



SECURITIES AND EXCHANGE COMMISSION OF PAKISTAN

T# 15/14-15

INVITATION TO BID

The Securities and Exchange Commission of Pakistan invites sealed bids from the principal's authorized distributors/partners/dealers based in Pakistan and registered with sales tax department, having national tax number (NTN) for following:

Supply of 40 KVA UPS System

The relevant details plus terms and conditions may be obtained from the undersigned personally or by visiting the SECP website: www.secp.gov.pk/procurement.asp

Sealed bid with 5% earnest of the total quoted cost for required item(s), must reach the undersigned through courier or may be dropped in the tender box on the ground floor of the NICL Building. Bids must be received on April 17, 2015, by 1500 Hrs and will be opened on the same day at 1530 Hrs.

M. Ubaidullah Khalid – Assistant Director (Admin)
4th Floor, NICL Building, 63 Jinnah Avenue, Islamabad
Tel: 9207091-4 Ext 107

Terms and Conditions for Bids and Bidders

1. **Tender Identification Number:** **TENDER # 15 / 14-15.**
2. Bids are invited for “**Supply of 40 KVA UPS System**” through **SINGLE STAGE ONE ENVELOP METHOD**
3. **The Procurement Agency is:**

Securities and Exchange Commission of Pakistan
4th Floor, NICL Building, 63 Jinnah Avenue, Blue Area,
Islamabad.
4. Relevant details plus terms and conditions of the invitation may be obtained from the undersigned personally or by visiting the SECP website:
www.secp.gov.pk/procurement.asp
5. The right to accept, reject and cancel any offer without assigning any reason is hereby reserved. The SECP’s decision will be final and binding in all matters relating to this invitation.
6. The SECP is not bound to accept the lowest bid and reserves the right to accept full or partial supplies offered and bidders should supply the same at the rates finalized between the agency and the bidder.
7. The bid validity period shall be 150 days.
8. The amount of the bid and earnest money shall be in Pak rupees. The bids should be accompanied by earnest money (refundable) for an amount equal to 5% of the total quoted price (inclusive GST, if applicable) in shape of either pay order, demand draft valid for not less than 6 months in favor of **Securities and Exchange Commission of Pakistan, 4th Floor, NICL Building, 63 Jinnah Avenue, Blue Area, Islamabad.** Bids not accompanied by earnest money or with less amount of earnest money will not be entertained.
9. If the bid is withdrawn before the expiry of its validity or the supply/services are not made/provided within due date, the earnest money will be forfeited in favor of the SECP, Islamabad.
10. It is of utmost importance that bids should be submitted very carefully and the instructions set forth above, scrupulously complied with, failing which the offer will be ignored.
11. The language of the bid is English and alternative bids shall not be considered.
12. Amendments or alterations/cutting etc., in the bids must be attested in full by the person who has signed the bids.
13. The prices quoted shall correspond to 100% of the requirements specified. The prices quoted by the bidder shall not be adjustable. Changes or revisions in rates after the opening of the bids will not be entertained and may disqualify the original offer.

14. The rates must be quoted strictly in accordance with our documents and Annex(s). In the event of non-acceptance of offer no intimation will be given to the individual bidder.
15. Discounts (if any) offered by the bidder shall be part of the bid.
16. The interested bidder must have regular place of business, telephone numbers and email address and must provide proof of their existence in the particular business, for not less than 01 year.
17. Bidder must submit an affidavit with the bid that the bidder is not blacklisted by any organization.
18. Comprehensive warranty & onsite support for mentioned years shall be given at Islamabad, Karachi, Lahore, Multan, Sukkur, Faisalabad, Peshawar, and Quetta Offices (if applicable).
19. The equipment supplied/provided must be duty paid in respect of all applied duties and taxes.
20. The quantities required may increase/decrease according to SECP requirement.
21. The end user License, end user warranties and end user support services will be in the name of SECP for all equipment and software loaded on the equipment delivered.
22. The bidders do not have the option of submitting their bids electronically. Telegraphic and conditional bids will not be accepted. Unsealed bids will not be entertained.
23. Clarification if any on the technical requirement may be obtained from:
 - ubaidullah.khalid@secp.gov.pk
24. The earnest money of successful bidder will be retained and that of other bidders will be returned.
25. Evaluation Criteria to evaluate bids will be as under:
 - a. Technical 60%
 - b. Financial 40%

Technical Evaluation Details are as under:

Sr. No.	Requirement (To be filled and attached with quotation along with proof)	Mandatory/ Marks
1.	Shipping Documents for UPS	MUST
2.	Genuine and New Parts (Not Refurbished)	MUST
3.	General Technical Compliance	30
4.	Core Technical Compliance	30
TOTAL For Technical Evaluation		60

26. Sealed bids may be dropped in the tender drop box placed at Ground Floor of the NIC Building, 63 Jinnah Avenue, Islamabad.

27. The place of destination is: **Securities and Exchange Commission of Pakistan**, 4th Floor, NICL Building, 63 Jinnah Avenue, Blue Area, Islamabad.

28. The envelopes shall bear the following additional identification marks:

Bid for: "Supply of 40 KVA UPS System"
Bidder Name XYZ
Attention: Assistant Director, Admin, 4th Floor
NICL Building, 63 Jinnah Avenue
Blue Area, Islamabad

29. The deadline for the submission of bids is:

Date: April 17, 2015
Time: 1500 Hrs

30. The bid opening shall take place at:

Securities and Exchange Commission of Pakistan
4th Floor, NICL Building, 63 Jinnah Avenue, Blue Area,
Islamabad
Date: April 17, 2015
Time: 1530 Hrs

31. A statement "**Not to be opened before 1530 Hrs on April 17, 2015**" shall be clearly mentioned on the top of the sealed bid.

32. The bids received after the due date and time will not be entertained.

33. The SECP reserves the right to amend/change/revise the TORs of this invitation if deemed necessary. The successful bidder shall have to provide the services accordingly.

Note:

- **The attachment details are as under**

1. Terms of Reference

Annex "A"

- **If the above terms and conditions are acceptable then bids must be submitted well in time and according to the requirements.**

Terms of Reference**General Technical Requirements:**

GENERAL TECHNICAL COMPLIANCE SHEET (To be filled and attached with quotation along with proof)			
Sr.	Requirement	Specification	Compliance (YES/NO/ Partial with explanation)
1.	Shipping Documents	Must be attached with the delivery of equipment, otherwise delivery will not be accepted.	
2.	Warranty & Support	02 years repair or replace support must be quoted for electronic parts and 01 year support for batteries provided onsite in case of any problem in the equipment hardware 24/7 x 365.	
		Spare parts will be kept by the vendor and made available upon warranty claim within 01 business day at the maximum.	
		Backup UPS will be provided by the vendor, in case critical equipment is at stake due to faulty UPS during the warranty period.	
3.	Distributor/ Partner/ Reseller presence	Distributor/ partner/ reseller must have local presence in Islamabad for onsite support.	
4.	UPS Standard Accessories	The vendor will supply all standard accessories with the quoted UPS, including power cables for all input/output connections.	
5.	Delivery	Delivery in SECP Head Office, Islamabad will be the responsibility of the vendor.	
6.	Installation, Cabling & Commissioning	Installation, cabling & commissioning with completion report and applicable minimum accessories (like circuit breaker, I/O cabling etc.) will be the responsibility of the vendor.	
7.	Authorized Distributorship/ Partner/ reseller	Bidder will provide authorized distributorship/dealership letter for quoted products and in case the bidder is partner/ reseller proof thereof shall be provided along with the bid.	
8.	Battery Modules	The UPS must have fully populated battery banks. (Usually 04 slots x 04 battery modules required to be populated to achieve load bearing capacity of 40 kVA)	
9.	Smart Card/ NMC with SNMP support	The UPS must have NMC card for remote monitoring and control with SNMP support.	

Core Technical Compliance Sheet for 40kVA UPS System:

Sr.	Requirement	Specification	Compliance (YES/NO/ Partial with explanation)
1.	Output Power Capacity	32 kW / 40 kVA	
2.	Nominal Output Voltage	400V 3PH	
3.	Output Voltage Note	Configurable for 380 : 400 or 415 V 3 Phase nominal output voltage	
4.	Efficiency at Full Load	Minimum 96.0%	

5.	Output Voltage Distortion	Less than 5% at full load	
6.	Output Frequency (sync to mains)	47 - 53 Hz for 50 Hz nominal	
7.	Topology	Double Conversion Online	
8.	Waveform Type	Sine wave	
9.	Output Connections	(1) Hard Wire 4-wire (3PH + G) (1) Hard Wire 5-wire (3PH + N + G) (1) Screw Terminals	
10.	Bypass	Built-in Maintenance Bypass, Built-in Static Bypass	
11.	Nominal Input Voltage	400V 3PH	
12.	Input Frequency	40 - 70 Hz (auto sensing)	
13.	Input Connections	Hard Wire 5-wire (3PH + N + G)	
14.	Maximum Input Current	55A	
15.	Battery Type	VRLA (valve-regulated lead-acid battery)	
16.	Included Battery Modules	Fully Populated 04 slots x 04 Modules	
17.	Typical recharge time	Less than 5 hour(s)	
18.	Interface Port(s)	DB-9 RS-232, Smart-Slot (for NMC with SNMP)	
19.	Control panel	Multi-function LCD status and control console	
20.	Audible Alarm	Audible and visible alarms prioritized by severity	
21.	Emergency Power Off (EPO)	Yes/ Supported	
22.	Regulatory Compliance	C-tick, CE, EN 50091-2, EN/IEC 62040-3, IEC 61000-3-2, IEC 61000-3-3, ISO 14001, ISO 9001, VFI-SS-111	