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|  | Securities and Exchange Commission of Pakistan63-NIC Building, Blue Area, Islamabad(Support Services Division)(Administration Department) \*\*\*\*\*\*\* |

 **Subject: Purchase of Paper Shredder.**

The Commission intends to invite quotation for Procurement of Paper Shredder as per specifications given as under:

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| **Sr. No.** |  **Required Item**  | **Specifications** |
| 1 | Paper Shredder | 18 – 20 sheets or higher |
|   |   | Shreds paper, staples, paper clips, credit cards, floppy disks and CD/DVD. |
|   |   | Cross cut |

**Terms and Conditions**

* **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
* **Quantity:** (01) may increase.
* **Validity:** Minimum 30 Days from quoted date.
* **Bid Submission:** as per deadline specified on SECP website.
* **Warranty:** 1 year warranty.

***Note: SECP reserves the right to cancel purchase at any stage and delete any item.***

**If you are interested, please submit sealed quotation for the above item to the undersigned at SECP,** **63-NIC Building, Jinnah Avenue, Blue Area, Islamabad.**

With best regards.

M. Ubaidullah Khalid

Deputy Director (Admin)