



Securities and Exchange Commission of Pakistan
63-NIC Building, Blue Area, Islamabad
(Support Services Division)
(Administration Department)

Subject: Quotations Required for “Replacement of Consumable Parts of Photocopier Machine Konica Minolta Bizhub 250”.

The Commission intends replacement of consumable parts of a photocopier machine i.e. Konica Minolta Bizhub 250, as per details given below:

S. No	Description	Qty
1	Drum	1
2	Developer	1
3	Cleaning Blade	1
4	Heat Roller	1

Terms & Conditions

- **Interest bidder** must be registered with sales tax department and having national tax number (NTN).
- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Delivery** time within one week of receiving of P.O.
- **Quotation Validity** Minimum 30 Days from quoted date.
- **Quantity** given above may increase/decrease.
- **Warranty Period of parts:** Standard yield/life in term of no. of copies (as per manufacturer).
- Vendor has to provide genuine parts. Vendor shall be liable for installation and commissioning of the parts at SECP Head Office.
- The vendor shall provide a standby machine in case it is out of work due to failure of the parts provided by the vendor during the warranty period.
- Services will be acquired from authorized dealers only on basis of offering lowest rate.
- A copy of valid authorized partnership/dealership/distributorship certificate from their principals may be submitted with the quotation.

If you are interested, please submit sealed quotation for the above item/services to the undersigned at SECP, 63-NIC Building, Jinnah Avenue, Blue Area, Islamabad.

With best regards.

Asim Ayaz
Management Executive (Admin)