



Securities and Exchange Commission of Pakistan
63-NIC Building, Blue Area, Islamabad
(Support Services Division)
(Administration Department)

Subject: Purchase of Tissues

The Commission intends to purchase tissues, with details as under:

S. No.	Item	Specification	Qty
1	Tissues	75 x 2 ply tissues per pack	700 packs per month

Note: *Quantity per pack of various brands may vary, however, no. of tissues required per month will be 52500 x 2 ply*

Terms & Conditions

- **Interest Firms must be** registered with sales tax department and having national tax number (NTN).
- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Quotation Validity** Minimum 30 Days from quoted date.
- **Bid Submission** deadline defined on Commission Website.
- **Quantity** given above may increase or decrease
- **Selected Firm** will have to sign a contract with Commission and supply the subject item and quantity for one year, on monthly basis or as per requirement.

Note: Sample packet of tissues may be seen at below mentioned address.

If you are interested, please submit sealed quotation for the above item to the undersigned SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and Islamabad within the specified period.

With best regards.

M. Ubaidullah Khalid
Assistant Director (Admin)