



Securities and Exchange Commission of Pakistan
63-NIC Building, Blue Area, Islamabad
(Administration Department)

Subject: Request for Quotation – Heavy Duty Paper Shredder

The Commission intends to invite quotations for Procurement of Heavy Duty Paper Shredder (Quantity=01), with details as under:

Sr. No.	Item Description	Capacity
1	Paper Shredder (Cross Cut)	40 sheets or above i.e. 70gm/A4

Terms & Conditions

- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Delivery** time within one week of receiving of P.O.
- **Validity** Minimum 30 Days from quoted date.
- **Quotation Submission** as per date given on SECP website.
- **Warranty Period:** 01 year warranty. (if applicable)
- **Quantity** mentioned above may increase or decrease.

Note: Interested suppliers may submit quotation for capacity more than required, however, quotation found in compliance of the minimum requirement mentioned above and quoting lowest cost shall be selected. SECP reserves the right to cancel this purchase at any stage.

If you are interested, please submit sealed quotation for the above item to the undersigned SECP, 63-NIC Building, Jinnah Avenue, Blue Area, Islamabad.

With best regards.

M. Ubaidullah Khalid
Deputy Director (Admin)