



Securities and Exchange Commission of Pakistan  
63-NIC Building, Blue Area, Islamabad  
(Administration Department)  
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**Subject: Procurement/Development of File Folders**

The Commission intends to purchase/develop file folders (Qty=100) for an event to be held on November 18, 2013, as per specifications below:

Make : Rexene/Leather/Leatherette  
Color : Dark Green  
Size : A5  
Other Requirements: : Pen Holder/ Clip holder/pocket  
: Printing of text & logo on File

**Terms & Conditions**

- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Delivery** time within three days of receiving of P.O.
- **Validity** Minimum 30 Days from quoted date.
- **Bid Submission** Time: by 1300 Hrs on November 12, 2013.
- **Quantity/Items/Designs** given above may increase or decrease.
- Commission reserves the right to accept / reject any or all quotations.

**Note:** Above mentioned specifications are general, however, selection will be made on the basis of quality of the items provided as sample(s). Quotes along with specification and samples may be forwarded.

**If you are interested, please submit sealed quotation for the above item to the undersigned address:**

**SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and Islamabad within the specified period.**

In case of any query, you may also contact undersigned.

An early and quick response will be appreciated.

With best regards.

**M. Ubaidullah Khalid**  
AD (Admin)