



Securities and Exchange Commission of Pakistan  
State Life building 4<sup>th</sup> Floor Wallace Road-Karachi  
(Support Services Division)  
(Administration Department)  
Tel: 92-21-99213423-4

12<sup>th</sup> May 2014

**Subject: RFQ- Procurement of “HP ( Toner ) Model # HP laser Jet 300 Color MFP M375NW”**

The Commission intends to purchase “HP laser Jet 300 Color MFP M375NW”, as per specifications given below:

Part No.	Part Description	Qty.
CE410A	HP BLACK CARTRIDGE FPR LJ PRO M375 /M451/M475 PRINTER	1
CE411A	HP CYAN CARTRIDGE FPR LJ PRO M375 /M451/M475 PRINTER	1
CE412A	HP YELLOW CARTRIDGE FPR LJ PRO M375 /M451/M475 PRINTER	1
CE413A	HP MAGENTA CARTRIDGE FPR LJ PRO M375 /M451/M475 PRINTER	1

**Terms & Conditions**

- **Interest Firms must be** registered with sales tax department and having national tax number (NTN).
- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Delivery** time within one week of receiving of P.O.
- **Validity** Minimum 30 Days from quoted date.
- **Bid Submission date** within 07 days of publishing of this RFQ or as per last date on website
- **Warranty Period:** must be mentioned on the quote (if applicable).
- **Dealer:** interested firms are required to provide letter of authorization that interested firm is their sole /authorized partner / dealer / distributor.

The Commission reserves the right to accept or reject any or all bids received

**Note:** In case of any query you may visit the sight/location or contact undersigned.

Sealed quotations clearly marked **“HP (Toner) Model # HP laser Jet 300 Color MFP M375NW”**.

An early and quick response will be appreciated.

With best regards.

Assistant Director  
Administration Department