



Securities and Exchange Commission of Pakistan
(Administration Department)

Subject: Procurement of Photo Copier (with multifunction features in Copy, Scan Color & B/W, and Print) with 45 CPM, duplex paper output and network connectivity, bundle with scanning software utility

The Commission intends to purchase a photocopier (with multifunction features in Copy, Scan color and b/w and Print) with 45CPM, duplex paper output and network connectivity bundle with scanning software utility.

Terms and Conditions

- **Interested Firms must be** registered with sales tax department and having national tax number (NTN).
- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Delivery** time within two weeks after receiving of P.O.
- **Validity** Minimum 30 Days from quoted date.
- **Bid Submission date** as per last date mentioned on website
- **Quantity** (01) may increase
- **Warranty Period:** must be mentioned on the quote
- **Dealer:** interested firms are required to provide latest letter of authorization from the manufacturer/distributor of the brand that the firm is their sole distributor /agent in the area.
- **Toner and Drum:** Cost and Life cycle should be mentioned.

The Commission reserves the right to accept or reject any or all bids received.

If you are interested, please submit sealed quotation for the above item to the undersigned SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and Islamabad within the specified period.

Best regards.

M. Ubaidullah Khalid
Assistant Director (Admin)