



Securities and Exchange Commission of Pakistan
63-NICL Building, Blue Area, Islamabad.
(Support Services Division)
(Administration Department)

Subject: Quotations Required for Supply and Fixing/Installation of Carpet

The Commission intends Supply and Fixing/Installation of Carpet for its office measuring 335sqft (approx.)

Terms & Conditions

1. **Prices:** must be inclusive of all taxes applicable by Govt. of Pakistan. If in same brand different qualities are being offered then quote prices for all available qualities. Please quote the prices as per following pattern.

S. No.	Per Sqft Cost inclusive of all applicable taxes and charges	Total Cost for 335 sqft
a.		
b.		
c.		

2. Selected firm/vendor will pack the existing carpet properly to store it as per requirement.
3. **Rates:** shall include complete fixing and installation of carpet.
4. **NTN & GST:** numbers should be mentioned on the quote.
5. **Delivery:** within one week after issuance of purchase order and warranty must be mentioned on the quote (if applicable).
6. **Bid Validity:** minimum 90 days from quote date.
7. **Quantity** required may increase or decrease as per requirement of SECP.
8. **Sealed Bid Submission Time:** as given on SECP Website.
9. **Payment** will be made as per measurement of actual installation of carpet.

If you are interested, please submit sealed quotation for the above item to the undersigned SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and Islamabad within the specified period.

Note: Interested firm is requested to visit site for approved sample review and to take measurement of the office in order to submit the quotation accordingly.

With best regards.

M. Ubaidullah Khalid
Assistant Director (Admin)