



**Securities and Exchange Commission of Pakistan**  
63-NIC Building, Blue Area, Islamabad  
(Administration Department)  
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**February 15, 2013**

**Subject: Request for Quotations - Printing of “Members Meetings and Resolutions Guide”**

The Commission intends to print “Members Meetings and Resolutions Guide” as per specifications given below and design attached:

S. No.	Specification	Qty
1	<b>Members Meetings and Resolutions Guide (Booklet)</b> <b>Size : A4</b> <b>Paper Quality: Imported</b> <b>Printing Colors: As per attached designs</b>	2000 Booklets
	<b>Title Page</b> – Front & Back (Total Page = 2) (Design Attached) Paper Type = Art Card Paper weight = 280 Gram	
	<b>Internal Pages</b> (Total Pages = 32) (Design Attached) Paper Type = Matt Paper weight = 110 gram	
	<b>Color</b> = As per Design	
	<b>Binding Style</b> = Gum Binding	

**Note:** Rate per page in addition to already specified internal page quantity may be mention pro rata basis

- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Delivery** time within 07 days of receiving of Purchase Order
- **Validity** Minimum 30 Days from quoted date.
- **Bid Submission** Time within 7 days after receiving this RFQ.
- **Bidders should provide following detail:**
  - Firm profile reflecting, yearly volume of business, clients, etc
  - Printing facilities (machinery) and technical expertise available
- **Quantity/Items/Designs** given/attached may increase/decrease or change.

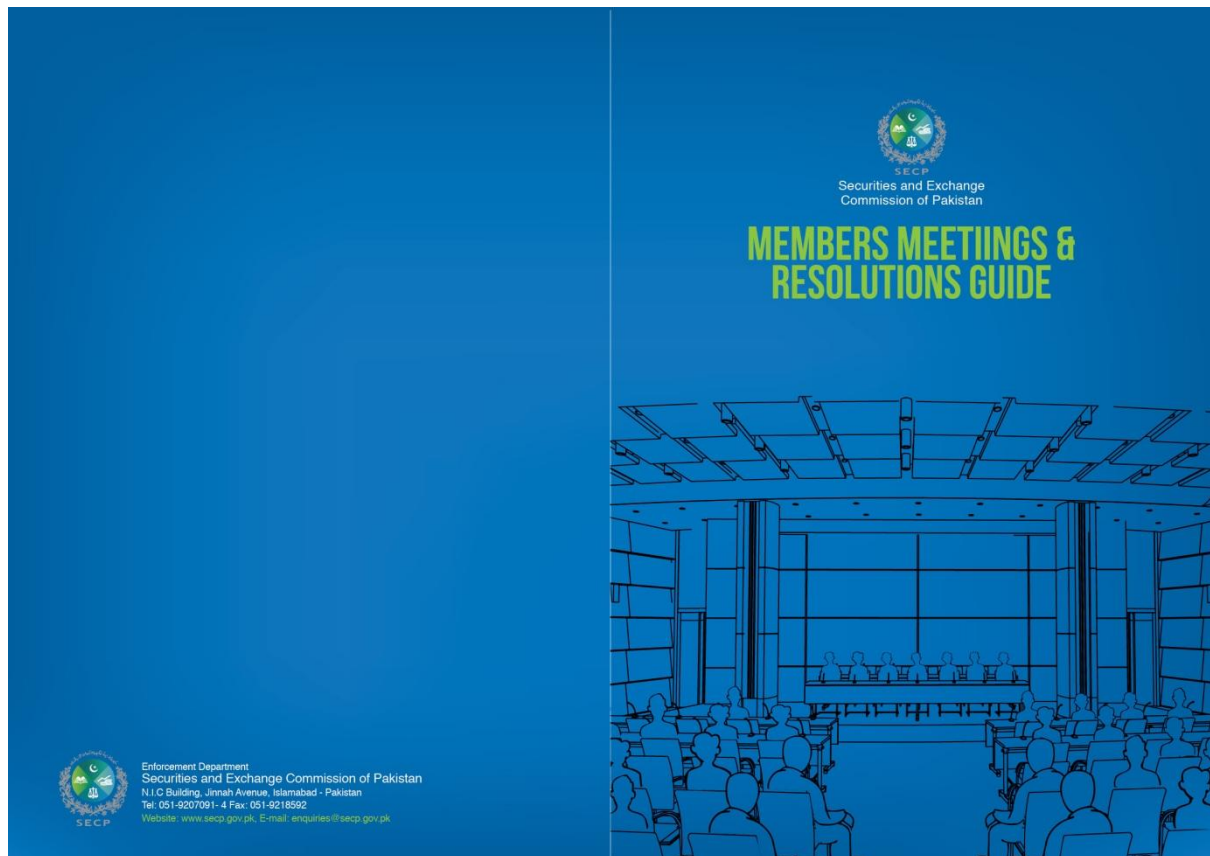
**If you are interested, please submit sealed quotation for the above item to the undersigned address:**

**SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and Islamabad**  
**within the specified period.**

In case of any query, you may also contact undersigned.  
An early and quick response will be appreciated.  
With best regards.

M. Ubaidullah Khalid  
AD (Admin)

# Title Page



# Inner Page

