



Securities and Exchange Commission of Pakistan  
63-NIC Building, Blue Area, Islamabad  
(Administration Department)

\*\*\*\*\*

**Subject: Quotation required for Supply and Installation of Vertical Blinds at SECP  
Head Office Islamabad.**

The Securities and Exchange Commission of Pakistan invites sealed quotations from well reputed and financially sound firms/contractors for Supply and Installation of Vertical Blinds at SECP Head Office, Islamabad.

Detail Terms of Reference (TOR's) as Annex "A".

- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Delivery** time within one week of receiving of P.O.
- **Validity** Minimum 30 Days from quoted date.
- **Bid Submission.** Time mentioned on SECP website.
- **Quantity** required may increase or decrease.
- **Warranty Period:** warranty must be mentioned on the quote (if applicable).

**If you are interested, you may submit a sealed quotation for the above item/services within the specified period, at the following address:**

**SECP, 63-NIC Building, Jinnah Avenue, Blue Area, Islamabad.**

With best regards,

M. Ubaidullah Khalid  
Assistant Director (Admin)

**TERMS OF REFERENCE (TOR's)**

1. Windows Vertical Blinds Synthetic Washable/Moisture Resistant
2. With Imported Channel, Dori, Relays with complete fitting in all respects.  
(Measurement: 1,300 Sq Feet Approx.)
3. Measurement: be taken at actual site, and samples be provided for selection.
4. Sample can be seen by visiting Admin department, SECP head office.
5. 10% amount will be withheld for three months as Retention money.