



Securities and Exchange Commission of Pakistan
63-NICL Building, Blue Area, Islamabad.
(Support Services Division)
(Administration Department)

Subject: Quotations Required for Supply and Fixing/Installation of Floor Tiles

The Commission intends Supply and Fixing/Installation of floor Tiles of approved Color and Design for its Companies Registration office at Islamabad, measuring 1500 sqft (approx.). BOQ is attached as **Annex -A**

Sr. #	Description	Qty.	Rate per Sqft. (Rs.)	Total Amount (Rs.)
1	Supply and Fixing of Tiles (Best quality/durable) Size: 2'' x 2'' or as per requirement As per approved design.	1500 sqft.		

Terms & Conditions

- 1. Prices: must be inclusive of all taxes applicable by Govt. of Pakistan.**
- 2. Rates:** shall include complete fixing and installation of tiles.
- 3. NTN & GST:** numbers should be mentioned on the quote.
- 4. Delivery:** within two weeks after issuance of purchase order.
- 5. Warranty** must be mentioned on the quote (if applicable).
- 6. Bid Validity:** minimum 30 days from quote date.
- 7. Quantity/measurement** required may increase or decrease as per requirement of SECP.
- 8. Sealed Bid Submission Time:** as per last date given at SECP Website.
9. Site visit is mandatory to understand the work requirement in better way.
10. Invoice will be verified and paid based on actual measurement.
11. No Mobilization Advance will be paid.

If you are interested, please submit sealed quotation for the above item to the undersigned SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and Islamabad within the specified period.

With best regards.

M. Ubaidullah Khalid
Assistant Director (Admin)

Project Brief BOQ (Installation of Floor Tiles at Companies Registration Office):

- Removal and reinstallation of work stations including UPS, Power, Data, and Voice points from the Partitions/work stations from the floor. Installation of tiles with proper care and connectivity as per design and route given by the client.
- Fixing of floor tiles of approved color and shade laid in 12mm thick. Base floor layer required including 6mm jointing (cementing material) and grouting with tile grout of matching pigment. Cleaning, curing, rubbing complete in all respect.
- Supply and fixing of best quality.
- Room doors base adjustment while tile fixing (if required).
- Payment will be made after the satisfactory report from CRO In charge.
- Total sqft area is 1,500 (approx.). Exact measurements can be taken by visiting the site.
- Ensure all UPS, Power, Voice; LAN points are fully operational after re-installation.