



Securities and Exchange Commission of Pakistan
State Life Building # 2 ,
4th Floor Admin. Dept. Wallace Road Off. I.I. Chundrigar
(Administration Department)

Subject: Procurement for Printing of File Covers and Flappers

The Commission intends to acquire service for **Printing of File Covers and Flappers** for which specifications are given on Annex "A".

Terms and Conditions

- **Interest Firms must be** registered with sales tax department and having national tax number (NTN).
- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Delivery** time within One week of receiving of P.O.
- **Validity** Minimum 30 Days from quoted date.
- **Bid Submission date** as per date on SECP website
- **Warranty Period:** must be mentioned on the quote (if applicable).
- **Sample:** Kindly collect sample from above address.
- **Requirements:** The SECP reserves the right to amend/change/revise the Annex" A" of RFQ if deemed necessary. The successful bidder shall have to provide the services accordingly.
- The Commission reserves the right to accept or reject any or all bids received.

Note: If you are interested, please submit sealed quotation for the above item to the undersigned SECP, State Life Building # 2, 4th Floor Admin. Dept. Wallace Road Off. I.I. Chundrigar, Karachi within the specified period.

An early and quick response will be appreciated.

With Kind Regards.

Sajjad Ahmed
Administration Department

Printing of FILE COVERS

- a. **Paper Type:** Imported Art Card
- b. **Size:** 14 x 19
- c. **Paper weight (in gms):** 260 gram
- d. **Color:** 5 color printing
- e. **No. of Copies:** 5000 or above
- f. **2 Eyelet** on Top Corner
- g. **(2 Side)** and Centre Fold.
- h. **Flappers:** 5000 or above.