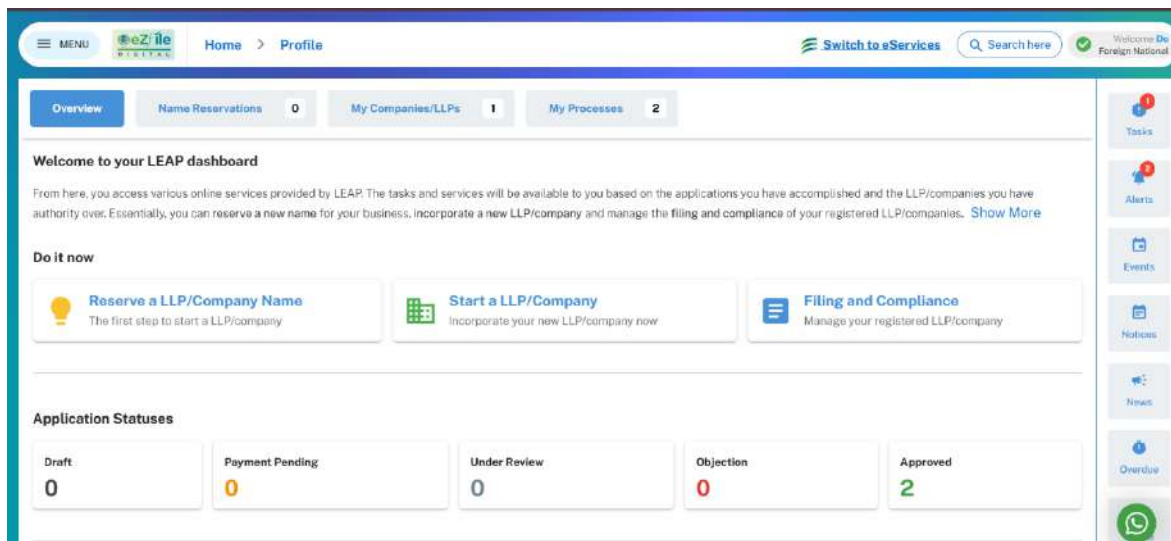
20. Facultative Re-insurance

19. **Applicant** logs in to his/her registered account using valid credentials.



The screenshot shows the eZfile Digital Login page. At the top, there is a header with the eZfile logo, a toll-free number (0800-88008), and a response time (Monday-Friday from 9:00AM - 5:00 PM). There are also links for SURVEY, LOGIN, and SIGN UP. The main content area has a 'Login' section with fields for CNIC/NICOP/Passport * (containing 'QE12345') and Password *. Below these fields are links for 'Forgot Password?' and a 'LOGIN' button. At the bottom, there is a section for 'Do you need help? Contact' with a phone number (+92 326 7779999) and an email address (ss.secp.gov.pk), and a 'Want to create an account? SIGN UP' link.

20. The Applicant will land on his/her landing page.



The screenshot shows the LEAP dashboard. At the top, there is a navigation bar with a MENU button, the eZfile logo, and links for Home and Profile. There is also a 'Switch to eServices' button and a search bar. Below the navigation bar, there is a summary section with 'Overview', 'Name Reservations' (0), 'My Companies/LLPs' (1), and 'My Processes' (2). The main content area is titled 'Welcome to your LEAP dashboard' and contains a paragraph about the services provided. Below this, there is a 'Do it now' section with three cards: 'Reserve a LLP/Company Name', 'Start a LLP/Company', and 'Filing and Compliance'. At the bottom, there is an 'Application Statuses' section with five cards: 'Draft' (0), 'Payment Pending' (0), 'Under Review' (0), 'Objection' (0), and 'Approved' (2). On the right side, there is a sidebar with various icons for Tasks, Alerts, Events, Notices, News, and Overdue.

21. From My Companies/LLPs, applicant clicks on 'View Details' button on the company card.



Home > Profile

Switch to eServices Search here

Overview Name Reservations 0 My Companies/LLPs 1 My Processes 2

Incorporate Your New LLP/Company Today

1. Add LLP/Company Information > 2. Submit Application > 3. Pay Fee

LET'S START →

Incorporated LLP/Companies View

LLPIN/CUIN 0275586

SOMETHING IS WRONG UNLIMITED

+92 1234594853 solehel203@yopmail.com

N/A

REGISTERED Incorporated On 15 Jul, 2025

Incorporation Completed

VIEW DETAILS

22. From the company dashboard, the applicant clicks on 'Approvals' under the Regulatory Approvals section.

Dashboard LLP/Company Services 1 Company Profile

Tasks 11 Alerts 12 Downloads

Data Rectification

Change of objects including Principal line of Business

Mortgage, Charges & Pledges

Registration of Mortgage, Charge & Pledge

Registration of Mortgage, Charges etc subject to which property has been acquired

Registration of entire series of Debentures

Change Profile

Change In Registered Office Address

Change In Registered Address For Book Of Accounts

Officers

Increase In Authorized Capital

Special Resolution

Ultimate Beneficial Owner (UBO) declaration

Buy back of Shares

Change In Voting Rights

Change of status from active to inactive

Allotment of Shares

Cancellation, Consolidation, Division and Sub Division of Shares

Change in Shareholding More Than 25%

Statutory Report

Company filing statement in lieu of Prospectus

Company Issuing a prospectus

Circular u/s 83

Add an Authorized Intermediary

Remove an Authorized Intermediary

Add an Authorized Employee

Remove Authorized Employee

Add Authorized Officer

Remove Authorized Officer

Conversion, Merger and Closure of Company

Convert to Private (Limited by Shares)

Convert to Public (Unlimited by Shares)

Company Easy Exit Scheme (CEES)

Amalgamation of wholly owned Subsidiaries

Product Registration

Change in Existing Products

Regulatory Approvals

Approvals

Periodic Filing

23. Applicant selects Facultative Reinsurance from the Approvals and clicks on Proceed

Regulatory Approvals > Approvals

[Close](#) [Proceed →](#)

Select an option to proceed

- ☒ Facultative Reinsurance
- ☐ Change in Shareholding More Than 10%
- ☐ Division or amalgamation of statutory funds
- ☐ Dismissal of Appointed Actuary
- ☐ Approve course outline for in-house training
- ☐ Declare assets as admissible
- ☐ Maintain the solvency margin in its shareholders fund and statutory funds in aggregate
- ☐ Reporting Date Other Than 31st of December
- ☐ Manners by which matters are recorded and stored
- ☐ NOC for rotation of auditors
- ☐ Other Approvals

Guidelines

Turnover time 4Hr

Insurance License Application Tips and Advice

In order to apply for an insurance license with SECP, you need to follow these guidelines:

- Ensure your application includes all required information and documents
- Familiarize yourself with the SECP regulations and compliance standards
- Double-check your application for accuracy and completeness
- Be prepared for a potential review process by SECP officials
- Stay updated on any changes in SECP's licensing procedures

24. An instruction “Select an option to proceed” will be displayed with two radio buttons:

- New application for Facultative Reinsurance
- Change in existing Facultative Reinsurance

From which the applicant selects **New application for Facultative Reinsurance** and clicks on Proceed

Regulatory Approvals > Facultative Reinsurance

[Close](#) [Proceed →](#)

Select an option to proceed

- ☒ New application for Facultative Reinsurance
- ☐ Change in existing Facultative Reinsurance

Guidelines

Insurance License Application Tips and Advice

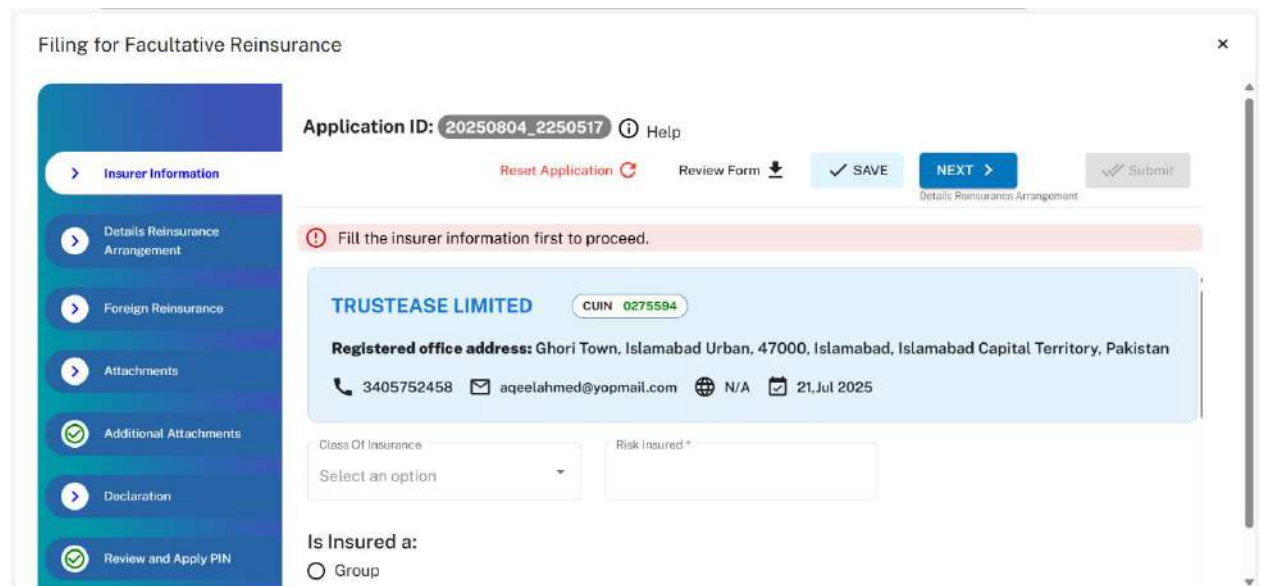
In order to apply for an insurance license with SECP, you need to follow these guidelines:

- Ensure your application includes all required information and documents
- Familiarize yourself with the SECP regulations and compliance standards
- Double-check your application for accuracy and completeness
- Be prepared for a potential review process by SECP officials
- Stay updated on any changes in SECP's licensing procedures

Best Practices for Insurance

25. Applicant can view the first section of the application which is ‘Insurer Information’. In this section, the applicant must select whether the insured is a Group or Non-Group using radio buttons. If “Group” is selected, applicant can enter multiple companies. The applicant must choose the company name from a dropdown list. If “Others” is selected, an open input field appears. Similarly, the occupation of the company is selected from a dropdown, with an input field shown if “Others” is chosen. The class of insurance must be typed manually. For reinsurance period, the applicant enters start and end dates in DD/MM/YYYY format.

Finally, the applicant selects Yes or No for coinsurance. If “Yes” is selected, fields appear for company name, sum insured, premium amount, and percentage share.



Filing for Facultative Reinsurance

Application ID: 20250804_2250517 Help

Reset Application Review Form SAVE NEXT Submit

Fill the insurer information first to proceed.

TRUSTEASE LIMITED CUIIN 0275594

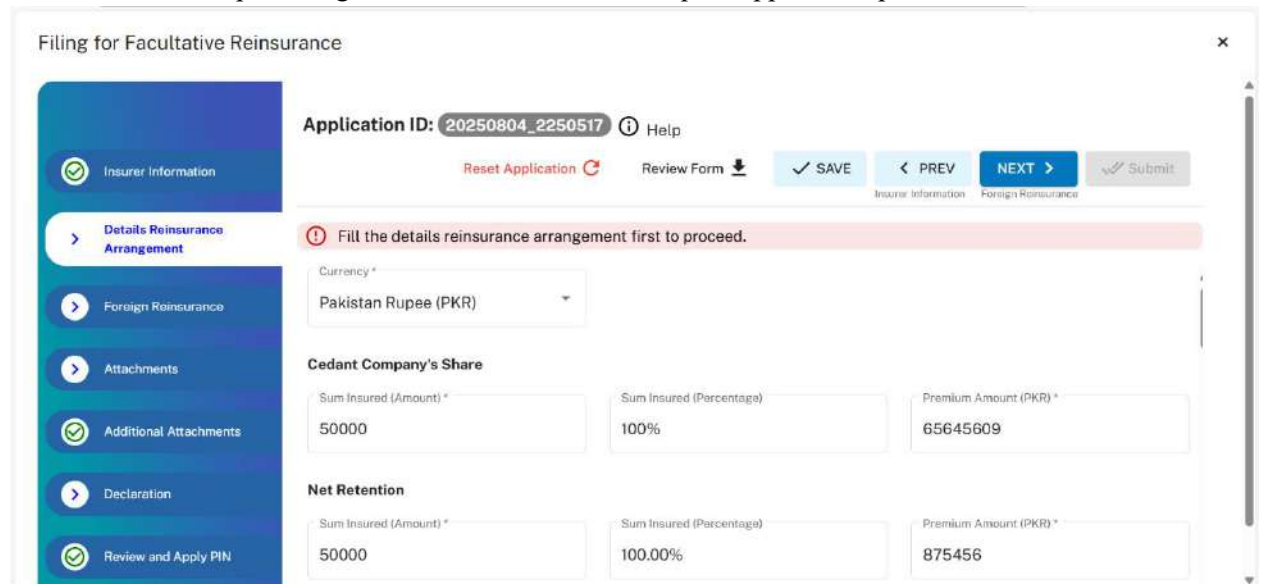
Registered office address: Ghori Town, Islamabad Urban, 47000, Islamabad, Islamabad Capital Territory, Pakistan

3405752458 aqeelahmed@yopmail.com N/A 21, Jul 2025

Class Of Insurance: Select an option Risk Insured *

Is Insured at:
☐ Group

26. In Details of Reinsurance Arrangements Section After selecting the currency (PKR or USD), all monetary entries in this section will reflect that currency. The applicant fills out the fields including Cedant share, Net retention, Underwriting capacity, Ceded to treaty, PRCL acceptance, Local market acceptance, and Foreign facultative amounts. Some fields are auto-calculated, such as percentages and total, while others require applicant input.



Filing for Facultative Reinsurance

Application ID: 20250804_2250517 Help

Reset Application Review Form SAVE PREVIOUS NEXT Submit

Fill the details reinsurance arrangement first to proceed.

Currency *
Pakistan Rupee (PKR)

Cedant Company's Share

Sum Insured (Amount) *	Sum Insured (Percentage)	Premium Amount (PKR) *
50000	100%	65645609

Net Retention

Sum Insured (Amount) *	Sum Insured (Percentage)	Premium Amount (PKR) *
50000	100.00%	875456

27. In Foreign Reinsurance section applicants provide details of foreign reinsurers or brokers by clicking on Add Button. For each, the applicant must enter the reinsurer name, Broker, broker's name. They must also enter the percentage share, sum insured, premium amount, credit rating, and the rating agency. Multiple entries can be added.

Filing for Facultative Reinsurance

Insurer Information

Details Reinsurance Arrangement

Foreign Reinsurance

Attachments

Additional Attachments

Declaration

Review and Apply PIN

Application ID: 20250804_2250517 Help

[Reset Application](#)
[Review Form](#)
[SAVE](#)
[PREV](#)
[NEXT](#)
[Submit](#)

Details of Foreign Reinsurance Company / Brokers + ADD

Max Broker

Premium amount

USD 1,000

Name	Percentage share	Credit Rating	Credit Rating Company	Sum Insured
Company	70%	50	60	PKR 80

Add Reinsurer

Please specify the designation of the Reinsurer

Type *

Broker

Broker Name *

Max

Company(ies) Information

Reinsurer Na...

Credit Rating *

Credit rating A...

Percentage Sh...

Sum Insured *

Company

50

60

70

80

+

Premium

Currency *

US Doll...

Enter Amount *

1000

28. Next section is the 'Attachments' section. Here applicant adds all the mandatory and optional attachments for the application and clicks on 'Next' button.

Filing for Facultative Reinsurance

Application ID: 20250804_2250517

Help

Reset Application

Review Form

SAVE

PREV

NEXT

Submit

Insurer Information

Details Reinsurance Arrangement

Foreign Reinsurance

Attachments

Additional Attachments

Declaration

Review and Apply PIN

Attachments

Evidence of Market circulation in the form of Facultative Request Note *

Evidence of Market circulation in the form of Facultative Request Note *

daniyal

Acceptance / regret letter from Pakistan Reinsurance Company Limited (PRCL) *

Acceptance / regret letter from Pakistan Reinsurance Company Limited (PRCL) *

bilal

Filing for Facultative Reinsurance

Application ID: 20250804_2250517

Help

Reset Application

Review Form

SAVE

PREV

NEXT

Submit

Insurer Information

Details Reinsurance Arrangement

Foreign Reinsurance

Attachments

Additional Attachments

Declaration

Review and Apply PIN

Additional / Miscellaneous Attachments

You can upload up to 10 additional attachments only.

Click here to add an additional attachment

29. Next is the declaration section. If the applicant clicks on ‘Authorized officer’ under ‘Declarant Profession/Designation’ and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No. If the applicant clicks on ‘Authorized Intermediary’ under ‘Declarant Profession/Designation’ and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary.

Filing for Facultative Reinsurance

☒ Authorized Officer ✖ Remove Declarant

☒ Insurer Information
☒ Details Reinsurance Arrangement
☒ Foreign Reinsurance
☒ Attachments
☒ Additional Attachments
☒ Declaration
☒ Review and Apply PIN

Personal Information

Name Of/Authorized Officer	First Name	Middle Name	Last Name
	alia		

Designation Information

Designation	Director

Registration Information

Registration Number of Authorized Officer	ALIA123

30. Authorized Officer/Authorized Intermediary logs in from their account and apply the PIN.
Only the declarant will be able to submit the application, not the applicant.
31. Applicant clicks on 'Submit' button.
32. System displays the success screen. Applicant clicks on 'Go to Home' button.

Congratulations!

Your application has been submitted successfully

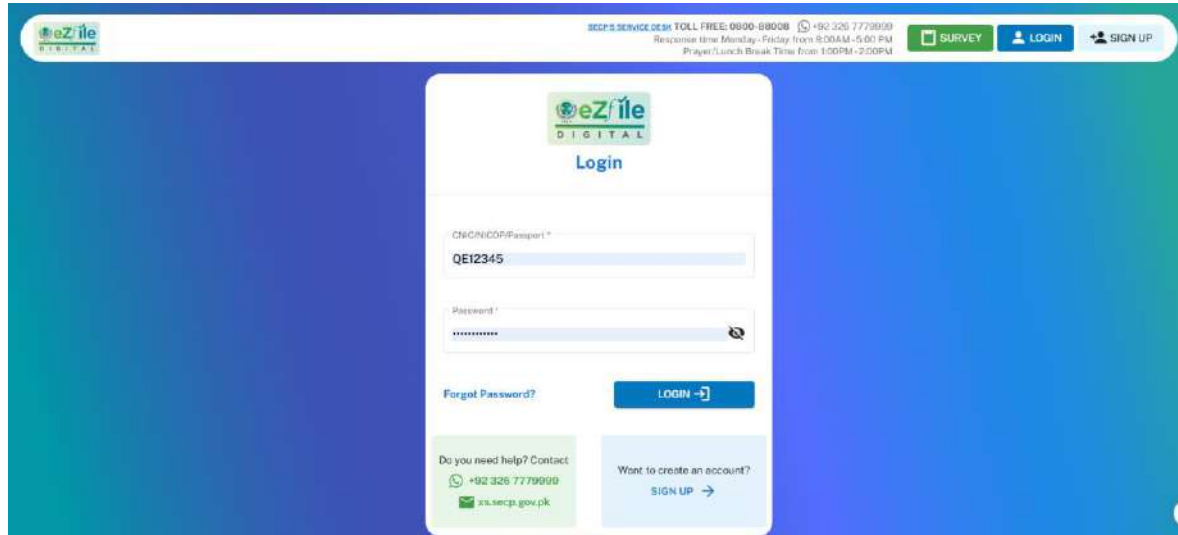


Application ID **20250805_2253053** successfully generated

We have sent you the Application ID via Email and SMS

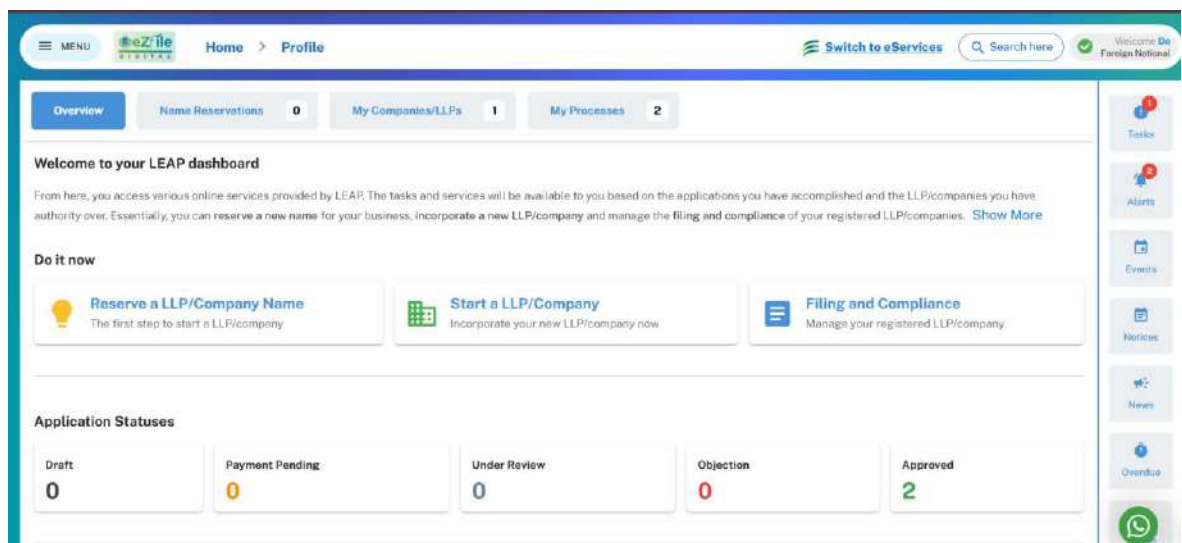
21. Reporting date other than 31st of December

12. Applicant logs in to his/her registered account using valid credentials.



The screenshot shows the eZfile Digital Login page. At the top, there is a header with the eZfile logo, a toll-free number (0600-88008), a contact number (+92 326 7779999), and a response time (Monday-Friday from 8:00AM-5:00 PM). There are also links for SURVEY, LOGIN, and SIGN UP. The main content area has a large 'Login' button. Below it, there are input fields for 'CHNIC/CCP/Passport #' (containing 'QE12345') and 'Password'. There is a 'Forgot Password?' link and a 'LOGIN' button. At the bottom, there are links for 'Do you need help? Contact' (+92 326 7779999, ezs.secp.gov.pk) and 'Want to create an account? SIGN UP'.

13. The Applicant will land on his/her landing page.



The screenshot shows the LEAP dashboard. At the top, there is a header with a menu, the eZfile logo, 'Home > Profile', a 'Switch to eServices' button, a search bar, and a welcome message. The main content area has a navigation bar with 'Overview', 'Name Reservations 0', 'My Companies/LLPs 1', and 'My Processes 2'. Below this, there is a 'Welcome to your LEAP dashboard' section with a brief description of the services. The 'Do it now' section has three cards: 'Reserve a LLP/Company Name', 'Start a LLP/Company', and 'Filing and Compliance'. The 'Application Statuses' section shows a table with columns for Draft, Payment Pending, Under Review, Objection, and Approved, with counts 0, 0, 0, 0, and 2 respectively. On the right side, there is a sidebar with icons for Tasks, Alerts, Events, Notices, News, and Overdue.

14. From My Companies/LLPs, applicant clicks on 'View Details' button on the company card.



15. From the company dashboard, the applicant clicks on ‘Approvals’ under the Regulatory Approvals section.

16. From the radio buttons, the applicant selects ‘Reporting date other than 31st of December’ and clicks on ‘Proceed’ button.



Regulatory Approvals > Approvals

X Close

Processed →

Select an option to proceed

- ☐ Facultative Reinsurance
- ☐ Change in Shareholding More Than 10%
- ☐ Division or amalgamation of statutory funds
- ☐ Division or amalgamation of statutory funds
- ☐ Dismissal of Appointed Actuary
- ☐ Approve course outline for in-house training
- ☐ Declare assets as admissible
- ☐ Maintain the solvency margin in its shareholders fund and statutory funds in aggregate
- ☐ Reporting Date Other Than 31st of December
- ☐ Manners by which matters are recorded and stored
- ☐ NOC for rotation of auditors
- ☐ Other Approvals

17. Applicant can view the company information, fill the mandatory information and upload the required documents.

Filing for Reporting date other than the 31st of December

x

Application ID: 20250721_2250174 ⓘ Help

Reset Application SAVE Submit

DHOOM BROS UNLIMITED **LLPIN/CIIN: 0275592**

Date of Incorporation: Jul 20, 2025

sang123@yopmail.com 3872394828

Registered Office Address: coladosino, Islamabad Urban, Islamabad, Islamabad Capital Territory, Pakistan

Current Reporting Date *
31/12/2025

Proposed Reporting Date *
Select date

Rationale for Change in reporting period
Rationale for change in reporting period

Minutes of the Board of Directors (BOD) meeting approving the reporting date other than 31st December. *

Guidelines

18. Next is the declaration. If the applicant clicks on ‘Authorized officer’ under ‘Declarant Profession/Designation’ and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No. If the applicant clicks on ‘Authorized Intermediary’ under ‘Declarant Profession/Designation’ and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary.



Filing for Reporting date other than the 31st of December

Application ID: 20250721_2250174 ⓘ Help Reset Application ✓ SAVE ✓ Submit

Select Declarant

☐ Authorized Intermediary

☒ Authorized Officer Remove Declarant

Personal Information			
Name Of/Authorized Officer	First Name	Middle Name	Last Name
Dimmer			

Designation Information	
Designation	Chief Executive, Director

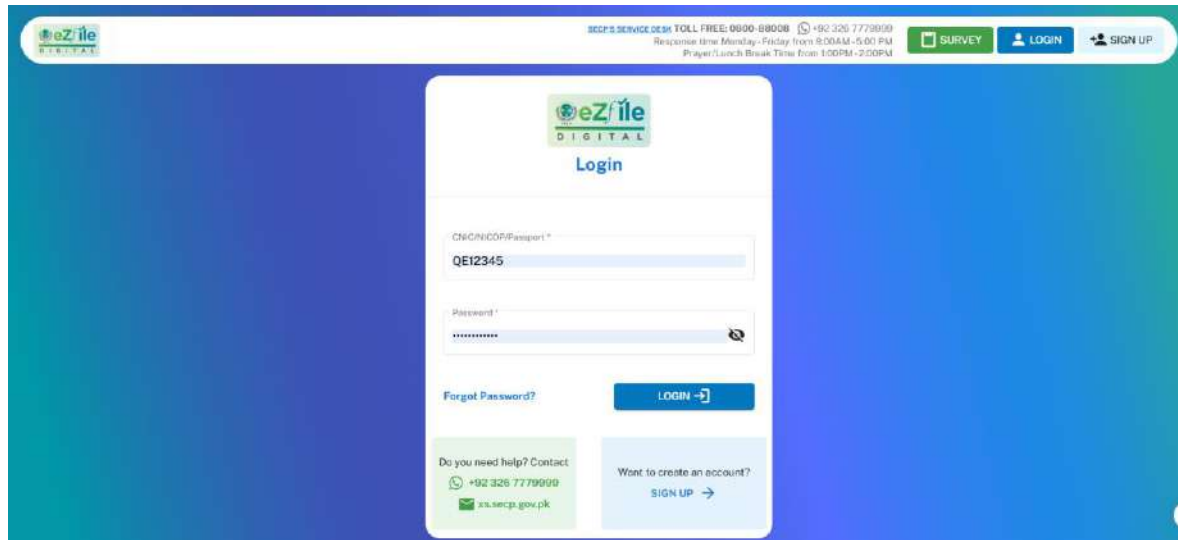
Registration Information	
Registration Number of Authorized Officer	FE123

Application Users

19. Authorized Officer/Authorized Intermediary logs in from their account and apply the PIN.
Only the declarant will be able to submit the application, not the applicant.
20. Applicant clicks on 'Submit' button.
21. System displays the success screen. Applicant clicks on 'Go to Home Screen' button.

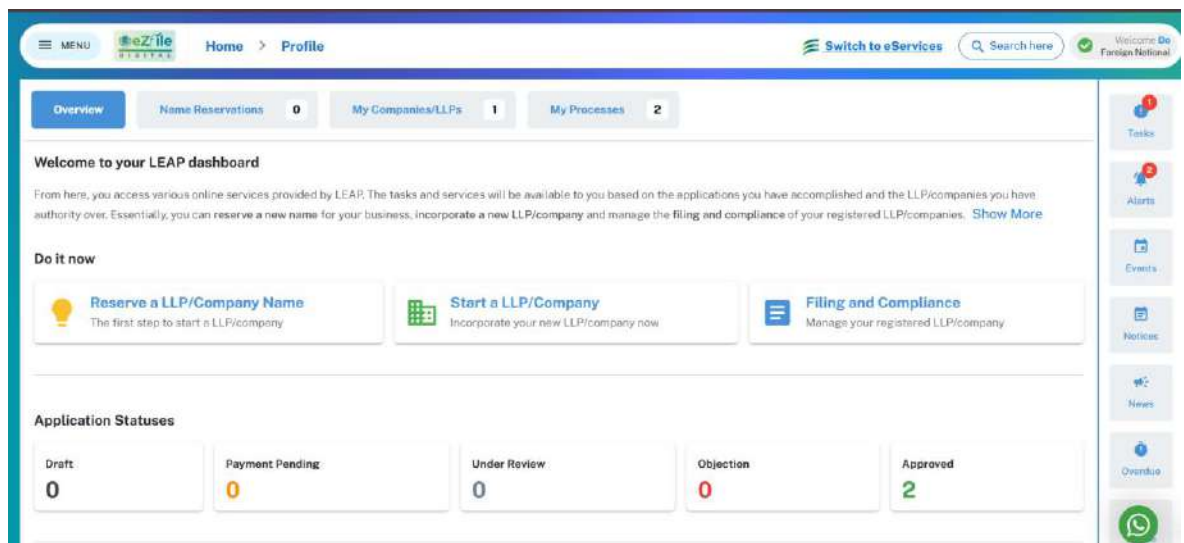
22. Manners by which Matters are Recorded and Stored

1. Applicant logs in to his/her registered account using valid credentials.



The screenshot shows the eZfile Digital Login page. At the top, there is a header with the eZfile logo, a toll-free number (0800-88008), a contact number (+92 326 7779999), and a response time (Monday-Friday from 8:00AM-5:00 PM, Prayer/Lunch Break Time from 1:00PM-2:00PM). There are also links for SURVEY, LOGIN, and SIGN UP. The main content area has a large 'Login' button. Below it, there are input fields for 'CN/CPN/COF/Passport #' (containing 'QE12345') and 'Password'. There is a 'Forgot Password?' link and a 'LOGIN' button. At the bottom, there is a 'Do you need help? Contact' section with a WhatsApp icon and a phone number (+92 326 7779999), and a 'Want to create an account?' section with a 'SIGN UP' button.

2. The Applicant will land on his/her landing page.



The screenshot shows the LEAP dashboard. At the top, there is a header with a menu icon, the eZfile logo, a 'Home' link, a 'Profile' link, a 'Switch to eServices' button, a search bar, and a 'Welcome Do Foreign National' message. The main content area has a navigation bar with 'Overview', 'Name Reservations' (0), 'My Companies/LLPs' (1), and 'My Processes' (2). Below this, there is a 'Welcome to your LEAP dashboard' section with a brief description of the services and a 'Show More' link. The 'Do it now' section has three cards: 'Reserve a LLP/Company Name' (The first step to start a LLP/company), 'Start a LLP/Company' (Incorporate your new LLP/company now), and 'Filing and Compliance' (Manage your registered LLP/company). The 'Application Statuses' section shows a table with columns: Draft (0), Payment Pending (0), Under Review (0), Objection (0), and Approved (2). On the right side, there is a sidebar with icons for Tasks, Alerts, Events, Notices, News, and Overview.

3. From My Companies/LLPs, applicant clicks on 'View Details' button on the company card.



4. From the company dashboard, the applicant clicks on 'Approvals' under the Regulatory Approvals section.

5. From the radio buttons, the applicant selects 'Manners by which matters are recorded and stored' and clicks on 'Proceed' button.



Regulatory Approvals > Approvals

X Close

Processed →

Select an option to proceed

- ☐ Facultative Reinsurance
- ☐ Change in Shareholding More Than 10%
- ☐ Division or amalgamation of statutory funds
- ☐ Division or amalgamation of statutory funds
- ☐ Dismissal of Appointed Actuary
- ☐ Approve course outline for in-house training
- ☐ Declare assets as admissible
- ☐ Maintain the solvency margin in its shareholders fund and statutory funds in aggregate
- ☐ Reporting Date Other Than 31st of December
- ☐ Manners by which matters are recorded and stored
- ☐ NOC for rotation of auditors
- ☐ Other Approvals

6. Applicant can view the company information, fill the mandatory information and upload the required documents.

Filing for Manners by which matters are recorded and stored

Application ID: 20250721_2250179 ⓘ Help Reset Application ✓ SAVE ✓ Submit Guidelines

DHOOM BROS UNLIMITED **LLPIN/CUIN 0275592**

Date of Incorporation: Jul 20, 2025

✉ sang123@yopmail.com **☎** 3872394828

Registered Office Address: coisdosino, Islamabad Urban, Islamabad, Islamabad Capital Territory, Pakistan

Manner By Which Matters Are Recorded And Stored *

Manner: By which Matters are Recorded and Stored

Rationale *

Rationale

Additional / Miscellaneous Attachments

📎 You can upload up to 10 additional attachments only.

7. Next is the declaration. If the applicant clicks on ‘Authorized officer’ under ‘Declarant Profession/Designation’ and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No. If the applicant clicks on ‘Authorized Intermediary’ under ‘Declarant Profession/Designation’ and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary.



Select Declarant

☐ Authorized Intermediary

☒ Authorized Officer

[Remove Declarant](#)

Personal Information		
Name Of Authorized Officer	First Name: Ghanmer	Middle Name
		Last Name
Designation Information		
Designation		Chief Executive Director
Registration Information		
Registration Number of Authorized Officer		FE123

Application Users

[Printer](#)

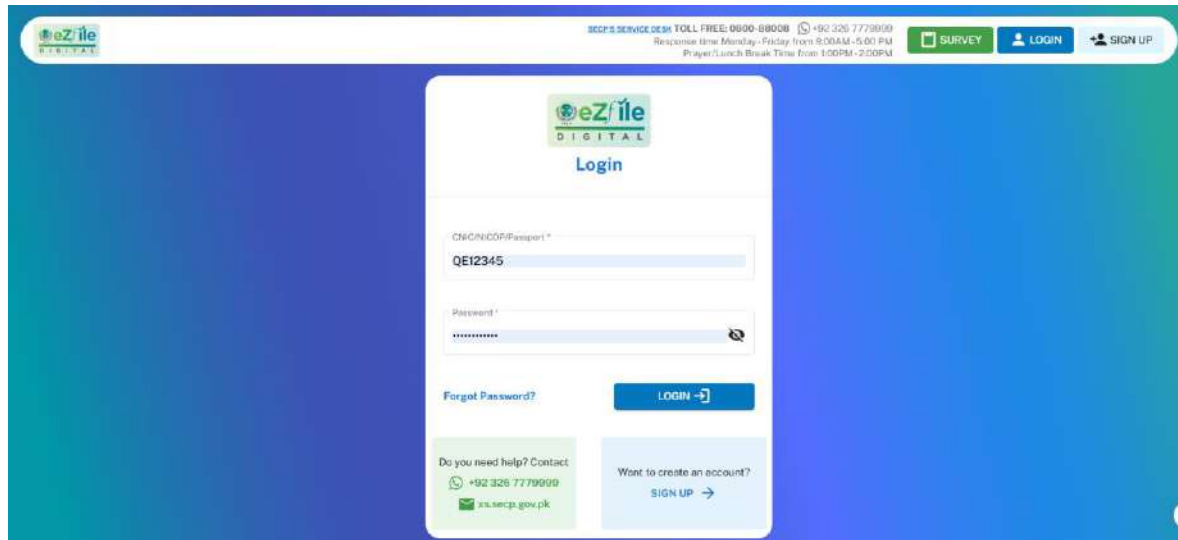
[Authorized Officer](#) [Applicant](#)

[Submit](#)

8. Authorized Officer/Authorized Intermediary logs in from their account and apply the PIN. Only the declarant will be able to submit the application, not the applicant.
9. Applicant clicks on 'Submit' button.
10. System displays the success screen. Applicant clicks on 'Go to Home Screen' button.

23. NOC for Rotation of Auditors

1. Applicant logs in to his/her registered account using valid credentials.

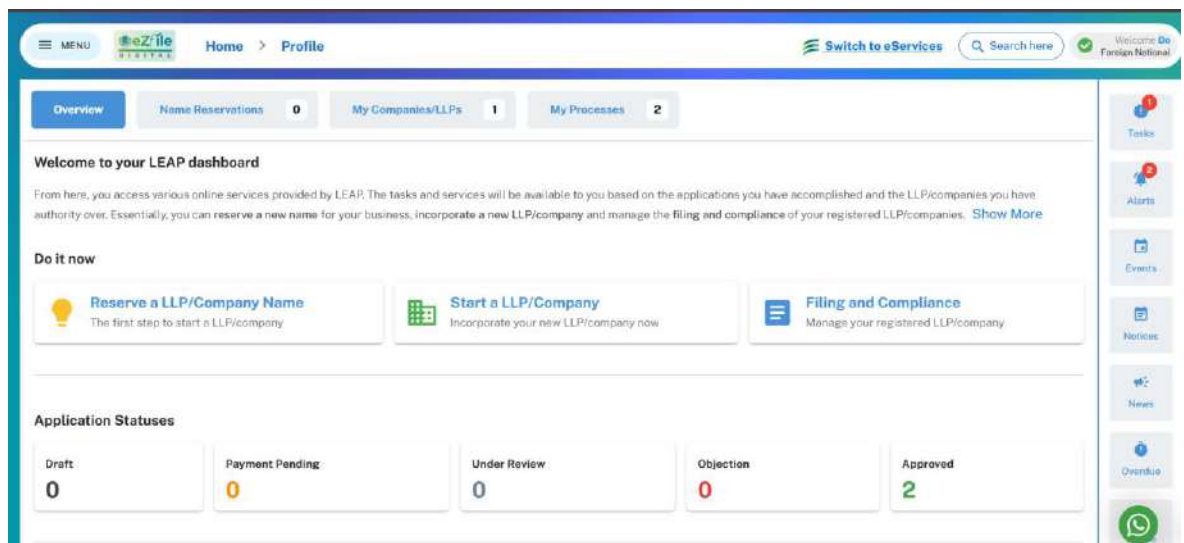


The screenshot shows the eZfile Digital Login page. At the top, there is a header with the eZfile logo, a toll-free number (0800-88008), and a contact number (+92 326 7779999). Below the header, there is a central login form with the following fields:

- CNIC/PP/Passport ***: QE12345
- Password ***: [Masked]
- Forgot Password?** link
- LOGIN** button

Below the login form, there are two links: "Do you need help? Contact" with a WhatsApp icon and a phone number (+92 326 7779999), and "Want to create an account? SIGN UP" with a right arrow icon.

2. The Applicant will land on his/her landing page.



The screenshot shows the LEAP dashboard. At the top, there is a navigation bar with a menu icon, the eZfile logo, and a "Home > Profile" breadcrumb. Below the navigation bar, there is a "Switch to eServices" button and a search bar. The dashboard is divided into several sections:

- Overview**: A summary of the user's account, showing "Name Reservations: 0", "My Companies/LLPs: 1", and "My Processes: 2".
- Welcome to your LEAP dashboard**: A message stating that the user can access various online services provided by LEAP, including name reservations, company incorporation, and filing and compliance.
- Do it now**: A section with three main actions:
 - Reserve a LLP/Company Name**: The first step to start a LLP/company.
 - Start a LLP/Company**: Incorporate your new LLP/company now.
 - Filing and Compliance**: Manage your registered LLP/company.
- Application Statuses**: A section showing the status of the user's applications:
 - Draft**: 0
 - Payment Pending**: 0
 - Under Review**: 0
 - Objection**: 0
 - Approved**: 2

On the right side of the dashboard, there is a vertical sidebar with icons for Tasks, Alerts, Events, Notices, News, and Overview.

3. From My Companies/LLPs, applicant clicks on 'View Details' button on the company card.



4. From the company dashboard, the applicant clicks on 'Approvals' under the Regulatory Approvals section.

5. From the radio buttons, the applicant selects 'NOC for Rotation of Auditors' and clicks on 'Proceed' button.



Regulatory Approvals > Approvals

X Close

Proceed →

Select an option to proceed

- ☐ Facultative Reinsurance
- ☐ Change in Shareholding More Than 10%
- ☐ Division or amalgamation of statutory funds
- ☐ Division or amalgamation of statutory funds
- ☐ Dismissal of Appointed Actuary
- ☐ Approve course outline for in-house training
- ☐ Declare assets as admissible
- ☐ Maintain the solvency margin in its shareholders fund and statutory funds in aggregate
- ☐ Reporting Date Other Than 31st of December
- ☐ Manners by which matters are recorded and stored
- ☐ NOC for rotation of auditors
- ☐ Other Approvals

6. Applicant can view the company information, fill the mandatory information and upload the required documents.

Filing for NOC for rotation of auditors

Application ID: 20250721_2250180 Help

Reset Application

SAVE

Submit

Guidelines

Fill the llp/company details first to proceed.

DHOOM BROS UNLIMITED LLP/IN/CIIN 0275592

Date of Incorporation: Jul 20, 2025

✉ sang123@yopmail.com

☎ 3872394828

Registered Office Address: coisdosino, Islamabad Urban, Islamabad, Islamabad Capital Territory, Pakistan

Company License *
Insurance Life

Name of last appointed Auditor
PKF F.R.A.N.T.S.

Years of Appointment
16/07/2025

New Appointed Auditor *
A. F. Ferguson & Co.

Date of new Appointment *
21/07/2025

7. Next is the declaration. If the applicant clicks on 'Authorized officer' under 'Declarant Profession/Designation' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No. If the applicant clicks on 'Authorized Intermediary' under 'Declarant Profession/Designation' and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary.



Select Declarant

☐ Authorized Intermediary

☒ Authorized Officer

[Remove Declarant](#)

Personal Information		
Name Of Authorized Officer	First Name: Omar	Middle Name: Last Name:
Designation Information		
Designation	Chief Executive Director	
Registration Information		
Registration Number of Authorized Officer	FE123	

Application Users

☒ Declarant

☐ Authorized Officer

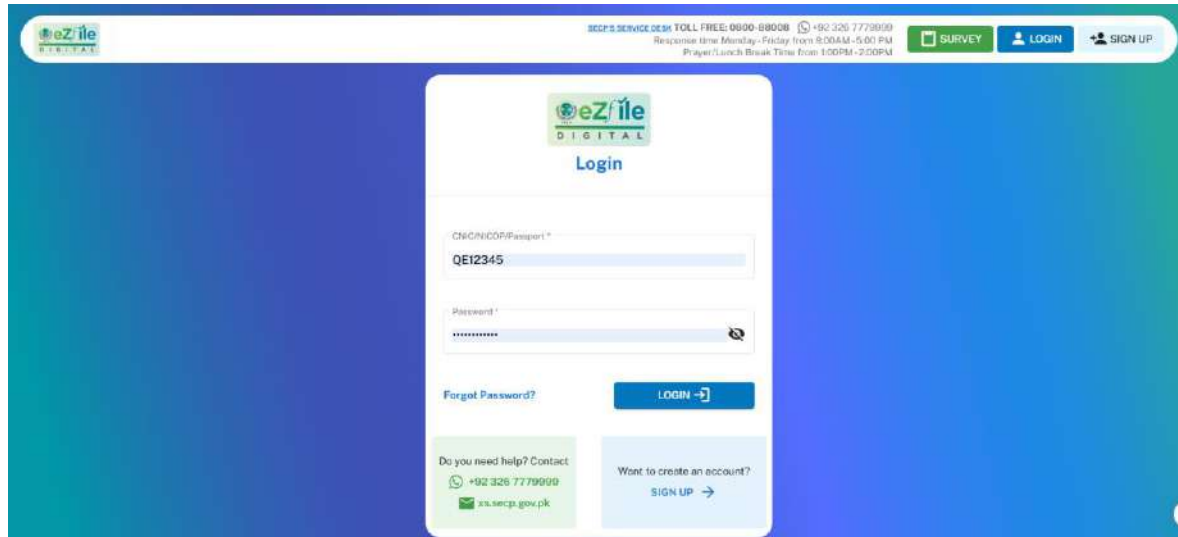
☐ Applicant

[Submit](#)

8. Authorized Officer/Authorized Intermediary logs in from their account and apply the PIN. Only the declarant will be able to submit the application, not the applicant.
9. Applicant clicks on 'Submit' button.
10. System displays the success screen. Applicant clicks on 'Go to Home Screen' button.

24. Maintain the solvency margin in its shareholders funds and statutory funds in aggregate

1. Applicant logs in to his/her registered account using valid credentials.

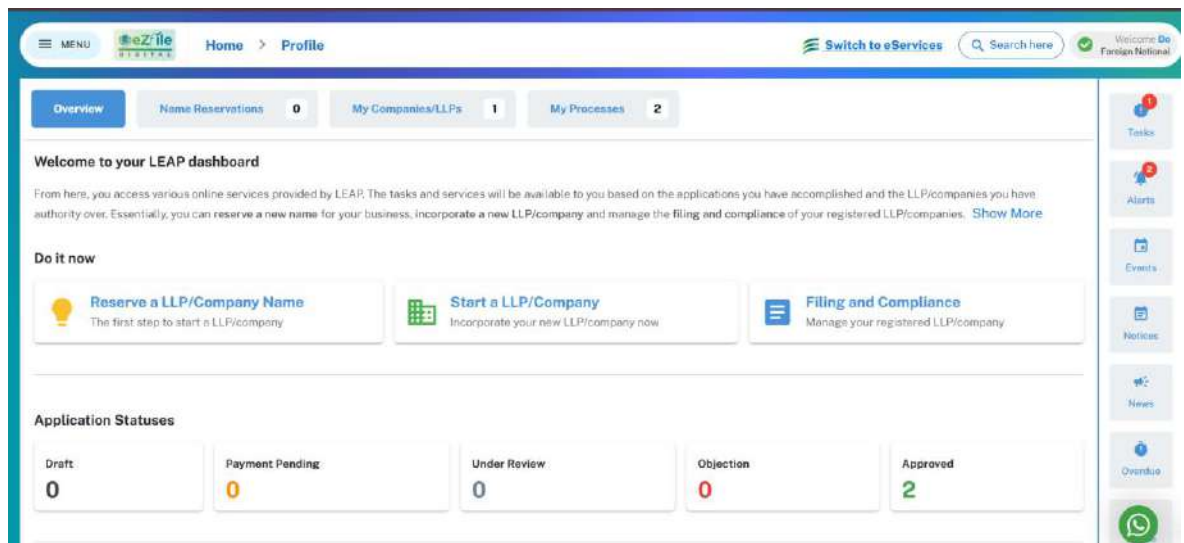


The screenshot shows the eZfile Digital Login page. At the top, there is a header with the eZfile logo, a toll-free number (0800-88008), and a contact number (+92 326 7779999). Below the header, there is a central login form with the following fields:

- CNIC/PP/COF/Passport ***: QE12345
- Password ***: [Redacted]

Below the password field, there is a "Forgot Password?" link and a "LOGIN" button. At the bottom of the form, there are two links: "Do you need help? Contact" with a WhatsApp icon and a phone number (+92 326 7779999), and "Want to create an account? SIGN UP" with a right arrow icon.

2. The Applicant will land on his/her landing page.



The screenshot shows the LEAP dashboard. At the top, there is a navigation bar with a menu icon, the eZfile logo, and links to "Home" and "Profile". On the right side of the navigation bar, there is a "Switch to eServices" button, a search bar, and a welcome message for a user named "Do Fardian National".

Below the navigation bar, there is a section titled "Overview" with four tabs: "Name Reservations" (0), "My Companies/LLPs" (1), and "My Processes" (2). The "My Companies/LLPs" tab is currently selected.

The main content area is titled "Welcome to your LEAP dashboard" and contains a paragraph explaining the dashboard's purpose. Below this, there is a section titled "Do it now" with three cards:

- Reserve a LLP/Company Name**: The first step to start a LLP/company
- Start a LLP/Company**: Incorporate your new LLP/company now
- Filing and Compliance**: Manage your registered LLP/company

At the bottom, there is a section titled "Application Statuses" with five cards showing the number of applications in each status:

- Draft**: 0
- Payment Pending**: 0
- Under Review**: 0
- Objection**: 0
- Approved**: 2

On the right side of the dashboard, there is a vertical sidebar with icons for "Tasks", "Alerts", "Events", "Notices", "News", and "Overdue".

3. From My Companies/LLPs, applicant clicks on 'View Details' button on the company card.



4. From the company dashboard, the applicant clicks on 'Approvals' under the Regulatory Approvals section.

5. From the radio buttons, the applicant selects 'Maintain the solvency margin in its shareholders fund and statutory funds in aggregate' and clicks on 'Proceed' button.



Regulatory Approvals > Approvals

X Close

Processed →

Select an option to proceed

- ☐ Facultative Reinsurance
- ☐ Change in Shareholding More Than 10%
- ☐ Division or amalgamation of statutory funds
- ☐ Division or amalgamation of statutory funds
- ☐ Dismissal of Appointed Actuary
- ☐ Approve course outline for in-house training
- ☐ Declare assets as admissible
- ☐ Maintain the solvency margin in its shareholders fund and statutory funds in aggregate
- ☐ Reporting Date Other Than 31st of December
- ☐ Manners by which matters are recorded and stored
- ☐ NOC for rotation of auditors
- ☐ Other Approvals

6. Applicant can view the company information, fill the mandatory information and upload the required documents.

Filing for Maintain the solvency margin in its shareholders fund and statutory funds in aggregate

Application ID: 20250722_2250186 ⓘ Help Reset Application ✓ SAVE ✓ Submit **Guidelines**

DHOOM BROS UNLIMITED **LLPIN/CUIN 0275592**

Date of Incorporation: Jul 20, 2025

✉ sang123@yopmail.com ☎ 3872394828

Registered Office Address: coisdosino, Islamabad Urban, Islamabad, Islamabad Capital Territory, Pakistan

Date of Declaration Sought On * 22/07/2025 Effective from * 22/07/2025

Reason for delay *

Reason for delay

Attachments

Filing for Maintain the solvency margin in its shareholders fund and statutory funds in aggregate

Application ID: 20250722_2250186 ⓘ Help Reset Application ✓ SAVE ✓ Submit **Guidelines**

Attachments

Board resolution *

Document check

Declaration of non-declaration of dividend without actuary consent *

Document check

Statement of solvency margin calculated as per principles set out in Annexure III of Insurance Rules *

Document check

Additional / Miscellaneous Attachments

✓ You can upload upto 10 additional attachments only.

7. Next is the declaration. If the applicant clicks on 'Authorized officer' under 'Declarant Profession/Designation' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No. If the applicant clicks on 'Authorized Intermediary' under 'Declarant Profession/Designation' and an authorized intermediary exists



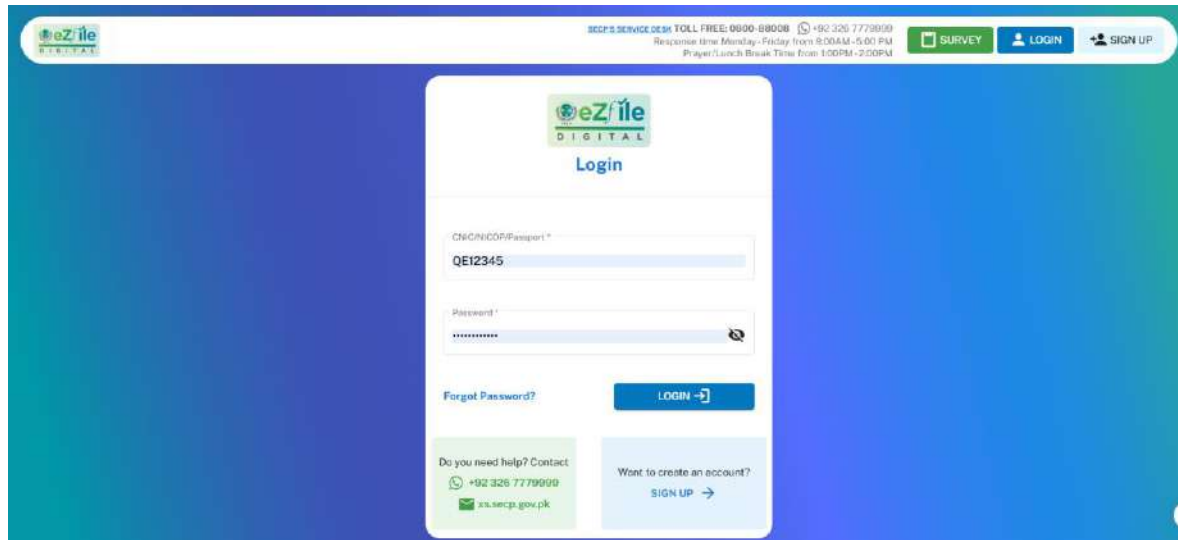
for the company, the system will display declarant name and registration number of authorized intermediary.

The screenshot shows a web form titled 'Select Declarant'. At the top, there are two radio buttons: 'Authorized Intermediary' (unselected) and 'Authorized Officer' (selected). To the right of these is a red link that says 'Remove Declarant'. Below the radio buttons, the form is divided into three sections: 'Personal Information' with fields for 'First Name' (Ginnor), 'Middle Name', and 'Last Name'; 'Designation Information' with a 'Designation' field (Chief Executive Director); and 'Registration Information' with a 'Registration Number of Authorized Officer' field (FE193). At the bottom, there is a section titled 'Application Users' with a 'Declarant' label and two buttons: 'Authorized Officer' and 'Applicant'. A green 'Submit' button is located at the bottom right of the form.

8. Authorized Officer/Authorized Intermediary logs in from their account and apply the PIN. Only the declarant will be able to submit the application, not the applicant.
9. Applicant clicks on 'Submit' button.
10. System displays the success screen. Applicant clicks on 'Go to Home Screen' button.

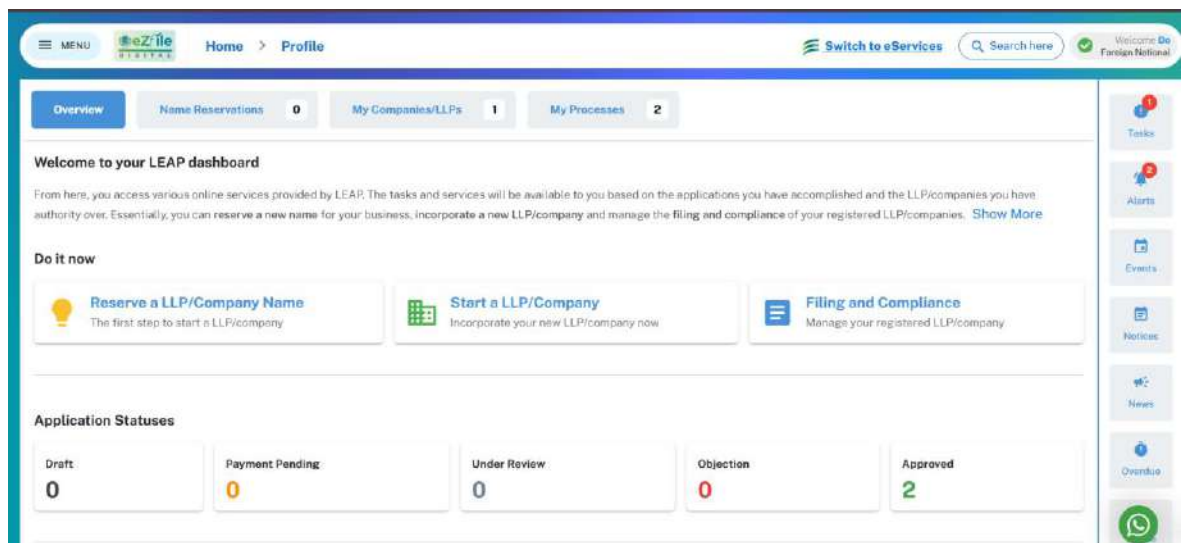
25.Division or Amalgamation of Statutory funds

1. Applicant logs in to his/her registered account using valid credentials.



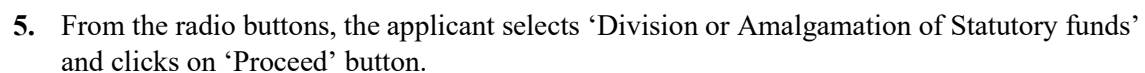
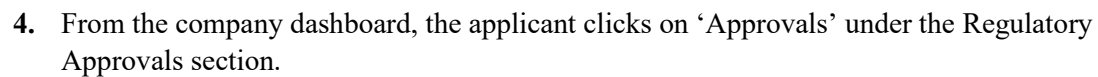
The screenshot shows the eZfile Digital Login page. At the top, there is a header with the eZfile logo, a toll-free number (0800-88008), a contact number (+92 326 7779999), and a response time (Monday-Friday from 8:00AM-5:00 PM, Prayer/Lunch Break Time from 1:00PM-2:00PM). There are also links for SURVEY, LOGIN, and SIGN UP. The main content area has a large 'Login' button. Below it, there are input fields for 'CN/CP/CDP/Passport #' (containing 'QE12345') and 'Password'. There is a 'Forgot Password?' link and a 'LOGIN' button. At the bottom, there is a 'Do you need help? Contact' section with a WhatsApp icon and a phone number (+92 326 7779999), and a 'Want to create an account?' section with a 'SIGN UP' button.

2. The Applicant will land on his/her landing page.



The screenshot shows the LEAP dashboard. At the top, there is a header with a menu icon, the eZfile logo, and a 'Home > Profile' breadcrumb. There is a 'Switch to eServices' button and a search bar. The main content area has a 'Welcome to your LEAP dashboard' message. Below it, there is a 'Do it now' section with three cards: 'Reserve a LLP/Company Name', 'Start a LLP/Company', and 'Filing and Compliance'. At the bottom, there is an 'Application Statuses' section with five cards: 'Draft' (0), 'Payment Pending' (0), 'Under Review' (0), 'Objection' (0), and 'Approved' (2). On the right side, there is a sidebar with icons for Tasks, Alerts, Events, Notices, News, and Overview.

3. From My Companies/LLPs, applicant clicks on 'View Details' button on the company card.



Select an option to proceed

- ☐ Facultative Reinsurance
- ☐ Change in Shareholding More Than 10%
- ☐ Division or amalgamation of statutory funds
- ☐ Division or amalgamation of statutory funds
- ☐ Dismissal of Appointed Actuary
- ☐ Approve course outline for in-house training
- ☐ Declare assets as admissible
- ☐ Maintain the solvency margin in its shareholders fund and statutory funds in aggregate
- ☐ Reporting Date Other Than 31st of December
- ☐ Manners by which matters are recorded and stored
- ☐ NOC for rotation of auditors
- ☐ Other Approvals

6. Applicant can view the company information and select one option.
 - a. If the applicant selects 'Division of statutory funds', the applicant selects the statutory funds and enters the type of business/policies. Applicant also enters the details for divided into for which the applicant can add multiple rows. Applicant also attaches the document for minutes of BOD meeting.

Filing for Division or Amalgamation of Statutory Funds

Application ID: 05050729_2590309 Help

Reset Application SAVE NEXT →

Fill the LEP/company details first to proceed.

DHOOM BROS UNLIMITED OWN 8079592

Registered office address: consoins, Islamabad Urban, Islamabad, Islamabad Capital Territory, Pakistan

2672394428 wing123@gmail.com N/A 26 Jul 2025

Nature of Business Insurance Class of Business

Select one option

☒ Division of statutory funds ☐ Amalgamation of statutory funds

Please select statutory funds

Mutual fund

Type of business: policies

Type of business

Divided into:

Name of Statutory Fund? Type of Business / Policies?

Mutual funds Type of Business 1

Name of Statutory Fund? Type of Business / Policies?

Shared funds Type of Business 2

Rationale for division of funds

Rationale for division of funds

Minutes of the Board of Directors (BOD) meeting approving the decision?

Document upload

- b. If the applicant selects 'Amalgamation of statutory funds', the applicant selects the statutory funds from a checklist, enters the details of amalgamated funds and attaches the document for minutes of BOD meeting.

Filing for Division or Amalgamation of Statutory Funds

Application ID: 20250729_2250306 Help

Reset Application SAVE NEXT > Add new attachments Guidelines

Fill the llp/company details first to proceed.

DHOOM BROS UNLIMITED CUN 0275832

Registered office address: colodossino, Islamabad Urban, Islamabad Capital Territory, Pakistan

3872394828 kang123@yahoo.com N/A 20 Jul 2025

Nature of Business Insurance Class of Business

Select one option

☐ Division of statutory funds ☒ Amalgamation of statutory funds

Please select statutory funds

Mutual fund, Shared Funds, Single fund

Name of Statutory fund * Statutory fund 1

Type of business / policies * Type of Business

Rationale for amalgamation of funds *

Rationale for amalgamation of funds

- Next section is the 'Attachments' section. Applicant can add 10 supporting documents which are optional.

Filing for Division or Amalgamation of Statutory Funds

Application ID: 20250729_2250324 Help

Reset Application SAVE < PREV NEXT > Add new attachments Guidelines

Additional / Miscellaneous Attachments

You can upload up to 10 additional attachments only.

Document *

Document check

Click here to add an additional attachment

61 File Uploaded

- Next is the declaration section. If the applicant clicks on 'Authorized officer' under 'Declarant Profession/Designation' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No. If the applicant clicks on 'Authorized Intermediary' under 'Declarant Profession/Designation' and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary.

Filing for Division or Amalgamation of Statutory Funds

LLP Company Details
Additional Attachments
Declaration
Review and Apply PIN

Application ID: 20250729_2250324 Help
Reset Application
SAVE
PREV
NEXT
Submit

Select Declarant

☐ Authorized Intermediary
☒ Authorized Officer

Remove Declarant

Personal Information			
Name Of Authorized Officer	First Name: Durrar	Middle Name	Last Name
Designation Information			
Designation		Chief Executive, Director	
Registration Information			
Registration Number of Authorized Officer		FC123	

- Authorized Officer/Authorized Intermediary logs in from their account and apply the PIN. Only the declarant will be able to submit the application, not the applicant.

LLP Company Details
Additional Attachments
Declaration
Review and Apply PIN

Application ID: 20250729_2250324 Help
Reset Application
SAVE
PREV
NEXT
Submit

Guidelines

Authorized Officer

Personal Information			
Name Of Authorized Officer	First Name: Durrar	Middle Name	Last Name
Designation Information			
Designation		Chief Executive, Director	
Registration Information			
Registration Number of Authorized Officer		FC123	

Application Users

- Applicant clicks on 'Submit' button.
- System displays the success screen. Applicant clicks on 'Go to Home Screen' button.

GO TO Home

Congratulations!

Your application has been submitted successfully

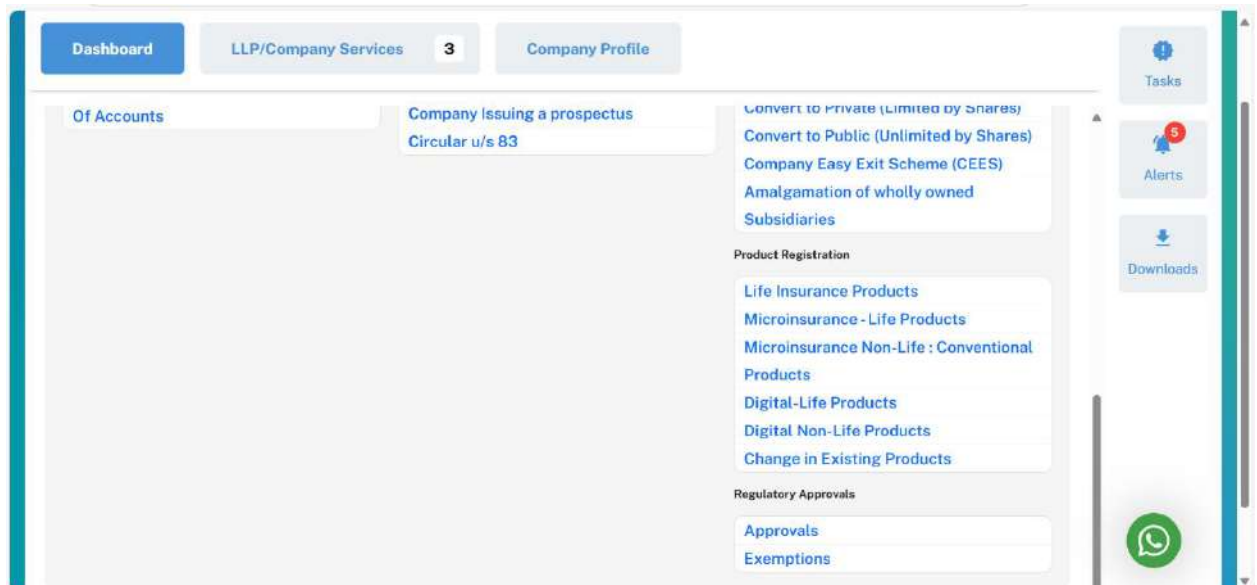
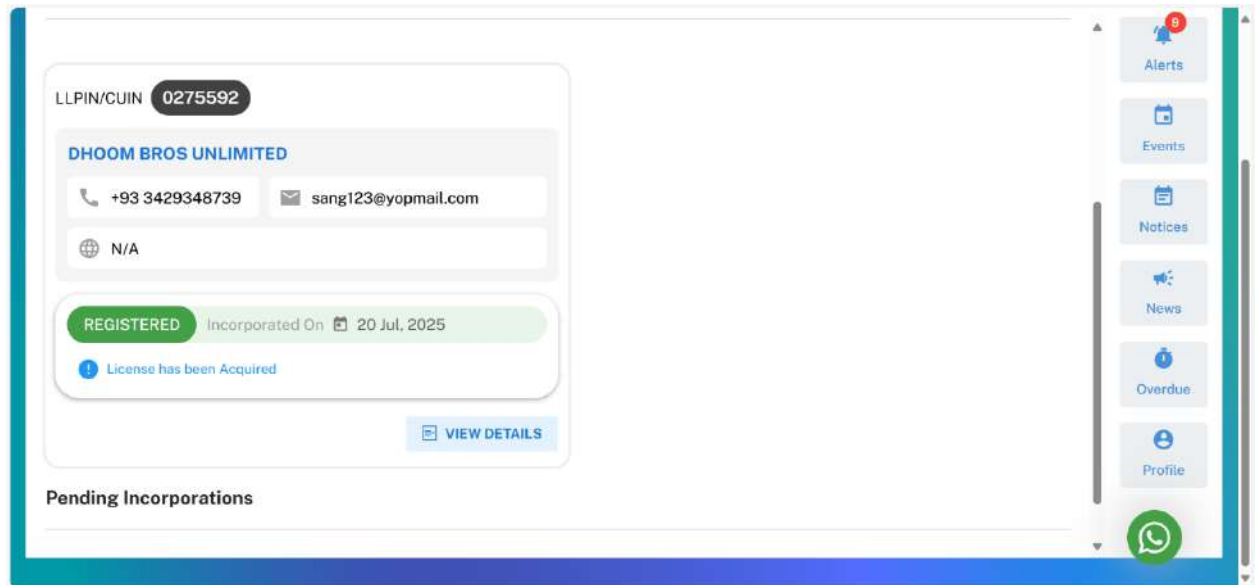
✓

Application ID 20250729_2250324 successfully generated

We have sent you the Application ID via Email and SMS

26. Abolish the Requirements for Deposits

1. Applicant logs in to his/her registered account. The applicant lands on his/her landing page and navigates to 'My Companies/ LLPs' tab. The applicant selects the company for which license has been acquired and moves to the company dashboard. From the dashboard, the applicant selects 'Exemptions' under the 'Regulatory Approvals' section.



2. The applicant selects 'Abolish the Requirement for Deposits' and clicks on 'Proceed'.

Regulatory Approvals > Exemptions
Close Proceed →

Select an option to proceed

- ☒ Abolish the requirement for deposits
- ☐ Exemptions to the agents from the requirement of foundation course

Guidelines

Turnover time 4Hr

How to fill application for an exemption to abolish the requirement for deposits

To fill an application for an exemption to abolish the requirement for deposits, begin by reviewing the pre-filled company details such as the CUIN, Company Name, Email, Phone Number, Company Website and certificate of registration date to ensure their accuracy.

Review the share capital details, including authorized and paid-up capital. Provide the statutory deposit information required by the State Bank of Pakistan and clearly explain the rationale for the exemption in the designated field.

Click on the Browse button to upload all required attachments as per the

- The system opens the complete application form for entering relevant details for abolishing the requirement for deposits. It displays the Company Card/ Profile, a prefilled section for Authorized and Paid-up Capitals, requires inputs for Statutory deposit to state bank of Pakistan, Rationale for Exemptions and supporting attachments.

Filing for Abolish the requirement for deposits

Application ID: 20250721_2250178 Help
Reset Application
SAVE
Submit

DHOOM BROS UNLIMITED LLPIN/CUIN 0275592

Date of Incorporation: Jul 20, 2025
Email: sang123@yopmail.com **Phone:** 3872394828
Registered Office Address: coisdosino, Islamabad Urban, Islamabad, Islamabad Capital Territory, Pakistan

Authorized Capital	Face Value of Shares	Number of Shares	Total Amount (PKR)
	2,000,000	400,000	800,000,000,000

Filing for Abolish the requirement for deposits

Application ID: 20250721_2250178 ⓘ Help

Reset Application   SAVE  Submit

Attachments

Letter from SBP regarding position of statutory deposit *

pdf   

Statement of solvency *

pdf   

Miscellaneous Attachment

- The applicant fills in the required inputs and moves to the 'Declaration' section where the applicant can select an "Authorized Intermediary" or an "Authorized Officer" as declarant. If the applicant clicks on 'Authorized officer' under 'Select Declarant' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No and provides field to apply pin. If the applicant clicks on 'Authorized Intermediary' under 'Select Declarant' and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary and provides field to apply pin. The declarant applies the PIN; in case of valid PIN, the system enables the "Submit" button. Declarant clicks on 'Submit' button.

Filing for Abolish the requirement for deposits

Application ID: 20250721_2250178 ⓘ Help

Reset Application   SAVE  Submit

Designation Information

Designation Chief Executive, Director

Registration Information

Registration Number of Authorized Officer FE123

Application Users

Dimmer

Authorized Officer Applicant

 Signed

 Valid PIN. 

- Applicant clicks on 'Go to Home Screen' button and can view the status of their application on their home page.



[GO TO Home](#)

Congratulations!

Your application has been submitted successfully

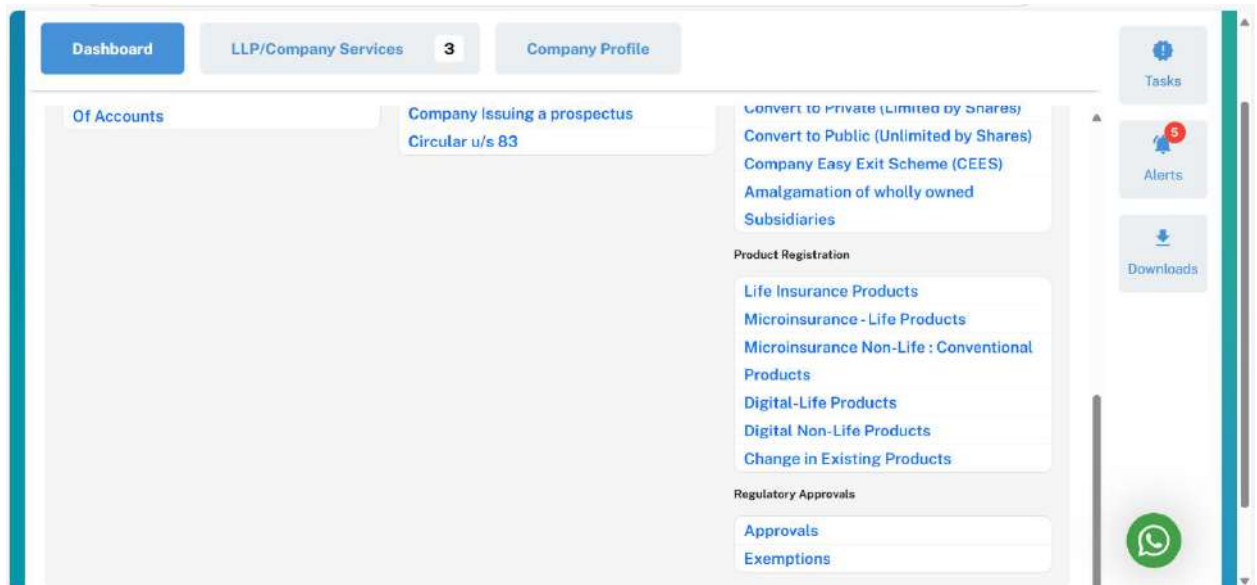
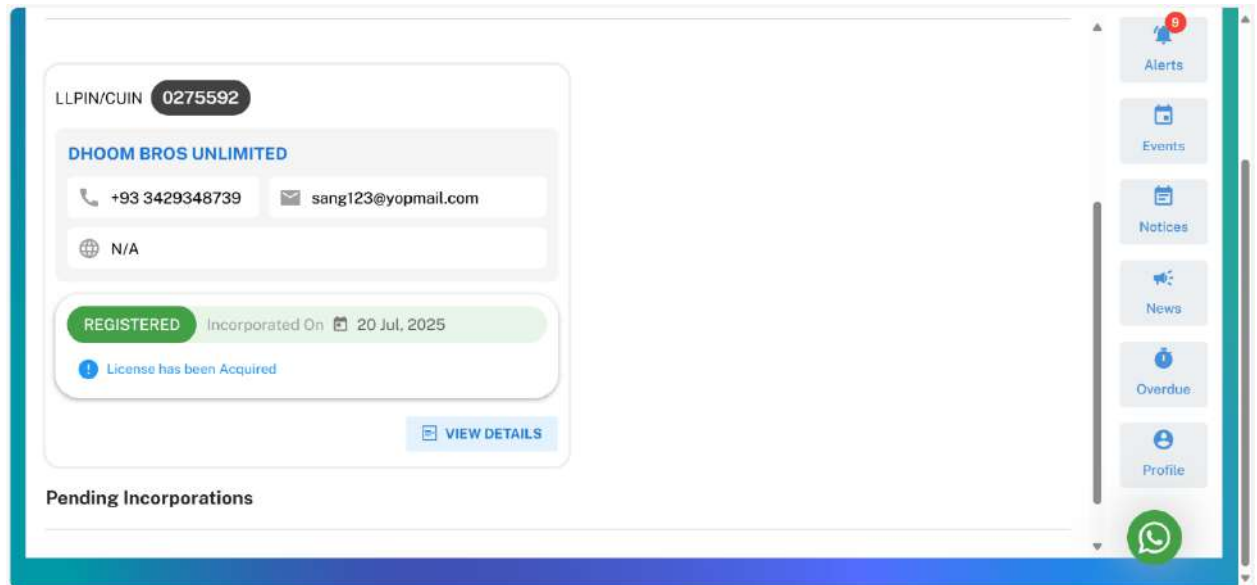


Application ID **20250721_2250175** successfully generated

We have sent you the Application ID via Email and SMS

27. Approve Course Outline for In-house Training

1. Applicant logs in to his/her registered account. The applicant lands on his/her landing page and navigates to 'My Companies/ LLPs' tab. The applicant selects the company for which license has been acquired and moves to the company dashboard. From the dashboard, the applicant selects 'Approvals' under the 'Regulatory Approvals' section.



2. The applicant selects 'Approve Course outline of in-house Training' and clicks on 'Proceed'.

Regulatory Approvals > Approvals

[Close](#) [Proceed →](#)

Select an option to proceed

- ☐ Facultative Reinsurance
- ☐ Change in Shareholding More Than 10%
- ☐ Division or amalgamation of statutory funds
- ☐ Division or amalgamation of statutory funds
- ☐ Dismissal of Appointed Actuary
- ☒ Approve course outline for in-house training
- ☐ Declare assets as admissible
- ☐ Maintain the solvency margin in its shareholders fund and statutory funds in aggregate
- ☐ Reporting Date Other Than 31st of December
- ☐ Manners by which matters are recorded and stored
- ☐ NOC for rotation of auditors
- ☐ Other Approvals

Guidelines

⌚ Turnover time 4Hr

3. The system opens the complete application form for entering relevant details for approving course outline for in-house training. It displays the Company Card/ Profile, requires input for: Rationale for opting in-house training, Criteria, Key resource (faculty) profile/CV, and relevant attachments.

Filing for Approve course outline for in-house training

Application ID: 20250721_2250177 ⓘ Help

[Reset Application](#) [SAVE](#) [Submit](#)

Rationale for opting in-house training *

abc

Permanent Training Set-up *

Yes

Infrastructure and Facilities *

Yes

Track Record of the Institution (Last 5 Years) *

Yes

Program Content and Structure *

Yes

Accreditations from Professional Bodies *

Yes

4. The applicant fills in the required inputs and moves to the 'Declaration' section where the applicant can select an "Authorized Intermediary" or an "Authorized Officer" as declarant. If the applicant clicks on 'Authorized officer' under 'Select Declarant' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No and provides field to apply pin. If the applicant clicks on 'Authorized Intermediary' under 'Select Declarant' and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary and provides field to apply pin. The declarant applies the PIN; in case of valid PIN, the system enables the "Submit" button. Declarant clicks on 'Submit' button.



Filing for Approve course outline for in-house training



Application ID: 20250721_2250177 ⓘ Help

Reset Application ↻

✓ SAVE

✓ Submit

Registration Information

Registration Number of Authorized Officer

FE123

Application Users

Dimmer

✓ Signed

Authorized Officer Applicant

✓ Valid PIN. ✕

5. Applicant clicks on 'Go to Home Screen' button and can view the status of their application on their home page.

GO TO Home

Congratulations!

Your application has been submitted successfully

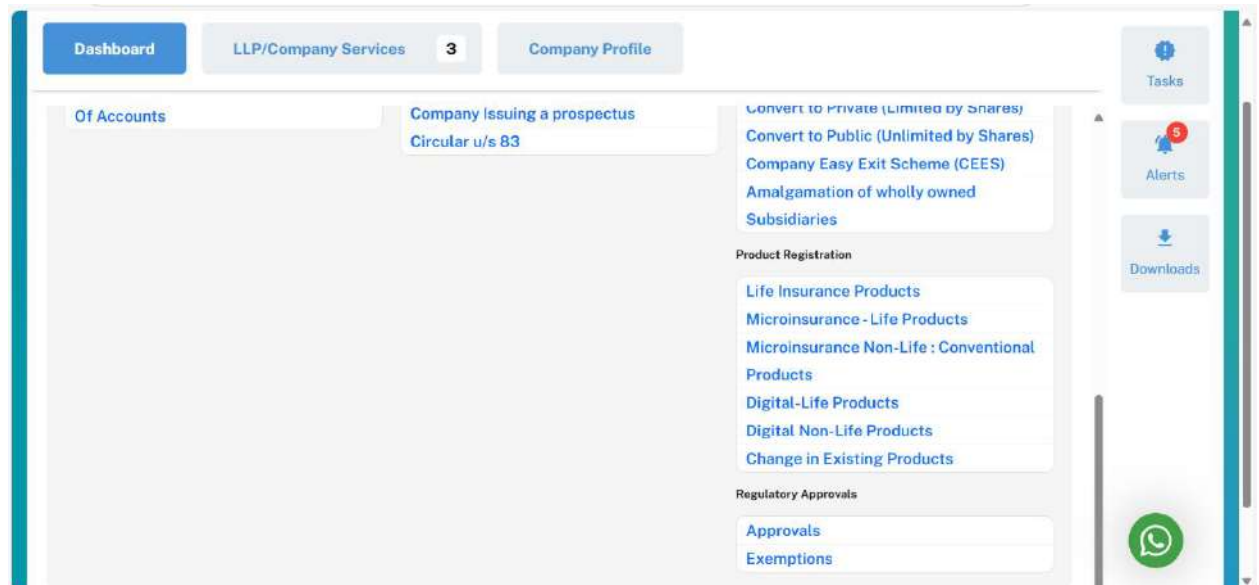


Application ID **20250721_2250175** successfully generated

We have sent you the Application ID via Email and SMS

28. Declare Assets as Admissible

1. Applicant logs in to his/her registered account. The applicant lands on his/her landing page and navigates to 'My Companies/ LLPs' tab. The applicant selects the company for which license has been acquired and moves to the company dashboard. From the dashboard, the applicant selects 'Approvals' under the 'Regulatory Approvals' section.



2. The applicant selects 'Declare Assets as Admissible' and clicks on 'Proceed'.



Regulatory Approvals > Approvals

×

Close

Proceed →

Select an option to proceed

☐ Facultative Reinsurance

☐ Change in Shareholding More Than 10%

☐ Division or amalgamation of statutory funds

☐ Division or amalgamation of statutory funds

☐ Dismissal of Appointed Actuary

☐ Approve course outline for in-house training

☒ Declare assets as admissible

☐ Maintain the solvency margin in its shareholders fund and statutory funds in aggregate

☐ Reporting Date Other Than 31st of December

☐ Manners by which matters are recorded and stored

☐ NOC for rotation of auditors

☐ Other Approvals

Guidelines

🕒

Turnover time 4Hr

- The system opens the complete application form for entering relevant details for declaring assets as admissible. It displays the Company Card/ Profile, takes input whether the inadmissible assets belong to a “Related Party” or a “Non-related Party”, “Statement entailing the reasons for seeking the declaration from the Commission”, “Date of Declaration sought on”, “Effective date”, and in case effective date is less than 90 days from date of declaration sought on, “Reason for Delay” is also required. The applicant also attaches the required documents.



Filing for Declare assets as admissible

Application ID: 20250721_2250175 ⓘ Help

Reset Application

✓ SAVE

✓ Submit

- ☒ Related Party
☐ Non-related party

Statement entailing the reasons for seeking the declaration from the Commission *

Statement entailing the reason for seeking the declaration from the Commission

Date of Declaration Sought On *

20/07/2025



Effective from *

21/07/2025



Reason for delay *

Reason for delay

Filing for Declare assets as admissible

Application ID: 20250721_2250175 ⓘ Help

Reset Application

✓ SAVE

✓ Submit

DHOOM BROS UNLIMITED LLPIN/CUIN 0275592

Date of incorporation: Jul 20, 2025

✉ sang123@yopmail.com

☎ 3872394828

Registered Office Address: coisdosino, Islamabad Urban, Islamabad, Islamabad Capital Territory, Pakistan

Are the inadmissible assets of a?

- ☐ Related Party

Filing for Declare assets as admissible

Application ID: 20250721_2250175 ⓘ Help

Reset Application

✓ SAVE

✓ Submit

Attachments

Last Fiscal Year's Financial Statements *

pdf



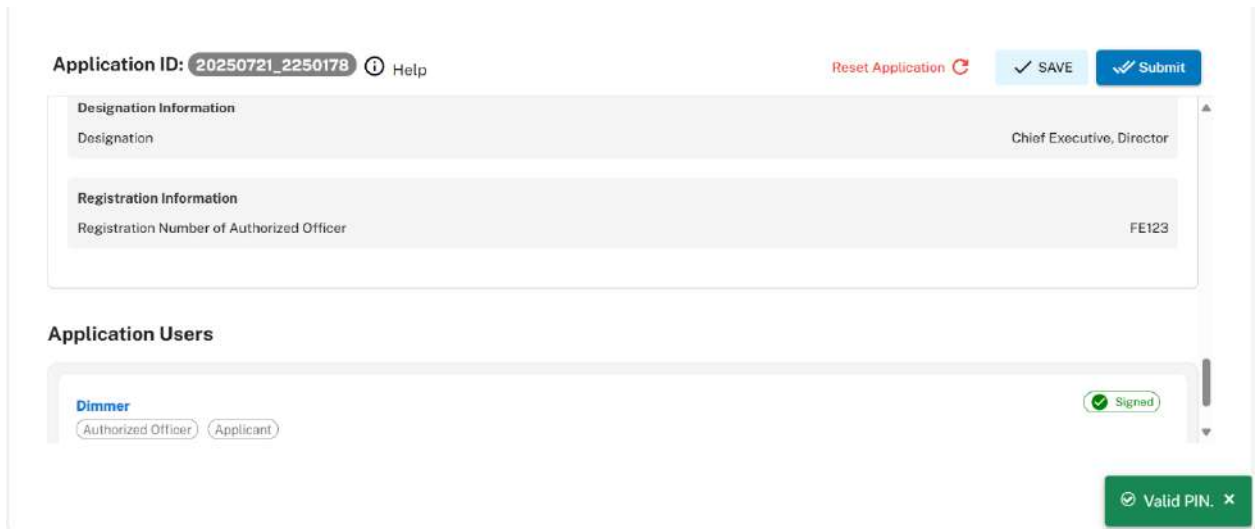
Statement of Assets for Solvency Purpose *

pdf



Detailed solvency calculations taking the subject asset(s) as admissible and inadmissible *

4. The applicant fills in the required inputs and moves to the 'Declaration' section where the applicant can select an "Authorized Intermediary" or an "Authorized Officer" as declarant. If the applicant clicks on 'Authorized officer' under 'Select Declarant' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No and provides field to apply pin. If the applicant clicks on 'Authorized Intermediary' under 'Select Declarant' and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary and provides field to apply pin. The declarant applies the PIN; in case of valid PIN, the system enables the "Submit" button. Declarant clicks on 'Submit' button.



Application ID: 20250721_2250178 ⓘ Help

Reset Application

✓ SAVE

✓ Submit

Designation Information

Designation Chief Executive, Director

Registration Information

Registration Number of Authorized Officer FE123

Application Users

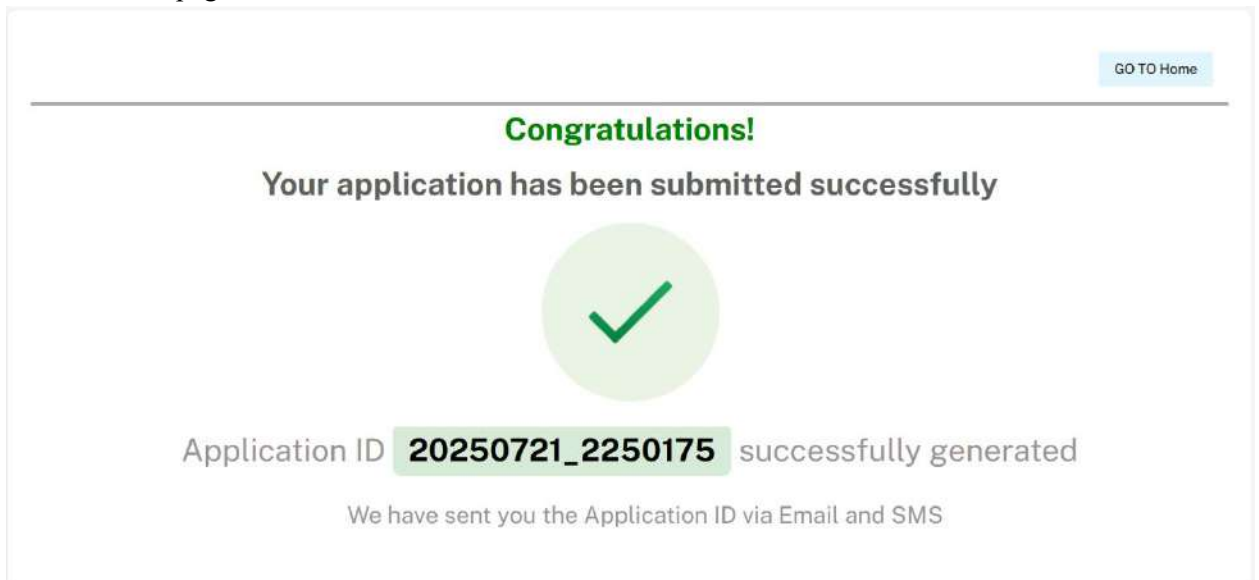
Dimmer

Authorized Officer Applicant

✓ Signed

✓ Valid PIN. ✕

5. Applicant clicks on 'Go to Home Screen' button and can view the status of their application on their home page.



GO TO Home

Congratulations!

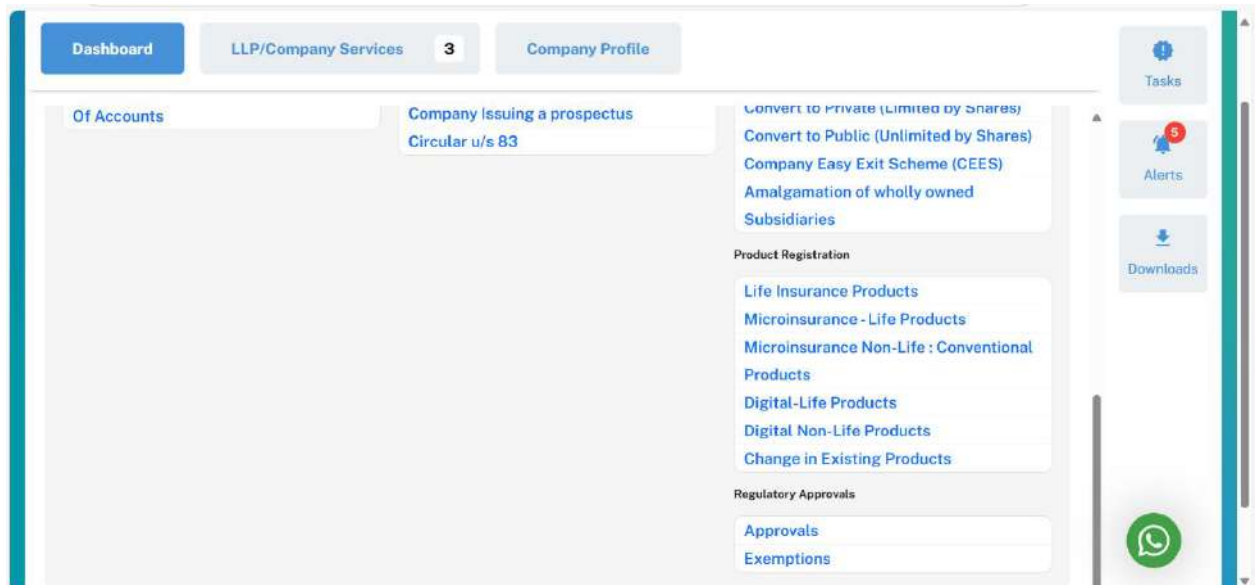
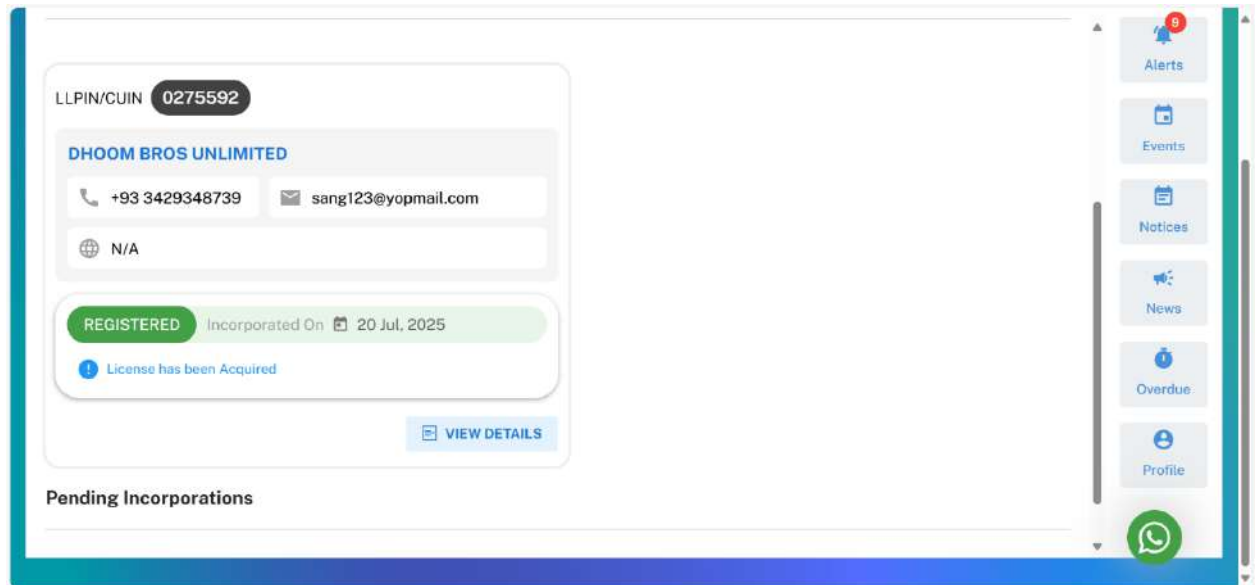
Your application has been submitted successfully

Application ID 20250721_2250175 successfully generated

We have sent you the Application ID via Email and SMS

29. Exemptions to the Agents from the Requirements of Foundation Course

1. Applicant logs in to his/her registered account. The applicant lands on his/her landing page and navigates to 'My Companies/ LLPs' tab. The applicant selects the company for which license has been acquired and moves to the company dashboard. From the dashboard, the applicant selects 'Exemptions' under the 'Regulatory Approvals' section.



2. The applicant selects 'Exemptions to the agents from the requirement of foundation course' and clicks on 'Proceed'.

Regulatory Approvals > Exemptions

X Close

Proceed →

Select an option to proceed

☐ Abolish the requirement for deposits

☒ Exemptions to the agents from the requirement of foundation course

Guidelines

⌚ Turnover time 4Hr

How to fill an application for Exemptions to the agents from the requirement of foundation course

To fill an application for an exemption to abolish the requirement for deposits, begin by reviewing the pre-filled company details such as the CUIIN, Company Name, Email, Phone Number, Company Website and certificate of registration date to ensure their accuracy.

To add a new foundation course, click the Add button and choose whether the exemption applies to an Agent or a Designated Person using the provided radio buttons. Fill in the required fields, including Name, CNIC/NICOP/Passport Number, Institute Name, and Date of Course Completion. However ensure that the

- The system opens the complete application form for entering relevant details for exemptions to the agents from the requirement of foundation course. It displays the Company Card/ Profile, the applicant will have to click on the button for adding a new Foundation Course and the system will open a form for adding the foundation course, Rationale for Exemption' will also be required, the relevant attachments as well.

Filing for Exemptions to the agents from the requirement of foundation course

Application ID: 20250722_2250185
Help
Reset Application
SAVE
Submit

DHOOM BROS UNLIMITED
LLPIN/CIJIN 0275592

Date of Incorporation: Jul 20, 2025

sang123@yopmail.com
3872394828

Registered Office Address: coisdosino, Islamabad Urban, Islamabad, Islamabad Capital Territory, Pakistan

Please add at least one Foundation Course.

+ Click here to add new Foundation Course

Rational for exemption *

Add Foundation Course

Add this course for:
☒ Agent
☐ Designated Person

First Name *
Ali
Middle Name
Last Name
Khan

CNIC/NICOP/Passport Number *
3740597999922
Institute Name *
NUST
Date Of Course Completion *
01/07/2025

CLOSE
ADD

- The applicant fills in the required inputs and moves to the 'Declaration' section where the applicant can select an "Authorized Intermediary" or an "Authorized Officer" as declarant. If the applicant clicks on 'Authorized officer' under 'Select Declarant' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No and provides field to apply pin. If the applicant clicks on 'Authorized Intermediary' under 'Select Declarant' and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary and provides field to apply pin. The declarant applies the PIN; in case of valid PIN, the system enables the "Submit" button. Declarant clicks on 'Submit' button.



Filing for Exemptions to the agents from the requirement of foundation course

Application ID: 20250722_2250185 ⓘ Help

Reset Application  ☒ SAVE ☒ Submit

Registration Information

Registration Number of Authorized Officer FE123

Application Users

Dimmer

Authorized Officer Applicant

☒ Signed

5. Applicant clicks on 'Go to Home Screen' button and can view the status of their application on their home page.

GO TO Home

Congratulations!

Your application has been submitted successfully

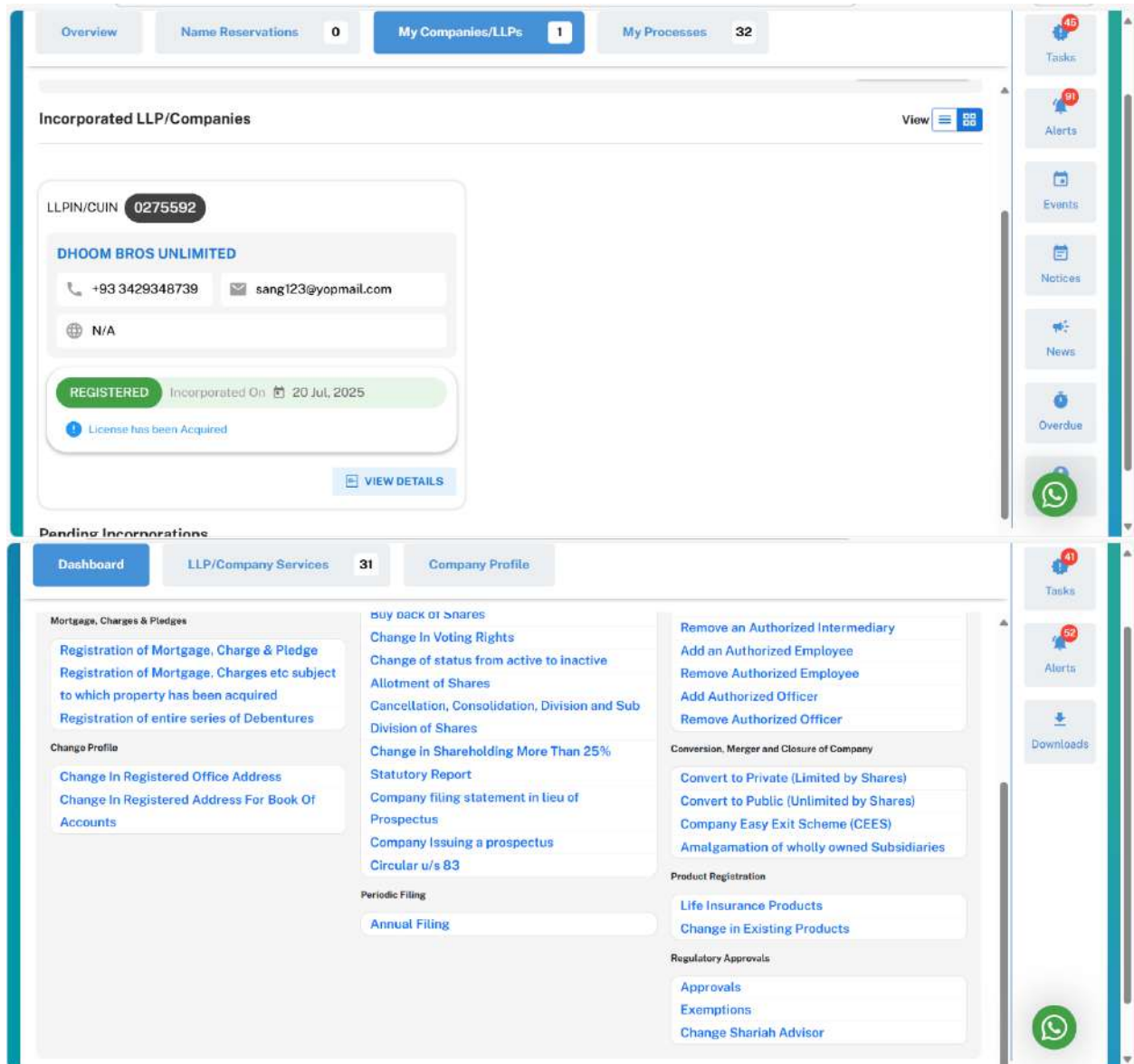


Application ID 20250721_2250175 successfully generated

We have sent you the Application ID via Email and SMS

30. Dismissal of Appointed Actuary

1. Applicant logs in to his/her registered account. The applicant lands on his/her landing page and navigates to 'My Companies/ LLPs' tab. The applicant selects the company for which license has been acquired and moves to the company dashboard. From the dashboard, the applicant selects 'Approvals' under the 'Regulatory Approvals' section.



The screenshot displays the SECP LEAP portal interface. At the top, there are tabs for 'Overview', 'Name Reservations' (0), 'My Companies/LLPs' (1), and 'My Processes' (32). The 'My Companies/LLPs' tab is active, showing a list of incorporated LLPs. The first entry is 'DHOOM BROS UNLIMITED' with LLPIN/CUIN '0275592'. It includes contact information: phone '+93 3429348739' and email 'sang123@yopmail.com'. The company is marked as 'REGISTERED' and 'Incorporated On 20 Jul, 2025'. A note states 'License has been Acquired'. A 'VIEW DETAILS' button is present.

Below this, there is a section for 'Pending Incorporations'. The main dashboard area shows various services available for the selected company, categorized into 'Mortgage, Charges & Pledges', 'Change Profile', 'Periodic Filing', 'Buy back of Shares', 'Statutory Report', 'Conversion, Merger and Closure of Company', 'Product Registration', and 'Regulatory Approvals'. Under 'Regulatory Approvals', the 'Approvals' option is highlighted.

2. The applicant selects 'Dismissal of Appointed Actuary' and clicks on 'Proceed'.

Regulatory Approvals > Approvals

Close Proceed

Select an option to proceed

- ☐ Facultative Reinsurance
- ☐ Change in Shareholding More Than 10%
- ☐ Division or amalgamation of statutory funds
- ☒ Dismissal of Appointed Actuary
- ☐ Approve course outline for in-house training
- ☐ Declare assets as admissible
- ☐ Maintain the solvency margin in its shareholders fund and statutory funds in aggregate
- ☐ Reporting Date Other Than 31st of December
- ☐ Manners by which matters are recorded and stored
- ☐ NOC for rotation of auditors
- ☐ Other Approvals

Guidelines

Turnover time 4Hr

- The system opens the complete application form for entering relevant details for dismissal of appointed actuary. It displays the Company Card/ Profile, the applicant will have to select an Actuary, give the Rationale for Dismissal, select date of BOD Meeting, give inputs for Quorum of the Meeting, and provide relevant attachments.

Filing for Dismissal of Appointed Actuary

Application ID: 20250730_2250328 Help

Reset Application SAVE Submit

DHOOM BROS UNLIMITED - Insurance Life CUIIN 0275592

Registered office address: coisdosino, Islamabad Urban, Islamabad, Islamabad Capital Territory, Pakistan

+92 3872394828 sang123@yopmail.com N/A 20 Jul 2025

Nature of Business: Insurance Type of License: Insurance Life Listing Status: Non Listed Date of Grant of License: 21 Jul 2025

Class(es) of Business: Capital Redemption

Actuary Name * Dismissal Rationale *

Detailed Rationale *

- The applicant fills in the required inputs and moves to the 'Declaration' section where the applicant can select an "Authorized Intermediary" or an "Authorized Officer" as declarant. If the applicant clicks on 'Authorized officer' under 'Select Declarant' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No and provides field to apply pin. If the applicant clicks on 'Authorized Intermediary' under 'Select Declarant' and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary and provides field to apply pin. The declarant applies the PIN; in case of valid PIN, the system enables the "Submit" button. Declarant clicks on 'Submit' button.



Filing for Dismissal of Appointed Actuary

Application ID: 20250730_2250328 ⓘ Help Reset Application ✓ SAVE ✓ Submit

Select Declarant

☐ Authorized Intermediary
☒ Authorized Officer ✗ Remove Declarant

Personal Information			
Name Of/Authorized Officer	First Name	Dimmer	Middle Name
			Last Name

Designation Information	
Designation	Chief Executive, Director

Registration Information	
Registration Number of Authorized Officer	FE123

Filing for Dismissal of Appointed Actuary

Application ID: 20250730_2250328 ⓘ Help Reset Application ✓ SAVE ✓ Submit

Certified True Copy

☐ Need Certified True Copy

Application Users

Dimmer	Signed
Authorized Officer	Applicant

Valid PIN. ✕

- Applicant clicks on 'Go to Home Screen' button and can view the status of their application on their home page.



[GO TO Home](#)

Congratulations!

Your application has been submitted successfully

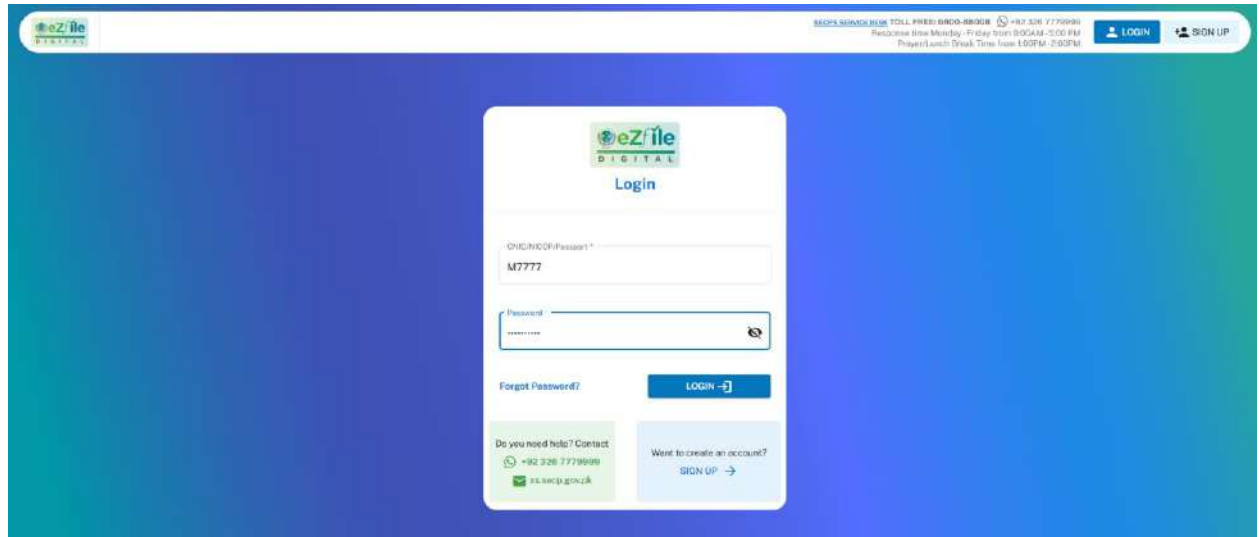


Application ID **20250721_2250175** successfully generated

We have sent you the Application ID via Email and SMS

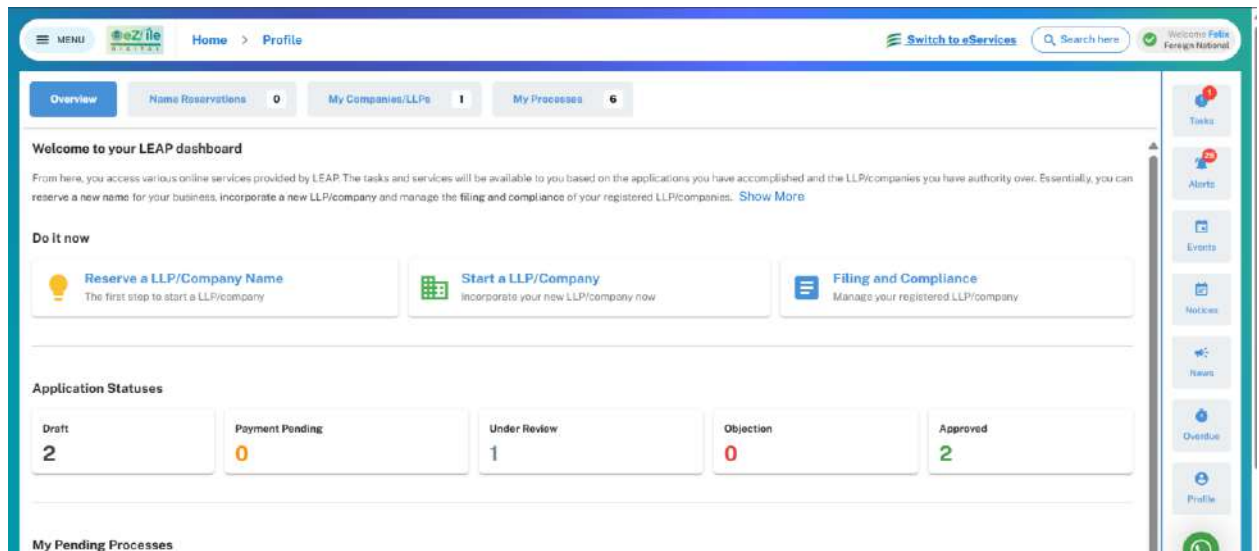
31. Change in Shariah Advisor

- 3- Applicant logs in to his/her registered account using valid credentials.



The screenshot shows the eZfile Digital Login page. The page has a blue header with the eZfile logo and navigation links. The main content area is white and contains a login form with fields for 'USERNAME/ID/Password' and 'Password'. Below the form are links for 'Forgot Password?' and 'LOGIN'. There are also links for 'Do you need help? Contact' and 'Want to create an account? SIGN UP'. The background is a blue gradient.

- 4- The applicant will land on his/her landing page:



The screenshot shows the LEAP dashboard. The dashboard has a blue header with the eZfile logo and navigation links. The main content area is white and contains a welcome message, a 'Do it now' section with three cards (Reserve a LLP/Company Name, Start a LLP/Company, and Filing and Compliance), and an 'Application Statuses' section with five cards (Draft, Payment Pending, Under Review, Objection, and Approved). The dashboard also has a sidebar with various icons and a search bar.

1. From My Companies/LLPs, applicant clicks on 'View Details' button on the company card.



SECP

MENU Home > Profile

Switch to eServices Search here Welcome Fella Foreign National

Overview Name Reservations 0 My Companies/LLPs 1 My Processes 6

Incorporate Your New LLP/Company Today

1. Add LLP/Company Information > 2. Submit Application > 3. Pay Fee

LET'S START →

Incorporated LLP/Companies

LLPIN/CUIN: 0275654

DIGIM LIMITED

2345654322 diquepujeibroi-8459@yopmail.com

N/A

REGISTERED Incorporated On 05 Aug. 2025

License has been Acquired

VIEW DETAILS

- From the company dashboard, the applicant clicks on 'Change Shariah Advisor' under the 'Regulatory Approvals' section.

Search

Filing Processes

- Change / Rectification of Name
- Apply for Certified True Copy Form
- Data Rectification
- Change of objects including Principal line of Business

Mortgage, Charges & Pledges

- Registration of Mortgage, Charge & Pledge
- Registration of Mortgage, Charges etc subject to which property has been acquired
- Registration of entire series of Debentures

Change Profile

- Change In Registered Office Address
- Change In Registered Address For Book Of Accounts

Event Based Filing

- Induction, Cessation and Change in Particulars of Company Directors and Officers
- Increase In Authorized Capital
- Special Resolution
- Ultimate Beneficial Owner (UBO) declaration
- Buy back of Shares
- Change In Voting Rights
- Change of status from active to inactive
- Allotment of Shares
- Cancellation, Consolidation, Division and Sub Division of Shares
- Change in Shareholding More Than 25%
- Statutory Report
- Company filing statement in lieu of Prospectus
- Company Issuing a prospectus
- Circular u/s 83
- Change in shareholding of more than 10%

Periodic Filing

- Annual Filing

Licensing

- Revocation of License

User Management

- Add an Authorized Intermediary
- Remove an Authorized Intermediary
- Add an Authorized Employee
- Remove Authorized Employee
- Add Authorized Officer
- Remove Authorized Officer

Conversion, Merger and Closure of Company

- Convert to Private (Limited by Shares)
- Convert to Public (Unlimited by Shares)
- Company Easy Exit Scheme (CEES)
- Amalgamation of wholly owned Subsidiaries

Product Registration

- Digital Non-Life Products
- Change in Existing Products

Regulatory Approvals

- Approvals
- Exemptions
- Change Shariah Advisor

5- The following page opens where the applicant can view the company details along with the type of license:

6- The applicant reviews the company details and clicks on the '+Add' button to add the new Shariah Advisor:



Filing for Change in Shariah Advisor



Change in Shariah Advisor ⓘ

Reset Application

Save

Submit

Fill the change in shariah advisor first to proceed.

DIGIM LIMITED (CIN: 0279691)
✉ digimse@ibnlk-9459@yahoo.com ☎ 2345654322
Registered Office Address: q. Awaran, Awaran, Balochistan, Pakistan

License Type: Insurance Non-Life - Digital only Listing Status: Unlisted Date of Certificate of Registration: 05/08/2025
Date of grant of license: 05/08/2025

Change in Shariah Advisor ⓘ

Existing Shariah Advisor
A Existing Shariah Advisor
Identification number : N/A

New Shariah Advisor Add

Reason for Change
Provide reason for changing Shariah Advisor.
Detail the reason for changing Shariah Advisor...

Certified True Copy

7- The applicant is allowed to select from a list of SECP Shariah Advisors or Add a new one:

Add Shariah Advisor Close Add and Notify

☐ Select from SECP list of Shariah Advisors ☒ Add new Shariah Advisor

Do you want to add a Pakistani Citizen or a Foreign National?
☐ Pakistani Citizen ☐ Foreign National

Enter Here * SEARCH

8- The applicant fills the details such as the CNIC number for Pakistani Nationals /Passport Number for Foreign Nationals; the system validates the ID and lets the applicant proceed further in case there is exists a record against that CNIC/Passport Number:



Add Shariah Advisor

X Close

+ Add and Notify

☐ Select from SECP list of Shariah Advisors ☒ Add new Shariah Advisor

Do you want to add a Pakistani Citizen or a Foreign National?

☐ Pakistani Citizen ☒ Foreign National

Enter Passport Number here *

M7777

SEARCH

! We have found Registered User against this CNIC in SECP records. If you want to add this user as a Member, please first notify the user and then fill the missing information.

Associated Companies

No companies associated yet.

Personal Information

First Name *

Felix

Middle Name

Last Name

Email *

diqoupujeibro-84599@yopmail.com

Address Information

Country *

Province *

District *

9- The applicant completes the Address details and the **Professional Qualification** record for the new Shariah Advisor:

Add Shariah Advisor

X Close

+ Add and Notify

Email *

cas@grajrevau-8435@yopmail.com

Address Information

Country *

Province *

District *

City *

Postal Code

Address Line *

Academic and Professional Qualification

! Both Shohdat al-Akmal and Takhasus fil Itha degrees are mandatory prerequisites for the position of Shariah Advisor.

No academic qualifications added

Please add academic qualifications by clicking the button below

+ Click here to add more Academic and Professional Qualification

Add Shariah Advisor

X Close

+ Add and Notify

Add Academic Qualification

Name of Institution *

Name of Degree / Diploma *

Year of Passed *

Attachments

Degree Attachment *

1. Click on "Browse" to select a file

2. Click "Upload" after selecting file

BROWSE

Supported file format is pdf | Maximum upload file size is 4MB

X Cancel

+ Done

Add Shariah Advisor

Close Add and Modify

Add Academic Qualification

Name of Institution * A

Name of Degree / Diploma * Shahad at ul Admia

Year of Award * 1952

Attachments

Degree Attachment

dummy_pdf_... dummy_pdf_...

Cancel Done

Employment Record Other than Shariah Ruling

File Uploaded

10- The applicant then proceeds to add the **Shariah Ruling Employment Record** as below:

Add Shariah Advisor

Close Add and Modify

Click here to add more Shariah Ruling Employment Record

Employment Record Other than Shariah Ruling

No employment records added
Please add employment records by clicking the button below:

Click here to add more Employment Record

Attachments

Please upload all required attachments.

Consent to act as a shariah advisor *

dummy_pdf_file_for_testing_purposes-Copy (1)

Declaration on stamp paper in line with the Insurance companies (sound and prudent management) Regulations 2012 and SRO 933/2020(i) *

dummy_pdf_file_for_testing_purposes-Copy (1)

Add Shariah Advisor

Close Add and Modify

Academic and Professional Qualification

Add Shariah Employment Record

Employer *

Nature of Employer Business *

Details Of Appointment

Position *

From Date To Date

Duration of Appointment

Duration

Currently working in this position

Experience Letter *

1. Click on "Browse" to select a file
2. Click "Upload" after selecting file

BROWSE

Cancel Done

Click here to add more Employment Record

Add Shariah Advisor Close Add and Notify

Academic and Professional Qualification

Add Shariah Employment Record

Employer *
Shahzad

Nature of Employer Business
A

Details Of Appointment

Reason *
Chief Operating Officer, Head of Operation

From Date
13/11/2015

To Date
07/08/2025

Duration of Appointment
8 year(s) and 8 month(s)

☐ Currently working in this position

Experience Letter *

1. Click on 'Browse' to select a file
2. Click 'Upload' after selecting file

[BROWSE](#)

Cancel Done

11- The applicant uploads the mandatory attachments to Add the Shariah Advisor:

[Click here to add more Employment Record](#)

Attachments

! Please upload all required attachments:

Consent to act as a shariah advisor *

1. Click on 'Browse' to select a file
2. Click 'Upload' after selecting file

[BROWSE](#)

Supported file format is .pdf | Maximum upload file size is 4MB

Declaration on stamp paper in line with the insurance companies (sound and prudent management) Regulations 2012 and SRO 933/2020(I) *

1. Click on 'Browse' to select a file
2. Click 'Upload' after selecting file

[BROWSE](#)

Supported file format is .pdf | Maximum upload file size is 4MB

12- After completing the 'Add Shariah Advisor' details, the applicant clicks on 'Add and Notify' button to proceed with the application:

Add Shariah Advisor Close Add and Notify

☐ Pakistani Citizen ☒ Foreign National

Enter Passport Number Here *
M7775

[SEARCH](#)

! We have found Registered User against this CNIC in SECP records. If you want to add this user as a Member, please first notify the user and then fill the missing information.

Associated Companies

No companies associated yet.

Personal Information

First Name *
A

Middle Name

Last Name

Email *
cauegragrevou-8435@yopmail.com

Address Information

Country *
Pakistan

Province *
Azad Jammu and Kashmir (AJK)

District *
Bagh

13- Applicant adds an Authorized Officer/Authorized Intermediary:

Add Authorized Representative

Class Add

Do you want to add a Pakistani Citizen or a Foreign National?

☐ Pakistani Citizen ☒ Foreign National

Enter Passport Number Here *

M777B

SEARCH

We have found Registered User against this CNIC in SECP records. If you want to add this user as a Member, please first verify the user and then fill the missing information.

Personal Information

First Name *

A

Middle Name

Last Name

Contact Information

Email

ca*****@yopmail.com

Code

+355

Number

*****123

14- After completing the details, applicant reviews the application and applies PIN:

DIGIM LIMITED
CURN: 0275654

✉ diquepujeibroi-8459@yopmail.com
☎ 2345654322

Registered Office Address: q, Awaran, Awaran, Balochistan, Pakistan

License Type	Listing Status	Date of Certificate of Registration
Insurance Non-Life - Digital only	Unlisted	05/08/2025

Date of grant of license

05/08/2025

Change in Shariah Advisor ⓘ

Existing Shariah Advisor

Muhammad Farhan Farooq Existing Shariah Advisor

Identification number : N/A | Afghanistan

New Shariah Advisor

A New Shariah Advisor

PASSPORT m777B | Pakistan

P. Shimbaz, Azad Jammu and Kashmir (AJK) Pakistan

Reason for Change

Certified True Copy

Certified true copy of documents is not required or applicable

Selected Declarant

☐ Authorized Intermediary

☐ Authorized Officer

☒ Authorized Representative

Personal Information

Name Of Authorized Representative

First Name A Middle Name Last Name

Designation Information

Designation Authorized Representative

Authorized Representative

Registration Information

Registration Number of Authorized Representative

m777B

Application Users

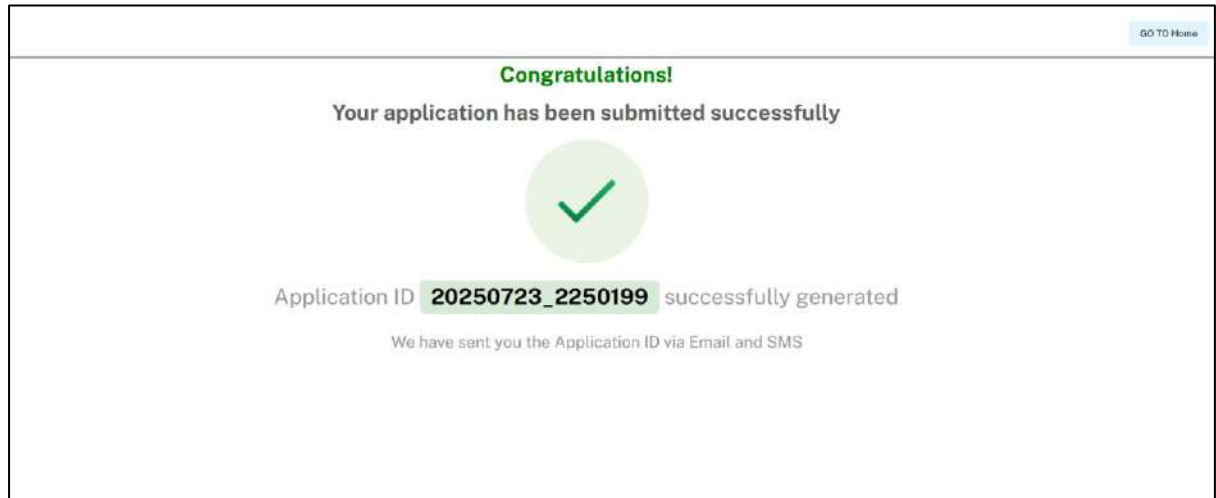
A Authorized Representative

Pin: Applicant

15. Authorized Officer/Authorized Intermediary applies the PIN.

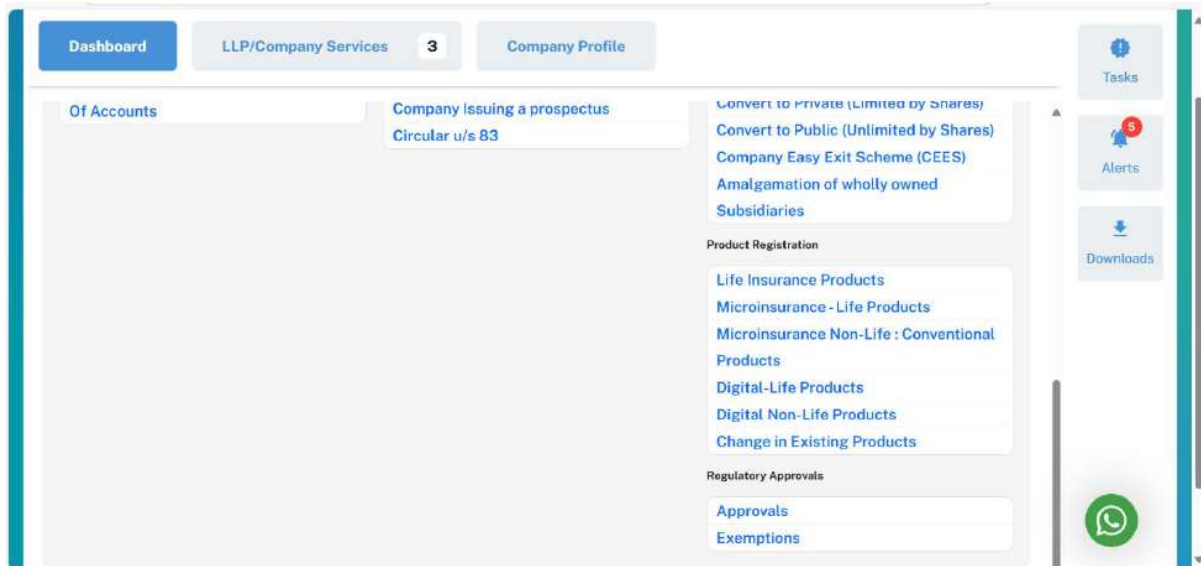
16. Applicant clicks on 'Submit' button.

17. System displays the success screen. Applicant clicks on 'Go to Home' button.



32. Relaxation from any of the requirements of regulations

1. Applicant logs in to his/her registered account. The applicant lands on his/her landing page and navigates to 'My Companies/ LLPs' tab. The applicant selects the company for which license has been acquired and moves to the company dashboard. From the dashboard, the applicant selects 'Approvals' under the 'Regulatory Approvals' section. From the Regulatory Approvals section, the applicant clicks "Other Approvals".





Regulatory Approvals > Approvals

[Close](#) [Proceed →](#)

Select an option to proceed

- ☐ Facultative Reinsurance
- ☐ Change in Shareholding More Than 10%
- ☐ Division or amalgamation of statutory funds
- ☐ Dismissal of Appointed Actuary
- ☐ Approve course outline for in-house training
- ☐ Declare assets as admissible
- ☐ Maintain the solvency margin in its shareholders fund and statutory funds in aggregate
- ☐ Reporting Date Other Than 31st of December
- ☐ Manners by which matters are recorded and stored
- ☐ NOC for rotation of auditors
- ☒ Other Approvals

Guidelines

⌚ Turnover time 4Hr

2. The system opens a form with a radio button which is already prefilled, selecting the Relaxations option.

Regulatory Approvals > Relaxation from any requirement of regulation

[Close](#) [Proceed →](#)

Select an option to proceed

- ☒ Relaxation from any requirement of regulation

Guidelines

How to fill an application for relaxation from any of the requirements of regulations

To fill an application for relaxation from any of the requirements of regulations, begin by reviewing the pre-filled company details to ensure their accuracy.

From the dropdown menu under "Relaxation Under", select the relevant category, such as governance codes, accounting regulations, or licensing conditions etc. Based on your selection, specific fields will appear for input. For example, you may need to provide the rationale for relaxation, references to regulations, or evidence of compliance.

Click on the Browse button to upload all required attachments as per the application requirements

3. The system opens the form for Relaxations where the applicant can view the Company Card/ Profile, Date of Grant of License, Type of License, Listing Status and can select the type of Relaxations from a dropdown.

Filing for Relaxation from any of the requirements of regulations

Application ID: 20250804_2250525 [Help](#) [Reset Application](#) [SAVE](#) [Submit](#)

Fill the llp/company details first to proceed.

TRUSTEASE LIMITED **LLPIN/CUIN: 0275594**

Date of incorporation: Jul 21, 2025

aqeelahmed@yopmail.com 3405752458

Registered Office Address: Ghori Town, Islamabad Urban, 47000, Islamabad, Islamabad Capital Territory, Pakistan

Date of Grant of License: 23/07/2025 Type of License: Takaful Operator General Listing Status: Non Listed

Relaxation Under *

- The applicant fills in the required inputs and moves to the 'Declaration' section where the applicant can select an "Authorized Intermediary" or an "Authorized Officer" as declarant. If the applicant clicks on 'Authorized officer' under 'Select Declarant' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No and provides field to apply pin. If the applicant clicks on 'Authorized Intermediary' under 'Select Declarant' and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary and provides field to apply pin. The declarant applies the PIN; in case of valid PIN, the system enables the "Submit" button. Applicant clicks on 'Submit' button.

Filing for Relaxation from any of the requirements of regulations

Application ID: 20250804_2250525 [Help](#) [Reset Application](#) [SAVE](#) [Submit](#)

Fill the llp/company details first to proceed.

Select Declarant

☐ Authorized Intermediary ☒ Authorized Officer [Remove Declarant](#)

Personal Information

Name Of/Authorized Officer	First Name	Middle Name	Last Name
	Muhammad		Ali

Designation Information

Filing for Relaxation from any of the requirements of regulations

Application ID: 20250804_2250525 [Help](#) [Reset Application](#) [SAVE](#) [Submit](#)

Fill the llp/company details first to proceed.

Application Users

Aqeel Ahmed Applicant	Notify again PIN Application Pending
Muhammad Ali Authorized Officer	

[GO TO Home](#)

Congratulations!

Your application has been submitted successfully



Application ID **20250723_2250199** successfully generated

We have sent you the Application ID via Email and SMS

33. Transformation of Non-Life to Takaful General

1. **Applicant** logs in to his/her registered account using valid credentials.

SECP'S SERVICE DESK TOLL FREE: 0800-88008 [+92 326 7779999](#)
Response time Monday-Friday from 8:00AM-5:00 PM
Prayer/Lunch Break Time from 1:00PM-2:00PM

[SURVEY](#) [LOGIN](#) [SIGN UP](#)

ez/ile
DIGITAL
Login

CNIC/COPI/Passport *

QE12345

Password *

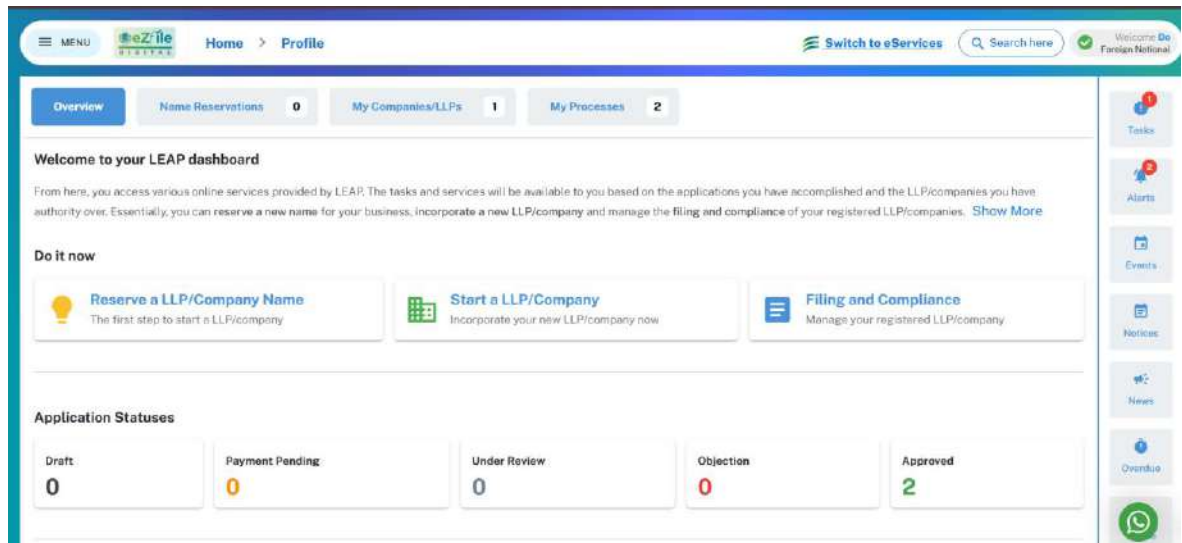
[Forgot Password?](#) [LOGIN](#)

Do you need help? Contact
[+92 326 7779999](#)
[x@secp.gov.pk](#)

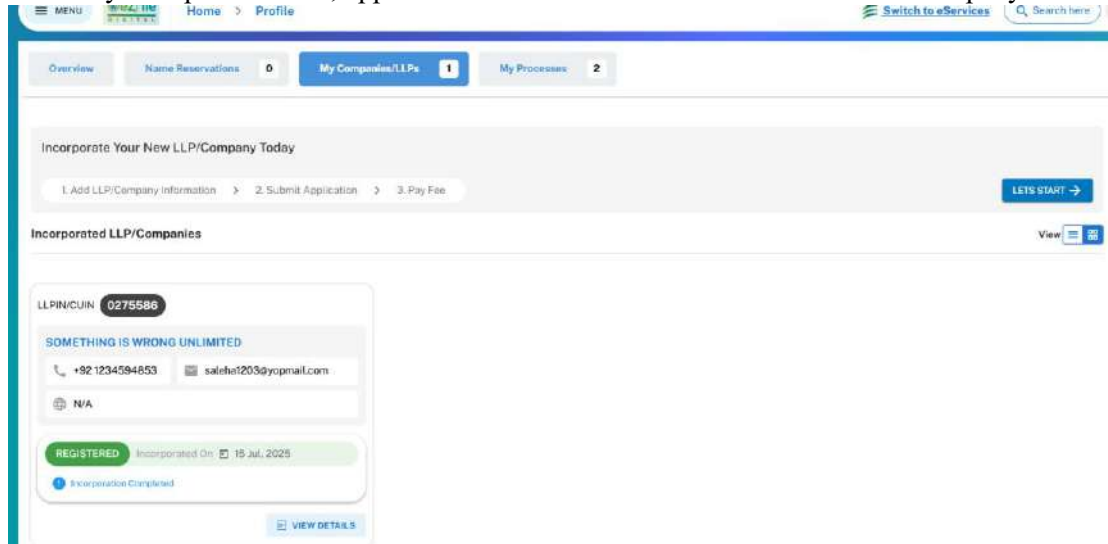
Want to create an account?
[SIGN UP](#)



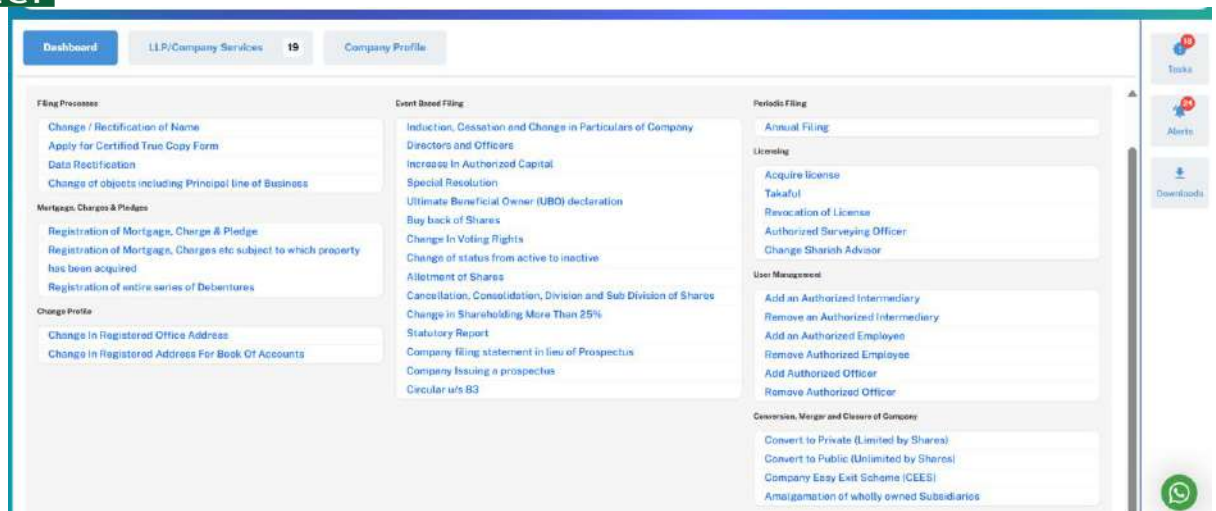
- The Applicant will land on his/her landing page.



- From My Companies/LLPs, applicant clicks on 'View Details' button on the company card.



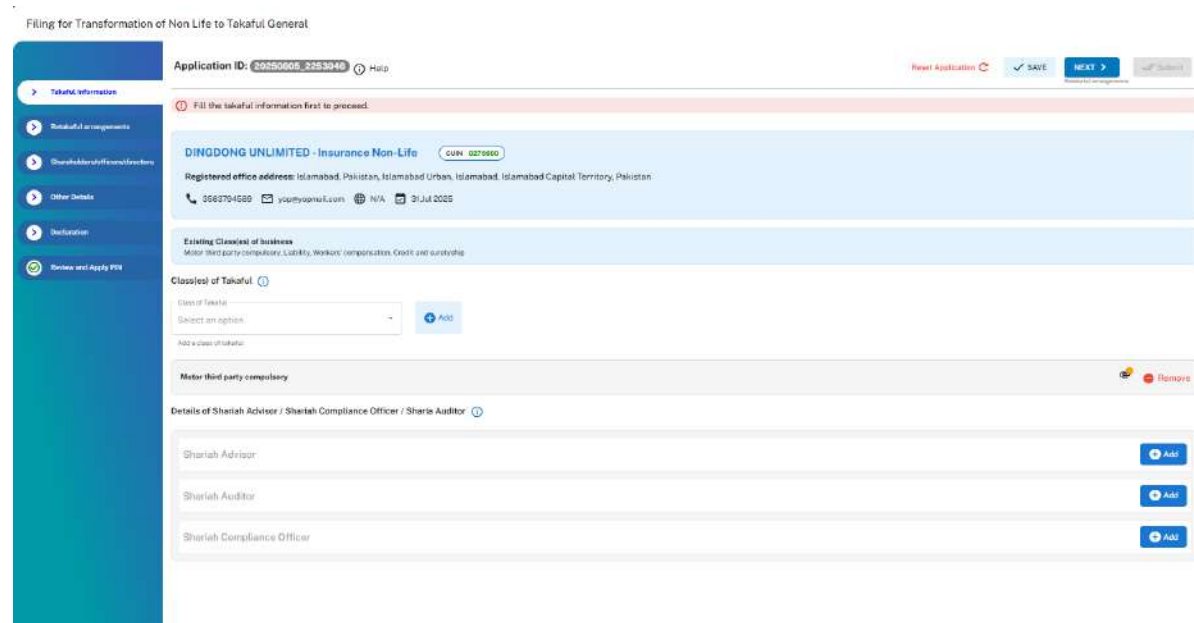
- If the company has a license for insurance non-life, the 'Transformation of Non-life to Takaful General' will be visible on the dashboard. From the company dashboard, the applicant clicks on 'Transformation of Non-life to Takaful General' under the Licensing section.



The screenshot shows the SECP LEAP dashboard with the following sections:

- Dashboard:** L.P./Company Services 19, Company Profile
- Filing Processes:**
 - Change / Rectification of Name
 - Apply for Certified True Copy Form
 - Data Rectification
 - Change of objects including Principal line of Business
- Mortgage, Charges & Pledge:**
 - Registration of Mortgage, Charge & Pledge
 - Registration of Mortgage, Charges etc subject to which property has been acquired
 - Registration of entire series of Debentures
- Change Profile:**
 - Change in Registered Office Address
 - Change in Registered Address For Book Of Accounts
- Event Based Filing:**
 - Induction, Cessation and Change in Particulars of Company Directors and Officers
 - Increase In Authorized Capital
 - Special Resolution
 - Ultimate Beneficial Owner (UBO) declaration
 - Buy back of Shares
 - Change In Voting Rights
 - Change of status from active to inactive
 - Allotment of Shares
 - Cancellation, Consolidation, Division and Sub Division of Shares
 - Change in Shareholding More Than 25%
 - Statutory Report
 - Company filing statement in lieu of Prospectus
 - Company Issuing a prospectus
 - Circular u/s 83
- Periodic Filing:**
 - Annual Filing
 - Licensing:
 - Acquire license
 - Takaful
 - Revocation of License
 - Authorized Surveying Officer
 - Change Shariah Advisor
 - User Management:
 - Add an Authorized Intermediary
 - Remove an Authorized Intermediary
 - Add an Authorized Employee
 - Remove Authorized Employee
 - Add Authorized Officer
 - Remove Authorized Officer
 - Conversion, Merger and Closure of Company:
 - Convert to Private (Limited by Shares)
 - Convert to Public (Unlimited by Shares)
 - Company Easy Exit Scheme (CEES)
 - Amalgamation of wholly owned Subsidiaries

5. First section is the Takaful Information. In this section, the applicant can view the company information, add the classes of takaful by clicking on the Add button and add details of shariah advisor/ Shariah Compliance Officer/ Shariah Auditor by clicking on the respective 'Add' buttons.



The screenshot shows the 'Filing for Transformation of Non Life to Takaful General' form with the following details:

- Application ID:** 20250605_2253040
- Fill the takaful information first to proceed.**
- Company Information:**
 - Company Name:** DINGDONG UNLIMITED - Insurance Non-Life
 - Registered office address:** Islamabad, Pakistan, Islamabad Urban, Islamabad, Islamabad Capital Territory, Pakistan
 - Contact:** 9969704585, youmyapna.com, N/A, 21 Jul 2025
- Existing Class(es) of business:** Motor third party compulsory, Liability, Workers' compensation, Credit and suretyship
- Class(es) of Takaful:**
 - Class of Takaful: Select an option. [Add]
 - Add new class of Takaful: [Add]
- Motor third party compulsory:** [Remove]
- Details of Shariah Advisor / Shariah Compliance Officer / Shariah Auditor:**
 - Shariah Advisor: [Add]
 - Shariah Auditor: [Add]
 - Shariah Compliance Officer: [Add]

6. When the applicant clicks the Add button against Shariah Advisor, the applicant will fill a form displayed to add the Shariah Advisor which contains the fields for selecting whether the shariah advisor being added is from the SECP list or needs to add a new Shariah Advisor, Academic and Professional Qualifications, Shariah Ruling Employment Records, Other than Shariah Ruling Employment Records and related attachments.
 - a. If applicant selects to add Shariah Advisor from the SECP's list, then the applicant will select the Shariah Advisor from a dropdown list.

Add Shariah Advisor

[Close](#)
[Add new Shariah](#)

☒ Select from SECP list of Shariah Advisors ☐ Add new Shariah Advisor

List of Shariah Advisor

Select Advisor
Mufti Muhammad Ashraf Alam Siddiqui

Associated Companies

PHONE INSURANCE (0275637)
JIMMY (0275643)

Personal Information

First Name * Mufti Muhammad Ashraf Alam Siddiqui Middle Name * Last Name *
Email * yop@yopmail.com

Address Information

Country * Pakistan Province * Islamabad Capital Territory District * Islamabad
City * Islamabad Urban Postal Code *

- b. If the applicant selects 'Add new Shariah Advisor', then the applicant chooses whether the applicant wants to add a CNIC/NICOP holder or a Foreign national.

Add Shariah Advisor

[Close](#)

☐ Select from SECP list of Shariah Advisors ☒ Add new Shariah Advisor

Do you want to add a Pakistani Citizen or a Foreign National?

☐ Pakistani Citizen ☒ Foreign National

Enter National Number *
+92

☒ The user is not registered in the CNIC or SECP records. If you want to add this user as a Member, please verify the user and then fill the missing information.

Associated Companies

No companies associated yet.

Personal Information

First Name * Middle Name * Last Name *
Email * shenan@yopmail.com

Address Information

Country * Pakistan Province * Islamabad Capital Territory District * Islamabad
City * Islamabad Urban Postal Code *

- c. If applicant selects a person from the dropdown list, the academic and professional qualification and employment record for that person will be displayed. The applicant can also add the academic and professional qualification record by clicking the add more Academic and Professional Qualification and the applicant can add the employment record by clicking the add more Employment record button.

Add Shariah Advisor

[Close](#)
[Add new Shariah](#)

ISLAMABAD,

Academic and Professional Qualification

Name of Institution	Name of Degree / Diploma	Year Passed
UET	Shahad at ul Aulania	
UET	Takhas us fil Ifta	

[Click here to add more Academic and Professional Qualification](#)

Shariah Ruling Employment Record

Employer	Duration
TECHNO NOORABAD INDUSTRIES (PRIVATE) LIMITED	From: 05/05/2016 To: 01/08/2025

[Click here to add more Shariah Ruling Employment Record](#)

Employment Record Other than Shariah Ruling

No employment records added
Please add employment records by clicking the button below

[Click here to add more Employment Record](#)



- d. If applicant clicks the ‘Add more Academic and Professional Qualification’, then the applicant fills in the name of institution, name of degree/ diploma, year of passed and attachment to attach the degree.

- e. If applicant clicks the ‘Add more Employment Record’, then the applicant fills the Employer name, nature of Employer Business and details of appointment.

7. When the applicant clicks the Add button against Shariah Auditor, the applicant will fill a form which includes Personal information, address, details of audits of Islamic Financial Institutions for the previous 5 years and attachments to be uploaded by the applicant. After adding the details, the applicant clicks the ‘Add’ button.

Add Shariah Compliance Auditor

X Close

1 Add

Personal Information

Name of Shariah Compliance Auditor

Grant Thornton Anjum Rahman

Address Information

Country *

Pakistan

Province *

Islamabad Capital Territory

District *

Islamabad

City *

Islamabad Urban

Postal Code

Address Line *

Islamabad, Pakistan

Details of Audits of Islamic Financial Institutions for the previous 5 years

Number of Audits *

78

Financial Institution *

iba

Year *

2025

Number of Audits *

78

Financial Institution *

iba

Year *

2024

Number of Audits *

98

Financial Institution *

iba

Year *

2023

8. When the applicant clicks the Add button against Shariah Compliance Officer, the applicant first selects whether the applicant wants to add a Pakistani Citizen or Foreign National. Applicant enters the CNIC/NICOP/Passport No. If that user is registered with SECP, the system will display the data available in the system. Then applicant adds the academic and professional qualifications, employment record and other attaches the required attachments.

Add Shariah Compliance Officer

X Close

2 Add and verify

Do you want to add a Pakistani Citizen or a Foreign National?

☐ Pakistani Citizen

☒ Foreign National

Enter Passport Number Here *

FE123

SEARCH

 We have found Registered User against this CNIC in SECP records. If you want to add this user as a Member, please first notify the user and then fill the missing information.

Personal Information

First Name *

Dimmer

Middle Name

Last Name

Email *

dimmer@yopmail.com

Address Information

Country *

Pakistan

Province *

Islamabad Capital Territory

District *

Islamabad

City *

Islamabad Urban

Postal Code

Address Line *

ISLAMABAD

- a. If applicant clicks the add more Academic qualification then the applicant fills the details including Name of institution, name of degree/ diploma, year of passed and attachment to attach the degree.

Add Shariah Compliance Officer

Add Academic Qualification

Name of Institution: UET

Name of Degree / Diploma: Shahadat ul Aqlmi

Year of Passed: 1990

Attachments

Document Attachment

Document ch...

X Cancel Done

1. Click on "Browse" to select a file
2. Click "Upload" after selecting the file

BROWSE

- b. If applicant clicks add more Employment record button, then the applicant fills the details including Employer name, nature of Employer Business and details of appointment.

Add Shariah Compliance Officer

Add Shariah Employment Record

Employer: SOMETHING IS WRONG

Nature of Employer Business: nature

Details Of Appointment

Position: Director

From Date: 13/10/2015

To Date: 04/08/2025

Duration of Appointment: 9 year(s) and 9 month(s)

☐ Currently working in this position

Experience Letter

Document ch...

X Cancel Done

Declaration on stamp paper in line with the Insurance companies (sound and prudent management) Regulations 2012 and SRO 933/2020(*)

9. Next section is the 'Retakaful arrangements' section. Applicant clicks the 'Add Retakaful Arrangements' button to add details including details of re-takaful, details of re-takaful treaties, and related attachments.

Filing for Transformation of Non-Life to Takaful General

Takaful Information

Retakaful arrangements

Shareholders/officers/directors

Other Details

Declaration

Review and Apply PIN

Application ID: 20250804_2250532

Help

Reset Application

SAVE

PREV

NEXT

Submit

Details of Re-Takaful

Add Retakaful Arrangements

Type of retakaful treaty

Number of Lines 90

Insurer's maximum retention

90

PKR

Maximum liability

23749287

PKR

Estimated premium income

9,000

PKR

Aggregate commission loss limit

90

PKR

Commission

90%

Profit commission

90%

Overriding commission

90%

Reinsurers

Name	Type	Share	Broker	Maximum Liability	Credit Rating
Pakistan Reinsurance Company Limited	Local re-insurer	100%	Indemnifier Insurance Broker (Pvt.) Limited	23749287 PKR	AA

A Business Plan showing projected Takaful business to be written and cash flows for a period not less than 3 years from the date of the application *

Document check

Add Re-Takaful

Close

Done

Details of Re-Takaful

Local reinsurer

Percentage Share 100%

Credit Rating AA

Islamabad, Pakistan, Islamabad Urban, Islamabad Capital Territory Pakistan

Maximum Liability

Amount	Currency
23749287	PKR

Broker

Broker Type	Name
Local re-takaful broker	Indemnifier Insurance Broker (Pvt.) Limited

Click here to add Re-Takaful

Details of Re-Takaful Treaties

Type of retakaful treaty *	Number of Lines/State *	Insurer's Maximum Retention *
Type of retakaful treaty	90	90
Maximum Liability	Estimated Premium Income *	Aggregate commission loss limit (%) *
23749287	9000	90

10. Next section is the Shareholders/Officers/Directors section. Here the applicant can view the details of shareholders/officers/directors that were added while acquiring the license of insurance non-life.

Filing for Transformation of Non-Life to Takaful General

Application ID: 20250804_2250532 [Help](#) [Reset Application](#) [SAVE](#) [PREV](#) [NEXT](#) [Submit](#)

Fill the shareholders/officers/directors first to proceed.

Shareholding Summary

Name	Designation	ID	Kind of Share	Class of Share	Face Value	Shares	Percentage
Free	Subscriber	FREE123	Ordinary	Ordinary	1	500,000,000	09.09%
Yop	Subscriber	YOP123	Ordinary	Ordinary	1	3,000,000,000	55.55%
Life	Subscriber	LIFE123	Ordinary	Ordinary	1	2,000,000,000	36.36%
Total Shares					5.5B	5,500,000,000	100.00%

Shareholders/Sponsors/Promoters

Free **Director | Independent** [ojojo, ojojo](#)
 PASSPORT FREE123 **Christmas Island** [ojojo, ojojo, Belize](#)
 +355384375394 [free@yopmail.com](#) [ojojo, ojojo](#)
 Lawyer [NTN N/A](#)
[ojojo, ojojo, Belize](#)

Amount (PKR) Percentage

11. Next section is 'Other details' section. In this section the applicant adds details including details of board meeting, evidence of public notice of ceasing of conventional business and other attachments.

Filing for Transformation of Non-Life to Takaful General

Application ID: 20250804_2250532 [Help](#) [Reset Application](#) [SAVE](#) [PREV](#) [NEXT](#) [Submit](#)

Fill the other details first to proceed.

Details of board meeting [i](#)

Date of board meeting *
04/08/2025

Meeting Minutes *
Document check [ojojo](#) [ojojo](#) [ojojo](#) [ojojo](#)

Evidence of Public Notice of ceasing of Conventional Business [i](#)

Date of Public Notice *
03/08/2025

Name of Newspaper *
DUNYA

Attachments [i](#)

Picture of Newsclip *
Document check [ojojo](#) [ojojo](#) [ojojo](#) [ojojo](#)

12. Next is the declaration section. If the applicant clicks on 'Authorized officer' under 'Declarant Profession/Designation' and an authorized officer exists for the company, the system will display declarant name and CNIC/NICOP/Passport No. If the applicant clicks on 'Authorized Intermediary' under 'Declarant Profession/Designation' and an authorized intermediary exists for the company, the system will display declarant name and registration number of authorized intermediary.

Filing for Transformation of Non-Life to Takaful General

Takaful Information

Retakaful arrangements

Shareholders/officers/directors

Other Details

Declaration

Review and Apply PIN

Application ID: 20250804_2250532 Help

Reset Application

SAVE

PREV

NEXT

Submit

Select Declarant

☐ Authorized Intermediary
 ☒ Authorized Officer

Remove Declarant

Personal Information

Name Of/Authorized Officer

First Name Yop

Middle Name

Last Name

Designation Information

Designation

Chief Executive, Director

Registration Information

Registration Number of Authorized Officer

YOP123

13. Authorized Officer/Authorized Intermediary applies the pin.

14. Applicant clicks on 'Submit' button.

Filing for Transformation of Non-Life to Takaful General

Takaful Information

Retakaful arrangements

Shareholders/officers/directors

Other Details

Declaration

Review and Apply PIN

Application ID: 20250804_2250532 Help

Reset Application

SAVE

PREV

Submit

Select Declarant

☐ Authorized Intermediary
 ☒ Authorized Officer

Remove Declarant

Personal Information

Name Of/Authorized Officer

First Name Yop

Middle Name

Last Name

Designation Information

Designation

Chief Executive, Director

Registration Information

Registration Number of Authorized Officer

YOP123

Application Users

Yop

Authorized Officer

Applicant

Signed

15. Applicant clicks on 'Pay Now' button.

Congratulations!

Your application has been submitted successfully



Application ID **20250724_2250249** successfully generated

We have sent you the Application ID via Email and SMS



In order to finalize the application, please pay the fee of **Rs.1410** as soon as possible, but no later than 30 days after submission. The application will only be forwarded to SECP for processing if fee is paid. Application will stand automatically cancelled if fee is not paid within 30 days after submission.

[PAY NOW →](#)

16. System displays the success screen. Applicant clicks on 'Go to Home' button.

Congratulations!

Your application has been submitted successfully

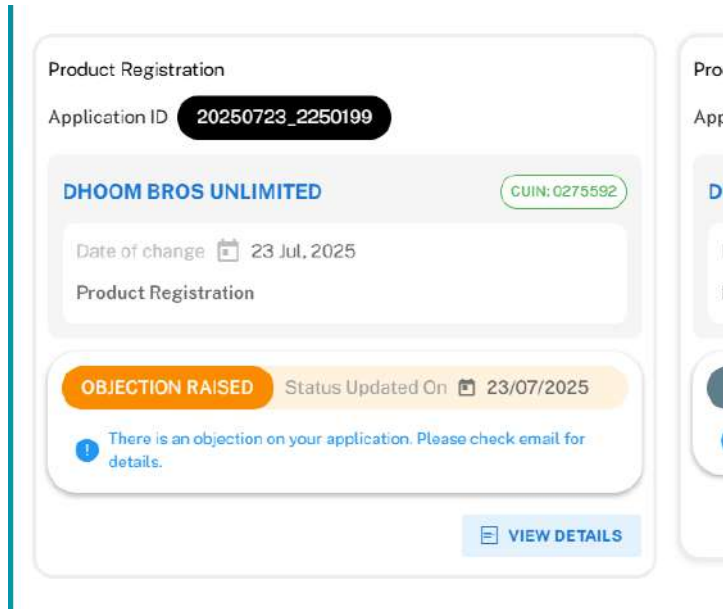


Application ID **20250723_2250208** successfully generated

We have sent you the Application ID via Email and SMS

Generic Flow of Objection Resolution

1. The applicant can login to his/her account and then from the application card, applicant can view the 'Objection Raised' status and open the application to resolve the objections.



Product Registration

Application ID **20250723_2250199**

DHOOM BROS UNLIMITED CUIN: 0275592

Date of change 23 Jul, 2025

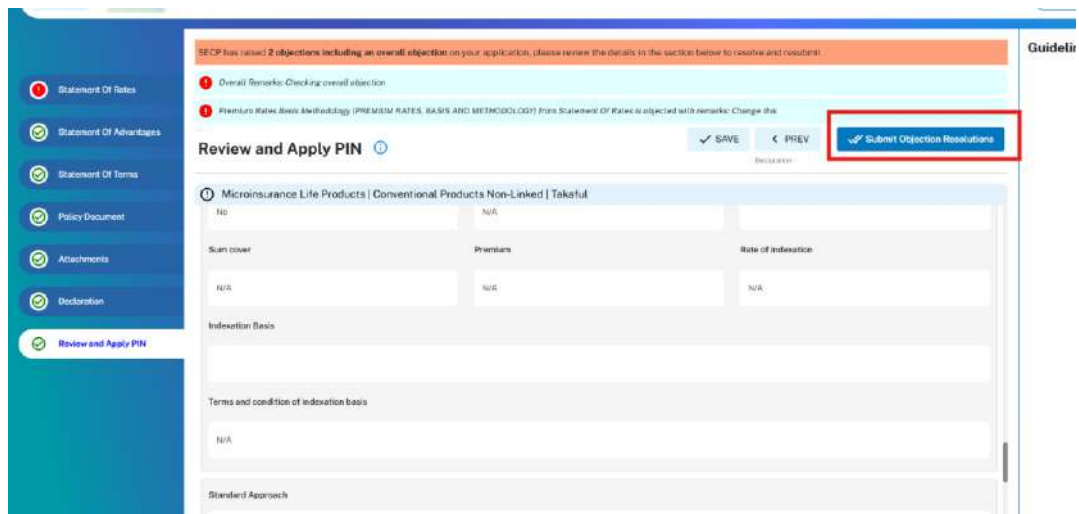
Product Registration

OBJECTION RAISED Status Updated On 23/07/2025

There is an objection on your application. Please check email for details.

[VIEW DETAILS](#)

2. Applicant makes the required changes in the application and click the 'Submit Objection Resolution' button after applying the pin by declarant. Only the sections on which objection is raised will be editable, the remaining application will not be editable.



SECP has raised 2 objections including an overall objection on your application, please review the details in the section below to resolve and resubmit.

Overall Remarks: Checking overall objection

Premium Rates Basic Methodology (PREMIUM RATES, BASIS AND METHODOLOGY) from Statement of Rates is objected with remarks: Change the

[SAVE](#) [PREV](#) [Submit Objection Resolutions](#)

Review and Apply PIN

Microinsurance Life Products | Conventional Products Non-Linked | Takaful

NO	N/A	
Sum cover	Premiums	Rate of indemnification
N/A	N/A	N/A

Indemnification Basis

Terms and condition of indemnification basis

N/A

Standard Approach

3. Status of the application will be changed to 'Objection Resolved' after it is verified by the Internal SECP user



Product Registration

Application ID **20250723_2250199**

DHOOM BROS UNLIMITED CUIN: 0275592

Date of change 23 Jul, 2025

Product Registration

OBJECTION RESOLV... Status Updated On 23/07/2025

Objection resolved.

[VIEW DETAILS](#)