



## Securities and Exchange Commission of Pakistan

63-NICL Building, Blue Area, Islamabad.

(Support Services Division)

(Administration Department)

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### **Subject: Quotations Required – Packers and Movers**

The Commission intends to hire door to door services of a packing and moving firm/company for shifting of household and office equipment, of its employee from Peshawar to Islamabad.

Required services are as below;

- Complete Packing/unpacking of Household goods
- Transportation of all good
- Loading/unloading
- Removal of debris
- Transit Insurance.
- Dismantling/assembling of electrical item/appliances (if any)

Interested firm/company may contact following SECP officials to inspect the luggage:

**Mr. Touseef,**  
**Cell# 03119240007**

**Mr. Ubaidullah Khalid**  
**Cell# 0333-5799726**  
**051-9207091-4 (Ext: 437)**

### **Terms & Conditions**

1. **Prices:** must be inclusive of all taxes applicable by Govt. of Pakistan.
2. **Insurance cost** shall be mentioned separately.
3. **NTN & GST:** numbers should be mentioned on the quote.
4. **Bid Validity:** minimum 30 days from quote date.

**If you are interested, please submit sealed quotation for the above required services at SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and Islamabad**

With best regards.

M. Ubaidullah Khalid  
Deputy Director (Admin)