



Securities and Exchange Commission of Pakistan

63-NIC Building, Blue Area, Islamabad

(Support Services Division)

(Administration Department)

Subject: Procurement of Multi-Function Photo Copier with Copy/print speed of 35-40 CPM

The Commission intends to purchase a photocopier (with multifunction features in Copy, RADF panel, Scan color and b/w and Print) with Copy/print speed of 35-40 CPM, duplex paper output and network connectivity bundle with scanning software utility.

Terms and Conditions

- **Interested Bidder must be** registered with sales tax department and having national tax number (NTN).
- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Delivery** time within one week after receiving of P.O.
- **Validity** Minimum 30 Days from quoted date.
- **Bid Submission date** as per last date mentioned on website
- **Quantity** (01) may increase.
- **Warranty Period:** must be mentioned on the quote.
- **Dealer:** interested bidders are required to provide latest letter of authorization from the manufacturer/distributor of the brand that the bidder is their sole distributor /agent in the area.
- The Commission reserves the right to accept or reject any or all bids received.

Note: Successful bidder will have to deliver required photocopier to Faisalabad Office of the Commission.

If you are interested, please submit sealed quotation for the above item to the undersigned SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and Islamabad within the specified period.

Best regards.

M. Ubaidullah Khalid
Assistant Director (Admin)