



Securities and Exchange Commission of Pakistan

63-NIC Building, Blue Area, Islamabad

(Administration Department)

Subject: Request for Quotations – Video Production Services

The Commission intends to hire services for Video Production (HD & web optimized) of its one day event. Requirements are outlined as under:

1. Seminar is on December 17, 2015 in the Islamabad and timings are from 1000 Hrs to 1800 Hrs
2. Full video of the event (Unedited)
3. Three angled Videography (covered with one Z3 camera and two Mark 3 cameras, including jib/rig, tripods and camera stabilizers).
4. Edited 150 minutes in total. Also optimized version for Web Portal (Jamapunji.pk)
5. Video containing highlights of the whole event. (Highlight reel 5 to 8 minutes)
6. 6 Video clippings (duration dependent upon segments/speaker)
7. Two Mark 3's for still Photography

Terms & Conditions

- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan. Interested service provider must be registered with sales and income tax departments (if applicable)
- **Price Validity** Minimum 15 Days from quoted date.
- **Bid Submission** as per SECP Website.

If you are interested, please submit sealed quotation for the above item to the undersigned address:

**SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and
Islamabad within the specified period.**

With best regards.

M. Ubaidullah Khalid
AD (Admin)