SECURITIES AND EXCHANGE COMMISSION OF PAKISTAN

T# 21/14-15

INVITATION TO BIDS

The Securities and Exchange Commission of Pakistan invites sealed bids from the principal's authorized dealers/distributors/partners/resellers based in Pakistan and registered with sales tax department, having national tax number (NTN) for following:

S. No.	Items Required	Identification No.
a)	High End Production Servers RAM	[T#21(i) /14-15]
b)	Windows Server 2012 DC Edition Licenses	[T#21(ii) /14-15]
c)	Network switches at HO & CRO	[T#21(iii) /14-15]
d)	Backup Solution Upgrade	[T#21(iv) /14-15]
e)	7x End Of Life Servers Replacement	[T#21(v) /14-15]
f)	Replacement of EOL UPS systems	[T#21(vi) /14-15]
g)	Wireless Access Points for Head Office	[T#21(vii) /14-15]
h)	Generator for Data Center Karachi	[T#21(viii) /14-15]
i)	MS System Center (SCCM)	[T#21(ix) /14-15]
j)	Network Printers	[T#21(x) /14-15]

Pre Bid Meeting: In order to obtain full understanding of the TORs, a meeting of the bidders is scheduled on June 19, 2015 at 1000 Hrs at SECP Office. Those who wish to attend/ participate should inform the undersigned.

The relevant details plus terms and conditions may be obtained from the undersigned personally or by visiting the SECP website: www.secp.gov.pk/procurement.asp

Sealed bid with 2% earnest of the total quoted cost for each required item/requirement, must reach the undersigned through courier or may be dropped in the tender box on the ground floor of the NICL Building. Bids must be received on June 27, 2015 by 1100 Hrs and will be opened on the same day at 1130 Hrs.

M. Ubaidullah Khalid – Assistant Director (Admin)
4th Floor, NICL Building, 63 Jinnah Avenue, Islamabad
Tel: 9207091-4 Ext 107

Terms and Conditions for Bids and Bidders

1. **Tender Identification Number: TENDER # 21 (iv) / 14-15.**

2. Bids are invited for "**Backup Solution Upgrade**" through **SINGLE STAGE ONE ENVELOP METHOD**

3. **The Procurement Agency is:**

   Securities and Exchange Commission of Pakistan
   4th Floor, NICL Building, 63 Jinnah Avenue, Blue Area,
   Islamabad.

4. Relevant details plus terms and conditions of the invitation may be obtained from the undersigned personally or by visiting the SECP website: www.secp.gov.pk/procurement.asp

5. **Pre Bid Meeting:** In order to obtain full understanding of the Scope of Work, a meeting of the bidders is scheduled on June 19, 2015 at 1000 Hrs at SECP Head Office. Those who wish to attend/ participate should inform the undersigned.

6. Clarification if any on the technical requirement may also be obtained by sending an email to ubaidullah.khalid@secp.gov.pk till June 18, 2015 (before pre-bid meeting).

7. The clarifications issued in respect of all queries (through email and during pre-bid meeting) will be uploaded on SECP Website by June 20, 2015.

8. The right to accept, reject and cancel any offer without assigning any reason is hereby reserved. The SECP's decision will be final and binding in all matters relating to this invitation.

9. The SECP is not bound to accept the lowest bid and reserves the right to accept full or partial supplies offered and bidders should supply the same at the rates finalized between the agency and the bidder.

10. SECP reserves the right to cancel this invitation and reject all bids at any stage of the bidding process.

11. The bid validity period shall be 150 days.

12. The amount of the bid and earnest money shall be in Pak rupees. The bids should be accompanied by earnest money (refundable) for an amount equal to 2% of the total quoted price (inclusive GST, if applicable) in shape of either pay order, demand draft valid for not less than 6 months in favor of **Securities and Exchange Commission of Pakistan, 4th Floor, NICL Building, 63 Jinnah Avenue, Blue Area, Islamabad.** Bids not accompanied by earnest money will not be entertained.

13. If the bid is withdrawn before the expiry of its validity or the supply/services are not made/provided within due date, the earnest money will be forfeited in favor of the SECP, Islamabad.

14. It is of utmost importance that bids should be submitted very carefully and the

instructions set forth above, scrupulously complied with, failing which the offer will be ignored.

15. The language of the bid is English and alternative bids shall not be considered.

16. Amendments or alterations/cutting etc., in the bids must be attested in full by the person who has signed the bids.

17. The prices quoted shall correspond to 100% of the requirements specified. The prices quoted by the bidder shall not be adjustable. Changes or revisions in rates after the opening of the bids will not be entertained and may disqualify the original offer.

18. The rates must be quoted strictly in accordance with our documents and Annex(s). In the event of non-acceptance of offer no intimation will be given to the individual bidder.

19. Discounts (if any) offered by the bidder shall be part of the bid.

20. Bidder must have regular place of business, telephone numbers and email address and must provide proof of their existence in the particular business, for not less than 01 year.

21. Bidder must submit an affidavit with the bid that the bidder is not blacklisted by any organization.

22. Comprehensive warranty & onsite support for mentioned years shall be given for the equipment at Islamabad, Karachi, and Lahore offices (if applicable).

23. All software based items contains installation and configuration and end user orientation which is responsibility of the supplier (if support is not provided by the Principal).

24. The equipment/software/renewals supplied must be duty paid in respect of all applied duties and taxes.

25. The quantities required may vary according to SECP requirement.

26. The end user License, end user warranties and end user support services will be in the name of SECP for all equipment and software loaded on the equipment delivered.

27. A copy of valid authorized agency/partnership/dealership/distributorship certificate from their principals is to be submitted with the bid.

28. The bidders do not have the option of submitting their bids electronically. Telegraphic and conditional bids will not be accepted. Unsealed bids will not be entertained**.**

29. **Sealed bids may be dropped in the tender drop box placed at Ground Floor of the NIC Building, 63 Jinnah Avenue, Islamabad.**

30. Clarification if any on the technical requirement may be obtained from:
    - ubaidullah.khalid@secp.gov.pk

31. The earnest money of successful bid will be retained and that of other bidders will be returned.

32. Bids received will be evaluated as per technical evaluation criteria given in the TORs.

33. The place of destination is: **Securities and Exchange Commission of Pakistan,** 4th Floor, NICL Building, 63 Jinnah Avenue, Blue Area, Islamabad.

34. The envelopes shall bear the following additional identification marks:

    Bid for: "Backup Solution Upgrade"
    Bidder Name: XYZ
    Attention: Assistant Director, Admin, 4th Floor
    NICL Building, 63 Jinnah Avenue
    Blue Area, Islamabad

35. The deadline for the submission of bids is:
    Date: June 27, 2015
    Time: 1100Hrs

36. The bid opening shall take place at:

    Securities and Exchange Commission of Pakistan
    4th Floor, NICL Building, 63 Jinnah Avenue, Blue Area, Islamabad
    Date: June 27, 2015
    Time: 1130Hrs

37. A statement **"Not to be opened before 1130 Hrs on June 27, 2015"** shall be clearly mentioned on the top of the sealed bid.

38. The bids received after the due date and time will not be entertained.

39. The SECP reserves the right to amend/change/revise the TORs of invitation if deemed necessary. The successful bidder shall have to provide the services accordingly.

Note:

- **The attachment details are as under**

    1. **Terms of Reference** **Annex "A"**

- **If the above terms and conditions are acceptable then bids must be submitted well in time and according to the requirements.**

Annex "A"

TERMS OF REFERENCE

SR.	REQUIREMENT	QUANTITY
1.	Backup Software Solution License	1
2.	Basic Maintenance Support for 01 year	1
3.	Partnership with Principal ▪ Must have presence at Islamabad ▪ Must have at least one certified Technical Resource ▪ Partner must have at least 5 years of present in IT industry	Authorized distributor/partner/reseller

Evaluation Criteria

- Bidders will be evaluated on the basis of their technical & financial bids, with the following percentage allocations.

	Percentage
Technical proposal	60
Financial Proposal	40
Total	**100**

SR.	TECHNICAL EVALUATION CRITERIA	WEIGHTAGE
1.	Accelerator for VMware with Changed Block Tracking (CBT)	MUST
2.	Instant Recovery for VMware	MUST
3.	NDMP Option	MUST
4.	Intelligent Data Deduplication	MUST
5.	Support for vSphere 5. 5.5, 6	MUST
6.	Granular Recovery for Exchange, SharePoint, SQL Server from Virtual Machine backup, IBM DB2, mySQL	MUST
7.	Support Integration with IBM TSL3100 tape library	MUST
8.	Partnership with Principal	10
9.	Basic Maintenance Support from Principal	10
10.	Bundled Technical Training for two resources free of cost	5
11.	At least 5 years of IT industry experience	5
12.	Auto Discover and Protect new or Moved VMs	5
13.	Block Level Incremental Backup	5
14.	Media Server Encryption Option	5
15.	Policy-based Management of backups, Snapshot and replication	5
16.	vCenter Plugin	5
17.	Certified Technical resource	5

* Bids not complying with MUST items in evaluation criteria will not be evaluated in terms of other factors.