



Securities and Exchange Commission of Pakistan
4th floor, State Life Building No.2,
Wallace Road Off I.I. Chundrigar Road
(Support Services Division)
(Administration Department)

**Subject: Repair and maintenance work of office at 5th floor SMD
Department.**

The Commission intends to have repair and maintenance work for its office situated at 5th of SLIC Bld # 2, as per below mentioned details:

- **Providing and applying washable paint of good quality on the roof (Color shade : as per approved by the SECP) (Approximate area : 3200 Sqft) complete in all respect**
 - **Revamping the cabinet, with high pressure 2mm Formica as per color shade (approved by the SECP for below mentioned quantity (All required material and pasting work) complete in all respect**
 - 1- Single cabinet: 08**
 - 2- Double Cabinet: 08**
 - 3- Side Rack: 05**
 - **Glass frosting (Full height) with good quality glass frosting paper (Color shade : as per approved by SECP (Approximate area 500 Sft) complete in all respect**
- **Prices MUST be inclusive of all taxes applicable by Govt. of Pakistan and quoted separately with breakup of applicable taxes**
 - **Delivery& Installation time within 20 days of receiving of P.O.**
 - **Validity Minimum 30 days from the quoted date.**
 - **Bid/Quotation Submission Time as per date on SECP Website.**
 - **Warranty Period must be mentioned. (if applicable)**
 - **Quantity mentioned above may increase or decrease**

Note:

Interested vendors / firms may visit site, for survey and to access scope of work before quoting

If you are interested, you may visit site and submit sealed quotation for the above item to the undersigned, SECP, 4th floor, State Life Building No.2, Wallace Road Off I.I. Chundrigar Road, Karachi within the specified period.

An early and quick response will be highly appreciated.

With best regards,

Sajjad Ahmed
Deputy Director
Admin - Karachi