



Securities and Exchange Commission of Pakistan
State Life Building # 2 ,
4th Floor Admin. Dept. Wallace Road Off. I.I. Chundrigar
Karachi
(Administration Department)

Subject: Procurement of Mutli-Function Photo Copier of 30 CPM.

The Commission intends to purchase a photocopier **(with multifunction features in Copy, Scan color and b/w and Print) with 30 CPM, duplex paper output and network connectivity bundle with scanning software utility.**

Terms and Conditions

- **Interest Firms must be** registered with sales tax department and having national tax number (NTN).
- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Delivery** time within three weeks after receiving of P.O.
- **Validity** Minimum 30 Days from quoted date.
- **Bid Submission date** as per last date on website
- **Quantity** required may increase
- **Warranty Period:** must be mentioned on the quote (if applicable).
- **Dealer:** interested firms are required to provide updated letter of authorization that interested firm is their sole /authorized partner / dealer / distributor.
- **Toner and Drum:** Cost and Life cycle should be mentioned.

The Commission reserves the right to accept or reject any or all bids received.

If you are interested, please submit sealed quotation for the above item to the undersigned SECP, State Life Building # 2, 4th Floor Admin. Dept. Wallace Road Off. I.I. Chundrigar, Karachi within the specified period.

With Kind Regards.

Assistant Director
Administration Department