



Securities and Exchange Commission of Pakistan
63-NIC Building, Blue Area, Islamabad
(Administration Department)

Subject: Request for Quotations – Printing of Notebooks

The Commission intends to print “Notebooks” as per specifications given below:

S. No.	Specification	Qty.	Rate per unit (Including Taxes)	Total Amount (Including Taxes)
1	Spiral notebook (8”x6”)	3,000		
	Card Cover Page (310 grm)	4,000		
	100 pages (100 grm)(same design on each page) Plus 4	5,000		
	Card Separators (250 grm)(with both sides design)	6,000		

Terms & Conditions

- **Quality and Design should comply with the Sample** notebooks which could be seen by visiting SECP office.
- **Price** must be inclusive of all taxes applicable by government of Pakistan.
- **Delivery** time within 10 days after approval of proof reading and finalization of printing material.
- **Quotation Validity** should be 30 Days from quoted date.
- **Bid Submission** as per SECP Website.
- **Quantity/Item** given may increase/decrease or change.

If you are interested, please submit sealed quotation for the above item to the undersigned address:

SECP, 63-NICL Building, Jinnah Avenue, Blue Area, Islamabad.

With best regards.

M. Ubaidullah Khalid
AD (Admin)