



Securities and Exchange Commission of Pakistan
63-NICL Building, Blue Area, Islamabad.
(Support Services Division)
(Administration Department)

Subject: Quotations Required for Supply and Fixing/Installation of Carpet

The Commission intends Supply and Fixing/Installation of Carpet of approved Color for its office measuring 700 sqft (approx.)

Serial #	Description	Qty	Unit Rate (Rs.)	Total Amount (Rs.)
1	Supply and fixing of new carpet as per approved design and color by the client complete in all respects.	700 sqft.		

Terms & Conditions

1. **Prices:** must be inclusive of all taxes applicable by Govt. of Pakistan.
2. Selected bidder will pack the existing carpet properly to store it as pre requirement.
3. **Rates:** shall include complete fixing and installation of carpet.
4. **NTN & GST:** numbers should be mentioned on the quote.
5. **Delivery:** within 03 days after issuance of purchase order and warranty must be mentioned on the quote (if applicable).
6. **Bid Validity:** minimum 30 days from quote date.
7. **Quantity** required may increase or decrease as per requirement of SECP.
8. **Sealed Bid Submission Time:** as given on SECP Website.
9. **Payment** will be made as per measurement of actual installation of carpet.
10. No Mobilization Advance will be paid.
11. Interested bidder is requested to visit site for approved sample review and to take measurement of the office in order to submit the quotation accordingly.
12. Bidders not visiting the site for understanding the work before bid submission shall be rejected.

If you are interested, please submit sealed quotation for the above item to the undersigned SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and Islamabad within the specified period.

With best regards.

M. Ubaidullah Khalid
Assistant Director (Admin)