



Securities and Exchange Commission of Pakistan  
63-NIC Building, Blue Area, Islamabad  
(Organization Effectiveness Division)  
(Administration Department)  
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April 19, 2013

**Subject: Procurement of “Plastic Ring Files / Folders”**

The Commission intends to purchase Plastic Ring Files / Folders as per specifications given below:

S. No.	Specifications of Ring Files / Folders	Qty
01	Nokya 2D Ring File F/C No.085 or Equivalent	250
	<b>OR</b>	
	D Ring File Comix 189F or Equivalent	

- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Delivery** time within one week of receiving of P.O.
- **Validity** Minimum 30 Days from quoted date.
- **Bid Submission** Time within 7 days after receiving this RFQ.
- **Quantity** may increase or decrease

**Note:** Interested vendors/firms may visit to view sample and quote accordingly

**If you are interested, please submit sealed quotation for the above item to the undersigned SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and Islamabad within the specified period.**

An early and quick response will be appreciated.

With best regards.

M. Ubaidullah Khalid  
Assistant Director (Admin)