Government of Pakistan

SECURITIES AND EXCHANGE COMMISSION OF PAKISTAN

Islamabad, 11th January, 2017

NOTIFICATION

S.R.O.15(I)/2017.- In exercise of powers conferred by section 169 read with subsection (4) thereof and sections 63, 64, 65, 68 and 69 of the Securities Act, 2015 (Ill of 2015), and having been previously published in the official Gazette vide notification S.R.O.1009(I)/2016 dated October 27, 2016 as required by sub-section (4)of section 169 thereof, the Securities and Exchange Commission of Pakistan hereby makes the following Regulations, namely:-

CHAPTER I

PRELIMINARY

- 1. Short title, commencement and applicability. (1) These Regulations shall be called the ¹[Structuring of Debt Securities Regulations, 2020].
 - (2) They shall come into force at once.
- ²[(3) They shall apply to debt security issuance both under the applicable private placement or public offering framework.]
- 2. Definitions. (1) In these Regulations, unless there is anything repugnant in the subject or context, -
 - (a) "Act" means the Securities Act, 2015 (Ill of 2015);
 - (b) "Commission" means the Securities and Exchange Commission of Pakistan established under section 3 of the Securities and Exchange Commission of Pakistan Act, 1997 (XLII of 1997);
 - ³[(ba) "Companies Act" means the Companies ACT, 2017 (XIX of 2017);]
 - ⁴[(c) "debt security" includes-
 - (i) any instrument creating or acknowledging indebtedness which is issued or proposed to be issued by a company including in particular, debentures stock, loan stock, bonds, notes, commercial paper, term finance certificates, sukuk or any other conventional or Islamic debt

¹ Substituted for the text "Debt securities trustees Regulations, 2017" vide SRO 1384(I)/2020 dated December 23, 2020.

² Substituted for the text "(3) They shall apply to all the Debt securities trustees." Vide SRO 1384(I)/2020 dated December 23, 2020.

³ Inserted vide SRO 1384(I)/2020 dated December 23, 2020.

⁴ Substituted for the text "(c) "debt security" includes any instrument creating or acknowledging indebtedness which is issued or proposed to be issued by a company including, in particular, debentures, debentures stock, loan stock, bonds, notes, commercial paper, term finance certificates, Sukuk or any other conventional or Islamic debt security of a company, whether constituting a charge on the assets of the issuing company or not;" vide SRO 1384(I)/2020 dated December 23, 2020.

security of a company, whether constituting a charge on the assets of the issuing company or not;

- (ii) loan stock, bonds, and other instruments creating or acknowledging indebtedness by or on behalf of a government, central bank, a local authority or a public authority and issued through capital market.]
- ⁵[(d) "debt securities trustee" means a person licensed by the Commission under the Act and appointed as Debt securities trustee by an Issuer through execution of Trust deed.]
- ⁶[(e) "issue "include issuance of debt securities, as applicable, through;
 - (i) execution of Trust Deed;
 - (ii) execution of Issuance Agreement;]
- ⁷[(ei) Issuer in relation to debt securities, means any person including a company, a Special Purpose Vehicle, a body corporate, federal government and provisional government who has issued or proposes to issue a debt security;
- (eii) "Issuance agreement" means an agreement executed between the issuer and the investment agent for issuance of debt securities.
- (eiii) Investment agent means an entity that holds a valid license to act as Consultant to the Issue under the Securities Act, 2015 and is appointed by the issuer through execution of issuance agreement.

Explanation:- Any Investment Agent that has entered into an agreement with the Issuer before coming into force of this notification shall continue to act as Investment agent for the debt issuance transaction provided that such Investment Agent shall, within two months of date of commencement of this amendments notification, obtain license of Consultant to the Issue and ensure compliance with these regulations accordingly.]

⁸[Omitted]

⁹[(g) "Trust Act" means the prevailing Trust laws.]

⁵ Substituted for the text "(d) "debt securities trustee" means a person licensed as Debt securities trustee under section 69 of the Act;" vide SRO 1384(I)/2020 dated December 23, 2020..

⁶ Substituted for the text "(e) "issue" includes issue of debt securities through,

⁽i) public offering by an issuer; or

⁽ii) an offer to the existing members by an issuer; or

⁽iii) private placement to persons referred to and notified under section 120 of the Ordinance;" vide SRO 1384(I)/2020 dated December 23, 2020.

⁷ Inserted vide SRO 1384(I)/2020 dated December 23, 2020.

⁸ Deleted the text "(f) "Ordinance" means the Companies Ordinance, 1984 (XLVII of 1984);" vide SRO 1384(I)/2020 dated December 23, 2020.

⁹ Substituted for the text "(g) "Trust Act" means the Trust Act, 1882 (II of 1882); and" vide SRO 1384(I)/2020 dated December 23, 2020.

- (h) "trust deed" means a trust deed executed by an issuer in accordance with the provisions of the Trust Act.
- (2) Words and expressions used but not defined in these Regulations shall have the same meaning as assigned to them in the Act, the ¹⁰[Companies Act], the Securities and Exchange Commission of Pakistan Act, 1997 (XLII of 1997) or the Central Depositories Act, 1997 (XIX of 1997)

¹¹[Omitted]

¹⁰ Substituted for the word

CHAPTER II

LICENSING REQUIREMENTS

3. Prohibitions.- No person shall act as or perform the functions of a debt securities trustee unless such person is licensed by the Commission under the Act and these Regulations:

Provided that a person registered as debt securities trustee prior to coming into force of these Regulations, shall be deemed to be licensed as a debt securities trustee under the Act and these Regulations till the time its existing certificate of registration remains valid. The debt securities trustee shall obtain license under the Act and these Regulations upon expiry of its certificate of registrations granted under the Debt Securities Trustee Regulations, 2012.

Provided further that the existing debt security trustees shall comply with the requirements of these Regulations within a period of one year from the date of coming into force of these Regulations.

- 4. Eligibility criteria for License.- Any person may apply to the Commission for grant of license under these Regulations, if such person fulfills the following conditions:
- (1) it is a wholly owned subsidiary set up by a scheduled bank or a development financial institution or a depository company for carrying out the activities of debt securities trustee;
- (2) it is any other company allowed by the Commission;
- (3) it is authorized by its memorandum of association to act as a Debt securities trustee;
- (4) its equity is not less than fifty million rupees;
- (5) its entity credit rating, assigned by a credit rating company licensed by the Commission, is not less than A- (single A minus) and such rating is not more than six months old;
- (6) it has necessary infrastructure for performing efficient and uninterrupted functions as debt securities trustee; and
- (7) its chief executive or any of its executive directors or the senior management officer heading the Debt securities trustee function has at least three years' experience of providing services as a Debt securities trustee or has at least three years' experience of working at the senior management level in any regulated financial services sector.
- 5. Application and procedure for grant of license.- (I) Subject to compliance with the provisions of the Act and these Regulations, a person may apply to the Commission for grant of a license as a Debt securities trustee in Form A along-with the documents specified in Annexure I and receipt evidencing payment of non-refundable fee of one hundred thousand rupees.
- (2) The Commission, while considering the application for grant of license, may require the applicant to furnish such further information or clarification regarding its activities and businesses as it deems appropriate
- (3) The applicant shall, if so required, appear before the Commission for a representation through an officer duly authorized for this purpose in writing by the board of directors of the applicant.
- (4) Any subsequent change in the information provided to the Commission at the time of filing of application under sub-regulation (1) shall be intimated to the Commission within five working days from the date of such change.
- 6. Grant of license._ (1) The Commission, while considering the application for grant of license made under regulation 5(1), shall beside the requirements mentioned under sub-section (2) of section 69 of the Act inter-alia take into account the following matters, namely:-
- (a) the ability of the applicant to safeguard the interest of debt securities holders;
- (b) the capability of the applicant to efficiently handle its functions as Debt securities trustee and its obligations under these Regulations.
- (c) the availability of necessary infrastructure including but not limited to adequate office space, equipment, experienced manpower and financial and technical aspects to effectively discharge its activities as Debt securities trustee;
- (d) earlier refusal, if any, by the Commission for licensing of the applicant as a Debt securities trustee;
- (e) conviction or adverse findings in investigation of directors or senior management employees of the applicant in an offence involving, fraud or breach of trust;
- (f) penal action against the applicant or its directors including initiation of any kind of prosecution for an offence under the Act, the Ordinance or the Securities and Exchange Commission of Pakistan Act, 1997;
- (g) track record as a Debt securities trustee, if any;
- (h) over-dues or defaults appearing in the reports of credit information bureau of the following:
- (i) the applicant, its sponsors, chief executive, directors, associated companies and associated undertakings; and
- (ii) the companies, firms, sole proprietorship where the chief executive, directors and sponsors of the applicant are chief executive, directors (other than nominee director) or sponsors; and
- (i) any other matter as deemed necessary by the Commission.

¹¹ Deleted the following text vide SRO 1384(I)/2020 dated December 23, 2020.:

CHAPTER III

¹²[DEBT SECURITIES TRUSTEE]

(2) The Commission, if deems necessary, may seek additional information about the applicant from other agencies and regulatory bodies and may also conduct a pre-license assessment visit of the premises of the applicant to verify genuineness of the submitted information.

(4) The license shall remain valid for a period of one year from the date of grant unless it is restricted, suspended or cancelled earlier by the Commission.

7. Renewal of License.- (1) Subject to the provisions of the Act and these Regulations, a Debt securities trustee shall, one month prior to the date of expiry of its license, apply to the Commission on Form C for renewal of its license along with all the documents as specified in Annexure II and evidence of payment of non-refundable renewal fee of one hundred thousand.

(2) The Commission upon being satisfied that the applicant continues to meet the requirements for licensing shall renew the license for one year and issue a certificate of renewal of license to the applicant in Form D.

(3) Where the application for renewal of license is made within the provided time but has not been decided by the Commission, the license of the Debt securities trustee shall continue to be valid until the application for renewal is decided by the Commission.

(4) While considering renewal of the license of a Debt securities trustee the Commission may, in addition to the conditions for grant of license and the matter specified under regulation 6 above, also take into account the past performance of the Debt securities trustee.

8. Procedure where license is not granted or renewed.- (1) The Commission, after giving a reasonable opportunity of hearing to the applicant, may refuse to grant or renew a license if in the opinion of the Commission such applicant does not fulfill the requirements prescribed under the Act and these Regulations and where the Commission after taking into account the facts, is of the view that it is not in the public interest or in the interest of the capital market to grant or renew a license.

(2) The decision of refusal to grant a license or refusal of renewal of license shall be communicated to the applicant stating therein the grounds on which the application has been rejected.

(3) A Debt securities trustee whose application for renewal of license is refused by the Commission under sub-regulation (1) shall, from the date of receipt of the decision of the Commission, not act as Debt securities trustee for any new Issue.

(4) A Debt securities trustee whose application for renewal is refused shall, on the day of the receipt of the decision of the Commission, intimate to all the concerned parties including the issuers, the debt securities holders, the concerned credit rating company and the securities exchange in case of listed debt securities about its inability to act as a Debt securities trustee.

(5) Å Debt securities trustee whose application for renewal of license is refused by the Commission shall continue to act as such in all previous Issues in which it is acting as Debt securities trustee till the appointment of any other Debt securities trustee by the issuer or complete redemption of such Issues, whichever is earlier:

Provided that the appointment of any other Debt securities trustee should be made within such time period as mentioned in the refusal order but not exceeding 60 days from the date of such refusal.

- 9. Procedure for voluntary surrender of license.- (1) The debt securities trustee may voluntarily apply to the Commission for cancellation of its licence at least three months prior to the date of expiry of its licence.
- (2) The Commission may, upon being satisfied that the debt securities trustee has completed all the formalities for closure of business, accept the application made under sub regulation (I) and cancel the licence of such debt securities trustee.
- (3) Upon cancellation of license, name of the debt securities trustee shall be excluded from the register of the regulated persons maintained by the Commission under section 72 of the Act.
- 10. Exemption to financial institutions from licensing requirements.- (1) In terms of section 64 of the Act, a scheduled bank, a development financial institution and an investment finance company shall be exempted from the licensing requirements to act as a debt securities trustee as given in regulation 5, 6 and 7, subject to the following terms and conditions:
- (a) It meets all the regulatory requirements required under the law governing its principal business; and
- (b) It is compliant with the eligibility criteria mentioned at sub-regulations (3), (5), (6) and (7) of regulation 4;
- (2) Any scheduled bank, a development finance institution and an investment finance company shall obtain approval of the Commission prior to commencing the business as debt securities trustee. The said financial institution shall submit a board resolution authorizing it to undertake the business as a debt securities trustee along with a nonrefundable fee of Rs.100,000/-.
- (3) Any scheduled bank, a development finance institution and an investment finance company while acting as debt securities trustee shall remain compliant with all the requirements of these Regulations.
- (4) Within one month of the end of each calendar year, every scheduled bank, development finance institution and investment finance company engaged in the business of debt securities trustee shall submit an affidavit along with a fee of Rs.100,000/-that it is compliant with all the requirements of these Regulations.
- (5) Any scheduled bank, a development finance institution and an investment finance company shall become ineligible to act as debt securities trustee if it is non-compliant with any of the requirements of these Regulations including non-submission of affidavit on annual basis.
- ¹² Substituted for the text "FUNCTIONS, DUTIES, OBLIGATIONS AND RESTRICTIONS" vide SRO 1384(I)/2020 dated December 23, 2020.

⁽³⁾ The Commission on being satisfied that the applicant is eligible for license may grant license 10 the applicant in Form B and impose such conditions as it may deem necessary.

¹³[11. Functions, Duties of Debt securities trustee. - A Debt securities trustee shall,-

(i) enter into an agreement with the issuer for issuance of secured debt securities through execution of Trust Deed, which inter- alia contain that the Debt securities trustee has agreed to act as a trustee under the Trust Deed for securing the interest of the Debt securities holders:

¹³ Substituted for the text "11. Functions, Duties of Debt securities trustee.- A Debt securities trustee shall, -

- (ii) ensure that the Trust Deed contains all terms and conditions specified in Schedule I and as required under the Trust Act;
- (iii) ensure that none of the provisions of the Trust Deed is contradictory to the provisions of the Trust Act.
- (iv) ensure compliance with the provisions of the Trust Deed;
- (v) participate in each general meeting of the debt security holders;
- (vi) ensure that in case of secured debt securities, appropriate security has been arranged and based on the information obtained from the issuer, the assets backing the debt security are maintained throughout the tenure of the Issue;
- (vii) enforce security, in the interest of the debt securities holders according to the terms of the Trust Deed; or
- (viii) initiate legal proceeding, in case an event of default occurs, in terms of the relevant Trust Deed and the Trust Act;
- (ix) efficiently take steps as per Trust Deed in the event the security becomes enforceable;
- (x) regularly monitor compliance of the issuer with all the covenants of the Trust Deed;
- (xi) report to the debt security holders and the securities exchange, in case of listed debt securities, on semi-annual basis, the status of compliance with the covenants of the Trust Deed.
- (xii) monitor the status of the redemption reserve, if any, established by the issuer for the redemption of debt securities and in case of listed debt securities furnish the same to the securities exchange, on semi-annual basis;
- (xiii) regularly monitor payment of profits to the debt security holders and redemption of the debt security and report the same to the Commission and the securities exchange on semi-annual basis, highlighting default, if any;
- (xiv) maintain proper record of the complaints received;
- (xv) ascertain that the debt securities have been converted, where required, in accordance with the provisions and conditions under which they were issued
- (xvi) call a general meeting of all debt securities holders, within such time period as provided in the Trust Deed, on, -
- (a) a requisition in writing signed by at least one-tenth of the debt securities holders in value for the time being outstanding; and
- (b) the happening of any event, which pursuant to the Trust Deed constitutes a default by the issuer or which in the opinion of the Debt securities trustee adversely affects the interest of the debt securities holders and place before the general meeting, such proposals for the protection of the interest of the debt securities holders including restructuring/ rescheduling, as the trustee considers necessary or appropriate, and obtain their directions by way of approval of at least two third of the debt securities holder in value for the time being outstanding;
- (xvii) not relinquish duties as Debt securities trustee to an Issue until another Debt securities trustee is appointed in its place; (xviii) submit any document or information as and when required by the Commission;
- (xix) provide, on request in writing, copy of certified Trust Deed to the debt security holders as and when required by them; (xx) protect the interest and rights of the debt security holders in accordance with the Trust Deed;
- (xxi) inform the Commission immediately of any breach by the issuer of the Trust Deed or provision of the Act, the Ordinance or any other law applicable to the Issue which comes to its knowledge;
- (xxii) ensure that the Commission is promptly informed about any action, legal proceeding etc., initiated against it in respect of any material breach or noncompliance by it of any law, rules or regulations;
- (xxiii) provide the issuer and debt securities holders with adequate and appropriate information about its trusteeship business, including contact details, services available to issuers, and the identity and status of employees and other persons acting on its behalf with whom the issuer or the debt security holders may have to interact;
- (xxiv) ensure that the information shared with the debt security holders through correspondences or other means is correct, adequate, comprehensive and not misleading to the best of its knowledge and belief and is shared on timely basis; (xxv) ensure that:
- (a) inquiries from debt securities holders are adequately dealt with; and
- (b) grievances of debt securities holders are redressed in a timely and appropriate manner.
- (xxvi) provide adequate freedom and powers to its compliance officer for the effective discharge of its duties under the Act and these Regulations;
- (xxvii) not disclose the non-public price sensitive information it has due to its position as a trustee to any person;
- (xxviii) inspect books of accounts, records, registers of the issuer and the security to the extent necessary for discharging its obligations under the issue of debt security;
- (xxix) maintain high standard of integrity and fairness in performing its functions and discharging all its obligations under the Act and these Regulations in a fair, efficient, transparent and ethical manner;
- (xxx) employ sufficient human resource which is adequately trained to efficiently perform its functions as Debt Security Trustee." Vide SRO 1384(I)/2020 dated December 23, 2020..

⁽i) sign a Trust Deed with the issuer before commencement of the subscription period which inter- alia contain that the Debt securities trustee has agreed to act as a trustee under the Trust Deed for securing the interest of the Debt securities holders;

Provided that agreement must be entered before the subscription period;

- (ii) ensure that NOC is obtained by the Issuer from the Commission before the creation of trust relating to debt securities and the said trust is registered with relevant provisional authorities;
- (iii) ensure that issuer submits the following information to the Commission in relation to obtaining NOC for creation/registration of trust-
 - (a) Author of the Trust;
 - (b) Name of Trustee;
 - (c) Purpose of the Trust;
 - (d) Issue size;
 - (e) Trust Assets;
 - (f) Main features of the Issue;
 - (g) Beneficiary of the Trust; and
 - (h) Any other information required by the Commission;
- (iv) ensure that the Trust Deed contains all terms and conditions specified in Schedule I and as required under the Trust Act;
- (v) ensure that none of the provisions of the Trust Deed is contradictory to the provisions of the Trust Act;
- (vi) ensure compliance with the provisions of the Trust Deed;
- (vii) participate in each general meeting of the debt security holders;
- (viii) ensure that in case of secured debt securities:
 - (a) appropriate security has been arranged and based on the information obtained from the issuer, the assets backing the debt security are maintained throughout the tenure of the Issue;
 - (b) Charge is created in its favor for the benefit of debt security holders and is registered with the Commission as per the Companies Act;
- enforce security, in the interest of the debt securities holders according to the terms of the Trust Deed; or
- (xi) initiate legal proceeding, in case an event of default occurs, in terms of the relevant Trust Deed and the Trust Act;
- (xii) efficiently take steps as per Trust Deed in the event the security becomes enforceable;
- (xiii) regularly monitor compliance of the issuer with all the covenants of the Trust Deed;

- (xiv) report to the debt security holders and the securities exchange, in case of listed debt securities, on semi-annual basis, the status of compliance with the covenants of the Trust Deed.
- (xv) monitor the status of the redemption reserve, if any, established by the issuer for the redemption of debt securities and in case of listed debt securities furnish the same to the securities exchange, on semi-annual basis;
- (xvi) regularly monitor payment of profits to the debt security holders and redemption of the debt security and report the same to the Commission and the securities exchange on semi-annual basis, highlighting default, if any;
- (xvii) maintain proper record of the complaints received;
- (xviii) ascertain that the debt securities have been converted, where required, in accordance with the provisions and conditions under which they were issued;
- (xix) call a general meeting of all debt securities holders, within such time period as provided in the Trust Deed, on, -
 - (a) a requisition in writing signed by at least one-tenth of the debt securities holders in value for the time being outstanding; and
 - (b) the happening of any event, which pursuant to the Trust Deed constitutes a default by the issuer or which in the opinion of the Debt securities trustee adversely affects the interest of the debt securities holders and place before the general meeting, such proposals for the protection of the interest of the debt securities holders including restructuring/ rescheduling, as the trustee considers necessary or appropriate, and obtain their directions by way of approval of at least two third of the debt securities holder in value for the time being outstanding;
- (xx) not relinquish duties as Debt securities trustee to an Issue until another Debt securities trustee is appointed in its place
- (xxi) submit any document or information as and when required by the Commission;
- (xxii) provide, on request in writing, copy of certified Trust Deed to the debt security holders as and when required by them;
- (xxiii) protect the interest and rights of the debt security holders in accordance with the Trust Deed;
- (xxiv) inform the Commission immediately of any breach by the issuer of the Trust Deed or provision of the Act, the Companies Act or any other law applicable to the Issue which comes to its knowledge;

- (xxv) ensure that the Commission is promptly informed about any action, legal proceeding etc., initiated against it in respect of any material breach or noncompliance by it of any law, rules or regulations;
- (xxvi) provide the issuer and debt securities holders with adequate and appropriate information about its trusteeship business, including contact details, services available to issuers, and the identity and status of employees and other persons acting on its behalf with whom the issuer or the debt security holders may have to interact;
- (xxvii) ensure that the information shared with the debt security holders through correspondences or other means is correct, adequate, comprehensive and not misleading to the best of its knowledge and belief and is shared on timely basis:

(xxviii) ensure that:

- (a) inquiries from debt securities holders are adequately dealt with; and
- (b) grievances of debt securities holders are redressed in a timely and appropriate manner;
- (xxix) provide adequate freedom and powers to its compliance officer for the effective discharge of its duties under the Act and these Regulations;
- (xxx) not disclose the non-public price sensitive information it has due to its position as a trustee to any person;
- (xxxi) inspect books of accounts, records, registers of the issuer and the security to the extent necessary for discharging its obligations under the issue of debt security;
- (xxxii) maintain high standard of integrity and fairness in performing its functions and discharging all its obligations under the Act and these Regulations in a fair, efficient, transparent and ethical manner;
- (xxxiii) employ sufficient human resource which is adequately trained to efficiently perform its functions as Debt Security Trustee;
- (xxxiv) maintain record of ultimate beneficiary(ies) of the Trust Assets and the Issuer;
- (xxxv) Inform the Commission of any change in the trust structure or the Trust assets;
- (xxxvi) Submit its audited annual accounts to the Commission.]

12. Debt securities trustee shall not,-

a) make unsubstantiated claims, in order to induce customers, about qualifications of its professional staff or its capabilities to render certain services or its achievements concerning services rendered to other customers;

- b) involve in unfair competitive practices which are likely to be harmful to the interest of other Debt securities trustee, nor shall solicit business from customers on assurance of providing any undue benefit;
- c) not publish, circulate or distribute any advertisement or any information which is false, misleading or deceptive or contain such material which is prejudice to the interest of any other person including investors;
- d) make any exaggerated statements regarding its capabilities to render certain services or its achievements; and
- e) willfully make false statements or conceal any material fact in any document, report or statement submitted to the Commission.
- 13. Restrictions on the business of debt securities trustee. A debt securities trustee shall not be eligible to act as a debt securities trustee to any Issue, -
 - (i) by its associated companies or associated undertakings;
 - (ii) where the debt securities trustee and its associated companies or associated undertakings collectively holds more than 30% shareholding or debt securities of the issuer;

Provided that a debt securities trustee shall not invest more than ten percent of the total issue size where it is acting as debt securities trustee, shall hold such investment till maturity and shall hold the interest of the debt securities holders especially the individual debt securities holders and minority debt securities holders supreme while casting its vote in the meetings of the debt security holders.

- (iii) where the debt securities trustee has underwritten or intends to underwrite the Issue:
- (iv) where the debt securities trustee or any of its associated companies or associated undertakings has provided any guarantee with respect to the amount payable under such Issue; and
- (v) where more than thirty percent of the total liabilities of the issuer as disclosed in its latest audited financial statements are outstanding towards the debt securities trustee.
- **14. Appointment of compliance officer. -** (1) Every Debt securities trustee shall designate any senior management officer as a compliance officer.

Provided that a scheduled bank or development financial institution or investment finance company shall be deemed compliant with the above requirement if it has appointed a compliance officer under the law governing its principal business.

(2) The compliance officer shall be responsible to:

- (a) monitor compliance of the Debt securities trustee with the requirements of the Act and these Regulations;
- (b) monitor compliance with the terms of the Trust Deed and the special resolutions of the debt security holders;
- (c) redress investor's grievances and complaints:

Provided that designating compliance officer shall not absolve the Debt securities trustee from its obligations under the Act and these Regulations.

- (3) The compliance officer shall immediately report any non-compliance, observed by it, with any provision of the Act or these Regulations to the officer heading the trusteeship department of the Debt securities trustee who shall immediately take such steps that rectify the non-compliance.
- (4) Where the Debt securities trustee fails to take steps as required under sub regulation (2) and (3), the compliance officer shall immediately inform the Commission and the securities exchange of such non-compliance.
- ¹⁴[**15. Conflict of interest.** (1) The Debt securities trustee shall take all reasonable steps to ensure that no conflict of interest arises while undertaking any transaction and performing its duties. In this context, it shall-
 - (a) before entering into an agreement with the issuer, disclose to the issuer all possible conflicts of interest including that of its sponsors and directors which could impair its ability to render fair, objective and unbiased service;
 - (b) immediately inform to the issuer and the debt security holders, in case any conflict of interest arises and not gain any direct or indirect advantage from the situation and shall act in the best interest of the debt security holders;
 - (c) put in place a mechanism to resolve any conflict of interest that may arise in the conduct of business and take all reasonable steps to resolve all conflict of interests in an equitable manner;

¹⁴ Substituted for the text "15. Conflict of interest.- (1) The Debt securities trustee shall take all reasonable steps to ensure that no conflict of interest arises while undertaking any trusteeship transaction.

⁽²⁾ The Debt securities trustee must, before entering into an agreement with the issuer, disclose to the issuer all possible conflicts of interest including that of its sponsors and directors which could impair its ability to render fair, objective and unbiased service.

⁽³⁾ Where any conflict of interest arises, the Debt securities trustee shall immediately inform the issuer and the debt security holders and not gain any direct or indirect advantage from the situation and shall act in the best interests of the debt security holders.

⁽⁴⁾ The Debt securities trustee shall put in place a mechanism to resolve any conflict of interest that may arise in the conduct of business and take all reasonable steps to resolve all conflict of interests in an equitable manner.

⁽⁵⁾ The Debt securities trustee shall ensure that channels of communications, like logs of e-mails and other inter-office information exchange channels are properly documented and monitored regularly and effectively.

⁽⁶⁾ Put in place a mechanism to resolve any conflict of interest situation that may arise in the conduct of its business as Debt securities trustee and where any conflict of interest arises, it shall take reasonable steps to resolve the same in an equitable manner." Vide SRO 1384(I)/2020 dated December 23, 2020.

- (d) ensure that channels of communications, like logs of e-mails and other interoffice information exchange channels are properly documented and monitored regularly and effectively;
- (e) Put in place a mechanism to resolve any conflict of interest situation that may arise in the conduct of its business and where any conflict of interest arises, it shall take reasonable steps to resolve the same in an equitable manner.]

¹⁵[Chapter IIIA

INVESTMENT AGENT

- **15A.** Functions, Duties of Investment agent.— (1) An Investment agent shall.-
 - (i) Enter into an agreement with the issuer for issuance of secured and unsecured debt securities through execution of issuance agreement, which inter-alia contain that it has agreed to act an investment agent under the issuance agreement for securing the interest of debt securities holders;

Provided that agreement must be entered before the subscription period;

- (ii) ensure that issuance agreement contains all terms and conditions specified in **Schedule II**;
- (iii) ensure compliance with the provisions of the issuance agreement;
- (iv) participate in each general meeting of the debt security holders;
- (v) ensure that in case of secured debt securities:
 - (a) appropriate security has been arranged and is compliant with all legal requirements;
 - (b) assets backing the debt security are maintained throughout the tenure of the Issue;
- (vi) Charge is created on relevant assets in favor of investment agent for the benefit of debt security holders and is registered with the Commission as per the Companies Act;
- (vii) enforce security, in the interest of the debt securities holders according to the terms of the issuance agreement;
- (viii) initiate legal proceeding, in case an event of default occurs, in terms of the Issuance agreement;

¹⁵ Inserted vide SRO 1384(I)/2020 dated December 23, 2020.

- (ix) efficiently take steps as per Issuance agreement in the event the security becomes enforceable;
- (x) regularly monitor compliance of the issuer with all the covenants of the issuance agreement;
- (xi) report to the debt security holders and the securities exchange, in case of listed debt securities, on semi-annual basis, the status of compliance with the covenants of the issuance agreement;
- (xii) monitor the status of the redemption reserve, if any, established by the issuer for the redemption of debt securities and in case of listed debt securities furnish the same to the securities exchange, on semi-annual basis;
- (xiii) regularly monitor payment of profits to the debt security holders and redemption of the debt security and report the same to the Commission and the securities exchange on semi-annual basis, highlighting default, if any;
- (xiv) maintain proper record of the complaints received;
- (xv) ascertain that the debt securities have been converted, where required, in accordance with the provisions and conditions under which they were issued;
- (xvi) call a general meeting of all debt securities holders, within such time period as provided in the issuance agreement, on, -
 - (a) requisition in writing signed by at least one-tenth of the debt securities holders in value for the time being outstanding; and
 - (b) the happening of any event, which pursuant to the issuance agreement constitutes a default by the issuer or which in the opinion of the Investment agent adversely affects the interest of the debt securities holders and place before the general meeting, such proposals for the protection of the interest of the debt securities holders including restructuring/rescheduling, as it considers necessary or appropriate, and obtain their directions by way of approval of at least two third of the debt securities holder in value for the time being outstanding;
- (xvii) not relinquish duties as Investment agent to an Issue until another Investment agent is appointed in its place;
- (xviii) submit any document or information as and when required by the Commission;
- (xix) provide, on request in writing, copy of certified issuance agreement to the debt security holders as and when required by them;
- (xx) protect the interest and rights of the debt security holders in accordance with the issuance agreement;

- (xxi) inform the Commission immediately of any breach by the issuer of the issuance agreement or provision of the Act, the Companies Act or any other law applicable to the Issue which comes to its knowledge;
- (xxii) ensure that the Commission is promptly informed about any action, legal proceeding etc., initiated against it in respect of any material breach or noncompliance by it of any law, rules or regulations;
- (xxiii) provide the issuer and debt securities holders with adequate and appropriate information about its business, including contact details, services available to issuers, and the identity and status of employees and other persons acting on its behalf with whom the issuer or the debt security holders may have to interact;
- (xxiv) ensure that the information shared with the debt security holders through correspondences or other means is correct, adequate, comprehensive and not misleading to the best of its knowledge and belief and is shared on timely basis;

(xxv) ensure that:

- (a) inquiries from debt securities holders are adequately dealt with; and
- (b) grievances of debt securities holders are redressed in a timely and appropriate manner;
- (xxvi) provide adequate freedom and powers to its compliance officer for the effective discharge of its duties under the Act and these Regulations;
- (xxvii) not disclose the non-public price sensitive information it has due to its position to any person;
- (xxviii)inspect books of accounts, records, registers of the issuer and the security to the extent necessary for discharging its obligations under the issue of debt security;
- (xxix) maintain high standard of integrity and fairness in performing its functions and discharging all its obligations under the Act and these Regulations in a fair, efficient, transparent and ethical manner;
- (xxx) employ sufficient human resource which is adequately trained to efficiently perform its functions as investment agent.
- (2) Investment Agent shall not, -
- (i) make unsubstantiated claims, in order to induce customers, about qualifications of its professional staff or its capabilities to render certain services or its achievements concerning services rendered to other customers;
- (ii) involve in unfair competitive practices which are likely to be harmful to the interest of other investment agent, nor shall solicit business from customers on assurance of providing any undue benefit;

- (iii) not publish, circulate or distribute any advertisement or any information which is false, misleading or deceptive or contain such material which is prejudice to the interest of any other person including investors;
- (iv) make any exaggerated statements regarding its capabilities to render certain services or its achievements;
- (v) willfully make false statements or conceal any material fact in any document, report or statement submitted to the Commission.
- **15B. Restrictions on the business of investment agent.** An Investment Agent shall not be eligible to act as an investment agent to any Issue, -
 - (i) by its associated companies or associated undertakings;
 - (ii) where the investment agent and its associated companies or associated undertakings collectively holds more than 30% shareholding or debt securities of the issuer:

Provided that an investment agent shall not invest more than ten percent of the total issue size where it is acting as investment agent shall hold such investment till maturity and shall hold the interest of the debt securities holders especially the individual debt securities holders and minority debt securities holders supreme while casting its vote in the meetings of the debt security holders.

- (iii) where the investment agent has underwritten or intends to underwrite the Issue;
- (iv) where the investment agent or any of its associated companies or associated undertakings has provided any guarantee with respect to the amount payable under such Issue; and
- (v) where more than thirty percent of the total liabilities of the issuer as disclosed in its latest audited financial statements are outstanding towards the investment agent.
- **15C. Appointment of compliance officer.** (1) Every investment agent shall designate any senior management officer as a compliance officer:

Provided that a scheduled bank or development financial institution or investment finance company shall be deemed compliant with the above requirement if it has appointed a compliance officer under the law governing its principal business.

- (2) The compliance officer shall be responsible to:
- (a) monitor compliance of the investment agent with the requirements of the Act and these Regulations;
- (b) monitor compliance with the terms of the issuance agreement and the special resolutions of the debt security holders;

(c) redress investor's grievances and complaints:

Provided that designating compliance officer shall not absolve the investment agent from its obligations.

- (3) The compliance officer shall immediately report any non-compliance, observed by it, with any provision of the Act or these Regulations to the concerned officer who shall immediately take such steps that rectify the non-compliance.
- (4) Where the investment agent fails to take steps as required under sub-regulation (2) and (3), the compliance officer shall immediately inform the Commission and the securities exchange of such non-compliance.
- **15D.** Conflict of interest. (1) The Investment agent shall take all reasonable steps to ensure that no conflict of interest arises while undertaking any transaction and performing its duties. In this context, it shall:
 - (i) before entering into an agreement with the issuer, disclose to the issuer all possible conflicts of interest including that of its sponsors and directors which could impair its ability to render fair, objective and unbiased service.
 - (ii) immediately inform to the issuer and the debt security holders, in case any conflict of interest arises and not gain any direct or indirect advantage from the situation and shall act in the best interest of the debt security holders.
 - (iii) put in place a mechanism to resolve any conflict of interest that may arise in the conduct of business and take all reasonable steps to resolve all conflict of interests in an equitable manner.
 - (iv) ensure that channels of communications, like logs of e-mails and other interoffice information exchange channels are properly documented and monitored regularly and effectively.
 - (v) Put in place a mechanism to resolve any conflict of interest situation that may arise in the conduct of its business and where any conflict of interest arises, it shall take reasonable steps to resolve the same in an equitable manner.
- **15E. Maintenance of records by Investment agent.** (1) An investment agent shall properly maintain the following records, namely: -
 - (i) all contracts relating to the Issue to which it is acting as an investment agent including but not limited to issuance agreement, letter of hypothecation, letter of lien, memorandum of deposit of title deed and the charge registration certificate, where applicable etc.;
 - (ii) statements relating to profit payment and principal redemption;
 - (iii) minutes of the general meeting of the debt security holders and special resolution passed therein;

- (iv) all documents relating to compliance with the covenants of the issuance agreement and enforcement of security, where applicable;
- (v) Debt security holders' complaints and subsequent correspondence; and
- (vi) such other records as may be specified by the Commission from time to time.
- (2) The investment agent shall ensure that the record referred to in sub regulation (1) is maintained and preserved in good order for a period of at least ten years from the date of complete redemption of the Issue.
 - (3) The investment agent shall, -
 - (i) ensure that the record is kept at such a place and maintained in such a manner that the Commission or any person appointed by it has easy access to it; and
 - (ii) establish and follow record retention policy which shall ensure that all relevant legal and regulatory requirements are complied with.]

CHAPTER IV

MISCELLANEOUS

¹⁶[**16. Maintenance of records by Debt securities trustee.** — (1) In addition to the requirements of section 79 of the Act, a Debt securities trustee shall also properly maintain the following records, namely: -

- (a) all contracts relating to the Issue to which it is acting as a Debt securities trustee including but not limited to the Trust Deed, letter of hypothecation, letter of lien, memorandum of deposit of title deed and the charge registration certificate, where applicable etc.;
- (b) statements relating to profit payment and principal redemption;
- (c) minutes of the general meeting of the debt security holders and special resolution passed therein;

¹⁶ Substituted for the text "16. Maintenance of records by Debt securities trustee.- (1) In addition to the requirements of section 79 of the Act, a Debt securities trustee shall also properly maintain the following records, namely:-

⁽a) all contracts relating to the Issue to which it is acting as a Debt securities trustee including but not limited to the Trust Deed, letter of hypothecation, memorandum of deposit of title deed and the charge registration certificate, where applicable etc.;

⁽b) statements relating to profit payment and principal redemption;

⁽c) minutes of the general meeting of the debt security holders and special resolution passed therein;

⁽d) all documents relating to compliance with the covenants of the Trust Deed and enforcement of security, where applicable;

⁽e) Debt security holders' complaints and subsequent correspondence; and

⁽f) such other records as may be specified by the Commission from time to time.

⁽²⁾ The Debt securities trustee shall ensure that the record referred to in sub regulation (1) is maintained and preserved in good order for a period of at least ten years from the date of complete redemption of the Issue.

⁽³⁾ The Debt securities trustee shall, -

⁽a) ensure that the record is kept at such a place and maintained in such a manner that the Commission or any person appointed by it has easy access to it: and

⁽b) establish and follow record retention policy which shall ensure that all relevant legal and regulatory requirements are complied with." Vide SRO 1384(I)/2020 dated December 23, 2020..

- (d) all documents relating to compliance with the covenants of the Trust Deed and enforcement of security, where applicable;
- (e) Debt security holders' complaints and subsequent correspondence;
- (f) Information relating to the trust, trust assets, trust proceeds, Author of the Trust and ultimate beneficiary(ies) of the trust; and
- (g) such other records as may be specified by the Commission from time to time.
- (2) The Debt securities trustee shall ensure that the record referred to in subregulation (1) is maintained and preserved in good order for a period of at least ten years from the date of complete redemption of the Issue.
 - (3) The Debt securities trustee shall, -
 - (a) ensure that the record is kept at such a place and maintained in such a manner that the Commission or any person appointed by it has easy access to it;
 - (b) establish and follow record retention policy which shall ensure that all relevant legal and regulatory requirements are complied with; and
 - (c) Provide the record/information as referred in sub regulation (1) to the Commission as and when required:

Provided that in case of failure to maintain the aforesaid record/Information and provision of the same to the Commission, the trustee shall be liable to penalty or imprisonment as per Securities Act, 2015 or Trust Act.]

¹⁷[16A. Monitoring and Supervision of the Trust Structure by Commission.— The Commission shall,-

- (i) share the NOC in relation to creation of Trust with the relevant provisional authorities.
- (ii) assess the compliance of the Debt Securities Trustee with the provisions of the Trust Deed, the Act and these Regulations on annual basis and submit the same to relevant provisional authorities.
- (iii) share the audited annual account of the trustee with relevant provisional authorities on annual basis.
- (iv) On request of relevant provisional authorities, obtain requisite information from the Debt Securities Trustee for onward submission.

 $^{^{\}rm 17}$ Inserted vide SRO 1384(I)/2020 dated December 23, 2020.

16B Relaxation. - The Commission may relax any of the requirements of these regulations for Government debt securities.]

Repeal and Saving.- (1) The Debt securities trustees Regulations, 2012 shall stand repealed immediately upon coming into force of these Regulations.

(2) Save as otherwise specifically provided in these Regulations, nothing in these Regulations shall affect or be deemed to affect anything done, action taken, investigation or proceedings commenced, order made, unless withdrawn, conveyance, mortgage deed, document or agreement made, fee directed or paid or accrued, resolution passed, direction given, proceedings taken or instrument executed or issued, under or pursuant to repealed Debt securities trustees Regulations, 2012 and any such things, action, investigation, proceedings, order, appointment, conveyance, mortgage deed, document, agreement, fee, resolution, direction, proceedings or instrument shall if in force at the coming into force on these Regulations and not inconsistent with any of the provisions of these Rules continue to be in force and have effect as if it were respectively done, taken, commenced, made, directed, passed, given, executed or issued under these regulations.

ⁱ[Omitted]

SCHEDULE I [regulation 11]

CONTENTS OF TRUST DEED

The Trust Deed should contain all the necessary terms and conditions including the following:

1. The Issuer

All obligations and responsibilities of the issuer under the Act, the Regulations, the ¹⁸[Trust Act] and any other applicable law or directions by the Commission including the following:

- (i) its obligation for maintaining proper record of its books of accounts and keeping it open for inspection by the Debt securities trustee;
- (ii) its obligations for maintaining proper register of debt securities holders with their addresses, record of subsequent transfers and changes of ownership;
- (iii) its obligations for facilitating the Debt securities trustee to enter its premises and inspection of the charged assets, if any;
- (iv) its obligations for intimating the Debt Securities Trustee Of all orders, directions, notices of the courts of law affecting or likely to affect the charged assets or interest of the debt securities holders:
- (v) its obligations for submitting any document or information including copies of financial reports; auditor's certificate on maintaining minimum redemption reserve fund, if required; report on redemption of debt securities; report on conversion of debt securities, if they are convertible; report on dividend payment, contracts relating to the Issue and detail of the assets backing the debt security etc. as and when required by the Debt securities trustee;
- (vi) its obligations for keeping the charged assets, if any, in proper condition;
- (vii) its obligation to pay the profit and the principal amount;
- (viii) its obligation to seek prior consent of the Debt securities trustee for declaration of any dividend, if so required by the Trustee;
- (ix) its obligations for reporting to Debt securities trustee before any change in the nature and conduct of business of the issuer:
- (x) its obligations for submitting periodical report on semi-annual basis to the Debt securities trustee containing at least the following:
 - a) register of debt securities holders;

¹⁸ Substituted for the text "Trust Act 1882 vide SRO 1384(I)/2020 dated December 23, 2020.

- b) number and nature of grievances received by the issuer from debt securities holders and status of resolution thereof;
- c) amount of markup due but unpaid and reasons for non-payment thereof and detail of due but unpaid /undelivered payments, if any;
- d) a declaration confirming that its assets which are available by way of security are sufficient to discharge the claims of the debt securities holders as and when they become due.
- (xi) its obligations for submission of its annual audited accounts to the Debt securities trustee within thirty (30) days from the date of the general meeting in which such accounts are approved;
- (xii) its obligations to conduct and manage its business affairs with due diligence and efficiency in accordance with sound financial practices;
- (xiii) its obligations to inform the Debt securities trustee about the material change in its shareholding structure and the Board of Directors;
- (xiv) its obligations to provide the Debt securities trustee information about its financial condition, business and operations as and when requested by the Debt securities trustee;
- (xv) its obligation to inform the Debt securities trustee regarding any change in the utilization of proceeds of the Issue where the offering document sets out specific purpose for the utilization of the proceeds of the issue;
- (xvi) its obligations to furnish to the Debt securities trustee copies of all documents, reports, notices, circulars and particulars which the issuer provides to its creditors;
- (xvii) its obligations to immediately inform the Debt Securities Trustee of the occurrence of any event of default;
- (xviii) its obligations that until all the amounts payable by the issuer in relation to the debt security have been paid in full to the satisfaction of the Debt securities trustee, the issuer shall not without prior written consent of the Trustee;
 - a) sell, transfer or otherwise dispose of, except in the ordinary course of business, any of the charged assets or more than 20 per cent of its undertaking or assets or permit any merger, consolidation, dismantling or reorganization;
 - b) create or permit to subsist any pari passu or superior security interest over the charged assets or any portion thereof except in accordance with inter-creditor agreement, if any, to which the Debt securities trustee is a party;
 - c) demolish or remove any part of the buildings which are part of the secured assets or the fixtures and fittings annexed thereto except in the ordinary course of repair, maintenance, replacement or improvement;
 - d) change its memorandum or articles of association, in a manner that may adversely affect its ability to perform its obligations in respect of the debt security Issue;

- e) take any action which is likely to result in a material adverse change in the Issue; and
- f) declare or pay any dividends after the occurrence of any event of default.
- (xix) its obligation to ensure that the assets of the Issuer backing the debt security are maintained and sufficient to discharge its obligations as the issuer;
- (xx) its obligation to ensure that all information provided to the Debt securities trustee relating to the issue is accurate and that it has not concealed any material facts/information.
- 2. Obligations of the Issuer in case of rescheduling, restructuring etc.- Where the issuer intends to reschedule or restructure the debt security issued by it, it may do so subject to fulfilment of the following conditions namely:
- (i) The issuer shall call general meeting of debt securities holders for obtaining approval of the proposed rescheduling or restructuring
- (ii) A statement annexed to the notice of the meeting shall set out all material facts as required under ¹⁹[Companies Act] including instrument's latest credit rating, if any;
- (iii) In case of listed debt securities, the issuer shall, prior to sending the notice to holders of debt securities, file a copy of the notice and proposed resolution with the Commission, the Trustee, the credit rating company and the securities exchange, for dissemination of the same to public on its website;
- (iv) The rescheduling or restructuring of an issue of a listed debt security shall be undertaken by way of approval of at least two third majority of the debt securities holders in value for the time being outstanding;
- (v) The issuer shall redeem the listed debt securities held by the individual small investors holding securities up to Rs.500,000;
- (vi) Supplementary trust deed shall be executed at the time of such rescheduling or restructuring;
- (vii) Additional security shall be arranged, if required;

3. Purpose and salient features of the Issue:

Complete detail and information regarding the following:

- (a) Purpose of the Issue, utilization of the proceeds thereof and Issue size.
- (b) tenure of the Issue.

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¹⁹ Substituted for the text "Section 160(I)(b) of the Ordinance" vide SRO 1384(I)/2020 dated December 23, 2020.

- (c) markup/coupon rate.
- (d) redemption schedule.
- (e) options like call option, put option and conversion option, if any, and in case of conversion option, the conversion procedure.
- (f) debt equity ratio (the company's long term debt/equity ratio and the company's total debt/equity ratio both before and after the issuance of the debt security).
- (g) debt service coverage ratio, if applicable.

4. Details Of the assets backing the debt security if applicable:

- (a) Nature of the assets.
- (b) Book value of the assets as per the latest audited accounts of the issuer.
- (c) Nature of the existing charge(s) viz floating, exclusive, pari passu, ranking etc. on the charged assets and total amount of such charges.
- (d) Nature of charge(s) established in favor of the Debt securities trustee.
- (e) Circumstances under which security becomes enforceable.
- (f) Minimum amount of the security to be maintained at all times during the tenure of the debt security.
- (g) Procedure for successive valuation of the assets backing the debt security.
- (h) Procedure for inspection of the charged assets and books of accounts by the Debt securities trustee or any person or persons authorized by it.
- (i) Mechanism for preservation of the assets backing the debt security.
- (j) Circumstances under which the security may be disposed off or leased out with the approval of the Debt securities trustee.

5. Procedure for Enforcement of Security and related risk factors

The procedure for enforcement of security in case of default by the issuer and risk factors connected to the enforcement of security should be provided in detail.

6. Representation and Warranties

Details regarding the issuer representation and warranties regarding any issue or creation of trust or the clause that execution of this declaration shall not contravene the memorandum and articles of association of the Issuer, any agreement which constitute legal and binding obligation of the issuer etc.

7. Details of the agreements executed by the issuers with its creditors and covenants thereof.

8. Events of Default:

All the events, which if occurred shall require the Debt securities trustee to initiate the actions, proceedings including enforceability of the security for safeguarding interest of the debt securities holders, should be defined

9. Rights of Debt securities trustee in case of issuer's default:

- (i) right of the Debt securities trustee to inspect any document of the issuer relating to the Issue including the books of accounts, contracts relating to assets backing the debt security, the register of debt securities holders and shareholders etc. and to take copies and extracts thereof.
- (ii) the right of Debt securities trustee to appoint nominee director(s) on the board of the issuer in the case of default.
- (iii) right of the Debt securities trustee to call meeting of the debt securities holders, the events under which such meeting may be called and minimum quorum for the meeting of debt securities holders.
- (iv) right of the Debt securities trustee to approach a court of competent jurisdiction in the event of any default by the issuer and its failure to comply with the covenants of the Trust Deed.

10. Rights of the debt securities holders:

- (i) right of the debt securities holders to call meetings;
- (ii) to vote at the general meetings of the debt securities holders;
- (iii) in the event the Debt securities trustee, upon receiving instructions from the debt securities holders in accordance with the provisions of the Trust Deed, refuses or fails to act in accordance with such instructions, then any of the debt securities holders, holding such number of debt securities as specified in the Trust Deed, may, on giving the Trustee a notice in writing of its intention to initiate proceedings against the issuer;
- (iv) to replace the Debt securities trustee if it contravenes any Of its Obligations under the Trust Deed and procedure for such replacement; and
- (v) to replace the Debt securities trustee if it contravenes any provision of the Act, the ²⁰[Companies Act], the Trust Act, these Regulations and the Trust Deed.

11. Duties of Debt securities trustee:

²⁰ Substituted for the word "Ordinance" vide SRO 1384(I)/2020 dated December 23, 2020.

All obligations and duties of the Debt securities trustee under the Act, the ²¹[Companies Act], the Trust Act, these Regulations, or the Trust Deed and any other applicable law including the following:

- (i) its obligation to regularly monitor payment of profit to the debt securities holders and redemption of the debt security and ensure that it is according to the redemption schedule provided to the debt securities holders.
- (ii) its obligation to monitor delay or default in payment of profit and redemption of principal amount to the debt securities holders.
- (iii) its obligations towards regularly monitoring compliance by the issuer with all the covenants of the Trust Deed.
- (iv) its obligations of reporting to the debt securities holders about actual or potential breaches of its own or the issuer's obligations along with remedial steps taken or to be taken and the manner and time period during which the debt securities holders shall be informed of such breaches.
- (v) its obligation to monitor on semi-annual basis the quantum of security, where the Issue is secured, and to ascertain whether the security of the issuer backing the debt security is sufficient to discharge the claims of debt securities holders as and when they become due.
- (vi) its obligation in case of impairment of the security; and
- (vii) its obligation to enforce security, where necessary, in the interest of the debt securities holders.

12. Removal and Resignation of the Debt securities trustee:

- (i) Provide in details the instances and procedure for the retirement, removal and resignation of the Debt securities trustee including appointment of new Debt securities trustee.
- (ii) Procedure for modifications/rectification in the Trust Deed.
- (iii) clause prohibiting any unilateral modification/ amendment by either party to the Trust Deed.

13. Miscellaneous:

(a) Provisions for redressal of grievances of debt securities holders.

(b) Provision that the Debt securities trustee shall not relinquish from its assignment unless another Debt securities trustee is appointed.

²¹ Substituted for the text "Ordinance" vide SRO 1384(I)/2020 dated December 23, 2020.

- (c) fee or commission of the Debt securities trustee.
- (d) Provisions relating to the quorum, voting, whether meeting Of the debt securities holders may be convened by the issuer, the Debt securities trustee and/or by the debt securities holders, minimum holding for convening meeting by debt securities holders etc.
- (e) Conditions under which the provisions of Trust Deed or the terms and conditions of the issue may be changed.
- (f) Provisions relating to the creation and maintenance of redemption reserve fund, if any.
- (g) Indemnification of the Debt securities trustee.
- (h) Preferential treatment, if any, to any class of investors in case of redemption of debt securities or in the event of default or rescheduling/ restructuring of debt security.

²²[14. Extinguishment of trust:

The trust shall be extinguished upon:

- i. completion of purpose of the trust i.e. debt issuance; or
- ii. Enforcement of charge on the trust asset resulting in payment of outstanding amount of principal and profit payment to debt securities holders.]

Note:

- (i) The arrangement for rendering services as Debt securities trustee does not absolve the issuer of the obligations and responsibilities placed on it under the Act, the ²³[Companies Act], the trust Act, these Regulations and the Trust Deed.
- (ii) The Debt securities trustee may incorporate additional clauses, provided that the additional clauses do not dilute or contravene the provisions of the Act, the ²⁴[Companies Act], the Trust Act, these Regulations or the Trust Deed particularly of the above clauses.

²² Inserted vide SRO 1384(I)/2020 dated December 23, 2020.

²³ Substituted for the word "Ordinance" vide SRO 1384(I)/2020 dated December 23, 2020.

²⁴ Substituted for the word "Ordinance" vide SRO 1384(I)/2020 dated December 23, 2020.

²⁵[SCHEDULE II CONTENTS OF ISSUANCE AGREEEMENT

The issuance agreement should contain all the necessary terms and conditions including the following:

1. The Issuer

All obligations and responsibilities of the issuer under the Act, the Regulations, and any other applicable law or directions by the Commission including the following:

- (i) its obligation for maintaining proper record of its books of accounts and keeping it open for inspection by the investment agent;
- (ii) its obligations for maintaining proper register of debt securities holders with their addresses, record of subsequent transfers and changes of ownership;
- (iii) its obligations for facilitating the investment agent to enter its premises and inspection of the charged assets, if any;
- (iv) its obligations for intimating the investment agent of all orders, directions, notices of the courts of law affecting or likely to affect the charged assets or interest of the debt securities holders;
- (v) its obligations for submitting any document or information including copies of financial reports; auditor's certificate on maintaining minimum redemption reserve fund, if required; report on redemption of debt securities; report on conversion of debt securities, if they are convertible; report on dividend payment, contracts relating to the Issue and detail of the assets backing the debt security etc. as and when required by the Investment agent;
- (vi) its obligations for keeping the charged assets, if any, in proper condition;
- (vii) its obligation to create a charge in case of secured instrument through letter of hypothecation or letter of lien in favor of investment agent.
- (viii) its obligation to register the charge with the Commission
- (ix) its obligation to pay the profit and the principal amount;
- (x) its obligation to seek prior consent of the investment agent for declaration of any dividend, if so required.
- (xi) its obligations for reporting to investment agent before any change in the nature and conduct of business of the issuer;

²⁵ Inserted vide SRO 1384(I)/2020 dated December 23, 2020.

- (xii) its obligations for submitting periodical report on semi-annual basis to the investment agent containing at least the following:
 - a) register of debt securities holders;
 - b) number and nature of grievances received by the issuer from debt securities holders and status of resolution thereof;
 - c) amount of markup due but unpaid and reasons for non-payment thereof and detail of due but unpaid /undelivered payments, if any;
 - d) a declaration confirming that its assets which are available by way of security are sufficient to discharge the claims of the debt securities holders as and when they become due.
- (xiii) its obligations for submission of its annual audited accounts to the investment agent within thirty (30) days from the date of the general meeting in which such accounts are approved;
- (xiv) its obligations to conduct and manage its business affairs with due diligence and efficiency in accordance with sound financial practices;
- (xv) its obligations to inform the investment agent about the material change in its shareholding structure and the Board of Directors;
- (xvi) its obligations to provide the investment agent information about its financial condition, business and operations as and when requested by the investment agent;
- (xvii) its obligation to inform the investment agent regarding any change in the utilization of proceeds of the Issue where the offering document sets out specific purpose for the utilization of the proceeds of the issue;
- (xviii) its obligations to furnish to the investment agent copies of all documents, reports, notices, circulars and particulars which the issuer provides to its creditors;
- (xix) its obligations to immediately inform the investment agent of the occurrence of any event of default;
- (xx) its obligations that until all the amounts payable by the issuer in relation to the debt security have been paid in full to the satisfaction of the investment agent, the issuer shall not without prior written consent of the investment agent;
 - a) sell, transfer or otherwise dispose of, except in the ordinary course of business, any of the charged assets or more than 20 per cent of its undertaking or assets or permit any merger, consolidation, dismantling or reorganization;
 - b) create or permit to subsist any pari passu or superior security interest over the charged assets or any portion thereof except in accordance with inter-creditor agreement, if any, to which the investment agent is a party;

- c) demolish or remove any part of the buildings which are part of the secured assets or the fixtures and fittings annexed thereto except in the ordinary course of repair, maintenance, replacement or improvement;
- d) change its memorandum or articles of association, in a manner that may adversely affect its ability to perform its obligations in respect of the debt security Issue;
- e) take any action which is likely to result in a material adverse change in the Issue; and
- f) declare or pay any dividends after the occurrence of any event of default.
- (xxi) its obligation to ensure that the assets of the Issuer backing the debt security are maintained and sufficient to discharge its obligations as the issuer;
- (xxii) its obligation to ensure that all information provided to the Investment agent relating to the issue is accurate and that it has not concealed any material facts/information.
- 2. Obligations of the Issuer in case of rescheduling, restructuring etc.— Where the issuer intends to reschedule or restructure the debt security issued by it, it may do so subject to fulfilment of the following conditions namely:
 - (i) The issuer shall call general meeting of debt securities holders for obtaining approval of the proposed rescheduling or restructuring
 - (ii) A statement annexed to the notice of the meeting shall set out all material facts as per the Companies Act including instrument's latest credit rating, if any;
 - (iii) In case of listed debt securities, the issuer shall, prior to sending the notice to holders of debt securities, file a copy of the notice and proposed resolution with the Commission, the investment agent, the credit rating company and the securities exchange, for dissemination of the same to public on its website;
 - (iv) The rescheduling or restructuring of an issue of a listed debt security shall be undertaken by way of approval of at least two third majority of the debt securities holders in value for the time being outstanding;
 - (v) The issuer shall redeem the listed debt securities held by the individual small investors holding securities up to Rs.500,000;
 - (vi) Supplementary issuance agreement shall be executed at the time of such rescheduling or restructuring;
 - (vii) Additional security shall be arranged, if required;

3. Purpose and salient features of the Issue:

Complete detail and information regarding the following:

- (a) Purpose of the Issue, utilization of the proceeds thereof and Issue size.
- (b) tenure of the Issue.
- (c) markup/coupon rate.
- (d) redemption schedule.
- (e) options like call option, put option and conversion option, if any, and in case of conversion option, the conversion procedure.
- (f) debt equity ratio (the company's long-term debt/equity ratio and the company's total debt/equity ratio both before and after the issuance of the debt security).
- (g) debt service coverage ratio, if applicable.

4. Details Of the assets backing the debt security if applicable:

- (a) Nature of the assets.
- (b) Book value of the assets as per the latest audited accounts of the issuer.
- (c) Nature of the existing charge(s) viz floating, exclusive, pari passu, ranking etc. on the charged assets and total amount of such charges.
- (d) Nature of charge(s) established in favor of the investment agent.
- (e) Circumstances under which security becomes enforceable and procedure for enforcing the charge
- (f) Minimum amount of the security to be maintained at all times during the tenure of the debt security.
- (g) Procedure for successive valuation of the assets backing the debt security, if required
- (h) Procedure for inspection of the charged assets and books of accounts by the investment agent or any person or persons authorized by it.
- (i) Mechanism for preservation of the assets backing the debt security.
- (j) Circumstances under which the security may be disposed off or leased out with the approval of the investment agent.

5. Procedure for Enforcement of Security and related risk factors

The procedure for enforcement of security in case of default by the issuer and risk factors connected to the enforcement of security should be provided in detail.

6. Details of charge, if any that has been created by the issuer on issue specific assets for securing other loans.

7. Covenants

- i. Details of the agreements executed by the issuers with its creditors and covenants thereof.
- ii. Details of covenants both positive and negative, if any in relation to said debt security issuance

8. Events of Default:

All the events, which if occurred shall require the Investment agent to initiate the actions, proceedings including enforceability of the security for safeguarding interest of the debt securities holders, should be defined

9. Rights of Investment agent in case of issuer's default:

- (i) right of the investment agent to inspect any document of the issuer relating to the Issue including the books of accounts, contracts relating to assets backing the debt security, the register of debt securities holders and shareholders etc. and to take copies and extracts thereof.
- (ii) the right of investment agent to appoint nominee director(s) on the board of the issuer in the case of default.
- (iii) right of the investment agent to call meeting of the debt securities holders, the events under which such meeting may be called and minimum quorum for the meeting of debt securities holders.
- (iv) right of the investment agent to approach a court of competent jurisdiction in the event of any default by the issuer and its failure to comply with the covenants of the issuance agreement.

10. Rights of the debt securities holders:

- i. to call meetings;
- ii. to vote at the general meetings of the debt securities holders;
- iii. to initiate proceeding against the issuer in case of event of default or any other noncompliance by giving notice in writing to the investment agent.

Provided that to initiate proceeding: (i)approval of at least 51% of debt securities holders in value for the time being outstanding shall be required or (ii) as specified in the issuance agreement

iv. to replace the investment agent if it contravenes any provision of the Act, the Companies Act, these Regulations, its obligations under the issuance agreement

11. Duties/power of Investment Agent:

All obligations and duties of the investment agent under the Act, the Companies Act, these Regulations, or the issuance agreement and any other applicable law including the following:

- (i) its obligation to regularly monitor payment of profit to the debt securities holders and redemption of the debt security and ensure that it is according to the redemption schedule provided to the debt securities holders.
- (ii) its obligation to monitor delay or default in payment of profit and redemption of principal amount to the debt securities holders.
- (iii) its obligations towards regularly monitoring compliance by the issuer with all the covenants of the Issuance agreement.
- (iv) its obligations of reporting to the debt securities holders about actual or potential breaches of its own or the issuer's obligations along with remedial steps taken or to be taken and the manner and time period during which the debt securities holders shall be informed of such breaches.
- (v) its obligation to monitor on semi-annual basis the quantum of security, through which the Issue is secured, and to ascertain whether the security of the issuer backing the debt security is sufficient to discharge the claims of debt securities holders as and when they become due.
- (vi) its obligation in case of impairment of the security; and
- (vii) its obligation to enforce security, where necessary, in the interest of the debt securities holders.

12. Removal and Resignation of the investment agent:

- i. Details relating to instances and procedure for the retirement, removal and resignation of the investment agent including appointment of new investment agent.
- ii. Procedure for modifications/rectification in the issuance agreement.
- iii. clause prohibiting any unilateral modification/ amendment by either party to the issuance agreement.

13. Miscellaneous:

- (a) Provisions for redressal of grievances of debt securities holders.
- (b) Provision that the investment agent shall not relinquish from its assignment unless another is appointed.
- (c) fee or commission of the investment agent.

- (d) Provisions relating to the quorum, voting, whether meeting of the debt securities holders may be convened by the issuer, the Investment agent and/or by the debt securities holders, minimum holding for convening meeting by debt securities holders etc.
- (e) Procedure for initiating action against the issuer in event of default or any other non-compliance
- (f) Procedure for enforceability of the security backing the instrument
- (g) Conditions under which the provisions of issuance agreement or the terms and conditions of the issue may be changed.
- (h) Provisions relating to the creation and maintenance of redemption reserve fund, if any.
- (i) Indemnification of the investment agent.
- (j) Preferential treatment, if any, to any class of investors in case of redemption of debt securities or in the event of default or rescheduling/ restructuring of debt security.

14. Extinguishment of the issuance agreement.

Issuance agreement shall be extinguished upon:

- i. completion of purpose of the issuance agreement i.e. debt issuance; or
- ii. Enforcement of charged asset resulting in payment of outstanding amount of principal and profit payment to debt securities holders.

Note:

- (i) The arrangement for rendering services as investment agent does not absolve the issuer of the obligations and responsibilities placed on it under the Act, the Companies Act, these Regulations and the issuance agreement.
- (ii) The issuance agreement may incorporate additional clauses, provided that the additional clauses do not dilute or contravene the provisions of the Act, the Companies Act, these Regulations or the Issuance agreement particularly of the above clauses.]

[No. SMD/Misc/(Prosp)19/2017]

Secretary to the Commission

ⁱ Deleted Form A, Annexure I, Annexure III, Form B, Form C, Annexure II, Form D and Form E, vide SRO 1384(I)/2020 dated December 23, 2020.
FORM A
[regulation 5(1)]
APPLICATION FOR GRANT OF
LICENSE AS DEBT SECURITIES TRUSTEE To,
·
The Securities and Exchange Commission of Pakistan, (Full Address of SECP)
Pursuant to the decision of the Board of Directors of [Name of the applicant] taken in its meeting held on[Date of
Meeting], we hereby apply for grant of license under regulation 5(1) of the Debt securities trustees Regulations, 2016 read
with Section 68 of the Securities Act, 2015.
The information and documents mentioned in Annexure-I are attached herewith.
Date:
Place:
Signature:
Name of the Chief Executive Officer, the Company Secretary or the Chief Financial Officer duly authorized by the Board of
Directors through a resolution for signing and submission of this application.
Annexure-I
[regulation 5(1)]
<u>Information and documents to be submitted along-with application for grant of license</u>
Copy of Memorandum & Articles of Association of the applicant.
2 Last annual audited accounts and latest quarterly or half yearly accounts of the applicant
3 Date wise breakup of Issues, if any, in which the applicant acted as Debt securities trustee during the last three years.
The statement should also contain size of each Issue.
4 List of Issues, if any, in which the applicant has enforced security or taken any other remedial action for safeguarding
the interest of its debt securities holders.
5 Detail of ongoing legal or regulatory proceedings, if any, initiated against the applicant or any of its directors, Chief
Executive Officer, Chief Financial Officer or Company Secretary by the Commission or any other regulatory authority.
6 Detail of penal or regulatory action(s), if any, taken against the applicant during the last three years by the
Commission or any other regulatory authority.
7 Procedures for redressal of complaints, if any, lodged by the Debt securities holders.
8 An Affidavit as specified in Annexure-Ill signed by the Chief Executive or any director of the applicant authorized
by the Board of Directors 10 do so through resolution passed in its meeting.
9 Any other information/document as required by the Commission.
*Instructions:
(i) The applicant must submit application for license on this form duly filled in and signed, together with supporting
documents to the Commission.
(ii) All columns of the application form should be filled in. In case a column is not relevant or not applicable, the same
should also be filled in as "Not Applicable" or "Not Relevant".
(iii) Information, which needs to be supplied in more details may be provided on separate sheet(s) and attached to the
application
Annexure-III
(see clause 2.5 of Annexure-I)
AFFIDAVIT
I, son/daughter/wife of adult, resident of and holding CNIC/Passport
No do hereby state on solemn affirmation as under:-
1. That I am the chief executive/director ofname of the applicant) and as such I am well conversant with the facts
deposed to below.
2. That the statements made and the information and documents provided along with the application for License as a
Debt securities trustee under the Securities Act, 2015 and these Regulations are correct and there are no facts which have been concealed.
3. That the Securities and Exchange Commission of Pakistan (the Commission) will be notified of any change in the information provided to it along with the application for grant of license during the period the applications for grant of license
is being considered and after the grant of license.
4. That all the documents provided to the Commission are true copies of the originals.
5. That I do hereby verify that the statements made above are correct to the best of my knowledge and belief and
2. That I do noted y terry that the statements made above are contect to the best of my knowledge and belief and

DEPONENT

nothing has been concealed therein.

Signature The Deponent is identified by me.
Signature ADVOCATE (Name & Seal) Solemnly affirmed before me on this day of at by the Deponent above named who is identified to me by, Advocate.
Signature OATH COMMISSIONER FOR TAKING AFFIDAVIT (Name & Seal)
FORM B [regulation 6(3)] SECURITIES AND EXCHANGE COMMISSION OF PAKISTAN LICENSE TO ACT AS DEBT SECURITIES TRUSTEE License No Islamabad, the (date), 1. The Securities and Exchange Commission of Pakistan having considered the application for grant of license as a Debt securities trustee under regulation 5(1) of the Debt securities trustee Regulations, 2016 (the Regulations) read with Section 68 of the Securities Act, 2015 (the Act) by [Name of the applicant]Applicant) and being satisfied that the Applicant is eligible for license and that it would be in the interest of the securities market so to do hereby grants license, in exercise of the powers conferred under regulation 6(3) of the Regulations read with Section 69 of the Act to the Applicant as a Debt securities trustee to carry out the activities as specified in the Regulations and the Act subject to any condition that may be imposed hereafter. 2. Unless cancelled or suspended this license is valid for a period of one year from the date of its issuance.
For and on behalf of the Securities and Exchange Commission of Pakistan Authorized Signatory ****
FORM C (regulation 7(1)] APPLICATION FOR GRANT OF RENEWAL OF LICENSE AS DEBT SECURITIES TRUSTEE To,
The Securities and Exchange Commission of Pakistan, (Full address) Pursuant to the decision of the Board of Directors of [Name of the applicant] taken in its meeting held on[Date of Meeting], we hereby apply for renewal of license as Debt securities trustee under regulation 7(1) of the Debt securities trustee Regulations, 2016 read with Section 69 of the Securities Act, 2015 (the Act). The information and documents mentioned in Annexure-II are attached herewith Date: Place: Signature:
Name of the Chief Executive Officer, the Company Secretary or the Chief Financial Officer duly authorized by the BOD through a resolution for signing and submission of this application.
Annexure-II [regulation 7(1)] A Debt securities trustee shall submit the following information along with the application for renewal of its license,- Detail of non-compliance, if any, during the last one year by the Debt securities trustee with any provision of the Act or these Regulations and reasons thereof. Detail of legal proceedings initiated against the Debt securities trustee and penal actions taken against it by the Securities and Exchange Commission of Pakistan or any other regulatory authority during the last one year. Detail of changes, if any, in the status of the Debt securities trustee. Detail of changes, if any, in the sponsors of the Debt securities trustee, its directors, or substantial shareholders. Detail of changes in controlling interest in the parent company, if any, of the Debt securities trustee. Undertaking on a stamp paper stating that the Debt securities trustee, its directors, sponsors and senior management officers are in compliance with all the applicable requirements of the Regulations and the conditions imposed at the time of grant of license and its renewal. Detail of default, or delay in profit payment or redemption, if any, by the issuers including the following: the action taken by the Debt securities trustee to safeguard the interest of debt securities holders; mode of enforcement of security, if any; and c) compensation provided to the debt securities holders. For and on behalf of(Name of the applicant)

information. Instructions: (i) The applicar documents to the Com (ii) All columns should also be filled in (iii) Information, application. FORM D [Regulation 7(2)] SECURITIES AND E. CERTIFICATE OF RI LICENSE AS DEBT S License. No	nt must submit applimission. of the application for as "Not Applicable which needs to be XCHANGE COMMENEWAL OF SECURITIES TRUS —— es and Exchange Conse under regulation the Act) by [N	ication for licens orm should be fill " or "Not Releval supplied in more MISSION OF PAI STEE mmission of Paki	se in this form led in. In case nt". e details may b	authorized by BOD to submit the above-mentioned duly filled in and signed, together with supporting a column is not relevant or not applicable, the same provided on separate sheet(s) and attached to the
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Act to the Applicant as		ame of the application	ot securities tru [cant] (the A sterest of the pu	ustee Regulations, 2016 read with Section 69 of the Applicant) and being satisfied that the Applicant ublic and the securities market so to do hereby gra 7(2) of the Regulations read with Section 69 of the
				s as specified in the Regulations and the Act subje
to any condition that m	nay be imposed here			
			he license is v	valid for a period of one year from the date of th
issuance of this certific	cate of renewal.			
For and on behalf of th	ne			
Securities and Exchange	ge Commission of P	akistan		
Authorized Signatory				
FORM E				
<u>AFFIDAVIT</u>				
(Regulation 10)				
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				eligibility criteria mentioned at sub-regulations (3
(5), (6) and (7) of regu				
3. "(name of other requirements of t				elevant requirements of the Securities Act, 2015 an
DEPONENT				
Signature				
The Deponent is identi	ified by me.			
Signature				
ADVOCATE				
(Name & Seal)				
Solemnly affirmed bef me by, Advo		day of	at	_ by the Deponent above named who is identified
Signature				
OATH COMMISSION	NER FOR TAKING	AFFIDAVIT		