



Securities and Exchange Commission of Pakistan  
63-NIC Building, Blue Area, Islamabad  
(Support Services Division)  
(Administration Department)  
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May 23, 2013

**Subject: Purchase of N-Fold Napkin Rose Petal Hi-Jeen Tissues (OR Equivalent)**

The Commission intends to purchase N-Fold Napkin Rose Petal Hi-Jeen Tissues, with details as under:

S. No.	Item	Specification	Qty
1	N-Fold Napkin Rose Petal Hi-Jeen Tissues OR Equivalent	75 x 2 ply tissues per pack	700 packs per month

*Note: Quantity per pack of various brands may vary, however, no. of tissues required per month will be 52500 x 2 ply*

**Terms & Conditions**

- **Interest Firms must be** registered with sales tax department and having national tax number (NTN).
- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Quotation Validity** Minimum 30 Days from quoted date.
- **Bid Submission** deadline defined on Commission Website.
- **Quantity** given above may increase or decrease
- **Selected Firm** will have to sign a contract with Commission and supply the subject item and quantity for one year, on monthly basis or as per requirement.

**If you are interested, please submit sealed quotation for the above item to the undersigned SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and Islamabad within the specified period.**

An early and quick response will be appreciated.

With best regards.

M. Ubaidullah Khalid  
Assistant Director (Admin)