

Securities and Exchange Commission Of Pakistan

REQUEST FOR QUOTATIONS

The Securities and Exchange Commission of Pakistan invites quotations from well-established and well reputed GST/NTN registered firms for the renovation of its office wash room and kitchen at 5th floor (SLIC Bld #2, Karachi). The firms/contractors must visit the site and submit their respective sealed quotations (with applicable taxes) along with details of material and fixtures to be used. The firms must submit their respective quotation in a sealed envelope clearly marked **“Quotation for renovation of wash room and Kitchen”**

The vendors may visit the said site with prior appointment during office hours from Thursday (6th Feb '04) to Tuesday (11th Feb '04) between 10:00 am to 4:30pm. The quotation must be submitted at the below mentioned address on or before 11th Feb 2014.

Assistant Director, Administration

Securities and Exchange Commission of Pakistan

SLIC Building No 2, Wallace Road

Off I.I. Chundrighar Road, Karachi

Tel: 021-99213423-24

TERMS AND CONDITIONS FOR RENOVATION OF WASHROOM AND KITCHEN

1. The interested bidders should submit a single sealed quotation envelope (with applicable taxes) along with details of material and fixtures to be use.
2. At the top left corner of the sealed package it should be clearly stated **“QUOTATIONS FOR RENOVATION OF WASH ROOMS AND KITCHEN”**.
3. All bids should be valid for 30 (thirty) calendar days from the date of submission of quotations.
4. The quotation must be submitted at the below mentioned address on or before 11th Feb 2014, at the below mentioned address
5. Time of completion for the project will start from issuance date of work order.
6. The short-listed vendors will be bound to start work within one days of work order and also provide a work schedule of start and completion dates and the order in which work will be done at site.
7. The contractor will ensure that there is dust proofing and proper sheeting be installed, to cover work areas.
8. The work can also be performed on weekends and after 5 pm to ensure less interference and timely completion.
9. The details of all products should be accompanied with the brochures and specifications mentioning make, model, and, country of origin (in case of an imported product) etc.
10. The SECP will not pay for any substandard work and the contractor will have to finish the work in accordance with the specifications.
11. The contractor must make arrangements for disposal of trash generated during construction and timely removal of debris from the site.
12. Contractor shall be responsible for any damage that may occur during the course of execution of work and shall be liable for its rectification / repair in accordance with the restoration of its originality.
13. The SECP reserves the right to accept or reject any or all tenders.

SCOPE OF WORK FOR RENOVATION OF WASHROOM:

- Providing two (branded -Imported) WCs (Commodes) and replacing them with existing two WC (Commodes) with all accessories complete in all respect (dismantling and installation included), as per brand & design approved by SECP.
- Providing two (branded - Imported) Muslim showers and replacing them with existing two existing muslim showers, with all accessories complete in all respect (dismantling and installation included), as per brand and design approved by SECP.
- Providing two Faucets (branded -Imported) and replacing them with existing two existing faucets, with all accessories complete in all respect (dismantling and installation included), as per brand and design approved by SECP.
- Providing complete polishing of all door surfaces, beading etc. as per color shade approved by SECP, complete in all respect
- Providing complete white wash using branded quality paint as per color shade approved by SECP, complete in all respect.
- Providing and fixing of two door locks (branded – imported) as per color shade and material approved by SECP, complete in all respect.

- Providing floor polishing and colored grouting of stile floors (as per color of the existing tile) complete in all respect.
- Polishing of marble top counter complete in all respect.
- Providing and fixing two stain less steel soap trays (Good Quality)

SCOPE OF WORK FOR RENOVATION OF KITCHEN:

- Providing complete polishing of all door surfaces, beading, cabinets etc. as per color shade approved by SECP, complete in all respect.
- Providing and fixing of one door lock (branded – imported) as per color shade and material approved by SECP, complete in all respect.
- Providing complete white wash using branded quality paint as per color shade approved by SECP, complete in all respect.
- Providing good quality stainless steel wash basin, complete in all respect (dismantling and installation included)
- Providing one faucets (branded -Imported) and replacing it with existing faucet, with all accessories complete in all respect (dismantling and installation included), as per brand and design approved by SECP.
- Providing floor polishing and colored grouting of stile floors (as per color of the existing tile) complete in all respect.
- Polishing of marble top counter complete in all respect.
- Repair and re-fixing of cabinets, providing and fixing of catchers (good quality).