



**Securities and Exchange Commission of Pakistan**  
State Life Building # 2, 4th Floor Admin. Dept. Wallace Road  
Off. I.I. Chandigarh- Karachi

Date: 9<sup>th</sup> May 2014

**Subject: Furniture polish work at CRO office (Khi) complete in all respect.**

The Commission intends to polish office furniture (Table Set and visitor chairs) at CRO, Karachi as per detail/specification given below:

S. No	Description and Nature of Work
1	Polishing of CRO (Karachi) Office furniture as per color tone & texture sample approved, for 12 Nos. of main office table, 12 Nos. of side tables and 15 Nos. of visitors Chairs -- including polish material and labor (complete in all respect) at site.

**Terms and Conditions**

- **Interest Firms must be** registered with sales tax department and having national tax number (NTN).
- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Polishing:** Office furniture as per color tone & texture sample approved , for 12 Nos. of main office table, 12 Nos. of side tables and 15 Nos. of visitors Chairs -- including polish material and labor (complete in all respect) at site. time within 25 days after receiving of W.O.
- **Validity** Minimum 30 Days from quoted date.
- **Bid Submission date** within 07 days of publishing of this RFQ or as per last date on website
- **Warranty Period:** must be mentioned on the quote (if applicable).
- The Commission reserves the right to accept or reject any or all bids received.

**Note:** In case of any query, you may visit the sight/location i.e. State Life Building # 2, 4th Floor Admin. Dept. Wallace Road Off. I.I. Chundrigar or contact undersigned.

**If you are interested, please submit sealed quotation for the above item to the undersigned SECP, State Life Building # 2, 4<sup>th</sup> Floor Admin. Dept. Wallace Road Off. I.I. Chundrigar, Karachi within the specified period.**

An early and quick response will be appreciated.

With Kind Regards.

**Sajjad Ahmed**

Deputy Director Admin.,  
Administration Department,  
Karachi.