

SECURITIES AND EXCHANGE COMMISSION OF PAKISTAN

T# 30/13-14

INVITATION TO BIDS

The Securities and Exchange Commission of Pakistan invites sealed tenders from the principal's authorized dealers based in Pakistan and registered with sales tax department, having national tax number (NTN) for following:

S. No.	Item / Renewal Required	Tender No.
a)	Supply of UPS Systems	30 (i)/13-14
b)	Renewal of Anti Virus License (Re-tender)	30 (ii)/13-14

The relevant details plus terms and conditions may be obtained from the undersigned personally or by visiting the SECP website: www.secp.gov.pk/procurement.asp

Sealed bid with 5% earnest of the total quoted cost for each required renewal/items, must reach the undersigned through courier or may be dropped in the tender box on the ground floor of the NICL Building. The tenders must be received on June 27, 2014, by 1500 Hrs and will be opened on the same day at 1530 Hrs.

M. Ubaidullah Khalid – Assistant Director (Admin)
4th Floor, NICL Building, 63 Jinnah Avenue, Islamabad
Tel: 9207091-4 Ext 107

Terms and Conditions for Bids and Bidders

1. **Tender Identification Number:** **TENDER # 30 (i) / 13-14.**
2. Bids are invited for “**Supply of UPS Systems**” through **SINGLE STAGE ONE ENVELOP METHOD**
3. **The Procurement Agency is:**

Securities and Exchange Commission of Pakistan
4th Floor, NICL Building, 63 Jinnah Avenue, Blue Area,
Islamabad.
4. Relevant details plus terms and conditions of the tender may be obtained from the undersigned personally or by visiting the SECP website:
www.secp.gov.pk/procurement.asp
5. The right to accept, reject and cancel any offer without assigning any reason is hereby reserved. The SECP’s decision will be final and binding in all matters relating to this tender.
6. The SECP is not bound to accept the lowest bid and reserves the right to accept full or partial supplies offered and bidders should supply the same at the rates finalized between the agency and the bidder.
7. The bid validity period shall be 150 days.
8. The amount of the bid and earnest money shall be in Pak rupees. The bids should be accompanied by earnest money (refundable) for an amount equal to 5% of the total quoted price (inclusive GST, if applicable) in shape of either pay order, demand draft valid for not less than 6 months in favor of **Securities and Exchange Commission of Pakistan, 4th Floor, NICL Building, 63 Jinnah Avenue, Blue Area, Islamabad.** The tenders not accompanied by earnest money or with less amount of earnest money will not be entertained.
9. If the bid is withdrawn before the expiry of its validity or the supply/services are not made/provided within due date, the earnest money will be forfeited in favor of the SECP, Islamabad.
10. It is of utmost importance that bids should be submitted very carefully and the instructions set forth above, scrupulously complied with, failing which the offer will be ignored.
11. The language of the bid is English and alternative bids shall not be considered.
12. Amendments or alterations/cutting etc., in the bids must be attested in full by the person who has signed the bids.
13. The prices quoted shall correspond to 100% of the requirements specified. The prices quoted by the bidder shall not be adjustable. Changes or revisions in rates after the opening of the tender will not be entertained and may disqualify the original offer.

14. The rates must be quoted strictly in accordance with our documents and Annex(s). In the event of non-acceptance of offer no intimation will be given to the individual bidder.
15. Discounts (if any) offered by the bidder shall be part of the bid.
16. The interested firm/company must have regular place of business, telephone numbers and email address and must provide proof of their existence in the particular business, for not less than 01 year and proof of company as legal entity.
17. The proof of firm/company's existence as a legal entity and an affidavit that the company is not blacklisted by any organization must be presented with the bids.
18. Comprehensive warranty & onsite Support for mentioned years shall be given at Islamabad, Karachi, Lahore, Multan, Sukkur, Faisalabad, Peshawar, and Quetta Offices (if applicable).
19. All software based items contains installation and configuration and end user orientation which is responsibility of the supplier (if support is not provided by the Principal).
20. The equipment/renewals supplied/provided must be duty paid in respect of all applied duties and taxes.
21. The quantities required may increase/decrease according to SECP requirement.
22. The end user License, end user warranties and end user support services will be in the name of SECP for all equipment and software loaded on the equipment delivered.
23. Copy of valid authorized Tier One partnership from the principal is to be submitted with the bid.
24. Licenses renewal time shall be maximum 1-2 weeks from the date of the order.
25. The end user License, end user warranties and end user support services will be in the name of SECP for all equipment and software loaded on the equipment delivered.
26. The bidders do not have the option of submitting their bids electronically. Telegraphic and conditional bids will not be accepted. Unsealed bids will not be entertained.
27. **Sealed tenders may be dropped in the tender drop box placed at Ground Floor of the NIC Building, 63 Jinnah Avenue, Islamabad.**
28. Clarification if any on the technical requirement may be obtained from:
 - ubaidullah.khalid@secp.gov.pk
29. The earnest money of successful tenders will be retained and that of other bidders will be returned.
30. Evaluation Criteria to evaluate bids will be as under:

a. Technical	60%
b. Financial	40%

Technical Evaluation Details are as under:

Sr. No.	Requirement	Mandatory/ Marks
1.	Shipping Documents for UPS	MUST
2.	APC Genuine and New Parts (Not Refurbished)	MUST
3.	General Technical Compliance as in table-3	30
4.	Technical Compliance for each UPS as in table-4, 5 and 6	30
TOTAL For Technical Evaluation		60

31. The place of destination is: **Securities and Exchange Commission of Pakistan**, 4th Floor, NICL Building, 63 Jinnah Avenue, Blue Area, Islamabad.

32. The envelopes shall bear the following additional identification marks:

Bid for: “Supply of UPS Sytems”
Firm Name: XYZ Firm
Attention: Assistant Director, Admin, 4th Floor
NICL Building, 63 Jinnah Avenue
Blue Area, Islamabad

33. The deadline for the submission of bids is:

Date: June 27, 2014
Time: 1500 Hrs

34. The bid opening shall take place at:

Securities and Exchange Commission of Pakistan
4th Floor, NICL Building, 63 Jinnah Avenue, Blue Area,
Islamabad
Date: June 27, 2014
Time: 1530 Hrs

35. A statement “**Not to be opened before 1530 Hrs on June 27, 2014**” shall be clearly mentioned on the top of the sealed bid.

36. The bids received after the due date and time will not be entertained.

37. Successful bidder will have to sign a legal agreement with the Commission initially for the period mentioned and extendable to any period mutually agreed. Details of the legal agreement are attached as Annex “B”.

38. The SECP reserves the right to amend/change/revise the TORs of tender if deemed necessary. The successful bidder shall have to provide the services accordingly.

Note:

- **The attachment details are as under**

1. Terms of Reference

Annex “A”

- **If the above terms and conditions are acceptable then bids must be submitted well in time and according to the requirements.**

Terms of Reference

UPS Capacity Requirements		
Description	Required Capacity	Required Quantity
APC or Equivalent	3 kVA	15
APC or Equivalent	5 kVA	11
APC or Equivalent	10 kVA	02
TOTAL		28

Table 1 UPS Capacities Requirement

UPS Delivery Requirements	
Location wise Delivery	Quantity
Islamabad	15
Lahore	06
Karachi	05
Peshawar	01
Multan	01
TOTAL	28

Table 2 UPS Delivery Requirements

General Technical Requirements for all UPS models:

GENERAL TECHNICAL COMPLIANCE SHEET		
Sr. No.	Requirement	Specification
1.	Shipping Documents	Must be attached with the delivery of equipment, otherwise delivery will not be accepted.
2.	Warranty and Support	Standard APC support must be quoted and provided onsite in case of any problem in the equipment hardware 24x7x365. Backup UPS will be provided by the vendor, in case critical equipment is at stake due to a faulty UPS.
3.	UPS Standard Accessories	The vendor shall supply all standard accessories with the quoted UPS, including power cables for all input/output connections.
4.	Delivery of Equipment	Delivery on different sites as mentioned above will be the responsibility of vendor.
5.	Installation and Cabling	Installation and cabling with minimum applicable accessories (like cabling, circuit breaker etc.) will be the responsibility of the vendor on different sites.
6.	Authorized Distributorship	The vendor shall provide authorized distributorship letter for APC products.
7.	Vendor Presence In Major Cities	The vendor shall provide local presence in at least major cities including Islamabad, Lahore and Karachi.
8.	Compliance Sheet	All vendors MUST provide general and technical compliance sheets along with their bids.

Table 3 General Technical Compliance Sheet

TECHNICAL COMPLIANCE SHEET FOR 3KVA UPS:



APC Smart-UPS RT 3000VA 230V Tower UPS or Equivalent		
Sr. No.	Requirement	Specification
1.	Form Factor	Tower
2.	Output Power Capacity	2100 Watts / 3000 VA
3.	Nominal Input/ Output Voltage	230V
4.	Output Voltage Distortion	Less than 3%
5.	Topology	Double Conversion Online
6.	Waveform Type	Sine wave
7.	Output Connections	(8) IEC 320 C13  (2) IEC 320 C19  (2) IEC Jumpers
8	Bypass	Internal Bypass (Automatic and Manual)
9.	Input Connections	British BS1363A IEC-320 C20 Schuko CEE 7/EU1-16P
10.	Input voltage range for main operations	160V - 280V
11.	Typical recharge time	2.50 hour(s)
12.	Battery Type	Maintenance-free sealed Lead-Acid battery with suspended electrolyte : leak-proof
13.	Surge energy rating	555 Joules
14.	Interface Port(s)	RJ-45 Serial, Smart-Slot
15.	Noise Filtering	Full time multi-pole noise filtering : 0.3% IEEE surge let-through : zero clamping response time : meets UL 1449
16.	RoHS	Compliant
17.	Network Management Card (Included)	Fast Ethernet management port for web based management

Table 4 3kVA UPS Technical Compliance Sheet

TECHNICAL COMPLIANCE SHEET FOR 5KVA UPS:

APC Smart-UPS SRT 5000VA 230V TOWER UPS or Equivalent		
Sr. No.	Requirement	Specification
1.	Form Factor	Tower
2.	Output Power Capacity	4500 Watts / 5000 VA
3.	Nominal Input/ Output Voltage	230V
4.	Output Voltage Distortion	Less than 3%
6.	Topology	Double Conversion Online





7.	Waveform Type	Sine wave
8.	Output Connections	(6) IEC 320 C13  (4) IEC 320 C19  (2) IEC Jumpers
9.	Bypass	Internal Bypass (Automatic and Manual)
10.	Input Connections	Hard Wire 3 wire (1PH+N+G)
11.	Nominal Input Voltage	230V
12.	Battery Type	Maintenance-free sealed Lead-Acid battery with suspended electrolyte : leak-proof
13.	Typical recharge time	3 hour(s)
14.	Surge Protection and Filtering	480 Joules
15.	Interface Port(s)	Contact Closure, RJ-45 10/100 Base-T, RJ-45 Serial, Smart-Slot, USB
16.	RoHS	Compliant
17.	Network Management Card (Included)	Fast Ethernet management port for web based management

Table 5 5kVA UPS Technical Compliance Sheet

TECHNICAL COMPLIANCE SHEET FOR 10KVA UPS:

APC Smart-UPS SRT 10000VA 230V TOWER UPS or Equivalent		
Sr. No.	Requirement	Specification
1.	Form Factor	Tower
2.	Output Power Capacity	10 kW / 10 kVA
3.	Nominal Input/ Output Voltage	230V
4.	Output Voltage Distortion	Less than 3%
6.	Topology	Double Conversion Online
7.	Waveform Type	Sine wave
8.	Output Connections	(1) Hard Wire 3-wire (H N + G) (6) IEC 320 C13  (4) IEC 320 C19  (3) IEC Jumpers
9.	Bypass	Internal Bypass (Automatic and Manual)

10.	Input Connections	Hard Wire 3 wire (1PH+N+G) Hard Wire 5-wire (3PH + N + G)
11.	Nominal Input Voltage	230V
12.	Battery Type	Maintenance-free sealed Lead-Acid battery with suspended electrolyte : leak-proof
13.	Typical recharge time	3 hour(s)
14.	Surge Protection and Filtering	480 Joules
15.	Interface Ports	Contact Closure, RJ-45 10/100 Base-T, RJ-45 Serial, Smart-Slot, USB
16.	RoHS	Compliant
17.	Network Management Card (Included)	Fast Ethernet management port for web based management

Table 6 10kVA UPS Technical Compliance Sheet