



Securities and Exchange Commission of Pakistan  
63-NIC Building, Blue Area, Islamabad  
(Support Services Division)  
(Administration Department)  
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**Subject: Purchase of Heavy Duty Paper Shredder.**

The Commission intends to invite quotation for Procurement of Heavy Duty Paper Shredder (Quantity=02), with details as under:

Sr. No.	Required Item	Specifications
1	Heavy Duty Paper Shredder	24-25 sheets
		Shreds paper, staples, paper clips, credit cards, floppy disks and CD/DVD.
		Cross cut
		Shredder Bin Volume : min 50 L

**Terms and Conditions**

- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Quantity:** (02) may increase or decrease.
- **Validity:** Minimum 30 Days from quoted date.
- **Bid Submission:** as per deadline specified on SECP website.
- **Warranty:** 1 year comprehensive warranty.

***Note: SECP reserves the right to cancel purchase at any stage and delete any item.***

**If you are interested, please submit sealed quotation for the above item to the undersigned SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and Islamabad within the specified period.**

With best regards.

M. Ubaidullah Khalid  
Assistant Director (Admin)