



Securities and Exchange Commission of Pakistan
63-NIC Building, Blue Area, Islamabad
(Administration Department)

June 21, 2013

Subject: Purchase of Office Furniture, Equipment and Office Partitioning for CRO Quetta

The Commission intends to purchase office furniture, equipment and office partitioning at CRO office Quetta as per detail/specification given below:

S. No.	Description and Nature of Capital Expenditure	Qty
1	Office Partitioning- Each partition will include computer table of size 2.5' * 2' * 2.5' and file rack 4' * 2' * 18". The height of partition will be 6' and width will be 4.5'.	04
2	Water Dispenser (Made: Pel Pak or equivalent)	01
3	Office Table (Made of Shesham Wood, Size: 4'*6' with glass, three side closed, two drawers with lock)	02
4	Office Chairs (Revolving, Single cylinder, Fibre arms, Cushioned seat and Medium back)	06
5	Visitor Chairs (Made of Shesham wood, seat and back cushioned with good quality foam)	06

- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Delivery & Installation Time** within one week of receiving of P.O.
- **Place of Delivery** is CRO Quetta
- **Validity** Minimum 30 Days from quoted date.
- **Bid/Quotation Submission Time** within 04 days after receiving this RFQ.
- **Warranty Period** must be mentioned on the quote (if applicable).

Note: In case of any query, you may visit the sight/location i.e. 382/3, IDBP House, Shahrah-e-Hali, Quetta Cantt. or contact Mr. Abdul Rehman Khan Tareen –Assistant Registrar.

If you are interested, please submit sealed quotation for the above item to the undersigned SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and Islamabad within the specified period.

An early and quick response will be appreciated.

With best regards.

Ubaidullah Khalid
Assistant Director (Admin)