



Securities and Exchange Commission of Pakistan
63-NIC Building, Blue Area, Islamabad
(Support Services Division)
(Administration Department)

Subject: Request for Quotation - Services Required to Conduct Training Sessions on Anti Money Laundering/Countering Financing of Terrorism ('AML/CFT')

The Commission requires services to Conduct Training Sessions on Anti Money Laundering/Countering Financing of Terrorism ('AML/CFT')

Detailed “**Terms of Reference**” of said requirement is attached as (Annex “A”).

Terms & Conditions

- **Prices** (as lump sum cost of the whole service) or per head training charges, must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Quotation Validity** Minimum 30 days from the quoted date.
- **Quotation Submission Time** as per SECP Website.
- **Purchase Order:** Services will be acquired by issuing a Purchase Order to the lowest evaluated firm/consultant/trainer.
- **Invoice Processing:** Invoices against subject services will be processed for payment after verification by user.

If you are interested, you may submit sealed quotation for the above services to the undersigned SECP, 63-NIC Building, Jinnah Avenue, Blue Area, and Islamabad within the specified period.

With best regards,

M. Ubaidullah Khalid
Deputy Director (Admin)

Terms of Reference

The scope of the work is laid down as:

Sr.#	Activity	Expected Deliverables
1.	Training sessions	
1.1	<ul style="list-style-type: none">- Outreach to the SECP regulated sectors (Securities Market, Commodities Market, Insurance sector, Non-Banking Financial Institutions and the NPO sector) on AML/CFT obligations and regulatory regime by holding series of training and workshop sessions.- The sessions shall be conducted at different locations within Pakistan.	<ul style="list-style-type: none">- Undertake needs assessment for the participants in each sector accordingly.- Submission of work plan and training content for entities and capacity building for SECP officials.- Preparation of all the preparatory work required for training events/sessions.
1.2	<ul style="list-style-type: none">- Capacity building session for the supervision/monitoring staff, in order to enable them to understand risk assessment, risk mitigation approach and adopt risk-based approach.	<ul style="list-style-type: none">- Provision of final report on trainings detailing the progress achieved and future issues to be addressed.

Clarification if any may be obtained from:

➤ ubaidullah.khalid@secp.gov.pk