SECURITIES AND EXCHANGE COMMISSION OF PAKISTAN

T# 04/15-16

RE-INVITATION TO BIDS

The Securities and Exchange Commission of Pakistan invites sealed bids from the principal's authorized dealers/distributors/partners/resellers based in Pakistan and registered with sales tax department, having national tax number (NTN) for following:

S. No.	Items Required	Identification No.
a)	High End Production Servers RAM	[T#04(i) /15-16]
b)	Backup Solution Upgrade	[T#04(ii) /15-16]
c)	Replacement of EOL UPS systems	[T#04(iii) /15-16]

Pre Bid Meeting: In order to obtain full understanding of the TORs, a meeting of the bidders is scheduled on **August 03, 2015** at 1000 Hrs at SECP Office. Those who wish to attend/ participate should inform the undersigned.

The relevant details plus terms and conditions may be obtained from the undersigned personally or by visiting the SECP website: www.secp.gov.pk/procurement.asp

Sealed bid with 2% earnest of the total quoted cost for each required item/requirement, must reach the undersigned through courier or may be dropped in the tender box on the ground floor of the NICL Building. Bids must be received on **August 11, 2015 by 1500 Hrs** and will be opened on the same day at 1530 Hrs.

M. Ubaidullah Khalid – Assistant Director (Admin)
4th Floor, NICL Building, 63 Jinnah Avenue, Islamabad
Tel: 9207091-4 Ext 107

Terms and Conditions for Bids and Bidders

1. **Tender Identification Number: TENDER # 04 (iii) / 15-16.**

2. Bids are invited for **"Replacement of EOL UPS systems"** through **SINGLE STAGE ONE ENVELOP METHOD**

3. **The Procurement Agency is:**

   Securities and Exchange Commission of Pakistan
   4th Floor, NICL Building, 63 Jinnah Avenue, Blue Area,
   Islamabad.

4. Relevant details plus terms and conditions of the invitation may be obtained from the undersigned personally or by visiting the SECP website: www.secp.gov.pk/procurement.asp

5. **Pre Bid Meeting:** In order to obtain full understanding of the Scope of Work, a meeting of the bidders is scheduled on **August 03, 2015** at 1000 Hrs at SECP Office. Those who wish to attend/ participate should inform the undersigned.

6. Clarification if any on the technical requirement may also be obtained by sending an email to wafid.zaheer@secp.gov.pk till **August 03, 2015** (before pre-bid meeting).

7. The clarifications issued in respect of all queries (through email and during pre-bid meeting) will be uploaded on SECP Website by **August 04, 2015**. Clarifications requested after pre-bid meeting will not be entertained.

8. The right to accept, reject and cancel any offer without assigning any reason is hereby reserved. The SECP's decision will be final and binding in all matters relating to this invitation.

9. The SECP is not bound to accept the lowest bid and reserves the right to accept full or partial supplies offered and bidders should supply the same at the rates finalized between the agency and the bidder.

10. SECP reserves the right to cancel this invitation and reject all bids at any stage of the bidding process.

11. The bid validity period shall be 150 days.

12. The amount of the bid and earnest money shall be in Pak rupees. The bids should be accompanied by earnest money (refundable) for an amount equal to 2% of the total quoted price (inclusive GST, if applicable) in shape of either pay order, demand draft valid for not less than 6 months in favor of **Securities and Exchange Commission of Pakistan, 4th Floor, NICL Building, 63 Jinnah Avenue, Blue Area, Islamabad.** Bids not accompanied by earnest money will not be entertained.

13. If the bid is withdrawn before the expiry of its validity or the supply/services are not made/provided within due date, the earnest money will be forfeited in favor of the SECP, Islamabad.

14. It is of utmost importance that bids should be submitted very carefully and the instructions set forth above, scrupulously complied with, failing which the offer will be ignored.

15. The language of the bid is English and alternative bids shall not be considered.

16. Amendments or alterations/cutting etc., in the bids must be attested in full by the person who has signed the bids.

17. The prices quoted shall correspond to 100% of the requirements specified. The prices quoted by the bidder shall not be adjustable. Changes or revisions in rates after the opening of the bids will not be entertained and may disqualify the original offer.

18. The rates must be quoted strictly in accordance with our documents and Annex(s). In the event of non-acceptance of offer no intimation will be given to the individual bidder.

19. Discounts (if any) offered by the bidder shall be part of the bid.

20. Bidder must have regular place of business, telephone numbers and email address and must provide proof of their existence in the particular business.

21. Comprehensive warranty & onsite support for mentioned years shall be given for the equipment at Islamabad, Karachi, and Lahore offices (if applicable).

22. All software based items contains installation and configuration and end user orientation which is responsibility of the supplier (if support is not provided by the Principal).

23. The equipment/software/renewals supplied must be duty paid in respect of all applied duties and taxes.

24. The quantities required may vary according to SECP requirement.

25. The end user License, end user warranties and end user support services will be in the name of SECP for all equipment and software loaded on the equipment delivered.

26. A copy of valid authorized agency/partnership/dealership/distributorship certificate from their principals is to be submitted with the bid.

27. The bidders do not have the option of submitting their bids electronically. Telegraphic and conditional bids will not be accepted. Unsealed bids will not be entertained**.**

28. **Sealed bids may be dropped in the tender drop box placed at Ground Floor of the NIC Building, 63 Jinnah Avenue, Islamabad.**

29. The earnest money of successful bid will be retained and that of other bidders will be returned.

30. Bids received will be evaluated as per technical evaluation criteria given in the TORs.

31. The place of destination is: **Securities and Exchange Commission of Pakistan,** 4th Floor, NICL Building, 63 Jinnah Avenue, Blue Area, Islamabad.

32. The envelopes shall bear the following additional identification marks:

Bid for: **"Replacement of EOL UPS systems"**
Bidder Name: XYZ
Attention: Assistant Director, Admin, 4th Floor
NICL Building, 63 Jinnah Avenue
Blue Area, Islamabad

33. The deadline for the submission of bids is:
Date: August 11, 2015
Time: 1500Hrs

34. The bid opening shall take place at:

Securities and Exchange Commission of Pakistan
4th Floor, NICL Building, 63 Jinnah Avenue, Blue Area, Islamabad
Date: August 11, 2015
Time: 1530Hrs

35. **A statement "Not to be opened before 1530 Hrs on August 11, 2015" shall be clearly mentioned on the top of the sealed bid.**

36. The bids received after the due date and time will not be entertained.

37. The SECP reserves the right to amend/change/revise the TORs of invitation if deemed necessary. The successful bidder shall have to provide the services accordingly.

Note:

- **The attachment details are as under**

    1. **Terms of Reference** **Annex "A"**

- **If the above terms and conditions are acceptable then bids must be submitted well in time and according to the requirements.**

Annex "A"

TERMS OF REFERENCE

TECHNICAL EVALUATION CRITERIA FOR HIGH END UPS SYSTEM PURCHASE

LOCATION:

UPS Capacity Requirements			
Description	**Required Capacity**	**Required Quantity**	**Location**
Online Double Conversion UPS	3 kVA	01	**Karachi**
	5 kVA	01	
	10 kVA	01	
	3 kVA	01	**Sukkur**
TOTAL		**04**	

EVALUATION CRITERIA **(To be filled and attached with quotation along with proof)**

- Bidders will be evaluated on the basis of their technical & financial bids, with the following percentage allocations.

	Percentage
Technical proposal	60
Financial Proposal	40
Total	**100**

Sr. No.	Requirement	Mandatory/ Marks	Compliance (Yes / No/ Partial with explanation)
1.	Shipping Documents for UPS (Must be claimed in quotation and provided on delivery)	MUST*	
2.	Genuine and New Parts, not refurbished (Must be claimed in quotation and proved on delivery)	MUST*	
3.	Warranty & Support (02 years repair or replace support must be quoted for electronic parts and 01 year support for batteries provided onsite in case of any problem in the equipment hardware 24/7 x 365)	MUST*	
4.	Authorized Distributorship/ Partner/ Reseller letter	MUST*	
5.	Smart Card/ NMC with SNMP support (RJ-45 Serial, Smart-Slot)	MUST*	
6.	Internal Battery modules installed in UPS	MUST*	
7.	Topology (Double Conversion Online)	MUST*	
8.	General & Technical compliance sheets must be attached with the quotation.	MUST*	
9.	General Technical Compliance	30	
10.	Technical Compliance	30	
TOTAL For Technical Evaluation		**60**	

*** Bids not in compliance with MUST requirements will be rejected upfront and will not be evaluated.**

NOTE:

1. Requirements sheet **MUST** be filled and attached with the quotation; otherwise the quote will not be evaluated.
2. Compliance claimed **MUST** be supported by documentary evidence where required.

General Technical Requirements: (Must be filled and attached with quotation along with proof)

GENERAL TECHNICAL COMPLIANCE SHEET (All quoted UPS should comply)			
Sr.	**Requirement**	**Specification**	**Compliance (YES/NO/ Partial with explanation)**
1.	Distributor/ Partner/ Reseller presence	Distributor/ reseller must have local presence in Karachi for onsite support.	
2.	Delivery & Installation	Delivery & installation within 04 weeks in Karachi and Sukkur will be the responsibility of the vendor.	
3.	Installation, Cabling & Commissioning	Installation, cabling & commissioning with completion report shall be submitted at SECP Head Office, Islamabad.	
4.	Wave Form Type	Sine Wave	
5.	Form Factor	Tower	
6.	Bypass	Internal Bypass (Automatic and Manual)	
7.	Output Voltage Distortion	Less than 3%	

NOTE:

1. General compliance sheet **MUST** be filled and attached with the quotation; otherwise the quote will not be evaluated.
2. Compliance claimed **MUST** be supported by documentary evidence where required.

TECHNICAL COMPLIANCE SHEET FOR 3KVA UPS (Must be filled in and attached with quotation along with proof)

3 kVA UPS Specifications Compliance Sheet			
Sr. No.	**Requirement**	**Specification**	**Compliance (YES/NO/ Partial with explanation)**
1.	Output Power Capacity	2100 Watts / 3000 VA	
2.	Nominal Input/ Output Voltage	230V	
3.	Output Connections	(8) IEC 320 C13 (2) IEC 320 C19 (2) IEC Jumpers	
4.	Input Connections	British BS1363A IEC-320 C20 Schuko CEE 7/EU1-16P	
5.	Input voltage range for main operations	160V - 280V	
6.	Typical recharge time	2.50 hour(s)	
7.	Battery Type	Maintenance-free sealed Lead-Acid battery with suspended electrolyte : leak-proof	
8.	Surge energy rating	555 Joules	

9.	Noise Filtering	Full time multi-pole noise filtering : 0.3% IEEE surge let-through : zero clamping response time : meets UL 1449	
10.	RoHS	Compliant	

NOTE:

3. Specification compliance sheet **MUST** be filled and attached with the quotation; otherwise the quote will not be evaluated.
4. Compliance claimed **MUST** be supported by documentary evidence where required.

TECHNICAL COMPLIANCE SHEET FOR 5KVA UPS (Must be filled in and attached with quotation along with proof)

5 kVA UPS Specifications Compliance Sheet			
Sr. No.	**Requirement**	**Specification**	**Compliance (YES/NO/ Partial with explanation)**
1.	Output Power Capacity	4500 Watts / 5000 VA	
2.	Nominal Input/ Output Voltage	230V	
3.	Output Connections	(6) IEC 320 C13 (4) IEC 320 C19 (2) IEC Jumpers	
4.	Input Connections	Hard Wire 3 wire (1PH+N+G)	
5.	Nominal Input Voltage	230V	
6.	Battery Type	Maintenance-free sealed Lead-Acid battery with suspended electrolyte : leak-proof	
7.	Typical recharge time	3 hour(s)	
8.	Surge Protection and Filtering	480 Joules	
9.	Interface Port(s)	Contact Closure, RJ-45 10/100 Base-T, RJ-45 Serial, Smart-Slot, USB	
10.	RoHS	Compliant	

NOTE:

1. Specification compliance sheet **MUST** be filled and attached with the quotation; otherwise the quote will not be evaluated.
2. Compliance claimed **MUST** be supported by documentary evidence where required.

TECHNICAL COMPLIANCE SHEET FOR 10KVA UPS (To be filled in and attached with quotation along with proof)

10 kVA UPS Specifications Compliance Sheet			
Sr. No.	**Requirement**	**Specification**	**Compliance (YES/NO/ Partial with explanation)**
1.	Output Power Capacity	10 kW / 10 kVA	
2.	Nominal Input/ Output Voltage	230V	

3.	Output Connections	(1) Hard Wire 3-wire (H N + G) (6) IEC 320 C13 (4) IEC 320 C19 (3) IEC Jumpers	
4.	Input Connections	Hard Wire 3 wire (1PH+N+G) Hard Wire 5-wire (3PH + N + G)	
5.	Nominal Input Voltage	230V	
6.	Battery Type	Maintenance-free sealed Lead-Acid battery with suspended electrolyte : leak-proof	
7.	Typical recharge time	3 hour(s)	
8.	Surge Protection and Filtering	480 Joules	
9.	Interface Ports	Contact Closure, RJ-45 10/100 Base-T, RJ-45 Serial, Smart-Slot, USB	
10.	RoHS	Compliant	

NOTE:

1. Specification compliance sheet **MUST** be filled and attached with the quotation; otherwise the quote will not be evaluated.
2. Compliance claimed **MUST** be supported by documentary evidence where required.