



Securities and Exchange Commission of Pakistan

63-NICL Building, Blue Area, Islamabad.

(Support Services Division)

(Administration Department)

Subject: Quotations Required for Supply and Fixing/Installation of Carpet

The Commission intends Supply and Fixing/Installation of Carpet of approved color for its office measuring 460sqft (approx.)

Terms & Conditions

1. **Prices:** must be inclusive of all taxes applicable by Govt. of Pakistan. If in same brand different qualities are being offered then quote prices for all available qualities. Please quote the prices as per following pattern.

S. No.	Per Sqft Cost inclusive of all applicable taxes and charges	Total Cost for 460 sqft
a.		
b.		
c.		

2. **Rates:** shall include complete fixing and installation of carpet.
3. **NTN & GST:** numbers should be mentioned on the quote.
4. **Delivery:** within one week after issuance of purchase order and warranty must be mentioned on the quote (if applicable).
5. **Bid Validity:** minimum 30 days from quote date.
6. **Quantity** required may increase or decrease as per requirement of SECP.
7. **Sealed Bid Submission Time:** as given on SECP Website.
8. **Payment** will be made as per measurement of actual installation of carpet.

Note:

1. Interested bidders must visit site before submitting their bids.
2. Removal and shifting of old carpet in SECP store.
3. Bidders not visiting the site for understanding the work before bid submission shall be rejected.
4. No mobilization advance will be paid.

If you are interested, please submit sealed quotation for the above item to the undersigned SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and Islamabad within the specified period.

With best regards.

M. Ubaidullah Khalid
Assistant Director (Admin)