



Securities and Exchange Commission of Pakistan  
63-NIC Building, Blue Area, Islamabad  
(Support Services Division)  
(Administration Department)  
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**Subject: Procurement of Multi-Function Photocopier Machine.**

The Commission intends to purchase a photocopier machine as per specifications attached as **Annex – A**.

**Terms and Conditions**

- Interested Bidder must be registered with sales tax department and having national tax number (NTN).
- Price must be inclusive of all taxes applicable by Govt. of Pakistan.
- Quotation validity minimum 30 days from quoted date.
- Quotation submission date: on or before last date mentioned on website.
- Quantity (01) may increase.
- Warranty Period: Minimum 01 year
- Dealer: interested bidders are required to provide latest letter of authorization from the manufacturer/distributor of the brand that the bidder is their distributor /agent in the area.
- The Commission reserves the right to accept or reject any or all bids received.

If you are interested, please submit sealed quotation for the above item to the undersigned at SECP, 63-NIC Building, Jinnah Avenue, Blue Area, Islamabad.

Best regards.

M. Ubaidullah Khalid  
Deputy Director (Admin)

**Annex – A.**

Functionality	Print, copy and scan enabled
Engine Speed	35 CPM or higher
ARDF	Required
Network Printer/Color Scanner	Required
Duplex Printing	Required
USB/SD card reader	Required
Original size	A3, A4, A5, B4, B5, B6
RAM & Hard disk	2 GB RAM + 320 GB or higher
Network protocol	Required
Print resolution	1,200 x 1,200 dpi or higher
Scanning speed	80 PPM or higher
Scan to	E-mail, Folder, USB, SD card etc.
Paper input capacity	1200 or higher