



Securities and Exchange Commission of Pakistan  
63-NIC Building, Blue Area, Islamabad  
(Organization Effectiveness Division)  
(Administration Department)  
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March 18, 2013

**Subject: Services Required for Maintenance, Testing and Servicing of Air conditioners at SECP Head Office and CRO Islamabad for the year 2013 -14**

The Commission intends to outsource services for maintenance, testing and servicing (without parts) of air conditioners at SECP Head Office and CRO Islamabad with details as under:

S. No.	Air Conditioner (AC) Type	Capacity (Tons)	Services Duration	Qty
1	Split AC, Standing units and Concealed units	1	06 Months (April 1 - Sep 30, 2013)	5
		1.5		77
		2		11
		2.5		1
		4		7
		2	12 Months (April 1, 2013 - March 31, 2014)	2
		4		2
2	Gas Charging/Services frequently	For All AC's	Period with respect to AC specified above	105

- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Quotation Validity** Minimum 30 Days from quoted date.
- **Clint** list may also be provided
- **Bid Submission** Time within 7 days after receiving this RFQ.

**If you are interested, please submit sealed quotation for the above item to the undersigned SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and Islamabad within the specified period.**

An early and quick response will be appreciated.

With best regards.

M. Ubaidullah Khalid  
Assistant Director (Admin)