SECURITIES AND EXCHANGE COMMISSION OF PAKISTAN

PROMOTERS' GUIDE

FORMATION AND INCORPORATION OF COMPANIES UNDER THE COMPANIES Act 2017

SECURITIES AND EXCHANGE COMMISSION OF PAKISTAN CORPORATIZATION AND COMPLIANCE DEPARTMENT

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Introduction

This guide is designed to explain the relevant laws and procedure for incorporation on a company. It includes the concept, procedure and documents required for forming a company and post incorporation requirements in light of the relevant provisions of the Companies Act, 2017 (the "Act") and rules and regulations made thereunder.

One of the important functions of the Securities & Exchange Commission of Pakistan (SECP) is the incorporation/registration of companies. This task has been entrusted to the Corporatization & Compliance Department, Company Law Division which has its field offices known as Company Registration Offices (CROs) for the purpose of incorporation / registration of different types of companies.

Incorporation of a Company

Any three more persons associated for lawful purpose may, by subscribing their names to a Memorandum of Association and complying with the requirements of the Act in respect of registration form a **public company** and any two or more persons so associated may, in like manner, form a **private company**.

One person may form a **single member company** (SMC) by complying with the requirements in respect of registration of a private company. The subscriber to the memorandum of SMC shall however, nominate a person who in the event of death of the sole member shall be responsible to-

- (i) transfer the shares to the legal heirs of the deceased subject to succession to be determined under the Islamic law of inheritance and in case of a non-*Muslim* members, as per their respective law; and
- (ii) manage the affairs of the company as a trustee, till such time the title of shares are transferred:

However, where transfer is made to more than one legal heir, the company shall cease to be a single member company and shall comply with the provisions of section 47 of the Act 2017.

Prior approval of the Ministries/Departments etc. noted against each category of the following companies is required to be obtained before incorporation of companies: -

Sr.No	Category	Relevant Ministry / Department
1	A Doubing Commonly	a) Ministry of Finance.
	A Banking Company	b) State Bank of Pakistan
2	A Non-Banking Finance Company (NBFC)	SECP
3	A Security Service providing Company	Ministry of Interior

4	A Corporate Brokerage House	Securities Exchange (for transfer of TREC Certificate in favour of proposed company)
5	A money exchange company	State Bank of Pakistan
6	An association not for profit u/s 42 of the Companies Act, 2017	License from SECP.
7	A trade organization	License from Ministry of Commerce

Following are the requirements for registration of a new company under the Companies Act 2017:-

a. Availability of Name

The first step with regard to incorporation of a company is to seek the availability of the proposed name for the company from the registrar. For this purpose, an application as per Annexure-1 [see regulation 3] is to be made and Rs.200/- for online application and Rs. 500/- for offline application is required to be paid for seeking availability certificate for each name. To facilitate the promoters, a list of prohibited/sensitive names has also been provided at the link: https://www.secp.gov.pk/prohibited-words/ Format of application is reproduced as under:

ANNEXURE-I

COMPANIES (INCORPORATION) REGULATIONS, 2017 [See Regulation 3]

APPLICATION FOR RESERVATION OF NAME

(To be completed by applicant in block letters.)

1.	Fee Payment Details	1.1	Challan No	
		1.2	Challan Amount (Rs.)	
2.	Propose three options for reservation	name	Option 1	
	(mandatory in case of con application otherwise sin name may be provided)		Option 2	
			Option 3	

(Please enter the name without kind of company e.g. (Pvt.) Limited, Limited etc.). (Maximum 70 characters)

3. Kind of proposed company

a.	Private Limited Company	
b.	Single Member Company	
с.	Public Limited Company	
d.	Association Not for-profit under section 42 of the Companies Act, 2017	
e.	Other (Please specify)	

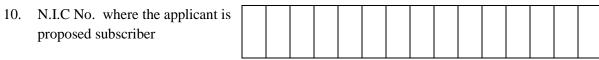
4. Principal line of business for proposed company

- 5. Meaning / Significance of proposed name
- 6. If any company or entity exists with identical or similar name, please mention your relationship with such company or entity along with board resolution/ NOC showing no objection on registration of a company with similar name.
- 7. Declaration
- 8. Name of Proposed Subscriber/Authorized Intermediary

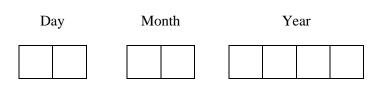
I do hereby solemnly and sincerely declare that the information provided in the form is true and correct and nothing is concealed and that the proposed name, if reserved, shall be used only for the purpose of registration of company

8. Signatures

9. Registration No of Authorized Intermediary, if applicable



(Passport No. in case of foreign national)



<u>Enclosures:</u>

Date

11.

- 1. Original paid bank challan evidencing payment of fee
- 2. Copy of NOC/permission/letter of intent of competent authority (if applicable)
- 3. Any other document deemed necessary.

Format of application form editable version can be obtained at the following link

https://www.secp.gov.pk/company-formation/formsapplications-schedule-of-filling-ofreturns/applications/

b. Documents for registration of a limited company

The following documents are required to be filed with the registrar concerned for registration of a private limited company: -

i. Computerized National Identity Card (CNIC) / Passport

A copy of valid Computerized National Identity Card (CNIC) or passport, in case of foreigner, of each subscriber and witness to the memorandum and article of association,

ii. Memorandum and articles of association

Memorandum and articles of associations are auto-generated. However, in case of physical sumission four copies of memorandum and articles of association of the proposed company signed by all subscribers, duly witnessed, duly signed by each subscriber duly witnessed and dated are required to be provided

In order to facilitate the general public, the standardized specimen of Memorandum of Association of various sectors has been provided on the Commission's Website. https://www.secp.gov.pk/company-formation/memorandum-and-articles-of-association/memorandum-of-association/

iii. Annexure-IV

Applicant is required to sumibl documents for incoporation of a company as per annexure –IV [see Regulation 5] of Companies Incoporation Regulations, 2017. Format of application is reproduced as under:

ANNEXURE-IV

COMPANIES (INCORPORATION) REGULATIONS, 2017 [See Regulation 5]

APPLICATION FOR COMPANY INCORPORATION

PART-I

(To be completed by the applicant in block letters)

1.1 Name of the Company

1.2	Fee Payment Details	1.2.1	Challan No	
		1.2.2	Challan Amount (Rs.)	

PART-II

Section – A - Company information

2.1	Correspondence Address	
	City	District Province
	Telephone Number	Email Address
	Mobile Number	
2.2	Registered office Address, if any	
	City	District Province
	Telephone Number	Website(if any)
	Mobile Number	Email Address
2.3	Principal line of business	

Section – B – <u>Capital Structure</u>

		Class/Kind	Face Value	Number of shares	Total Amount
2.4	Authorized Capital				
					,
2.5	Paid Up Capital				

$Section - C - \underline{Special \ business \ information}$

(Applicable in case of Banking Company, Non-banking Finance Company, Insurance company, Modaraba management company, Stock Brokerage business, forex, managing agency, business of providing the services of security guards and any other business restricted under any other law or as may be notified by the Commission)

2.6 Nature of business in case of specialized business requiring license / permission / approval (please specify and also attach NOC / approval of the relevant authority)

*(Additional documents will be required by the registrar)

Section – D – <u>Company subscribers, proposed directors, proposed chief executive officer, and</u> <u>nominee</u>

2.7 State Number of directors fixed by subscribers:

[Please note that as per law a company must have minimum director as follows:]

Kind of Company	Minimum number of directors required by law	No. of proposed directors
Single Member Company	01	
Private Limited Company	02	
Public Limited Company	03	

2.8 Details of subscribers, proposed directors and proposed chief executive officer

Name	Father / Husban d Name	CNIC (in case of Pakistani national) or Passport No(in case of foreigner)"	Incorpora tion/ Registrati on Number	Natio nality	Occup ation	Residential address/regis tered office address or principal office (in case of a subscriber other than a natural person)	NTN (in case of director, where applicable)	Designation (Director/ Subscriber/ CEO) Please specify	No of shares subscribe d (for subscriber)	Signa tures

* Add details as applicable

2.9 Details of Nominee (only in case of single member company)

Name of Nominee

CNIC of Nominee

Residential address of Nominee	
Telephone number of Nominee	
Email address of Nominee	
Relationship of Nominee with subscriber	
Signature of Nominee	

Section – E- If the company limited by shares intends to adopt tables contained in First

Table A- Part I (Articles of association of company limited by shares)

Table A- Part-II (Articles of association of single member company limited by shares)

Section – F- <u>The company limited by shares in case it has not adopted articles contained in First</u> <u>Schedule to the Act company limited by guarantee and unlimited company shall attached the articles</u> <u>of association.</u>

PART-III

Declaration under section 16

3.1 Declarant Name

- 3.2 Declarant Profession / Designation (Please check relevant box)
- □ Authorized Intermediary
- $\hfill\square$ a person named in the articles as Director of the proposed company

3.3 Declaration

I do hereby solemnly and sincerely declare that:

- a) I have been authorized as declarant by the subscribers;
- b) all the requirements of the Companies Act, 2017, and the regulations made there under in respect of matters precedent to the registration of the said Company and incidental thereto have been complied with

c) I make this solemn declaration conscientiously believing the same to be true.

3.4	Declarant Signature	
3.5	Registration No of authorized intermediary, if applicable	
3.6	Date	

Enclosures:

- (i) Original paid bank challan evidencing payment of fee
- (ii) Memorandum of Association
- (iii) Articles of Association, where applicable
- (iv) Copies of CNIC/NICOP of the subscribers/directors/chief executive officer or copy of Passport in case of a foreigner;
- (v) Copy of CNIC/NICOP of Nominee only in case of single member company or copy of Passport in case of a foreigner;
- (vi) Copy of CNIC of witness in case of physical filing;
- (vii) NOC/Letter of Intent/ License (if any) of the relevant regulatory authority in case of specialized business
- (viii) Authority letter for filing of documents for the proposed company on behalf of the subscribers
- (ix) Copy of CNIC/Passport of person duly authorized by the Board of directors of a body corporate which is a subscriber. Further, copy of Board resolution along with attendance sheet duly authorizing the representative.
- (x) In case the subscriber is a foreign company, the profile of the company, detail of its directors, the charter, statute or memorandum and articles of the foreign company duly notarized in the country of origin.

Witness to above signatures: (For the documents submitted in physical form)

Signatures	
Full Name (in Block Letters)	
Father's/ Husband's name	
Nationality	
CNIC No.	
Usual residential address	

Format of application form editable version can be obtained at the following link

https://www.secp.gov.pk/company-formation/formsapplications-schedule-of-filling-ofreturns/applications/

iv. Registration / filing fee

Original Paid Challan evidencing the payment of fee as prescribed in Table-II, in any of the authorized branches of MCB Bank Limited or United Bank Limited.

c. Additional Requirements for Incorporation of a Company having objects of providing Security Services

In case of company intending to provide the services of security guard, nine additional sets of each of the documents at I and II above alongwith the bio-data, four attested photographs of each subscriber and financial position/bank statement of the subscribers are also required to be provided. Ministry of Interior grants NOC for a security object company

d. Documents for incorporation of an association not for profit

All the documents meant for incorporation of a limited company alongwith a license issued by the SECP. In case of a trade body, a license issued by Ministry of Commerce would also be submitted to the registrar concerned. Detailed guidance is provided on the link: https://www.secp.gov.pk/licensing/section-42-companies/

STEP WISE PROCEDURE FOR ONLINE DOCUMENTATION FOR THE INCORPROATION OF THE COMPANY

As per section 471 of the Act, any document to be submitted electronically shall be authenticated by the companies by affixing electronic signature or advanced electronic signature, as required under the Electronic Transactions Ordinance, 2002, (LI of 2002).]

Log on to eServices:

The client will connect to https://eservices.secp.gov.pk/eServices, to log on to his/her account or signup, in case of a new user by using valid email ID and cell number in the name of applicant and entering other mandatory information. User will receive verification codes both on email ID and cell phone number.. By entering verification codes, user will receive a PIN code. The PIN code generated by the system shall be used to sign the processes / forms electronically.

For incorporation process, please note that you will need to create separate User IDs for all proposed Subscribers, in order to obtain their PIN. After obtaining name availability, User should use the "Manage Company Users" button available on the top right hand side of the web page to add additional Users.

Enter Information:

A successful logon to eServices by entering user ID and password system will display a list of available and unavailable processes. If the Company name has been reserved successfully, the Company Incorporation facility will be available at this stage. Alternately, user can choose the option for name reservation and incorporation (combined process) wherein process for name reservation and incorporation can situationally be submitted.

User will click on the company incorporation process or name reservation and incorporation (combined process). An input page is displayed, wherein the following information will be entered by the user.

(i) Application Details:

Check the details of the proposed company in terms of its complete name and kind to ensure that the information is correctly displayed. In case of any issue, please contact the concerned Company Registration Office (CRO).

Click on "Mode of Payment" and select the mode whether you want to make payment through "Bank Challan" "Credit Card" or 1LINK ADC payment option (to be launched soon).

In case you choose "Bank Challan", then click on "Locate Bank" and select the designated bank branch from the available branches of MCB Bank Limited or United Bank Limited.

(ii) Declarant:

In this section, enter the compulsory information about the declarant/company representative. A declarant can be any person authorized to represent the proposed company by the Owners/Board of Directors. Any employee or even the director of the proposed company could be chosen for this responsibility.

(iii) Director/ Subscriber / chief executive/ secretary (in case of SMC):

Enter detailed data regarding the Board of Directors, Subscribers, chief executive or company secretary in this section. "Add" and "Remove" buttons will create and remove rows for data entry.

(iv) Company information:

Enter company information e.g., registered office address, sector classification, share capital, objects etc., in this section.

(v) Signatory:

Enter details of a signatory in this section.

(vi) **Press Continue Link:**

By pressing Continue Link, Process Document Listing Page will be displayed, containing the following links:

a. Update Form(s) Data:

Click link if you want to update the data. After updating data, press Continue link again. Process Document Listing Page will be displayed again.

b. View Forms:

System automatically fills out the required forms using the data entered by you. You can view these forms by clicking on the given link.

c. View Company Profile Form:

To see company profile, click this link.

d. Fill New Attachment Form:

In this link, you can attach the required documents in PDF format e.g., copy of CNIC, name availability letter, etc. in case of combined incorporation process, separate attachment of name availabity is not required. Press Save Form button after attaching the required documents.

e. Fill New Attachment Form Articles of Association:

In case of combined incorporation process article of association is auto-generated. However, for standalone incorporation process, click this link and attach the Articles of Association in PDF format. Press Save Form button after attaching the said file.

f. Fill New Attachment Form Memorandum of Association:

In case of combined incorporation process article of association is auto-generated. However, for standalone incorporation process, click this link and attach the Memorandum of Association in PDF format. Press Save Form button after attaching the said file.

Please note that all the above mentioned PDF file names should be short, without spaces, and should not contain any special characters.

g. Fill New Bank Challan:

Click link and bank challan will be displayed. Bank Challan is automatically populated with prescribed fee and other information by the eServices application. Press Save Form. Do not print and pay challan before submitting the process/form.

h. Sign Forms (digital signatures / PIN).

Sign Forms will be enabled. Click on Sign Forms link. Forms are signed using the Personal Identification Number (PIN). Please note that every subscriber needs to sign the documents by logging in with his/her User ID and selecting their entering PIN in signature box. After all subscribers have signed forms with their respective PIN, "Submit to SECP" button will become active.

Click this button. All the documents will be submitted to the SECP and a process reference number will be displayed. Please keep this reference number for any future correspondence, if required.

i. Make Payment:

Payment through Challan:

Click on Submitted Processes link available on the left side of the page. Documents submitted by you along with bank challan will be displayed. Click and open challan and then press Print. Four copies will automatically be printed as original copy, applicant copy, bank copy and branch copy. The fee shall be deposited in the Bank branch selected by the applicant from the designated branches of MCB Bank Limited/United Bank Limited. The bank shall retain the branch and bank copies and return remaining two copies (original and applicant copy) to the client.

Payment through Credit Card

To facilitate investors and speed up processing time of transactions in eServices, SECP has introduced online payment of fee through Credit Cards. This facility is only available to depositors/applicants using eServices online submission option of SECP and transact through eServices portal. To make payment through Credit Card, click on "Online Payment" link available on the left side of the page, then select the relevant check box under "Make Payment" and follow procedure.

For obtaining further information regarding payment of fee through Credit Cards, please visit SECP website and see Online Payment Guide available on the eServices page at https://www.secp.gov.pk/document/eservices-online-payment-guide/?wpdmdl=17369

Payment through MCB Online Fund Transfer Facility

SECP has also arranged with MCB Bank Limited to introduce an "On-line Fund Transfer (OFT)" facility whereby its depositors can pay SECP fee directly into SECP's bank account in MCB through on-line fund transfer from their MCB Bank account, without the need to visit a branch for physically depositing the amounts. This facility is only available to depositors/applicants using eServices online submission option of SECP and transact through eServices portal.

For obtaining further information regarding MCB OFT Facility, then please visit SECP website and see Online Fund Transfer Facility Guidelines available on the main page.

The process will be initiated as soon as the SECP receives the verification of deposit of fee from the Bank.

User will receive response from the SECP via email, with any of the response, acceptance (Incorporation Certificate Dispatched through Courier), rejection or issue resolution.

For more information about eServices, please visit the website at https://eservices.secp.gov.pk/eServices/

Payment through ILINK

In order to further facilitate the stakeholders SECP has signed an MOU with ILINK Guarantee Limited to provide additional payment options. The said facility shall be launched shortly. After launch of this facility stakeholders shall be able to pay fee through internet banking, over the counter (OTC), ATM and mobile banking using ILINK network.

j. Certificate of incorporation

On successful submission of process and payment of requisite fee, the documents are processed by the relevant Company Registration Office (CRO) within four hours of receipt of documents. Certificate of incorporation is issued by the Registrar concerned and

an email alert is generated to the applicant.

k. One window facility for company incorporation and NTN registration

Data collected by the SECP is sent to FBR for generation of user ID, password and PIN for NTN registration. User ID password and PIN generated by FBR is sent on the email address of Chief Executive of the company as soon as the company is incorporated.

Post Incorporation Requirements

a. **Private companies**

- i. The first auditor or auditors of a company shall be appointed by the board within three months of the date of incorporation of the company; and thereafter in each AGM of the company.
- ii. A public company must have a company secretary; possessing such qualification as may be specified.
- iii. A single member company is also required to appoint a company secretary at the time of incorporation or of becoming a single member company or of the office of company secretary falling vacant and notify such appointment on Form 29 within fourteen days of the date of such appointment.
- iv. Any appointment, election or change in the Directors, Chief Executive, Auditors, Chief Accountant, legal adviser etc is required to be notified to the registrar concerned on Form '29' within 14 days of the said election, appointment or change.
- v. A company is required to notify its registered address within 30 days of its incorporation andto notify the change in its registered office on Form-21 within 15 days from the date of change.
- vi. First Annual General Meeting (AGM) of the company is required to be held within sixteen months from the date of incorporation and subsequent Annual General Meetings are required to be held once at least in every calendar year, within a period of 120 days following the close of its financial year and not more than fifteen months after holding of its last preceding AGM.
- vii. Annual return on prescribed Form 'A'/'B' as applicable is required to be filed with the registrar concerned once in each year made as on the date of

Annual General Meeting, where no such meeting is held, on the last day of the calendar year. However, this requirement shall not apply to a single member company or a private company having paid up capital of not more than one million rupees unless there is a change in the membership or directorship.

viii. In case of increase in paid-up capital, the company is required to offer new shares to the existing shareholders by sending a letter of offer issued under section 83(1)(a) to all the shareholders strictly in proportion to the shares held by them in respective kinds and classes. The letter of offer shall state the number of shares offered and limiting a time not being less than fifteen days and not exceeding thirty days from the date of the offer within which the offer, if not accepted, shall be deemed to have been declined and, on the allotment of shares, return of allotment on Form 3 is required to be filed with registrar concerned within 45 days from the date of allotment of shares. Partly paid shares are not allowed to be issued at all.

In the case of shares allotted as paid up in cash:

The company shall submit along with the return of allotment, a report from its auditor to the effect that the amount of consideration has been received in full by the company and shares have been issued to each allottee: However, where the appointment of auditor is not mandatory by a company, then the report for the purpose shall be obtained from a practicing chartered accountant or a cost and management accountant;

In the case of shares allotted as paid up otherwise than in cash:

The company shall submit along with the return of allotment, a copy of the document evidencing the transfer of non-cash asset to the company, or a copy of the contract for technical and other services, intellectual property or other consideration, along with copy of the valuation report (verified in the specified manner) for registration in respect of which that allotment was made;

- ix. Particulars of every mortgage or charge created by the company on its property or undertaking and every modification therein or satisfaction thereof are required to be filed and registered with the registrar concerned within 30 days after the date of its creation, modification or satisfaction.
- x. The subscriber to the memorandum shall nominate a person who in the event of death of the sole member shall be responsible to-

- a. transfer the shares to the legal heirs of the deceased subject to succession to be determined under the Islamic law of inheritance and in case of a non-*Muslim* members, as per their respective law;
- b. manage the affairs of the company as a trustee, till such time the title of shares are transferred. and inform the registrar concerned about the death, provide particulars of the legal hairs and in case of any impediment report the circumstances seeking within seven days of the death of directors in the form as set out in Form S 3

Provided that where transfer by virtue of this sub-section is made to more than one legal heir, the company shall cease to be a single member company and comply with the provisions of section 47.

b. Public companies

- All the requirements meant for private companies given at serial Nos.
 (i) to (xii) above are also applicable to public companies. However, the listed companies are also required to file list of members on CD/DVD/USB to the Commission and the associations are required to file with the registrar concerned annual return on Form 'B' instead of Form 'A'.
- ii. List of Directors and consent of Directors and Chief Executive are required to be filed within 15 days of after the election of Directors and appointment of Chief Executive Form 28 & 29.
- A private company may commence its business immediately after its incorporation. However, a public Company shall be entitled to commence its business after acceptance and registration of documents under section 19 of the Act
- iv. Statutory meeting is required to be held by every public company having a share capital within a period of six months from the date at which the company is entitled to commence business or within nine months from the date of its incorporation whichever is earlier. However, in case first annual general meeting of a company is decided to be held earlier then no statutory meeting shall be required. A statutory report is required to be circulated to the members and the registrar within the time frame as prescribed under the law.
- v. A public company must have a company secretary; possessing specified qualification.

c. Requirements for establishment of place of business by foreign

companies

A Foreign Company incorporated outside Pakistan, is required to file the following documents to the registrar concerned within 30 days from the establishment of its place of business in Pakistan. Detailed procedure is available at https://www.secp.gov.pk/media-center/guidebooks/general-guide-books/

Table - I

RATES OF STAMP DUTY

Stamp duty, previously levied on Memorandum and Articles of Association of a company, has been abolished by all the provincial governments. It now remains applicable in I.C.T. only, the rates of which are Rs. 60/- on Memorandum of Association and Rs. 200/- on Articles of Association. However, no stamp duty is required to be levied in case of applications submitted through eServices.

Table - II

SCHEDULE OF FEE

The Registration Fee payable by a company having share capital at different levels of capital and the other fee payable under the Act are available on the following link https://www.secp.gov.pk/company-formation/fee-calculator/schedule-of-feesixth-schedule

Fee Calculator

In order to facilitate the corporate sector and the general public, Fee calculator has been provided on https://www.secp.gov.pk/company-formation/fee-calculator/company-incorporation-fee-calculator/ for instant calculation of the registration fee as well as fee for enhancement of authorized capital.

DISCLAIMER

This guide has been developed, merely, with intent to create awareness of the concept of the relevant matters. If the reader is in doubt in dealing with any specific condition, it is suggested to refer to the Ordinance and allied laws and consult a professional consultant for seeking advice. The Commission gives no guarantee and assumes no liability for any error or omissions of the information and no one can use the information for any claim, demand or cause of action.

List of Company Registration Offices:

Karachi		
1.	Company Registration Office, 4th Floor, State Life Building No.2, <u>Karachi.</u> Phone: 021-99213272, Fax 021-99213279 Email: crokarachi@secp.gov.pk	
Lahor		
2.	Company Registration Office, 3rd & 4th Floors, Associated House, 7-Egerton Road, <u>Lahore.</u> Phone: 042- 99200274, Fax 042-99202044 Email: crolahore@secp.gov.pk	
Islamabad		
3.	Company Registration Office, State Life Building, 7-Blue Area, <u>Islamabad</u> Phone: 051-9208740, Fax 051-9206893 Email: croislamabad@secp.gov.pk	
Peshawar		
4.	Company Registration Office, 1st Floor, State Life Building, The Mall, <u>Peshawar Cantt</u> . Phone: 091-9213178, Fax 091-9213686 Email: cropeshawar@secp.gov.pk	
Multan		
5.	Company Registration Office, 63-A, Nawa-i-Waqt Building, Abdali Road, <u>Multan</u> . Phone: 061-9200530 Fax 061-9200530 Email: cromultan@secp.gov.pk	

Faisalabad

6.	Company Registration Office, 356-A, Al-Jamil PIaza, 1st Floor, Peoples Colony, Small D Ground, <u>Faisalabad.</u> Phone: 041-9220284 Fax: 041-9220152 Email: crofsb@secp.gov.pk		
Quetta	Quetta		
7.	Company Registration Office, 382/3, (IDBP House), Shahrah-e-Hali, <u>Quetta</u> <u>Cantt</u> . Ph: 081-2844136 Fax: 081-2899134 Email: croqta@qta.paknet.com.pk		
Sukk	Sukkur		
8.	Company Registration Office, House # 28, Hamdard Housing Society, Airport Road, <u>Sukkur.</u> Ph: 071-5633757 Fax: 071-5630517 Email: croskr@hotmail.com		
Gilgit			
9.	Company Registration Office: House No. 2, Ayub Colony, Near Apna Bank, Jutiyal, Gilgit Phone No: 05811-922572		
10.	Facilitation Center Sialkot Email. aasghar@secp.gov.pk Cell number: 0323-4544443		
11.	Facilitation Center Gwadar Email. ehsan.barkat@secp.gov.pk Cell number: 0331-3026037		