



Securities and Exchange Commission of Pakistan

63-NIC Building, Blue Area, Islamabad

(Support Services Division)

(Administration Department)

Subject: Quotation Required for Supply and Fixing of Workstations

The Securities & Exchange Commission of Pakistan invites sealed quotations from well reputed and financially sound contractor for supply and fixing of workstations.

Detailed “**Scope of Work**” of said requirement is attached as Annex “A”. Bill of Quantities for Workstations are attached as Annex “B”.

Terms & Conditions

- **Prices** must be inclusive of all taxes applicable by Govt. of Pakistan
- **Bid/Quotation Submission Time** as per SECP website.
- **Purchase Order:** Services will be acquired by issuing a Purchase Order to the best evaluated bidder.

If you are interested, you may submit sealed quotation for the above item/services to the undersigned SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and Islamabad within the specified period.

With best regards,

M. Ubaidullah Khalid
Assistant Director (Admin)

Scope of Work for Supply and Fixing of Workstations

- Providing and fixing of three workstations with fixed drawer pedestal.
- Make of workstations should be TORCH or equivalent.
- Installation of one power point, one UPS point and one voice point on each workstation.
- Installation of one LAN point will also be required for one workstation only under floor.
- Finishing should be as per present office décor.
- Please note that above mentioned plan can vary as per Commission's requirement arises time to time.
- Interested firms must visit construction site before submitting their bids.
- Firms/vendors not visiting the site for understanding the work before bid submission shall be rejected.
- No mobilization advance will be paid.

BOQ

BOQ item No.	Description	Qty	Unit	Unit Price	Amount
1	Work Stations				
	Providing and fixing of workstations with fixed drawer pedestal L/R Partition size 5'-3" x 5'-3" including Electrical works for one power point, one ups point and one telephone point on each workstation and one LAN point for one workstation only under floor complete in all respects of make TORCH as per previous office decor.	3	Nos.		