



Securities and Exchange Commission of Pakistan
63-NIC Building, Blue Area, Islamabad
(Support Services Division)
(Administration Department)

Subject: Procurement of Color Photocopy Machine (with built-in Scanner (Color), Copier and Printer)

The Commission intends to purchase a photocopier **(with built in Scanner (Color), Copier and Printer)**.

Detailed “**Specifications**” for the said requirement is attached as Annex “A”.

Terms & Conditions

- **Interest Firms must be** registered with sales tax department and having national tax number (NTN).
- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Delivery** time within three weeks after receiving of P.O.
- **Validity** Minimum 30 Days from quoted date.
- **Bid Submission date** as per last date on website
- **Warranty Period:** must be mentioned on the quote (if applicable).
- **Dealer:** interested firms are required to provide updated letter of authorization that interested firm is their sole /authorized partner / dealer / distributor.
- The Commission reserves the right to accept or reject any or all bids received.

Note: Equivalent models of various brands may be quoted. SECP reserves the right to relax any condition as per its requirement.

If you are interested, you may submit a sealed quotation for the above item/services to the undersigned within the specified period, at the following address: SECP, 63-NIC Building, Jinnah Avenue, Blue Area, Islamabad.

With best regards,

M. Ubaidullah Khalid
Assistant Director (Admin)

Specifications of Required Photocopier

Copier Specification	
Copies per Minute	28-30 CPM (Scanning, Copy and Printing)
Copier Resolution	600*600 Dpi or 1200 X 1200 dpi
Paper size	A4,A6,B5,B6
Standard Memory	Upto or 1GB
Paper Capacity	350-500
Reduction / Enlargement	25% to 400%
First copy out printing	12.5-18 SEC 5.4 Seconds or less
Paper Weight	64 to 128gsm
Output Paper Size	A3- A4
Warm Up time	30Sec after Power On
Auto Duplex	Yes(Built-in)
Printer Specification	
Resolution	2400 dpi enhanced x 600 dpi
Operating System	Window2000/XP/Server2003/Vista/ Server2008/Win7 or Mac OSX
Network interfaces	Yes(Built-in)
Network Protocol	Yes
Color Printing (B/w or Color)	Color
Tonner life Cycle	14,600 Sheets A4 Size or 23,000 sheet A4 Size
Scanner Specification	
Type (B/W Or Color)	Color Scanning(Built-in)
Resolution	Color Scanning 600*600 Dpi
Protocol	Standard
Scanning paper size	A3 or A4
Scanning Speed	25 ipm or 50 ipm