



Securities and Exchange Commission of Pakistan
63-NIC Building, Blue Area, Islamabad
(Administration Department)

Subject: QUOTATION REQUIRED FOR REPAIR & MAINTENANCE OF BLINDS.

The Commission intends to 01-year repair & maintenance agreement of blinds from M-Floor to 12th Floor at its Head office. Please quote the rate as per specifications given below:-

S. No.	Specification/Scope of Work
1	Repairing/Replacing of Vertical Blinds/Rollers/Curtain including: <ul style="list-style-type: none">✓ Weight Box✓ Runner✓ Channel✓ Hanger✓ Control box✓ End box✓ Link chain✓ Routine Visits✓ Preventive Visits (weekly)✓ Mechanism

- **Price** must be inclusive of all taxes applicable by government. of Pakistan.
- **Complaint** will be resolved within 2 days.
- **Bid Submission** as per last date given at SECP website.
- **Warranty Period:** warranty must be mentioned on the quote (if applicable).
- **Quotation Validity** Minimum thirty (30) days from last date to receive quotations as per SECP Website : www.secp.gov.pk/procurement.asp
- Interested bidders should visit SECP head office building between 10 am to 4 pm from February 22, 2016 to February 29, 2016 for exact measurement/Qty. before submission of quotation.

If you are interested, please submit sealed quotation for the above item to the undersigned SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and Islamabad within the specified period.

An early and quick response will be appreciated.

With best regards.

Ubaidullah Khalid
Assistant Director
Administration department