

**GOVERNMENT OF PAKISTAN**  
**SECURITIES AND EXCHANGE COMMISSION OF PAKISTAN**

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*Islamabad, the 1<sup>st</sup> November, 2019*

**NOTIFICATION**

**S.R.O. 1306 (I)/2019.-** In exercise of the powers conferred by section 15 of the Corporate Restructuring Companies Act, 2016 (XXXII of 2016), read with clause (b) of section 43 of the Securities and Exchange Commission of Pakistan Act, 1997 (XLII of 1997), the Securities and Exchange Commission of Pakistan with the approval of the Federal Government, is pleased to make the following rules, the same having been previously published vide Notification S.R.O 35(I)/2018 dated 17<sup>th</sup> January, 2018 and SRO 243(I)/2024, dated the 20<sup>th</sup> February 2024 namely: -

**1. Short title and commencement.-** (1) These rules shall be called the Corporate Restructuring Companies Rules, 2019.

(2) These Shall come into force at once.

**2. Definitions.** - (1) In these rules , unless there is anything repugnant in the subject or context,-

(a) **“Act”** means the Corporate Restructuring Companies Act, 2016 (XXXII of 2016);

<sup>1</sup>[(aa) **“Board”** means Corporate Restructuring Board as defined in clause (b) of sub-section (14) of section 8A of the Act;]

(b) **“Companies Act”** means the Companies Act, 2017 (XIX of 2017); and

(c) **“Form and Annexures”** means form and annexures appended to these rules.

(2) The words and expression used in these rules but not defined herein shall have the same meaning as assigned thereto in the Act and the Companies Act, 2017 (XIX of 2017).

**3. Eligibility and licensing procedure.-** (1) Any person may apply to the Commission for grant of licence to carry on business as a corporate restructuring company under the Act subject to the following eligibility criteria, namely:-

(a) the promoters and directors are, in opinion of the Commission, the persons of means and integrity and have special knowledge and experience of matters regarding restructuring of companies in distress, financial engineering techniques and skills and capacity to deal with the out of court work out;

(b) the promoters have given an undertaking that they shall not enter into any agreement or utilize the assets of the financial institutions or companies for personal gain;

(c) a company shall be incorporated with such paid up capital as may be specified by Commission in consultation with the State Bank of Pakistan and with approval of Ministry of Finance;

(d) proposed director, officer or employee of such company shall not be such a person who has been convicted of any offence involving fraud or breach of trust and

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<sup>1</sup> Inserted vide SRO dated 243(I)/2024 dated February 20, 2024

adjudged as insolvent or who has suspended payment or has compounded with his creditors;

- (e) there is no instance of overdue or past due payment to a financial institution, irrespective of amount, appearing in the latest consumer credit information report (CCIR) of the person and of the companies, Limited Liability Partnerships, firms, or sole proprietorships where promoter is chief executive, director (other than nominee director), partner or owner; and
- (f) any other requirement as the Commission may deem fit.

(2) The application under sub-rule (1) shall be on the format as provided in Form-I along with such supporting documents as provided in the Annexure A along with payment of fee of fifty thousand Rupees deposited with the designated bank branch and accounted for to the Commission.

(3) The application under sub-rule (1) may be made by the applicant himself or through a person duly authorized in this behalf, who is either –

- (a) a person named as subscriber or director in the articles or a chief executive; or
- (b) an intermediary duly registered with the Commission under the Intermediary (Registration) Regulations, 2017.

(4) The Commission, after satisfying itself that the applicant meets the eligibility criteria as provided in sub-rule (1), may approve the application and direct the applicant to incorporate the corporate restructuring company and intimate the Commission immediately.

(5) Subject to intimation under sub-rule (4), the Commission may, on being satisfied that the applicant is eligible for licence under these rules, grant a licence on the format as set out in Form-II, subject to such general or special conditions as it may deem fit to impose or that may be subsequently imposed.

(6) The licence granted shall remain valid unless voluntarily surrendered by the corporate restructuring company or cancelled by the Commission.

(7) Any person providing services of or holding himself out as corporate restructuring company at the time of coming into force of these rules shall get licence from the Commission under these rules within a period of six months from the date of notification of these rules in the official Gazette or such extended period as may be allowed by the Commission on application made by the company.

(8) The Commission may refuse to grant a licence after giving a reasonable opportunity of hearing to the applicant, if in opinion of the Commission such applicant does not fulfill the requirements prescribed in the Act and these rules and where the Commission, after taking into account the facts, is of the view that it is not in the interest of investor or financial services market to grant such licence.

(9) The order of refusal to grant a licence shall be communicated to the applicant stating therein the grounds of rejection.

(10) A corporate restructuring company whose application for the grant of licence is refused under sub-rule (8) shall, within three months from date of order of such refusal, take necessary steps to either get its name struck off from the register in terms of section 426 of the Companies Act or get itself wound up voluntarily.

(11) In case of failure to take any of the actions under sub-rule (10), the Commission may make an application to the Court having jurisdiction for winding up of the company in the manner prescribed in sub-section (3) of section 13 of the Act.

**4. Cancellation of licence.-** (1) Subject to section 11 of the Act, the Commission may, after providing to corporate restructuring company a reasonable opportunity of being heard, cancel the licence of a corporate restructuring company, if –

- (a) in opinion of the Commission, the corporate restructuring company has been in violation of any provision of these rules or condition of licence; or
- (b) any of its directors or chief executive is by a competent court of law convicted for an offence of fraud or any criminal offence of moral turpitude; or
- (c) it is declared undischarged insolvent by a court;
- (d) it is wound up by an order passed by a court of competent jurisdiction; or
- (e) it voluntarily makes application to the Commission and the Commission, upon being satisfied that the corporate restructuring company has completed all the formalities for closure of its business, including but not limited to pending obligations, accepted the application.

(2) The Commission may, while cancelling licence of a corporate restructuring company, take such measures and issue such directions as it deems appropriate as are not inconsistent with the Act.

**5. Declaration by companies or financial institutions.-** The financial institutions or companies availing services of corporate restructuring company licensed by the Commission for recovery of its non-performing assets shall provide full support and assistance in the provision of documentation including details of obligations, claims, registered interests, pending or threatened litigation through disclosures of all cases and the court in which such litigations or cases are pending, amount of claims, finance or loan pertaining to the nonperforming assets granted by the companies or financial institutions to the obligator and the collateral thereof held by the financial institutions and any part payments of the finance or loan made by the obligator to the company or the financial institution.

<sup>2</sup>**6. Liquidation of trust. -** (1) The trust may be liquidated by occurrence of any of the following events subject to approval of three-fourth majority of beneficiaries of the trust, namely:

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- (a) when the objective for establishment of trust including acquisition, disposal, resolution or settlement of non-performing assets has been achieved and net proceeds of such assets have to be disbursed as per the constitutive document of the trust and transfer and assignment agreement;
- (b) where the corporate restructuring company goes into liquidation, becomes bankrupt or has a liquidator appointed over its assets, or its licence has been cancelled or it does not hold a valid licence;
- (c) if in the opinion of the corporate restructuring company, the trust is not commercially viable or the purpose of the trust cannot be accomplished; and

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<sup>2</sup> Inserted vide SRO dated 243(I)/2024 dated February 20, 2024

(d) on occurrence of any event or circumstances which, in the opinion of the corporate restructuring company, requires the trust to be liquidated.

(2) Where the trust is to be liquidated, the corporate restructuring company shall present to its board of directors, the relevant information with regard to the realization of proceeds of the trust property including non-performing assets and prescribed manner of disbursement of net proceeds as defined in the constitutive document of the trust and transfer and assignment agreement for seeking permission for liquidation of the trust:

Provided that where a trust is to be liquidated in terms of clause (b) of sub-rule (1) and a liquidator is appointed, the liquidator shall prepare, or cause to be prepared, such information and may take necessary measure for liquidation of trust:

Provided further that the corporate restructuring company shall intimate to the Corporate Restructuring Board regarding decision of liquidation of trust within seven working days of such decision, failing which the Commission may, upon intimation by the Board, initiate proceedings against the corporate restructuring company in terms of section 13 of the Act.

(3) The proceeds from the sale of the trust property including non-performing assets shall be first utilized towards discharge of such liabilities as are due and payable under the trust. After making appropriate provision for meeting the expenses connected with such liquidation, the balance shall be paid to the beneficiaries in proportion to their respective interest in the assets of the trust.

(4) On the completion of the liquidation process of the trust, the corporate restructuring company shall present to its board of directors a report on the liquidation process containing particulars including the steps taken for disposal of assets of the trust before liquidation, expenses of the trust for liquidation, net assets available for distribution to the beneficiaries and a certificate from the auditors of the trust in this regard:

Provided that where a trust is to be liquidated in terms of clause (b) of sub-rule (1) and a liquidator is appointed, the report on the liquidation process of the underlying trust shall be prepared or caused to be prepared by the liquidator:

Provided further that the aforesaid report shall also be made available to the beneficiaries of the trust by the corporate restructuring company or the liquidator, as the case may be.

(5) In process of liquidation of a trust, the corporate restructuring company or the liquidator, as the case may be, shall comply with the applicable provisions of the prevalent provincial trust laws.]

**<sup>3</sup>[7. Composition, appointment and governance of the Board and its code of conduct.** - (1) With effect from such date as the Federal Government may, by notification in the official Gazette, appoint, there shall be established, for the purposes of the Act, a Board by the name of the Corporate Restructuring Board.

(2) The office of the Board shall be at such place as the Federal Government may, by notification, specify.

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<sup>3</sup> Inserted vide SRO dated 243(I)/2024 dated February 20, 2024

(3) The Board shall comprise maximum five whole-time members who shall be appointed by the Federal Government in accordance with the approved procedure. At least three of these members shall be appointed from private sector:

Provided that these members shall not be appointed unless they meet the following criteria, namely: -

- (a) practitioners with at least twenty years working experience in the fields of banking, accountancy, law or economics;
- (b) should have served in senior level positions in their relevant field in private or public organizations;
- (c) at least two of the members should have five years' experience of business revival and rehabilitation and matters ancillary there to;
- (d) shall be the persons of integrity, expertise, eminence and having relevant experience and sound knowledge of dealing with company law or recovery of non-performing assets or restructuring and rehabilitation of companies in financial distress; and
- (e) shall not be more than age of sixty-two years at the time of their appointment;

(4) The Federal Government shall designate one of the members to be the Chairman of the Board.

(5) Subject to these Rules, the following procedure may be observed by the Federal Government for the appointment of members of the Board, namely: -

- (i) The Minister-in-Charge of the Federal Government shall constitute a selection committee who shall be responsible for shortlisting and recommending suitable candidates to the Ministry of Finance for onward submission to the Cabinet for the appointment of members;
- (ii) The selection committee shall, -
  - (a) formulate job description, eligibility criteria and skills required for the position of members;
  - (b) decide evaluation parameters in accordance with the criteria as provided in this rule;
  - (c) place a public advertisement in at least three daily newspapers having wide circulation. The advertisement shall also be placed on the website of the relevant Ministry; and
  - (d) finalize a list of such number of eligible candidates as the selection committee may deem fit, in order of merit, based on eligibility criteria, for an interview;
- (iii) where the selection committee is not satisfied with the quality of the candidates, it may re-advertise and start the process afresh; and
- (iv) the Ministry of Finance shall submit to the Cabinet for approval a panel of three candidates selected against each position.

(6) The Chairman and the members shall be appointed for a period of not more than five years and their term shall not be renewable or extendable. The Chairman shall be the chief executive officer of the Board and along with the other members shall, subject to the procedure made by the Board, be responsible for policy and administration of the affairs of the Board.

(7) The members and employees of the Board shall be subject to the code of conduct provided in Annexure-B to these rules.

(8) No person shall be appointed as a member, if –

- (a) he has been convicted of an offence involving moral turpitude;
- (b) he has been or is adjudged insolvent by a court of law;
- (c) he is incapable of discharging his duties by reasons of physical, physiological or mental unfitness and has been so declared by a

- registered medical practitioner appointed by the Federal Government;
- (d) he has entered into a plea bargain arrangement with the National Accountability Bureau or has been the subject of adverse action by any other financial regulatory body.

(9) No member shall continue as a member, if –

- (a) in the opinion of the Federal Government the performance of member is not satisfactory and as such it may give one month's notice to the member to cease to hold the office;
- (b) he has been convicted of an offence involving moral turpitude;
- (c) he has been or is adjudged insolvent by a court of law;
- (d) he is incapable of discharging his duties by reasons of physical, physiological or mental unfitness and has been so declared by a registered medical practitioner appointed by the Federal Government;
- (e) he, being a member, absents himself from three consecutive meetings of the Board, without leave of the Board;
- (f) he fails to disclose any conflict of interest at or within the time provided for such disclosure or contravenes any of the provisions of the Act pertaining to unauthorized disclosure of information;
- (g) he has so abused his authority in official capacity as to render his continuation in office detrimental to the public interest; and
- (h) he has entered into a plea bargain arrangement with the National Accountability Bureau or has been the subject of adverse action by any other financial regulatory body:

Provided that no member shall be removed under clause (g) unless he has been provided a reasonable opportunity of being heard.

(10) Subject to sub-rule (9), appointment of any member may, at any time, be revoked and he may be removed from his office by order of the Federal Government if it is found that such person stands disqualified under sub-rule (9):

Provided that the Federal Government may by recording the reasons in writing remove a member from the office if in its opinion it is expedient in the public interest so to do.

(11) Unless a disqualification referred to in sub-rule (9) arises from the judgment or order of a court or tribunal of competent jurisdiction under any relevant provision of applicable law, a member shall not be removed or his appointment shall not be revoked without an inquiry by an impartial person or body of persons constituted in accordance with such procedure, as may be notified by the Federal Government.

(12) A member may at any time resign from his office by a written notice addressed to the Federal Government.

(13) The office of a member or Chairman shall ipso facto be vacated if he dies.

(14) The quorum of the meetings of the Board shall not be less than three including the Chairman:

Provided that participation of members by video conferencing or by other audio-visual means shall also be counted for the purpose of quorum.

(15) Decisions in the meeting of the Board shall be made on the basis of majority votes of the members present and voting, and in the event of an equality of votes, the Chairman shall have a casting vote.

(16) Any casual vacancy occurring on the Board shall be filled up by the Federal Government within ninety days.

(17) A member, who has or who becomes aware of the probable conflict of interest that may be arising in any matter coming up for consideration at a meeting of the Corporate Restructuring Board, shall disclose nature of his interest immediately to the

Board and such disclosure must be recorded in writing in proceedings of the Board, and such member shall not take part in any deliberation or decision of the Board with regard to such matter.

(18) A member shall give written notice to the Federal Government of all direct or indirect pecuniary interests that he has or acquires in a body corporate carrying a business in Pakistan.

(19) The members including the Chairman shall be paid competitive remuneration and be eligible for such privileges as may be determined by the Federal Government at the time of appointment.

(20) The Board shall propose an organizational structure with necessary human resource requirements along with the qualifications, skill set and remuneration for approval of the Ministry of Finance as it may considers necessary for the efficient discharge of its functions in accordance with the budgetary allocations notified by the Federal Government.]

**<sup>4</sup>[8. Functions of the Board and its members. - (1) The Board shall perform all or any of the following functions, namely: -**

- (a) review of the scheme being presented by corporate restructuring company in accordance with the provisions of the Act;
- (b) invite objections to the scheme from all the stakeholders. Objections shall be invited by following process, namely: -
  - (i) the Board shall issue a written notice of at least fourteen days, further extendable for three days on just cause, to all parties concerned with the scheme to file their comments;
  - (ii) the objections shall be filed in writing along with the supporting material and shall be solemnly affirmed by the parties;
  - (iii) any objection received after the deadline shall only be entertained at the discretion of the Board;
  - (iv) the Board shall appoint a date for personal hearing by giving a written notice of at least seven days to all parties that requested for such hearing, including the applicant company; and
  - (v) the Board shall conclude the review proceedings of the scheme not later than ninety days of its submission unless there are exceptional reasons justifying the extension for a reasonable period which shall be recorded in writing by the Board
- (c) call for information and records from corporate restructuring companies and other stakeholders;
- (d) collect and maintain record of proceedings and decisions;
- (e) issue necessary guidelines with regard to presenting the scheme and proceedings of the Board;
- (f) sanction, modify or refuse to sanction the scheme through an order in writing;
- (g) charge such fees and other charges as may be notified by the Federal Government; and (h) any other functions ancillary and incidental to thereto.

(2) The Board shall carry out its functions and conduct its business in an orderly manner in accordance with the procedure laid down by the Board.]

**<sup>5</sup>[9. Budgetary allocation for proper functioning of the Board. – (1) The Federal Government may make to the Board such budgetary allocation or grants of such sums of money as it may think fit for being utilized for the purposes of proper functioning of the Board.**

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<sup>4</sup> Inserted vide SRO dated 243(I)/2024 dated February 20, 2024

<sup>5</sup> Inserted vide SRO dated 243(I)/2024 dated February 20, 2024

(2) There shall be constituted a Fund to be called the Corporate Restructuring Board Fund to which shall be credited—

- (a) all grants, monies and allocations received from such sources as may be notified by the Federal Government;
- (b) any fees and other charges of the Board, as notified by the Federal Government in the official Gazette; and
- (c) such other funds as may be notified by the Federal Government.

(3) The Fund shall be applied for meeting—

- (a) the salaries, allowances and other remuneration of the members and staff of the Board;
- (b) the expenses of the Board in the discharge of its functions; and
- (c) such other purposes as may be notified by the Federal Government.

(4) The Board shall maintain proper accounts and other relevant records and prepare an annual statement of accounts in such form and manner as may be notified by the Federal Government in consultation with the Auditor General of Pakistan.

(5) The accounts of the Board shall be audited by the Auditor General of Pakistan at such intervals as may be specified by him and any expenditure incurred in connection with such audit shall be payable by the Board to the Auditor General of Pakistan.]

**<sup>6</sup>[10. Contents of the scheme.** – There shall be made out and submitted to the Corporate Restructuring Board, along with the scheme, a solemnly affirmed statement as to the affairs of the principal obligor which shall contain the following minimum particulars, namely: -

- (a) particulars of the obligor's assets, debts and liabilities including the detail of cash balance in hand and at the bank;
- (b) the names and addresses of the obligor's creditors including the amount of secured and unsecured debts;
- (c) the names and addresses of the persons from whom debts of the obligor are due;
- (d) property in possession, the place where and the person in whose possession such property may be found; and
- (e) such other particulars as may be required by the Board in the discharge of its functions under the Act.]

**<sup>7</sup>[11. Call for information.** – For the preparation of a scheme, a corporate restructuring company may call upon the concerned financial institutions by way of a notice, giving a period of fourteen days, to submit an affidavit of its authorized officer which shall solemnly affirm the following information, namely: -

- (a) the total principal amount owed by the obligors and outstanding as of the date of the notice;
- (b) the type, date and principal amount of each finance facility advanced to the obligors;
- (c) the type, date of creation and registration, amount and ranking of all the security interests, created by the obligors respectively for each finance facility;
- (d) the names of any other financial institutions that share any security interests and the sharing basis;
- (e) the market value and forced sale value of each collateral and property subject to security interest, as assessed by a credible valuator, duly registered with the Pakistan Engineering Council and enlisted as approved professional valuers by Pakistan Banks Association; and
- (f) any other information that the corporate restructuring company may

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<sup>6</sup> Inserted vide SRO dated 243(I)/2024 dated February 20, 2024

<sup>7</sup> Inserted vide SRO dated 243(I)/2024 dated February 20, 2024

require by notice in this behalf.”; and

**Form-I**  
[see rule 3 (2)]

To,  
The Securities and Exchange Commission of Pakistan  
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Subject: **APPLICATION FOR GRANT OF LICENCE TO FUNCTION AS A CORPORATE  
RESTRUCTURING COMPANY (PROPOSED)**

**1. Applicant details**

Proposed Name  
of the Company

**2. Payment details**

Name of Bank  
Branch

Fee Paid  
Date of Receipt

Receipt No.

**3. Particulars of proposed subscribers:**

Name in full	CNIC No. or passport No. (in case of foreign national)	Father's/Husband's Name	Usual residential address	Nationality	Name(s) of companies, LLPs, firms, or sole proprietorships where subscriber is chief executive, director, partner or owner
(1)	(2)	(3)	(4)	(5)	(6)

4. It is requested to kindly allow incorporation of the proposed company and grant licence under rule 3 of the Corporate Restructuring Rules, 2019 having regard to the information stated /attached.

5. It is certified that the information provided in the application and the attached documents are correct to the best of my knowledge and belief and nothing is concealed. I have also scrutinized the application and the accompanying documents, and is satisfied that the same are drawn up in conformity with the provisions of the Corporate Restructuring Companies Act, 2016 and rules made thereunder and fulfill the eligibility criteria and conditions for the grant of licence.

**6. Particulars of the authorized representative:**

Signature	
Full Name (in Block Letters)	
Father's/ Husband's name	
Nationality	
CNIC No.	
Full Address	

**7. Date**

Day		Month		Year			

**ANNEXURE A**  
*[see rule 3 (2)]*

**DOCUMENTS TO BE SUBMITTED WITH THE APPLICATION UNDER RULE 3**

The application shall be accompanied by the following information/documents/statements:-

- (a) An 'affidavit/undertaking' on the stamp paper of appropriate value from each proposed subscriber as specified;
- (b) 'Power of Attorney' (Authority Letter) on the undermentioned format on Stamp Paper of appropriate value made by all the subscribers in favor of a person (meeting the criteria mentioned in the rules) to present the application before the Commission on their behalf, and to make other amendments, additions, corrections etc., in the documents and also to collect licence as specified;
- (c) Copy of draft Memorandum and Articles of Association;
- (d) Copies of CNICs/passport (in case of foreign national) of all proposed subscribers and authorized representative;
- (e) Brief Bio-data/ Resume including previous experience of all the applicants on the undermentioned format;
- (f) Copy of valid availability of name letter / email issued by Company Registration Office indicating that the proposed name is available; and
- (g) Original paid Challan or other prescribed receipt for payment of fee.

**Code of Conduct  
For Members and Employees of the Corporate Restructuring Board**

**1. Application.** - This code shall apply to the following persons hereinafter referred to as the "subjects", namely: -

- (i) members of Board; and
- (ii) all employees and staff of the Board including temporary, seconded or contract employees, advisers, consultants and outsourced staff.

(2) Violations of this Code may result in disciplinary action, including where appropriate suspension, or dismissal from employment or cessation of appointment.

(3) All the subjects are expected to be aware of and comply with this Code.

**2. Conflict of interest.** - This code should be read in conjunction with relevant provisions of Corporate Restructuring Companies Rules, 2019 ("CRC Rules") and section 8A of the Corporate Restructuring Companies Act, 2016 ("CRC Act").

**3. Substance of conflict of interest.** - (1) A conflict of interest arises when a subject has an interest, pecuniary or otherwise, which can be regarded as a conflict of interest between his duty to perform his functions under the CRC Act and CRC Rules, and such interest which could impair his ability to consider and decide any question impartially or create bias in his advice. Conflicts of interest may arise in various ways, for example, as a result of –

- (i) a direct or indirect financial interest, including an interest held by a commercial undertaking that the subject has connections with;
- (ii) a personal association or relationship with those affected, or likely to be affected, by the matter;
- (iii) an expectation of a future interest;
- (iv) a previous association with a matter; or
- (v) an interest with a common interest group, such as a public or private entity.

(2) The list under sub-paragraph (1) is not exhaustive and the situations noted therein may not necessarily give rise to a significant conflict of interest in all cases.

**4. Responsibilities.** – (1) A subject shall carry out his work in an environment that is free from any suggestion of improper influence and shall take all reasonable steps to avoid being in an actual, apparent or potential conflict of interest.

(2) A subject shall take steps to ensure that any conflict of interest to which he may be subject does not affect, or reasonably appear to affect, a decision taken by the Board. It is responsibility of a subject to disclose potential or actual conflicts of interest with his duties at the Board, as soon as it arises or he becomes aware of it.

(3) No subject shall exploit, or reasonably appear to exploit, to his personal advantage any personal or professional relationships with any obligor, corporate restructuring company, creditor, financial institution, stakeholder or any organization with which the Board may have contractual or business relationship, or an officer or employee of such organizations.

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<sup>8</sup> Inserted vide SRO dated 243(I)/2024 dated February 20, 2024

(4) In determining to exercise of powers, subjects must not suggest, participate in or assist an act aimed at a particular individual for reasons of personal prejudice, vindictiveness or animosity.

**5. Types of conflict to avoid.** – The subject shall avoid certain interests hereafter defined, namely: -

**(i) Participation in decision-making.** – A subject shall not participate in making any decisions at the Board if he could benefit from the decision. If a subject is a member of a body or group, he may not, in the course of his duties at the Board, participate in, or attempt to influence, any decision making of that body or group if,-

- a. he could benefit from the decision; or
- b. as a result of the decision, the interests of the body or group could conflict with the interests of the Board.

**(ii) Preferential terms.** – A subject shall not accept the services of an obligor, corporate restructuring company, creditor, financial institution or Board's stakeholder entity on terms that he knows are more favorable than the entity normally offers.

**(iii) Preferential treatment.** – (a) During the course of appointment with the Board, a subject shall not give preferential treatment, or the appearance that he is giving preferential treatment, to any person or entity or any former employee, or member at the Board.

(b) During the course of his appointment with the Board, a subject shall not offer assistance to any person or entity dealing with the Board other than assistance given in the ordinary course of performing his duties or professional obligations.

**(iv) Family relationships.** – A subject shall not influence-

(i) a contract on behalf of the Board with

- a. a member of his family; or
- b. a person or entity that he or a member of his family has a significant relationship with or a substantial interest in; or

(ii) directly or indirectly the hiring of a member of his family.

**(v) Outside engagements and activities.** – A subject shall not engage in a business or undertaking, outside his employment or appointment with the Board, if-

- (i) his private interest in such undertaking could conflict with his duties at the Board;
- (ii) his role at the undertaking would interfere with his ability to perform his duties at the Board;
- (iii) the engagement is in a professional capacity and is likely to influence or harm his ability to perform his duties at the Board; or
- (iv) the Board's premises, equipment or supplies are used.

**6. Involvement in the Board's matters.** – A subject shall not exercise his authority in a matter, if he-

- (i) has a personal or pecuniary interest relating to the matter that is, or could reasonably be perceived, to conflict with his ability to exercise an unbiased judgment;
- (ii) believes that he would be unable to render an impartial decision; or
- (iii) has continuing or prior associations or relationships, including family and other close personal relationships, that would reasonably be perceived as preventing him from rendering an impartial decision.

**7. After the subjects leave the Board.** – To avoid an actual, apparent or potential conflict of interest between his new employment and his former duties with the Board,

the following conditions shall apply to the activities after a subject leaves the Board and these conditions are not intended to overly restrict former employees and members in seeking other jobs.

- (i) **Confidential information.** – A subject who cease to be so subject shall not use confidential information that he obtained during his employment or appointment with the Board in any business or undertaking. A subject who cease to be so subject shall not disclose confidential information to any person or entity.
- (ii) **Preferential treatment.** – A subject being former member or employee of the Board shall not seek preferential treatment by, or privileged access to, members or employees of the Board.
- (iii) **Continued involvement in the Board’s matters.** – A subject being a former member or employee of the Board may not advise or otherwise assist any obligor, corporate restructuring company, creditor, financial institution, Board’s stakeholder entity or any other person or entity in connection with any application, proceeding or other matter that he was involved in when he was working at the Board, unless-
  - a. the Board is no longer involved in it; or
  - b. one of the exceptions noted in paragraph 7 applies.
- (iv) **Appearing before the Board.** – A subject being former member or employee of the Board may not communicate with, or appear before the Board or its employee, on any application, proceeding, hearing or other Board’s matter for a period of twelve months unless he-
  - a. advises or otherwise assists the Board with the matter that he was involved in when he was with the Board; or
  - b. submits written comments to the Board in response to a public request for comment by the Board.
- (v) **Employment.** – (1) A subject being former member or employee shall not accept employment with an obligor, a corporate restructuring company, creditor, financial institution, a stakeholder of the Board or serve as a member of the Board of directors or other governing body of an obligor, a corporate restructuring company, creditor, financial institution or a stakeholder of the Board within the first six months of leaving the Board, if, during the six months before leaving the Board, he had-
  - a. substantial involvement with them; and
  - b. access to confidential information that, if disclosed to them, could result in harm to the Board or could give them an unfair advantage in relation to other parties.(2) For employees and members, the Board shall determine the substantial involvement and access to confidential information in respect of the subparagraph (1).
- (vi) **Lobbying.** – A subject being former employee or member shall not lobby any member or employee of the Board for, or on behalf of, an obligor, a corporate restructuring company, creditor, financial institution or a stakeholder of the Board for the first twelve months after leaving the Board.
- (vii) The disclosures made under this paragraph of the Code shall be kept confidential and shall not be disclosed except where there is-
  - a. a requirement for disclosure for the purpose of managing potential or actual conflicts or for disciplinary proceedings; or
  - b. any legal or regulatory obligation to disclose the information.

**8. Confidentiality.** – (1.) Confidential information is any information that-

- (i) is not available with the public;
- (ii) dissemination of which in any form could result in harm to the Board;
- (iii) possession or access to which could give the person to whom it is disclosed an advantage; or
- (iv) the information is marked as “confidential”.

(2) The subjects because of their position with the Board have access to confidential information about Board, its employees, stakeholders, the obligors, corporate restructuring companies, creditor, financial institution, government and other

parties that they deal with. The subjects shall be responsible to safeguard the confidentiality of information that is in their possession or they have access to.

- (3) A subject shall not use confidential information-
- (i) to directly or indirectly benefit him or anyone else; or
  - (ii) in a business or for other activities outside his appointment with the Board.

(4) A subject shall not disclose confidential information outside the Board unless authorized to do so by law or the Board. A subject may disclose confidential information to others at the Board only when it is required to properly perform his duties or by law. A subject must avoid discussion of a matter with any person outside the Board while that matter is pending consideration by the Board.

(5) A subject shall not use any non-public information in his access related to an obligor, a corporate restructuring company, creditor, financial institution or a stakeholder of the Board for his personal gain or gain of anyone else.

(6) A subject shall not inform, other than is necessary to properly perform his duties, another person of non-public information related to an obligor, a corporate restructuring company, creditor, financial institution or a stakeholder of the Board.

(7) A subject shall not accept a gift, directly or indirectly, in exchange for disclosing confidential information.

(8) Any leakage of confidential information by a subject would be dealt with as an act of serious misconduct and could attract disciplinary actions.

**9. Independence.** – (1) The subjects shall not perform such functions so as to affect their independent determination of any matter being considered by the Board.

(2) The subjects shall perform their functions above fear of unjust criticism by a person, party or group.

(3) All subjects shall ensure, protect, maintain and promote the independence of the Board at all times.

**10. Ethical responsibilities.** – (1) The subjects shall act in an honest and ethical manner when dealing with each other, stakeholders and other third parties, to promote trust and confidence.

(2) The subjects shall not solicit any gift or other item of monetary value from any person or entity seeking decision from, doing business with, or conducting activities under ambit of the Board, or whose interests may be substantially affected by the performance or non-performance of their duties.

(3) The subjects shall discourage to participate in any private event or function organized by an obligor, a corporate restructuring company, creditor, financial institution or a stakeholder or supplier of the Board and shall encourage not to invite them in their own private functions.

(4) Any actions casting doubt on integrity of the Board shall be considered as acts of serious misconduct.

(5) The subject shall recognize their obligation to preserve the sanctity of the processes administered by them and for this purpose pursue vigorously and diligently all matters which they oversee.”.]

**To be signed by each subscriber  
AFFIDAVIT / UNDERTAKING**

I, Mr. \_\_\_\_\_ son of \_\_\_\_\_, CNIC/Passport number \_\_\_\_\_ resident of \_\_\_\_\_ and promoter of [Name of proposed Company] do hereby, solemnly affirm and testify that the contents of the application under rule 3 of the Corporate Restructuring Companies Rules, 2019 and annexed documents are true and correct to the best of my knowledge and belief and declare that:-

- (a) I have special knowledge and experience of matters regarding restructuring of companies in distress, financial engineering techniques and skills and capacity to deal with the out of court work out required for the attainment of object of the corporate restructuring company;
- (b) I have not been associated with any money laundering or terrorist financing activities and neither have approved receipt of nor received such monies and likewise neither have approved disbursement of nor disbursed such monies in any manner for money laundering or terrorist financing purposes;
- (c) I have not been associated with any illegal banking business, deposit taking or financial dealings;
- (d) I have never been convicted of fraud or breach of trust or of an offence involving moral turpitude or removed from services for misconduct;
- (e) I have neither been adjudged an insolvent nor has suspended payment to any financial institution or any other person or has compounded with any creditors;
- (f) I and the companies, LLPs, firms, or sole proprietorships where I am chief executive, director (other than nominee director), partner or owner has no overdue payment of any financial institution;
- (g) Neither I nor companies in which I am a director or major shareholder have defaulted in paying taxes as on the date of application;
- (h) I have not been a sponsor, director or chief executive of a defaulting cooperative finance society or finance company;
- (i) I have never remained nor am on the exit control list of the Ministry of Interior;
- (j) I shall not enter into any agreement or utilize the assets of the financial institutions for any personal gains;
- (k) I am fully aware of the affairs of the corporate restructuring company particularly the application under rule 3 of the Corporate Restructuring Companies Rules, 2019; and
- (l) Whatsoever stated in the application and accompanied documents is true and nothing has been concealed in the application.

Deponent  
(Signature of subscriber)

**Note:** To be made on stamp paper of requisite amount and duly attested by an Oath Commissioner.

**Power of Attorney / Authority Letter**

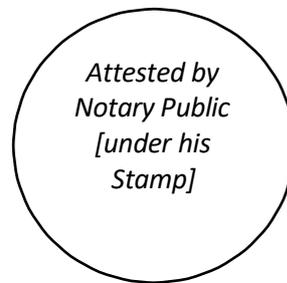
We, the following persons, being subscribers of the proposed company, namely,  
 ..... do hereby appoint and authorize Mr./Ms  
 ..... Son/daughter of ..... resident of  
 ..... whose signatures are given below, to present us before the  
 Securities and Exchange Commission of Pakistan to submit application/ papers for grant of  
 licence under rule 3 of the Corporate Restructuring Companies Rules, 2019, and to make  
 necessary amendments required by the SECP, to collect licence and to sign and give necessary  
 explanation on our behalf in relation to the above and the allied matters.

Sr.	Name of subscriber	Signature
(1)	(2)	(3)

Signature: .....  
 [Authorized Representative]  
 Full Name with CNIC Number

Witness to the signatures:  
 Signature: .....  
 Full Name, CNIC Number,

Father's/ Husband's Name,  
 Occupation and Full Address  
 Date: ..... Place: .....



**Note:** To be made on stamp paper of requisite amount and duly attested by Notary Public.

**RESUME**

*[To be used in application to seek grant of license to a Corporate Restructuring Company ]*

Promoter's Name: \_\_\_\_\_  
Nationality: \_\_\_\_\_  
NIC (Computerized)/ \_\_\_\_\_  
Passport No. (in case of  
foreigner) \_\_\_\_\_  
Old NIC No: \_\_\_\_\_  
National Tax Number: \_\_\_\_\_  
Date of Birth / Age: \_\_\_\_\_  
Father's/Husband's  
Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_  
\_\_\_\_\_

Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

Email / Telephone / Fax \_\_\_\_\_  
No. \_\_\_\_\_

**Educational Qualifications:** \_\_\_\_\_

**Experience Details** (with reference dates, period/ length of experience, organizations, nature of projects/work responsibilities regarding each of the office held/job performed to be stated in the following three sections):

A. Now working as (describe offices held at the moment and related work responsibilities):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. Previous Experience relating to Main Objects of the proposed Corporate Restructuring Company:

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_

C. Other experience:

1. \_\_\_\_\_  
\_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_  
3. \_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

*[To be signed by the promoter himself /herself or the authorized person presenting documents]*

**Note:** *If needed, the space for experience detail may be expanded or extra pages annexed.*

**Form-II**  
**[see rule 3 (5)]**

**LICENCE UNDER SECTION 4 OF THE CORPORATE RESTRUCTURING  
COMPANIES ACT, 2016**

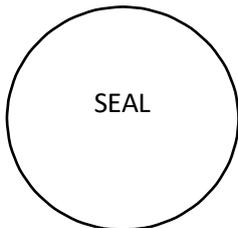
[Licence No. -----]

Whereas it has been proved to the satisfaction of the Securities and Exchange Commission of Pakistan (the "Commission") that the company named as-

**[Name of Company]**

formed with the primary object "[Main Objects]" and other objects contained in its Memorandum of Association is capable to function as a corporate restructuring company under the Corporate Restructuring Companies Act, 2016 (the "Act").

2. Now, therefore, in pursuance of sub-section (2) of section 4 of the Act, the Commission is pleased to grant the licence to the said Corporate Restructuring Company.
3. This licence is granted subject to the conditions as mentioned overleaf.
4. Given under my hand at Islamabad this \_\_\_\_\_ day of [month, year].



(Signature)  
Name and designation of licencing authority

**Conditions for grant of licence to  
[Name of Company]**

- (1) The subject company shall have a minimum paid up capital \_\_\_\_\_
- (2) The subject company (CRC) shall conduct due diligence at the time of acquiring / buying non-performing assets from a financial institution/ company.
- (3) No new director in lieu of the retiring / resigning/ casual vacancy shall be appointed by the Company unless prior approval of the Commission on application to appoint him/her as director is obtained.
- (4) The directors, officers or employees of the subject company, at all times, shall ensure compliance with the eligibility criteria specified in the Corporate Restructuring Rules, 2019.
- (5) No change in the Memorandum and Articles of Association of the company shall be made except with the prior approval of the Commission.
- (6) The company in all its letterheads, documents, signboards, modes of communication shall, with its name, state the phrase "A corporate restructuring company set up under Corporate Restructuring Act 2016".
- (7) The company shall comply with all other conditions as contained in its Memorandum of Association and in case of any conflict, the above listed conditions shall prevail.
- (8) The company shall comply with such conditions as may be imposed by the Commission from time to time.

Islamabad

File No.

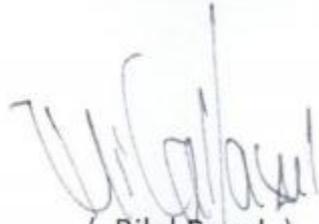
Date: [Month, Year]

\_\_\_\_\_  
Initials of licensing authority

Licence No.-----

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[[File No. SY/SECP/8/13]

  
( Bilal Rasul )  
Secretary to the Commission