



Securities and Exchange Commission of Pakistan
63-NIC Building, Blue Area, Islamabad
(Support Services Division)
(Administration Department)

Subject: Quotations required for “Sofa Set (Single Seat) and Office Chairs”.

The Commission intends to Purchase Sofa Set and Office Chairs for its Head Office at Islamabad as per requirements/specification given at **Annex – A**

S. No	Requirement	Qty.	Per Unit Rate (with Tax)	Total (with Tax)
1	Sofa Set (Single Seater) (as per attached pictures)	6		
2	Office Chairs (as per attached pictures)	10		

Terms & Conditions

- **Prices** must be inclusive of all taxes applicable by the government of Pakistan
- **Quotation Validity** Minimum 30 days from the quoted date.
- **Quotation Submission Time** as per the deadline specified on SECP's Website.
- **Delivery time** within two week of receiving of P.O
- **Quantity** required may increase or decrease.
- **Warranty Period:** warranty must be mentioned on the quote (if applicable).
- Interested bidder/vendor may visit the SECP office for sample inspection.

Note: SECP reserves the right to relax any condition as per its requirement.

If you are interested, you may submit a sealed quotation for the above item/services to the undersigned within the specified period, at the following address: SECP, 63-NIC Building, Jinnah Avenue, Blue Area, Islamabad.

An early and quick response will be highly appreciated.

With best regards,

M. Ubaidullah Khalid
Assistant Director (Admin)

1-Sofa Set (Single Seater):

Sofa Set (single seater) with imported quality leathrite (Green color) (Qty. = 06) as per sample picture.



2- Office Chairs:

Office chairs imported quality (Green color) (Qty: 10) as per sample.



