



Securities and Exchange Commission of Pakistan  
63-NIC Building, Blue Area, Islamabad  
(Administration Department)  
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**Subject      Purchase & Installation of Roll-up Blinds.**

The SECP intends to purchase and install/fix roll-up blinds at its CRO at Islamabad. The purchase will be made as per requirement/Terms of References given at “**Annex –A**”

**Terms and Conditions:**

- **Price quoted** should be in line with the requirement outlined in Annex –A.
- **It is the responsibility** of the vendor to seek necessary/ required information prior to submission of the quote. Clarification if any on the requirements may also be obtained by sending an email to [sajid.gondal@secp.gov.pk](mailto:sajid.gondal@secp.gov.pk)
- **Prices MUST** be inclusive of all taxes applicable by Government of Pakistan and relevant copies of NTN and GST certificates must be attached with the quotation.
- **Delivery** details must be mentioned.
- **Quotation Validity** Minimum 90 days from the quoted date.

*SECP reserves the right to increase or decrease no. of cartoon/illustrations to be developed/created as per its requirement.*

**If you are interested, please submit sealed quotation for the above item to the undersigned SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and Islamabad within the specified period.**

With best regards,

Deputy Director (Procurements)  
(Admin)  
4<sup>th</sup> Floor, SECP Head Office

**Term of References**

The Roll-up blinds would be installed at SECP's Companies Registration office (CRO), located at State Life Building, Nazim-u-din Road, China Chowk, Islamabad.

Other details are as following;

1. The purchase include provision and fixation of thick roll-up blinds with thick fabric, including all screws, plugs, other accessories etc., complete in all respects as per sample.
2. Measurement of required roll up blinds is 380 sq. ft approx. However, the interested vendors are encouraged to visit/inspect the space to get the actual measurement by visiting the CRO, State Life Building, Nazim-u-din Road, China Chowk, Islamabad.
3. Interested vendors are required to provide/submit a Sample of roll up blind for which they would quote price.
4. Invoice will be verified based on actual measurement installed (square feet area).
5. Vendor shall provide one-year warranty of all material, fittings and equipment installed.