



Securities and Exchange Commission of Pakistan
63-NIC Building, Blue Area, Islamabad
(Support Services Division)
(Administration Department)

Subject: Quotations Required for Repair of office Chairs.

The Commission intends Repair of office chairs, as per details given below:

S.No.	Work Required	Qty.	Unit Rate with all applicable taxes	Labor Charges	Total
1	Replacement of Gas Lifter	9			
2	Replacement of Mechanism	4			
3	Minor Repair	18			
4	Replacement of Cloth	20			

Terms & Conditions

- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Delivery** time within one week of receiving of P.O.
- **Quotation Validity** Minimum 30 Days from quoted date.
- **Quantity** given above may increase or decrease.
- **Sample:** samples of cloth must be submitted along with the quotation for approval of the Commission.
- In case of any query you may visit the sight/location or contact undersigned.

If you are interested, please submit sealed quotation for the above item to the undersigned SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and Islamabad within the specified period.

With best regards.

M. Ubaidullah Khalid
Assistant Director (Admin)