



SECURITIES & EXCHANGE COMMISSION OF PAKISTAN

Support Services Department, Administration Department

19th April, 2016

Subject: SUPPLY OF UNIFORMS AND LIVERIES

The Commission requires quotations from the financially sound firms/Dealers/Suppliers registered with income or sales tax departments, for "Supply of Uniforms and Liveries", as per scope of work & items given below:-

Terms & Conditions

- The vendor shall provide quotation for supply of following
 - Uniform i.e. 18 numbers of Shalwar Kameez (white or as per sample) including stitching, labor with material and with SECP logo (complete in respect)
 - 12 pair of socks (black- cotton)
- GST and NTN number should be mentioned on the quotation.
- Price must be inclusive of all taxes applicable by Govt. of Pakistan and provide breakup of applicable taxes.
- All offers should be valid for at least one hundred and twenty (120) calendar days.
- Quotations received by Fax or e-mail shall not be accepted. Unsealed quotations will not be attended.
- Quotations along with sample material of shalwar kameez suit (white KT: colored with one side and one front pocket with SECP logo) socks sample should be provided within 3 days.
- The Commission reserves the right to accept or reject any or all quotations; without assigning any reason.
- Supply of all 18 Nos. shalwar kameez suits and 12 Nos. socks within 25 days after issuance of purchase order.
- Vendor shall be responsible for any alteration of Shalwar Kameez if deemed necessary.
- Quality of uniforms shall not be compromised. In case, SECP officials observes any negligence in this regard then Administration Department of the SECP reserves the right to cancel the issued purchase order at any stage and no payment shall be made to the vendor.
- Rates must be quoted in following manner:

S.NO	Services/Item	Rate (per unit) (Inclusive of all taxes)	Qty	Total (PKR)
01	Shalwar Kameez with SECP logo		18	
02	Socks		12 pair	

➤ ***Note: Detail of taxes includes must be mentioned.***

Note: In case of any query you may visit the sight/location or contact undersigned.

Sealed quotations clearly marked as Quotations for **“Supply of Uniforms and Liveries”** may reach the above mentioned address **with time period as mentioned on SECP website.**

With best regards.

Sajjad Ahmed
Deputy Director (Admin)