



Securities and Exchange Commission of Pakistan  
63-NIC Building, Blue Area, Islamabad  
(Support Services Division)  
(Administration Department)  
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**Subject: Procurement of Toners.**

The Commission intends to purchase toners for printers as per specifications given below;

Printer	Toner	Quantity	Rate Per Unit (Rs.) Inclusive of all taxes	Total Amount (Rs.) Inclusive of all taxes
HP LaserJet 3015DN	HP- Toner 55-A	6		
HP LaserJet M605DN	HP Toner 81-A	10		
HP Color LaserJet M553DN	HP 508	3		
<b>Grant Total (Rs.)</b>				

**Terms & Conditions**

- **Interest bidder must be** registered with sales tax department and having national tax number (NTN). Certificates need to be submitted with the quotation.
- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Delivery** time within one week of receiving of P.O.
- **Quotation Validity** Minimum 30 Days from quoted date.
- **Quantity** given above may increase or decrease.
- **Warranty Period:** Standard (If applicable)
- **Bid Submission time:** as mentioned at SECP website.
- **Dealer:** interested firms are required to provide letter of authorization with the quotation that interested firm is their sole /authorized partner / dealer / distributor of HP.

The Commission reserves the right to accept or reject any or all bids received.

**If you are interested, please submit sealed quotation for the above item to the undersigned SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and Islamabad within the specified period.**

With best regards.

M. Ubaidullah Khalid  
Assistant Director (Admin)